

TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
HUMAN RESOURCES COMMITTEE
REGULAR MEETING MINUTES

Tuesday, March 19, 2019

Committee

Present: Anthony Turner, Chairman; William Drake, Karen Fassuliotis, Elizabeth K. Krumeich

Staff: Peter Mynarski, Comptroller

Board: Michael Mason, Leslie Moriarty

BOE: Barbara O'Neill, Secretary, Board of Education

The Chairman called the meeting to order at 3:11 P.M. and welcomed the HR Committee and attendees.

1. Approval of BET HR Committee Meeting Minutes

Upon a motion by Ms. Krumeich, seconded by Ms. Fassuliotis, the Committee voted 3-0-0 to approve the Minutes of the Regular Meeting of the BET HR Committee on February 19, 2019. Motion carried.

Mr. Drake joined the meeting following the vote.

2. HR Reports

• **Workers' Compensation Report**

Comptroller Mynarski commented that the Workers' Compensation report was continuing to trend favorably with a positive variance of \$574,663.50 at the end of the ninth month of the fiscal year. He suggested that it might be possible to cut the budget by \$200,000 and would advise the Budget Committee of the potential savings. Mr. Mynarski complimented Ms. Navarro and the First Selectman's Safety Committee on the impact of the safety training and programs initiated during the past two years.

• **Workers' Compensation Expenses**

The Committee reviewed the Workers' Compensation Claims Report for July 1, 2018, through December 31, 2018. A Committee member asked whether additional training could be given to Special Education Teacher Aides to reduce the incidents of assaults in the Report. Ms. O'Neill explained that some of the incidents were caused by young children who were still learning to control their behavior.

• **Unemployment Report**

The Committee reviewed a comparison of total unemployment expenses for July 1, 2018, to December 31, 2018, with the same period of 2017 and a second schedule of unemployment expense for July 1, 2017 to June 30, 2018.

- **Vacancy Report**

The Committee reviewed the monthly report of vacant positions. The Chairman stated that he would follow up with the Director of Human Resources, Mary Pepe, to learn the status of the Treasurer position since the second round of interviews had been completed.

3. Old Business

- **Vote on Request for Additional Full-Time Retirement Board Administrative Position**
The Chairman advised the Committee that the Town Attorney had opined that the BET has the authority under the Town Charter to vote on the Retirement Board's request to fill a Retirement Board Administrative position.

Upon a motion by Ms. Krumeich, seconded by Mr. Turner, the Committee voted 4-0-0 to discuss the request for an additional Full-Time Retirement Board Administrative Position. Motion carried.

The Committee discussed whether or not the Retirement Board Administrative position was necessary. Several members expressed their belief that Neuberger Berman, the Town's Outside Chief Investment Officer, would fulfill the finance and investment-related functions, employees would access the on-line employee pension system, and the Retirement Administrator would handle the employee pension files, inquiries and related administrative duties. The Committee members acknowledged that the employee wages and benefits would be charged to the pension fund as administrative costs and, therefore, not to the Town, but some felt further employment-related expenses should not be charged to the pension fund.

Upon a motion by Ms. Krumeich, seconded by Mr. Turner, the Committee voted 1-3-0 (Opposed: Drake, Fassuliotis, Turner) to add a Full-Time Retirement Board Administrative position to the Department of Human Resources. Motion failed.

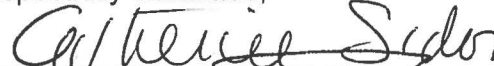
4. New Business - None

5. Adjournment

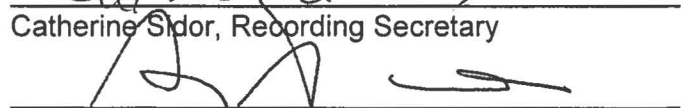
The Committee unanimously voted to adjourn the meeting at 3:34 P.M. Motion carried.

The next Regular Meeting of the BET Human Resources Committee is scheduled for Tuesday, April 9, 2019, at 3:00 P.M. in the Cone Room.

Respectfully submitted,



Catherine Sidor, Recording Secretary



Anthony Turner, Chairman, HR Committee