



Nathaniel Witherell
Building Committee Minutes
January 22, 2018

Present:

Larry Simon-Board Chairman

Allen Brown-Exec. Director

Louise Puschel-Building Committee Chair

Jack Hornak-Dir. Operations

Lynn Bausch-Dir. Nursing

The Nathaniel Witherell Building Committee Meeting came to order at 3:30 PM in the Board Room

Minutes – November 20, 2017 – Larry Simon 1st, Louise Puschel 2nd - all approved.

FY2015-17 Capital Budget

- **(16213) Renovate 4 Tower Floors**– The award has been issued to Wernert Construction, LLC.
 - On January 18, 2018 Chris Doyle from the CT State DPH contacted Allen Brown regarding the information submitted for their approval. Chris said that they would like Pustola & Associates to contact them to provide additional information. Chris also mentioned that the agency is aware of the urgency to start this project and appears very willing to work with Witherell. Both Allen and Jack contacted Steve Pustola, directing him to evaluate what had been sent to the state, confirm its accuracy and contact Chris Doyle to include any additional information required. Steve was also directed to stay “on top” of this project and treat all with a sense of urgency.
 - Estimated start date – February 2018.
- **(16205) Auditorium Renovation** – Award has been issued to WBCT.
 - Plans have been submitted to the state for their approval, with the request to proceed ASAP.
 - Estimated start date – February 2018.

Nathaniel Witherell – Pavilion Building

- Larry Simon is scheduled to visit the Pavilion with Abby Walder from the town legal department to start working on new leases.
- Window and carpet replacement projects are included in the 2019 capital budget. Assuming approval, the two projects will be started in the beginning of the FY19 (July and August 2018).

Capital projects for FY 2018 Update

- ✓ **Water Line Replacement** – The Current Condition Survey is complete, narratives are being developed, RFB to go out in February 2018 for a start date of May 2018.
- ✓ **Kitchen Equipment** – Purchased to date: One tilt skillet – 12,830. To be purchased: one Convotherm combination oven – 40,000, five warming carts – 5,000. Remaining balance to be used for installation costs.
- ✓ **Tower AC units** – TOG sole source agreement to be approved for a June 2018 delivery.
- ✓ **Nursing Equipment** – Arjo resident lifts will be scheduled for replacement.

Capital projects for FY 2019 (\$594,300)

- ✓ Rehab Gym Expansion – \$272,000
 - All requested paperwork for the reallocation of the remaining 182K from the original STEAP grant has been submitted to the CT Department of Public Health. A new contract will be submitted to Witherell shortly.
 - The Town portion is \$90,000
- ✓ Kitchen Equipment – \$70,000
- ✓ Tower Air Conditioner Replacement Units – \$48,000
 - The cost per unit is \$2,000 for 24 units.
- ✓ General Capital – \$80,00
- ✓ Pavilion Capital – \$29,300
 - Carpeting of common areas \$10,000
 - Concrete repairs \$7,000
 - Replacement of Windows \$12,300
- ✓ Nursing Equipment – \$50,000
- ✓ Resident Bed Replacement Program – \$45,000

Next Meeting is scheduled for Monday, February 26, 2018 at 3:30 PM in the Board Room.

Respectfully Submitted
Jack Hornak
Director of Operations
Nathaniel Witherell SNF