TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE
MINUTES
Cone Meeting Room
Thursday, February 16, 2012

Committee:
Present: Joseph L. Pellegrino, Chairman; William R. Finger, Jeffrey S. Ramer, Leslie L. Tarkington

Board: Robert Brady, Gregory Bedrosian, Sean Goldrick, Randall Huffman, Michael Mason, Arthur Norton

Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget Director; John Crary, Town Administrator; James Heavey, Chief; Mark Kordick, Captain, Operations Division; Greg Hannigan, Director, General Services Division, Police Department; Allen Brown, Executive Director; Ray Augustine, Director of Financial Operations, Nathaniel Witherell

Other: H. Andrew Fox, Chairman, Nathaniel Witherell Building Committee; Lloyd Bankson, Nathaniel Witherell Board

The meeting was called to order at 6:30 P.M.

Requests for Budget Adjustments

EXECUTIVE SESSION:

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted unanimously to enter into executive session at 6:31 P.M. to discuss litigation matters.

In attendance were:
Peter Mynarski, Comptroller; Roland Geiger, John Crary

BET Members: Pellegrino, Finger, Ramer, Tarkington, Brady, Bedrosian, Goldrick, Huffman, Mason, and Norton

The committee voted unanimously to leave executive session at 6:45 P.M. to discuss litigation matters.

SE-7 First Selectman – Additional Appropriation $15,000

Additional Appropriation:
$ 15,000 to P935-57350 Settlement – Kelsey vs. TOG
$ 15,000 from Risk Fund Balance
The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

**PD-2 Police – Additional Appropriation $600,000**

Additional Appropriation:
$600,000 to F2138-59250-12199 Patrol Boat

This item was withdrawn after Town Council, Mr. Wayne Fox, advised the Committee that there was no need for this item to go before the RTM a second time.

**PD-6 Police – Approval to Use $54,860**

Approval to Use:
$29,944 to F2139-53070 Data/WP Supplies
$16,526 to F2139-53550 Mech. Supplies/Small Tools
$8,390 to F2139-51460 Professional Services
$54,860 from F2139-43493 911 Grants/Municipal

Captain Kordick explained that these Grant funds are specifically for public safety communications, and will be used to install videotaping and archiving equipment in order to monitor police interviews and interrogations. A discussion followed regarding the IT Department, the equipments’ specifications, product research and customer support.

The Committee voted 4-0 to approve the request, as amended, and forward it to the Board of Estimate and Taxation as a routine application.

**PB-1 Probate Court – Transfer $13,000**

Transfer:
$13,000 to A120-53010 Office Supplies
$13,000 from A120-52190 Document Imaging

This item was withdrawn.

**OLD BUSINESS**

**Nathaniel Witherell Building Committee Request for Release of Conditions**

In November, the BET approved funding for Nathaniel Witherell’s Project Renew subject to several conditions. Mr. Pellegrino explained that one of the subject to release conditions that was placed by the BET was to change the relationship with the construction Manager (Turner Construction Co.) from the current At Risk Contract to an Agency Contract. The Committee proceeded to review a letter regarding this Subject to Release, dated February 6, 2012, from Mr. H. Andrew Fox, Chair, Nathaniel Witherell Building Committee.

Mr. Fox gave an overview of the request, highlighting the pros, cons, and fees associated with the Construction Manger as Contractor, Agency, and a suggested Cost Plus Hybrid Solution. A lengthy discussion followed regarding the differences between the types of contracts, contract requirements, Nathaniel Witherell operations, comparisons to other Town projects, and costs.
Ms. Tarkington stated that when the format was developed there was the opportunity to have an owners' representative, and although the Building Committee has come with an alternative that apparently can be done, it does not mitigate, in terms of the overall risk, some of the risk that might otherwise be mitigated by Turners' changing their role to be an Agent, and therefore she would like to see some type of owners' representative support.

Upon a motion by Mr. Ramer, seconded by Mr. Finger, the Committee voted 3-1-0 (Ms. Tarkington opposed), to recommend to the BET to release the condition subject to the Nathaniel Witherell Building Committee proceeding by eliminating the guaranteed maximum price and enter into the Cost Plus Hybrid solution that they proposed in their correspondence to the Budget Committee, February 6, 2012.

NEW BUSINESS

Report of Status of Current Economic Conditions

The Committee reviewed the Selected Revenues and Spending Rate, January 2012, highlighting expenses, and fund balance. Mr. Gieger explained that the increased expense due to the H.S.A. healthcare contributions, which should be offset by the lower healthcare premiums at year-end.

Approval of the July 1, 2011, Retirement System of the Town of Greenwich Actuarial Review and Analysis

The Committee reviewed the July 1, 2011, Retirement System of the Town of Greenwich Actuarial Review and Analysis. Mr. Mynarski gave an overview of the three options on pp. 1. A, discussion followed regarding assumptions, the options, prior years' contribution and forecast, and the current budget.

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0 to approve the July 1, 2011, Retirement System of the Town of Greenwich Actuarial Review and Analysis, Option #2, which was to reduce the assumed rate of return from 8.0% to 7.75% and to reduce the assumed rate of inflation from 3.50% to 3.25%.

APPROVAL OF MINUTES

Budget Committee Regular Monthly Meeting, January 18, 2012

The committee voted 4-0 to approve the minutes from the January 18, 2012, Budget Committee Regular Monthly Meeting.

There being no further business before the Committee, the meeting was adjourned at 8:06 P.M.
Respectfully submitted,

Maria Bocchino, Recording Secretary

Joseph L. Pellegrino, Chairman