

# DRAFT - Subject to Board of Health Approval

## MINUTES

Board of Health Meeting

January 30, 2020

Present: Robert Carangelo, Esq.; Vick Sandhu, Esq., Dr. Marilyn Ross Cahn; Lauren O'Keefe, APRN, FNP-BC; Julia Chiappetta; PA-C Maryann Ramos;

Staff: Caroline Baisley, Director of Health

Absent: Dr. Andrew Bronin

Mr. Carangelo called the meeting to order at 6:00 PM.

### Minutes

The minutes of the November 21, 2019 meeting were approved.

**(Motion: O'Keefe / Second: Cahn / Vote: 5 in favor – 0 opposed)**

Chairman requested Mr. Sandhu and Ms. Chiappetta give an update on ongoing conversions with the Metro New York North Region of the American Red Cross. Mr. Sandhu and Ms. Chiappetta offered the following:

- In previous conversations, the Chapter offered to provide sheltering training to the Town staff/volunteers and agreed to set up an in-person meeting with Town officials to discuss allocation of the Red Cross resources to Greenwich community in the event of an emergency. To date, no meetings or trainings have taken place.
- Mr. Sandhu and Ms. Chiappetta reiterated to the Acting Director of the Metro New York North Region of the American Red Cross whom they met with, that the meeting should include the Director of the Chapter, Town's Emergency Management Director, Public Health Emergency Preparedness Coordinator of the Department of Health, the Director of Health and Members of the Board of Health, once the date is proposed.

The Chairman noted that the two main areas the Board should concentrate on are: 1) educating the public about the fact that Greenwich Red Cross is regionalized with certain geographic areas of New York State and the funds raised by the America Red Cross in Greenwich are disproportionately allocated to other towns served by the Chapter, and 2) the exploration of other nonprofit organizations that would possibly be able to raise funds in the community to support emergency response/sheltering activities.

### Department of Health 2018/2019 Annual Report

Was presented to the Board by the Director of Health

### Department of Health 2020/2021 Operational Report

Was presented to the Board by the Director of Health

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### **Revisions to the proposed 2020/2021 Department of Health Budget**

The \$1,700 credit card fee budget line item was removed by the Office of the First Selectman and transferred to the Finance Department. Also, \$475 was removed from the budget mileage account within the proposed budget. While preparing the budget, the Director of Health stated that she had to cut from other line items to come up with the \$1,700, which was not returned to the Department's budget after transferring the credit card fees to the Finance Department. In the end, \$2,175 was cut by the Town Administration prior to the budget being submitted to the BET Budget Committee.

### **Other Business**

The Director of Health reported that to date there are six laboratory confirmed cases of coronavirus in the U.S. with five of the individuals being travelers from the high-risk area of Hubei Province, China and one being a close contact of an infected individual.

Ms. Ramos noted that given the recent road accidents involving pedestrians, it would be beneficial to buy and distribute reflective belts, especially to seniors within the Town. Since the Department of Health's budget is tight, the Board members suggested other possible solutions to acquire funds.

There being no further business, Mr. Chairman moved to adjourn the meeting at 7:00 PM.

**(Motion: O'Keefe/ Second: Chiappetta Vote: 5 in favor - 0 opposed)**

Respectfully submitted for Dr. Bronin,

Marilyn Ross Cahn, M.D.