

**COMMISSION ON AGING
MINUTES
FEBRUARY 15, 2023**

Attending: Steven Katz, Presiding; Kip Burgweger (attending by Zoom); James Dougherty; Anne Marie Hynes; Amy Jurkowitz (attending by Zoom); Heidi Nolte; Ellen Wolfson
Staff: Lori Contadino.
Guests: Joe Greco (GREATS); Lauren Rabin (Town Selectman's Office).

Call To Order: The meeting was called to order at 8:45 a.m.

Minutes: Minutes of the November 2022 meeting were distributed prior to the meeting. The Chair asked if there were any corrections. With no changes the Minutes were approved.

Chairman's Report: S. Katz did not report.

Dept. Of Human Services: E. Wolfson reported that the Department has not met since our last meeting.

Nathaniel Witherell: E. Wolfson reported that they have changed food services again. The Board approved a budget. The business position is open and the Board is considering outsourcing the business office. The Board is reviewing with the admissions director on how to increase the number of long-term residents. Witherell has received a gift of \$900,000 from an estate.

SWCAA: A. M. Hynes reported that SWCCA held a breakfast meeting at the Westport Senior Center. They have completed a successful audit and have positive working capital. They are looking to enhance SWCCA as an employer and provider of choice.

Arts Council: A. M. Hynes reported that they had a meeting with their sub-tenants to clarify that all building issues needed to be presented to and go through the Arts Council and not directly to the Town. They are working with the Town on a lease renewal and are exploring renovation of the third-floor bathroom.

Friends of The Senior Center: J. Dougherty reported that the new Board will be meeting by Zoom on March 2. A potential new Board Member / Board Chair will be presented and voted on.

Executive Director's Report: L. Contadino reported that two new classes - Nia Dance and Tango have been very popular and continue to grow. The Cupid Crew, through AARP and Make A Wish, have hand made Valentine's day cards for residents of Nathaniel Witherell. In excess of \$146,000 will be coming to Greenwich through a Federal Grant to the State to be used for facility improvement and programming. There are two

candidates for the second round of interviews for the Program Specialist Position. The job description for the Senior Center Administrator position has been approved by Town Human Services and is now with the union for approval. We are working with the Food Services provider on specifications for a POS system. Real Estate Tax Relief application process is in place.

Share The

Fare: L. Contadino reported that we are still working on a system that will meet our needs and the needs of our members in terms of credit card use, paperless system, etc. UBER has created a dashboard for our use.

Marketing: A. Jurkowitz provided a video presentation of the proposed new branding - fonts, colors, style, etc.
MOTION: That we accept the banding as presented and direct implementation of the branding. Seconded. Carried

Renovation /

Building: H. Nolte and L. Contadino reported. A meeting was held with the Commissioner and Deputy Commissioner of Public Works where our concerns over lack of communication, direction of the project, budget, lack of funding for tables and chairs and overall condition of the building were discussed. It does not appear that the Town has done any extensive building assessment. The Department of Public Works has been asked to join our BET budget presentation. We have now been told that tables and chairs will be included in the Town's funding of the project. We are still not sure when the project will be completed. We will now have bi-weekly project completion meetings with the Town and when appropriate with the food service vendor. The indication is that the Town will not form, a building committee. It was suggested that COA form its own building committee advisory group.

Next Meeting: The next meeting of the Commission will be at 8:30 on March 15, 2023.

Adjournment: The meeting was adjourned by the Chair at 10:20 a.m.

Respectfully submitted,

James B. Dougherty
Secretary