Meeting commenced in Gisborne conference room in Greenwich Town Hall at 6:05 PM on March 10, 2015. The minutes of the meeting of February 3rd were moved and approved as written.

This was a sub-committee review and editing session of the first draft Harbor Plan on Chapters Five (5) and Chapter Six (6) to be approved by full commission in its March 18, 2015 session. Mr. Geoff Steadman, consultant, is writing and editing the draft.

This edited draft of the first four (4) chapters has been reviewed and approved by the full Harbor Commission to posted on the town website effective this week.

As a highlight of revisions, following points were made and to be included in appropriate chapters:

1. “Independent or autonomous” nature of HC recommendations” – Mr. Quigley requested either the word “autonomous” or “independent” be inserted in Chapter 3 – page 4 (Harbor Commission “authority and responsibility”) to keep the new Harbor Commission on the same playing field as other town commissions. The Harbor Plan is advisory, not a Charter issue requiring legal interpretation. Two written documents were submitted showing other town commissions as either ‘autonomous (2009 Plan of Conservation & Development – page 2) or “independent” (2014 League of Women’s Voters brochure on town services).

2. Chapter Five – review of this chapter to be condensed to ‘goals’ moving ‘implementation strategies’ to Chapter Six where they will be integrated into ‘policies’ so that two chapters are collapsed into ONE Chapter Five. Suggestions to try and be more concise with adjectives and more specific with action steps that can be measured and made accountable by the authorities and responsibilities outlined to HC.

3. Suggestion for the NEW Chapter 5 to collapse and consolidate the Goals 9 and 10 to ONE goal # 9 and collapse 11 and 12 to a new #10, keeping topics but revising headlines to be inclusive.
4. Suggestion that all ex officio members and town departments would be encouraged to review these draft now as we arrange for public feedback, as well. Their representative should be invited by all HC to attend including P & Z, Wetlands, and Health Departments.

5. Finance & Budget Overview sub-committee – recommendation has been made to create this sub-committee to deal on a regular basis with review protocols of creating and managing annual operating budgets and planning for long term capital needs and strategies.

Conclusion: First four chapters to be posted this week on town website. Recommendations to be made to have a public meeting in April based on availabilities and attendance. Mr. Steadman to do some serious editing work to make Chapter Five and Six into ONE chapter to be presented to full commission in March 18, 2015 Harbor Commission meeting.

Suggestion will be made in March 18, 2015 session to engage Commission members based on their areas of expertise, to review the new Chapter Five (5) and ensuing finishing chapters for areas relating to boat safety rules, moorings and buoy management, fees, harbor master duties, outlining overlapping town responsibilities, financial conduct, land and water use procedures, etc... to ensure for ‘accountability’ and ‘measurability’ in the steps for implementing the ‘goals’ of the Plan.

Adjournment made at 7:48 PM with motion from P. Quigley, seconded by Steve Kinner.

Respectfully submitted by Peter Quigley, Acting Secretary, March 11, 2015.