MINUTES of the regular meeting of the Board of Estimate and Taxation held on Monday, January 27, 2020, in the Town Hall Meeting Room, Town Hall, Greenwich, CT.

Michael Mason, BET Chairman, called the meeting to order at 6:39 P.M., after which the members pledged allegiance to the flag.

Board members in attendance:

   Michael S. Mason, Chairman
   Karen Fassuliotis, Vice Chair
   William Drake, Clerk
   Andreas Duus III
   Laura Erickson
   Debra Hess
   Elizabeth K. Krumeich
   Miriam Kreuzer
   Leslie Moriarty
   Jeffrey S. Ramer
   Leslie L. Tarkington
   David Weisbrod

Staff: Lauren Elliott, Assessor; Roland Gieger, Budget Director; Peter Mynarski, Comptroller

BOS: Fred Camillo, First Selectman; Jill Oberlander, Select-person; Lauren Rabin, Selectwoman

TNW: Laurence Simon, Chairman, The Nathaniel Witherell (TNW) Board of Directors; Suzanne Brown, TNW Board of Directors; Bruce Dixon, Friends of Nathaniel Witherell; David G. Ormsby, Chairman, Friends of Nathaniel Witherell; Nirmal Patel, TNW Board of Directors; Paul Scholtes, Family Council Board, TNW

RTM: Andrea Anthony, (D1); Michael Basham, (D2), Chairman, Finance Cmte.; Dan Ozizmir, (D5) Budget Overview Cmte. (BOC) and Labor Contracts Cmte.; Bruce Pflug, (D5), BOC and Finance Cmtes.; Molly Saleeby, (D8), BOC Cmte.

PUBLIC: Ken Borsuk, Reporter, Greenwich Time; Arthur Norton, Chairman - BET TNW Strategic Planning Cmte.; Alma Rutgers, Columnist, Greenwich Time; Nancy Weissler, Member, TNW Strategic Planning Cmte.

The Chairman welcomed BET Members, Town staff and members of the public to the first meeting of the BET's new Term.
Requests for Budget Adjustments

Mr. Mason asked the BET Clerk to move the Routine Applications for Budget Adjustments

ROUTINE APPLICATIONS

<table>
<thead>
<tr>
<th>Number</th>
<th>Department</th>
<th>Amount</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>PR-1</td>
<td>Parks &amp; Recreation M824 59830 20205</td>
<td>$14,550</td>
<td>Additional Appropriation Master Plan</td>
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<tr>
<td>PR-2</td>
<td>Parks &amp; Recreation M824 59830</td>
<td>$52,000</td>
<td>Additional Appropriation The Griff Water Treatment System</td>
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<tr>
<td>SE-4</td>
<td>First Selectman A440 57222</td>
<td>$2,000</td>
<td>Approval to Use Contribution to Channel 79</td>
</tr>
<tr>
<td>FI-3</td>
<td>Finance A130 514 90</td>
<td>$40,000</td>
<td>Release of Conditions Automate Purchasing/Invoicing</td>
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</tbody>
</table>

Upon a motion by Ms. Moriarty, seconded by Mr. Ramer, the Board voted 12-0-0 to separate the Budget Adjustment Application of The Nathaniel Witherell (NW-2) from ROUTINE Applications to a NON-ROUTINE Application. Motion carried.

Upon a motion by Mr. Drake, seconded by Ms. Tarkington, the Board voted 12-0-0 to approve the following ROUTINE Applications: PR-1; PR-2; SE-4; and FI-3. Motion carried.

Upon a motion by Ms. Krumemich, seconded by Mr. Ramer, the Board voted 12-0-0 to postpone NW-2, The Nathaniel Witherell NON-ROUTINE Application until Mr. Simon arrives. Motion carried.

ASSESSOR’S REPORT

The Assessor commented that the Grand List for October 2019, all assessments and valuations of motor vehicle and personal property are completed. Ms. Elliott explained that exemptions were reviewed and applied as required. In the Income and Expense category, penalties were applied to 82 properties increasing the Grand List by $24,721,788 compared to 79 properties in 2018 Grand List. Assessment change notices shall be mailed to 3,111 taxpayers to reflect the properties assessment changes. Personal Property assessment and penalty notices will be mailed to 1,366 non-filer businesses. Total assessed value of Motor Vehicles increases tax revenue by $1,623,716 over previous year. Assessment Board of Appeals applications are available on the Town website. Applications will be mailed on February 2, 2020, for the Local Property Seniors and Disabled Tax Relief Program (TRP) and must be returned by May 15, 2020. The Board asked how the TRP is promoted and learned that information was inserted in the January 7, 2020, Tax bill mailing, made available at the Senior Center and noted on the Town website.

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Board voted 12-0-0 to accept the Assessor’s report. Motion carried.
COMPTROLLER'S REPORT

The Comptroller commented that the Town was reviewed recently by the Moody’s and S&P rating agencies, and once again received a triple-A rating. Annual bidding on the Town’s General Obligation Bonds, Sewer Bonds and TNW long-term bonds received a lower rate of interest than the short-term Bond Anticipation Notes (BANs);

Mr. Mynarski also noted the Fire Study would begin immediately. He commented that the new water damage to Greenwich High School was estimated to be $340,000 with a $100,000 deductible, an increase from the previous year’s $50,000 deductible.

Upon a motion by Ms. Tarkington, seconded by Mr. Duus, the Board voted 12-0-0 to accept the Comptroller’s Report. Motion carried.

TREASURER’S REPORT

Mr. Mason asked for questions about the Treasurer’s Report showing investment portfolio activity for December 2019. Hearing none, the Chairman noted that the BET had received the Report.

Upon a motion by Ms. Tarkington, seconded by Mr. Duus, the Board voted 12-0-0 to accept the Treasurer’s Report. Motion carried.

BET Standing Committee Reports

Mr. Mason asked that in the future, Standing Committees, Liaison and Special Project Teams should request in writing placement of their reports on the Agenda.

Budget Committee – Ms. Tarkington commented that the Committee’s first meeting of the new Term had taken place and Ms. Hess had been welcomed as a new Committee member. The schedule of Budget Committee Departmental Review Hearings was offered, and the audience was invited to review it on the Town’s website and consider attending in-person or viewing the Hearings on either Channel 79 or LIVE on YouTube.

BET Liaison Reports - none

BET Special Project Team Reports- none

OLD BUSINESS

• The Report of The Nathaniel Witherell Strategic Planning Committee to the Board of Estimate and Taxation dated December 6, 2019

Point of Order – Mr. Ramer noted that the cover letter from Mr. Arthur Norton, Chairman of the Nathaniel Witherell Strategic Planning Committee (the Cover Letter) appending to the Committee’s Report to the Board of Estimate and Taxation dated December 6, 2019, had not been seen by the Committee and although it was useful information, a vote on the Report would not include a vote for the Cover Letter.

A motion was made by Mr. Drake, seconded by Mr. Ramer, to accept the
Report of the Nathaniel Witherell Strategic Planning Committee to the Board of Estimate and Taxation dated December 6, 2019 (the Report).

Upon a motion by Ms. Krumich, seconded by Mr. Ramer, the Board voted 12-0-0 to postpone discussion of the Report until Mr. Simon arrives. Motion carried.

NEW BUSINESS

- **BET Calendar 2020-2021**
  Mr. Mason asked the Board to review the revised BET meeting schedule in their meeting packets. He noted that it was an unusual year due to school and religious holidays and allowed little time for BET members to attend RTM district meetings to explain the BET recommended Budget. He asked for BET member cooperation.

- **First Selectman’s Greenwich Plaza Working Group**
  Mr. Mason appointed Ms. Tarkington and Mr. Weisbrod to serve as Liaisons to the Greenwich Plaza Working Group to keep the BET informed.

OLD BUSINESS (continued)

- **The Report of The Nathaniel Witherell Strategic Planning Committee**
  Mr. Mason thanked Ms. Weissler and Mr. Norton for their participation as former BET members serving as non-voting members on the Committee who gave continuity and their experience to its efforts. Mr. Norton thanked the BET for the honor and privilege of serving as Chairman of the Committee and spoke about the accomplishments of the Committee. He strongly suggested that the BET continue the Committee during the new Term. He requested that the BET accept the Report and emphasized the Committee’s Strategic Planning function and the rapid changes in the healthcare regulations, increasing industry competition, and the evolution of many stand-alone skilled nursing facilities to a continuum of care multi-unit model. Ms. Weissler briefly summarized the Report and noted the challenges TNW faced. Mr. Mason asked each member of the Committee to offer their observations and then asked for other BET members’ comments. He assured the Board that the BET and First Selectman would continue to be involved in the search for a solution and recommended accepting the Report.

  Upon Mr. Drake’s earlier motion, seconded by Mr. Ramer, the Board voted 12-0-0 to accept the Report of the Nathaniel Witherell Strategic Planning Committee to the Board of Estimate and Taxation dated December 6, 2019. Motion carried.

NON-ROUTINE APPLICATIONS (continued)

<table>
<thead>
<tr>
<th>NW-2</th>
<th>The Nathaniel Witherell Additional Appropriations</th>
</tr>
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<tbody>
<tr>
<td>$230,000</td>
<td>H450002 51490 Professional Fees</td>
</tr>
</tbody>
</table>

Ms. Tarkington reported that the Budget Committee approved the additional appropriation for the Nathaniel Witherell by a vote of 4-0-0. BET members further discussed how the TNW Board could enhance efficiencies in TNW operations, given the recent retirement of the Executive Director and change in senior management. Mr. Simon noted that the TNW Board had voted 8-
0-1 in favor of the request for this appropriation, explaining that: each financial component of the Letter of Engagement between TNW and Health Dimensions Group (HDG) had been reviewed by the TNW Board: $150,000 was for the engagement of an interim administrator provided by HDG and $30,000 for various consulting services provided by HDG; $25,000 was for strengthening cyber security defenses; and, $25,000 was for the development of accounting procedures to reconcile TNW's MATRIX accounting entries with Town of Greenwich's (TOG's) MUNIS system.

Upon a Motion by Ms. Tarkington, seconded by Ms. Moriarty, the Board voted 12-0-0 to approve NW-2 Application of The Nathaniel Witherell for an Additional Appropriation of $230,000. Motion carried.

Chair's Report

Mr. Mason thanked the Finance Department for its effective assistance. He attributed the BET's effectiveness to the quality of communication and knowledge they contributed to the BET's work.

Approval of BET Meeting Minutes

Ms. Krumeich made a motion, seconded by Mr. Ramer to postpone voting on the Minutes of the Regular Meeting of the Board of Estimate and Taxation of December 16, 2019, and the Minutes of the Board of Estimate and Taxation Organizational Meeting of January 6, 2020.

A discussion followed on the wording of both Meeting Minutes. Mr. Mason nominated a working group of Mr. Drake, Ms. Fassuliotis, Ms. Moriarty and Ms. Krumeich to review these Minutes and bring them back to the BET for a vote at its next meeting.

Upon a motion by Ms. Krumeich, seconded by Mr. Ramer, the Board voted 11-1-0 to postpone acceptance of the Minutes of the Regular Meeting of the Board of Estimate and Taxation of December 16, 2019, and the Minutes of the Board of Estimate and Taxation Organizational Meeting of January 6, 2020, until the next Regular BET meeting. (Opposed: Erickson). Motion carried.

Adjournment

Upon a motion by Ms. Erickson, seconded by Ms. Kreuzer, the Board voted 12-0-0 to adjourn the meeting at 8:25 P.M. Motion carried.

The next Regular Meeting of the Board of Estimate and Taxation is on Monday, February 24, 2020.

Respectfully submitted,

Catherine Sidor, Recording Secretary