



**TOWN OF GREENWICH
COMMUNITY DEVELOPMENT OFFICE
CDAC Public Meeting
February 13, 2023 (Monday)
6:00 p.m., Town Hall Meeting Room, Greenwich Town Hall**

MEETING MINUTES

CDAC Members Present: Caroline Adkins, Debbie Appelbaum, Nancy Better, Bill Drake, Christine Edwards, Mary Flynn, Icy Frantz, Judy Goss, Alan Gunzburg, Lindy Lilien, Peter Lowe, Wilma Nacinovich, Maryann Ramos, Tara Restieri, Robert Simms, David Snyder, Alexis Voulgaris

Town of Greenwich Staff Present:

Tyler Fairbairn, Jill Foster, Select-person Janet Stone McGuigan

1. Call to Order

Community Development Advisory Committee (“CDAC” or the “Committee”) Chair Alexis Voulgaris called the meeting to order at 6:00 p.m. Additionally, Chair Voulgaris took a moment to recognize the recent passing of Winston Robinson, long-time CDAC member and Greenwich volunteer.

2. Conflict of Interest Discussion

Tyler Fairbairn explained HUD’s policy regarding conflicts of interest and how the Town addresses the process during its annual Community Development Block Grant allocation cycle. Conflict of interest disclosure forms were given to all CDAC members in attendance.

3. Program Year 2022 Update

Tyler Fairbairn discussed the status of Program Year 2022 (July 1, 2022 – June 30, 2023) CDBG projects and noted that six of seventeen Public Service activities have been completed and fully requisitioned.

4. Program Year 2023 Overview

Alexis Voulgaris informed CDAC members that applicants requested far more CDBG Public Facility/Housing funds this year than last year, with over \$1.2 million in requests. Chair Voulgaris noted that the Committee will have to evaluate projects to ensure that they can be completed if not awarded the full requested grant amount.

5. Program Year 2023 Subcommittees

Committee members volunteered for subcommittees to conduct interviews/site visits with applicants ahead of the CDAC meeting on April 24, 2023 at which funding recommendations will be made. The Committee agreed that subcommittee reports would be due to the Community Development Office by April 10, 2023.

6. Community Development Office Action Items

Tyler Fairbairn said that the Community Development Office will send Committee members, via email:

- a. The CDAC roster with member contact information;
- b. A list of subcommittee assignments with contact information for agencies; and

- c. Sample subcommittee reports.

7. Other Business

No other business was discussed. No members of the public were present to comment on the Program Year 2022 or 2023 Annual Action Plan process.

8. Adjournment

Alan Gunzburg made a motion, approved by the Committee, to adjourn the meeting at 6:48 p.m.