TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
BUDGET COMMITTEE  
DECISION DAY FY2019 - 2020 BUDGET  
MINUTES  
Cone Room, 2nd Floor – 9:00 A.M.  
Friday, March 1, 2019

Present:  
Committee: Leslie Moriarty, Chair; Michael Mason, Jeff Ramer, Leslie L. Tarkington

Staff: Katie DeLuca, Town Planner, P&Z; Angela Gencarelli, Finance Department; Roland Gieger, Budget Director; Peter Mynarski, Comptroller

BET: Jill Oberlander, Chair; William Drake, Andreas Duus, Karen Fassuliotis, Debra Hess, Elizabeth K. Krumeich, Anthony Turner, David Weisbrod

Public: Ken Borsuk, Reporter, Greenwich Time

RTM: Lucia Jansen (D7 BOC, Chair); Dan Ozizmir (D5 BOC), Jack Kiernan

Ms. Moriarty called the meeting to order at 9:08 A.M.

Ms. Moriarty reviewed changes suggested during Consolidation Day noting their inclusion in the FY20 Voting Document distributed by Mr. Gieger. The Committee began its line by line consideration of the budget.

MOTION TO APPROVE PROPOSED BUDGET

Mr. Ramer made a motion to adopt the First Selectman's Budget as proposed subject to amendments. Motion seconded by Ms. Tarkington. The following amendments were then introduced:

GENERAL GOVERNMENT OPERATING BUDGET

REVENUE

The Committee discussed ways to handle State grants given the uncertainty in the State's budget deliberations. The two options were either zeroing out all State grants for FY20 or including estimates in each line item plus adding a negative grant for possible contribution to the State Teacher pension fund. No resolution was reached.

43444 Local Capital Improvement Projects

- Ms. Moriarty made a motion to reduce 43444 LOCIP revenue by $375,000 to zero. Motion seconded by Mr. Ramer. The Committee voted 2-2-0 (Opposed: Mason, Tarkington). Motion failed.

- Mr. Ramer made a motion to reduce 43444 LOCIP revenue by $54,619 from $375,000 to $320,381. Motion seconded by Mr. Mason. The Committee voted 2-1-1 (Opposed: Moriarty; Abstained: Tarkington). Motion carried.
43493 Unrestricted Grants/Municipal
Ms. Moriarty made a motion to reduce 43493 Grants/Municipal from $100,000 to zero. Motion seconded by Mr. Ramer. The Committee voted 2-2-0 (Opposed: Mason, Tarkington.) Motion failed.

43451 Edu Cost Sharing Grant (ECS)
Mr. Mason made a motion to increase 43451 ECS by $175,000 from zero. Motion seconded by Ms. Tarkington. The Committee voted 2-2-0. (Opposed: Moriarty, Ramer). Motion failed.

43457 PILOT – Hospital
Mr. Mason made a motion to add PILOT revenue of $675,000. Motion seconded by Ms. Tarkington. The Committee voted 2-2-0. (Opposed: Moriarty, Ramer). Motion failed.

46110 Interest Earned on Investment
Mr. Mason made a motion to increase 46110 Interest Earned on Investments by $250,000 from $1,500,000 to $1,750,000. Motion seconded by Mr. Ramer. The Committee voted 4-0-0. Motion carried.

49055 Cancellation of Prior Year Encumbrance
Mr. Mason made a motion to increase 49055 Cancellation of Prior Year Encumbrance by $500,000 from $1.2 million to $1.7 million. Motion seconded by Mr. Ramer. The Committee voted 4-0-0. Motion carried.

General Government

Office of the First Selectman 105-51010
Ms. Tarkington made a motion to add $250,000 to the OFS salaries budget to hire a Construction Senior Manager for oversight of all Town and BOE projects. Motion not seconded.

Human Resources 109-51980 and 109-51300
Ms. Tarkington made a motion to eliminate the addition of a Full-Time employee (which was not approved by the BET HR Committee) and retain the current 2 Part-Time positions, thus reducing 109-51980 to zero and increasing 109-51300 by $68,905, as well as adjusting the Table of Organization (TOO). Motion seconded by Mr. Ramer. The Committee voted 4-0-0. Motion carried.

Human Resources 109-51300
Ms. Tarkington made a motion to reduce 51300 Temp salaries by $25,000 to reflect anticipated increased efficiency resulting from new online ticketing tracking software. Motion seconded by Mr. Mason. The Committee voted 1-2-1. (Opposed: Moriarty, Ramer; Abstained: Mason). Motion failed.

Human Resources 109-51300
Mr. Mason proposed adding a condition for the release of $25,000 of Temporary Salaries on demonstrated need. Motion seconded by Ms. Tarkington. The Committee voted 2-2-0. (Opposed: Moriarty, Ramer). Motion failed.
Ms. Moriarty noted that the Committee will not be voting on other conditions as they will be addressed during the full BET's vote on the budget as has been done in prior years.

Finance 130-52030
Mr. Ramer made a motion to reduce 52030 Bank Fees by $25,000 to $100,000. Motion seconded by Ms. Tarkington. The Committee voted 4-0-0. Motion carried.

Finance 130-51490
Mr. Mason made a motion to increase 51490 Profession Fee-NOC by $350,000 for a study and analysis of Fire deployment, cyber security needs, and construction management needs. Motion seconded by Ms. Tarkington. The Committee voted 2-2-0 (Opposed: Moriarty, Ramer). Motion failed.

Information Technology 134-51010
Ms. Tarkington made a motion to add $100,000 to the IT department operating budget to centralize IT protocols across all Town entities, including Schools and Libraries. Motion not seconded.

Planning & Zoning 171-51300
Mr. Mason made a motion to increase 51300 Temporary Salaries by $25,500 to cover the expected need for increased hours for the part time housing specialist. Motion seconded by Ms. Tarkington. The Committee voted 2-2-0 (Opposed: Moriarty, Ramer). Motion failed.

Conservation 172 and Inland Wetlands and Watercourses 173
Ms. Moriarty commented that the Committee still needs to clarify the comments of the Director of Environmental Affairs regarding the Temporary Salaries accounts.

Fire: Office of the Fire Marshal 204-51010
Mr. Ramer made a motion to reduce 51010 Regular Salaries by $103,227 for one Deputy Fire Marshall. Motion seconded by Ms. Moriarty. Mr. Ramer indicated that when asked during the budget hearings about where a reduction would be made if required, the number of Fire Marshals was identified. The Committee voted 2-2-0 (Opposed: Mason, Tarkington). Motion failed.

Police: Uniformed Patrol 217-51010
Mr. Ramer made a motion to reduce 51010 Regular Salaries by $100,000. Motion seconded by Ms. Moriarty. Mr. Ramer indicated that when asked during the budget hearings about where a reduction would be made if required, the hours of the marine patrol was identified. The Committee voted 2-1-1 (Opposed: Tarkington) (Abstained: Mason). Motion carried.

DPW: Highway 312-51100
Ms. Moriarty made a motion to reduce 51100 Overtime by $50,000. Motion seconded by Ms. Tarkington. Ms. Moriarty indicated that when asked during the budget hearings about where a reduction would be made if required, it was identified that some of the services could be performed during the workday rather than on overtime. The Committee voted 2-1-1 (Opposed: Tarkington; Abstained: Mason). Motion carried.
Health 401-51300
Ms. Tarkington made a motion to reduce 51300 Temporary Salaries by $15,608. Motion seconded by Mr. Ramer. The intent of this motion is to ask the Health department to find savings within the department to fund the cost of the part time public health emergency preparedness coordinator in excess of the State grant. The Committee voted 4-0-0. Motion carried.

External Entities 440 – 57221 TAG, 57231 Safe Rides and 57225 GEMS
Ms. Tarkington will recommend conditions on the identified contributions. Her recommendation will be a quarterly release for TAG and Safe Rides, and semi-annual for GEMS.

Human Services 501-57210
Mr. Ramer made a motion to reduce 57210 Contributions to External Entities by $60,000. There was no second.

BOE 600-Various accounts
Ms. Moriarty made a motion to approve the various account transfers supplied by the BOE. Motion seconded by Mr. Ramer. It was noted that the total budget did not change. The Committee voted 4-0-0. Motion carried.

BOE 660-52120
Ms. Tarkington made a motion to reduce 52120 Transportation by $30,000 to $6,650,818 to incentivize the Administration to increase efficiency of the bus network. Motion seconded by Mr. Mason. The Committee voted 2-2-0 (Opposed: Moriarty, Ramer). Motion failed.

BOE 600-51010
Ms. Tarkington made a motion to reduce 51010 Regular Salaries by $500,000 to move responsibility for construction management, purchasing, human resources and phones to Town for a centralized approach. Motion seconded by Mr. Mason. The Committee voted 1-3-0 (Opposed: Mason, Moriarty, Ramer). Motion failed.

Parks & Recreation 801-51010, 51100, 51300
Mr. Ramer made a motion to reduce 51010 Regular Salaries, 51100 Overtime and 51300 Temporary Salaries by a total of $100,000 (split fairly evenly). Motion seconded by Ms. Moriarty. Mr. Ramer indicated that when asked during the budget hearings about where a reduction would be made if required, they would look at shortening the calendar when the beach entrances are staffed, reconsider the Town fireworks, several different budget lines. The Committee voted 2-2-0 (Opposed: Mason, Tarkington). Motion failed.

FIXED CHARGES

TOG Contribution to Employee Benefits 901-057950
Mr. Ramer made a motion to decrease 57950 Town contribution to 401k by $100,000. Motion seconded by Ms. Tarkington. The Committee voted 4-0. Motion carried.

Unemployment & Workers Compensation 902-57300
Mr. Ramer motion to reduce 57300 Hospital Medical payments (worker's comp) by $300,000 to $2,050,000. Motion seconded by Ms. Moriarty. The Committee voted 4-0. Motion carried.
Payment in Lieu of Sewer Taxes 911-57500
Mr. Ramer made a motion to reduce 57300 Assessments by $250,000 to $750,000. Motion seconded by Ms. Tarkington. The Committee voted 4-0-0. Motion carried.

Transfer to Other Funds – Contribution to Risk Fund 999-57122
Ms. Moriarty made a motion to increase 57122 Contribution to the Risk Fund by $2 million to $3 million. Motion seconded by Mr. Ramer. The Committee voted 2-2-0 (Opposed: Mason, Tarkington). Motion failed.

Mr. Mason made a motion to increase the Contribution to the Risk Fund by $1 million to be funded from taxes. Motion seconded by Ms. Tarkington. The Committee voted 3-1-0 (Opposed: Moriarty). Motion failed.

Mr. Mason made a motion to increase the Contribution to the Risk Fund by $1 million to be funded from Unrestricted Fund Balance. Motion seconded by Ms. Tarkington. The Committee voted 3-0-1 (Abstain: Tarkington). Motion carried.

Nathaniel Witherell 450-51300
Ms. Tarkington made a motion to reduce 51300 Temporary Salaries by $261,000 and the correlating reduction of 5.2 part time FTEs. Motion seconded by Mr. Mason. The Committee voted 2-2-0 (Opposed: Moriarty, Ramer). Motion failed.

Nathaniel Witherell 450-51010
Ms. Tarkington made a motion to reduce 51010 Regular Salaries by $261,000. Motion seconded by Mr. Mason. The Committee voted 2-2-0 (Opposed: Moriarty, Ramer) Motion failed.

Parking Fund
It was indicated that a condition would be proposed to release the funds semi-annually upon review and acceptance of the department’s status report.

Retirement 131-51980
Ms. Tarkington made a motion to reduce 51980 New Positions by $65,000 and adjust the TOO to eliminate the position. Motion seconded by Mr. Mason. The Committee voted 1-1-2 (Opposed: Ramer; Abstained: Mason, Moriarty). Motion failed.

CAPITAL SCHEDULE

Fire 206-956: Round Hill Station Renovation - $200,000
Mr. Ramer indicated he will propose a similar condition approved last year if it hasn’t already been satisfied.

Police 213-900: Audio/Visual Equipment - $20,000
Ms. Tarkington made a motion to delete the project and defer the purchase of new Audio/Visual Equipment. Motion was not seconded.

Police 213-900: Taser and Weapon Replacements - $22,000
Ms. Tarkington made a motion to delete the project and defer the purchase of new Taser and Weapon Replacement for one year. Motion was not seconded.
Public Works Highway 312: P&Z Neighborhood Plan Implementation - $100,000
Mr. Ramer made a motion to delete the project for the P&Z Neighborhood Plan Implementation. Motion seconded by Ms. Tarkington. The Committee voted 4-0-0. Motion carried.

Public Works Highway 312: Brookside Dr. at Glenville Rd. Intersection - $200,000
Ms. Tarkington made a motion to delete project. Motion was not seconded.

Ms. Tarkington indicated she will propose a condition on the process and progress of the project.

Public Works Highway 312: Annual Paving Program - $4,250,000
Ms. Tarkington made a motion to reduce the Annual Paving Program by $250,000 from $4,250,000 to $4,000,000. Motion seconded by Mr. Mason. The Committee voted 2-2-0 (Opposed: Moriarty, Ramer). Motion failed.

Public Works Highway 312: Davis Avenue Bridge Replacement - $4,200,000
Ms. Tarkington made a motion to reduce the Davis Ave Bridge Replacement by $2 million from $4,200,00 to $2,200,000. Motion was not seconded.

Public Works-Building Construction and Maintenance 345: Hamill Rink Facility Improvements - $250,000
Ms. Tarkington made a motion to delete the project. Motion was not seconded.

Public Works-Building Construction and Maintenance 345: Northwest Fire/GEMS Facility - Property Due Diligence - $100,000
Ms. Tarkington made a motion to delete the project. Motion was not seconded.

Ms. Tarkington indicated she will propose a condition to release the funds upon a satisfactory review of a proposed fire study.

Fleet 380: Police Motorcycles - $51,000
Mr. Ramer made a motion to delete $51,000 for two Police replacement motorcycles. Motion seconded by Ms. Moriarty. The Committee voted 3-1-0 (Opposed: Mason). Motion carried.

Fleet 380: DPW Pickup Truck - $60,000
Mr. Ramer made a motion to delete $60,000 for the purchase of a new DPW pickup truck. Motion seconded by Ms. Tarkington. The Committee voted 2-2-0 (Opposed: Mason, Moriarty). Motion failed.

Fleet 380: Propane Filling Station - $200,000
Mr. Ramer made a motion to reduce $100,000 from the installation of a new propane fuel station at Holly Hill for a lower project cost of $100,000. Motion seconded by Mr. Mason. The Committee voted 1-3-0 (Opposed: Mason, Moriarty, Tarkington). Motion failed.

External Entities 440: Bruce Museum HVAC /Roof Reinforcement - $1,769,000
Ms. Tarkington made a motion to reduce the project by $1,194,000 to $575,000. Motion seconded by Ms. Moriarty. The Committee discussed the need for additional information before the full BET vote on March 28th to better identify the cost of a replacement-in-kind solution. The Committee voted 4-0-0. Motion carried.
External Entities 440: Bruce Museum Misc. - $25,000
Ms. Tarkington made a motion to delete the project. Motion was not seconded.

Schools 680-909: Technology Infrastructure - $1,628,000
Ms. Tarkington made a motion to separate the combined request for Technology Infrastructure and Phone System into two projects. Motion seconded by Mr. Ramer. The Committee voted 4-0. Motion passed.

Ms. Tarkington made a motion to move the Phone System Upgrade project of $1,350,000 from Schools to Town IT department. Motion seconded by Mr. Mason. The Committee voted 2-2-0 (Opposed: Moriarty, Ramer). Motion failed.

Ms. Tarkington indicated she will make a recommendation for a condition for coordination with the Town's phone system.

Schools 680-956: Major Projects - GHS Phase 1A, Entry and Media - $75,000
Ms. Tarkington made a motion to delete the project. Motion seconded by Mr. Mason. The Committee voted 1-3-0 (Opposed: Mason, Moriarty, Ramer). Motion failed.

Schools 680-956: Design Study - Renovation/Expansion of Riverside – $230,005
Ms. Moriarty made a motion to delete the project and defer the study to the year prior to the project's projected start. Motion seconded by Mr. Mason. The Committee voted 4-0-0. Motion carried.

Schools 680-956: Design Study - Renovation/Expansion of Old Greenwich – $170,662
Ms. Moriarty made a motion to delete the project and defer the study to the year prior to the project's projected start. Motion seconded by Mr. Mason. The Committee voted 4-0-0. Motion carried.

Schools 680-956: Design Study - Renovation/Expansion of Julian Curtis – $163,000
Ms. Moriarty made a motion to increase the project cost by $48,900 to $211,900. Motion seconded by Mr. Ramer. The Committee voted 2-2-0 (Opposed: Mason, Tarkington). Motion failed.

Ms. Tarkington made a motion to delete the project. Motion seconded by Mr. Mason. The Committee voted 2-2-0 (Opposed: Moriarty, Ramer). Motion failed.

Schools 680-956: Major Projects - Cardinal Stadium Improvement - $8,416,328
Ms. Moriarty made a motion to reduce the project by $7,116,328 to $1,300,000 to reduce the scope to the replacement of bleachers. Ms. Moriarty requested that the revised budget be reviewed by the Schools administration to confirm its accuracy. Motion seconded by Mr. Mason. The Committee voted 4-0-0. Motion carried.

Schools 680-956: Fuel Tank Removal - $679,331
Ms. Tarkington made a motion to reduce the project by $478,000 to $201,331. Motion was not seconded.

Schools 680-956: GHS Performing Arts Center Piano - $161,000
Ms. Tarkington indicated she will make a recommendation for a condition subject to release upon receipt of the $50,000 of private funds raised for this purchase.
Schools 680-956: MEP - Generators - $671,410
Ms. Tarkington made a motion to reduce the project by $356,413 to $314,997 to remove the Hamilton Avenue School generator. Motion was not seconded.

Schools 680-956: Life Safety - $493,962
Mr. Mason made a motion to reduce the project by $1. Motion seconded by Mr. Ramer. Mr. Mason raised the issue of the Schools' ability to execute the many capital projects. Mr. Mason withdrew his motion and Mr. Ramer withdrew his second.

Libraries 701: 7 separate projects totaling $984,000 (excludes Structural Steel project and Perrot Library generator)
Ms. Moriarty made a motion to consolidate seven requests totaling $984,000 into one contribution for the Greenwich Library major renovation project. Motion seconded by Mr. Mason. The Committee voted 4-0-0. Motion carried.

Ms. Tarkington will recommend to the BET to condition the release of funds based on receipt of invoices relating to the seven items that were consolidated into the total $984,000.

Libraries 701-956: Steel Structural Repair - $900,000
Ms. Tarkington made a motion to delete the project. Motion seconded by Mr. Mason. There was discussion about why this project scope is separate from the major renovation project. Ms. Tarkington withdrew the motion; Mr. Mason withdrew his second.

Parks & Recreation 834-971: Byram Dock Expansion - $125,000
Ms. Tarkington made a motion to delete the project and defer it for one year. Motion seconded by Ms. Moriarty. The Committee voted 1-2-1 (Opposed: Mason, Ramer; Abstained: Moriarty). Motion failed.

Parking Services 219-982: Town Hall Parking Garage - $411,000
Ms. Tarkington made a motion to reduce project by $246,000 to $165,000, to reduce scope to required maintenance only. Motion seconded by Mr. Mason. The Committee voted 1-3-0 (Opposed: Mason, Moriarty, Ramer). Motion failed.

The Nathaniel Witherell 450-906: Furniture Replacement Plan - $75,000
Ms. Moriarty made a motion to delete the project. Motion seconded by Mr. Ramer. The Committee voted 4-0-0. Motion carried.

The Nathaniel Witherell 450-906: Resident Bed Replacement - $47,000
Ms. Moriarty made a motion to reduce by $35,000 to $12,000. Motion seconded by Mr. Ramer. The Committee voted 3-1-0 (Opposed: Mason). Motion carried.

The Nathaniel Witherell 450-956: Administration Building - $62,000
Ms. Moriarty made a motion to delete the project. Motion seconded by Ms. Tarkington. The Committee voted 3-0-1 (Abstained: Mason). Motion carried.

The Nathaniel Witherell 450-956: Vinyl Wall Covering - $52,000
Ms. Tarkington made a motion to delete the project. Motion was not seconded.
The Nathaniel Witherell 450-956: Pavilion Capital - $50,000
Ms. Tarkington made a motion to delete the project. Motion seconded by Mr. Mason. The Committee voted 1-3-0 (Opposed: Mason, Moriarty, Ramer). Motion failed.

CAPITAL PROJECTS ADDITIONS

Schools: Western Middle School Soil Remediation - $1,000,000
Ms. Tarkington made a motion to add an additional project for Western Middle School Soil Remediation for $1,000,000. Motion seconded by Mr. Mason. Ms. Tarkington proposed adding the $8.5 million project, as estimated in the CAFR, to the Capital Plan with the cost spread over the next 4 years. The Committee voted 1-3-0 (Opposed: Mason, Moriarty, Ramer). Motion failed.

Schools: Project Management and Asset Management Systems - $27,000
Ms. Moriarty made a motion to add an additional project to identify, purchase, and implement a Project Management System and an Asset Management System for $27,000. Motion seconded by Mr. Ramer.

Mr. Ramer made a motion to amend the previous motion to add an additional $15,000 to the budget for a total project cost of $42,000. Motion seconded by Ms. Moriarty. The Committee voted 2-2-0 (Opposed: Mason, Tarkington). Motion to amend failed.

The Committee voted on the original motion. The vote was 2-2-0 (Opposed: Mason, Tarkington). Motion failed.

Town IT: Cyber Security Project - $85,000
Ms. Moriarty made a motion to add an additional project to address an expanded cyber security initiative for $85,000. Motion seconded by Mr. Ramer. The Committee voted 2-2-0 (Opposed: Mason, Tarkington). Motion failed.

Parks & Recreation: Playing Fields Master Plan - $75,000
Ms. Moriarty made a motion to add an additional project for development of a Fields Master Plan for $75,000. Motion seconded by Mr. Ramer. The Committee voted 3-0-1 (Abstained: Tarkington). Motion carried.

The Committee reviewed the Mill Rate Schedule that showed that General Fund expenses were increased by $1,159,392 (which was the result of a $2 million increase in the Risk Fund that was partially offset by a $840,608 decrease in operating expenses) and Revenues increased by $695,381. The Committee reviewed the Use of Fund Balance in the recommended budget.

Use of Fund Balance
Ms. Moriarty made a motion to eliminate the line in the recommended budget for Mill Rate Reduction of $1,650,000 and replace it with "Transfer Unrestricted Fund Balance to Risk Fund" for $3,000,000. Motion seconded by Mr. Ramer. The Committee voted 4-0-0. Motion passed.

The Committee noted that the resulting mill rate is 11.682, which is an increase of 2.75% over FY19.

Mr. Mason made a motion to approve the budget as amended. Motion seconded by Ms. Tarkington. The Committee voted 4-0-0. Motion passed.
The Committee discussed the capital budget that will be included in the final budget book. The Committee agreed that the most updated model using the historical bonding approach, which was refined by the Debt and Fund Balance Policy Special Project Team, should be used. The Committee agreed that the 15-year plan should reflect the restated Schools capital plan that uses the escalation rate indicated in the Budget Guidelines.

The Committee joined Ms. Moriarty in expressing appreciation for the assistance provided by Mr. Mynarski, Mr. Gieger and the Finance Department to accomplish the FY20 Budget.

The meeting adjourned at 4:41 P.M.

Respectfully submitted,

Catherine Sidor, Recording Secretary

Leslie Moriarty, Chairman