



**TOWN OF GREENWICH**  
**BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE**  
**DEPARTMENTAL REVIEW FY 2023-2024 DAY 5 MINUTES**  
**Town Hall Meeting Room – 9:00 A.M.**  
**Tuesday, February 14, 2023**

Present:

Committee: Leslie Tarkington, Chair; Nisha Arora, Laura Erickson, Leslie Moriarty

Staff: Adam Ross, Assistant Budget & Systems Manager, Finance Department; Roland Gieger, Budget and Systems Director, Finance; Peter Mynarski, Comptroller; Don Conway, GCTV; Michael Ting, Chief Technology Officer, Greenwich Public Schools (GPS); Dr. Toni Jones, Superintendent, GPS; Janet Stone McGuigan, Select-person; Bernard Armstrong, Chairman, Harbor Management Commission (via telephone); Patty Roberts, Chair, Board of Human Services; Blaize Levitan, Chief Operations Officer, GPS; Megan Damato, Director, Risk Management, Finance; Tom Klein, Chief Information Officer; Joseph Williams, Director Greenwich Library; Joseph Siciliano, Director, Parks and Recreation; Dan Carlsen, Assistant Director, Parks and Recreation; Demetria Nelson, Commissioner, Human Services; Kevin McCarthy, Director, Perrot Memorial Library; Renata Michalski, Director, Purchasing and Administrative Services

BET: Dan Ozizmir, Chairman; William Drake, Harry Fisher, Miriam Kreuzer, Jeff Ramer, David Weisbrod

Other Lucia Jansen, RTM District 7, Chair, Budget Overview Committee

Budget Committee Chair Tarkington called the Meeting to order at 9:02 A.M. and welcomed attendees and the audience to Day 5 of a series of BET Budget Committee public meetings. Ms. Tarkington introduced members of the BET Budget Committee. The Committee is also supported by the Finance Department: Peter Mynarski, Comptroller; Roland Gieger, Budget & Systems Director, Adam Ross, Assistant Budget and Systems Manager and Shira Davis, Executive Assistant to the Comptroller.

Ms. Tarkington also reported that the BET Budget Committee Departmental Review Hearings for FY 2023-2024 Day 5, are being live broadcast by GCTV on channels 79, 24, and YouTube. A schedule of the Budget Committee's Departmental Review Hearings is available on the Town website at two locations along with the BET Meeting Calendars, Budget Documents and Schedules pages.

The Day 5 Budget Presentations followed:

### **Cybersecurity - Town and Greenwich Public Schools (GPS)**

The Committee agreed to go into Executive Session with Mr. Tom Klein, Mr. Michael Ting and Ms. Megan Damato to discuss Cybersecurity matters.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to enter into Executive Session at 9:05 A.M., to discuss Cybersecurity, the Committee voted 4-0-0. Motion carried.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora to close the Executive Session at 10:14 A.M., the Committee voted 4-0-0. Motion carried.

### **Information Technology - Town and GPS**

The Committee discussed the respective Information Technology budgets for the Town and the GPS with Mr. Klein and Mr. Ting.

There was a discussion on the potential impact of vacancies on each department.

Ms. Damato gave the Committee an update on the renewal of the Cybersecurity insurance policy.

### **Purchasing – Town and GPS**

The Committee discussed the operating budgets for the Town and the GPS with Mr. Levitan and Ms. Michalski. It was reported that the Town Purchasing Department has five (5) full-time employees, and the GPS has 1.7 full-time equivalent employees.

Mr. Levitan explained to the Committee that the two departments have the same goals and objectives, specifically; 1) aligning common purchasing policies, 2) evaluating workloads relative to small purchases and the time spent on these transactions, 3) starting to hold monthly meetings between the Town and GPS purchasing personnel and 4) looking to share common services.

Both Mr. Levitan and Ms. Michalski reported that they are close to completing a common Purchasing Policy and Procedures Manual which will be distributed by the end of March 2023. They added that they are sharing some of the workload.

### **Parks and Recreation**

Mr. Siciliano and Mr. Carlsen presented the Parks and Recreation operating and capital budgets.

Ms. Moriarty went through the Open-Capital report related to Parks and Recreation capital projects.

Mr. Bernard Armstrong, Chairman of the Harbor Management Commission, joined the meeting to discuss the open dredging of the Greenwich Harbor project with the Committee. The Chair commented that the release of conditions on an approved project is a Budget Committee regular meeting and not a FY24 Budget discussion.

Mr. Siciliano discussed the Parks and Recreation operating budget and reminded the Committee that they will be coming back to replace the custodian needed at the Cohen Eastern Greenwich Civic Center when it is completed for the FY 2024-2025 budget.

There was a discussion involving the replacement of trees on the Greenwich High School campus and the role the Town's Tree Warden plays in the process.

Mr. Siciliano gave the Committee an update on the Town's golf course budget.

The Committee concluded the Parks and Recreation budget discussion by covering the FY 2024 Capital Project requests.

### **Libraries – Town and Perrot Memorial Library**

Mr. Joseph Williams was acknowledged as the new Director of the Greenwich Library. He proceeded to discuss the Greenwich Library's Operating and Capital Projects budgets.

Mr. McCarthy answered questions related to the Perrot Memorial Library budgets.

### **Human Services**

The death of Mr. Winston Robinson, beloved and prominent member of the Greenwich Community for many years, was recognized by all in attendance. Mr. Robinson was a current member of the Board of Human Services.

Dr. Demetria Nelson presented the Human Services budget. She distributed a presentation covering the Greenwich Department Human Services FY 2024 Budget and explained its contents in detail. She also provided the Community with a Community Partnership Committee FY2024 Funding Report.

The Committee discussed with Dr. Nelson funding for the various External Entities that receive funding from the Town of Greenwich

Ms. Moriarty made a motion, seconded by Ms. Arora to adjourn Day 5 of the FY 2023-2024 Departmental Review Meeting at 4:04 P.M. Motion passed by a vote of 4-0-0.

Respectfully submitted,



Peter Mynarski, Recording Secretary



Leslie L. Tarkington, Committee Chair