



**Town of Greenwich**  
**BOARD OF SOCIAL SERVICES MINUTES**  
**Regular Meeting, January 19, 2016**

**ATTENDING**

**Board Attendees:** Steve Gross, Alan Gunzburg, Abbott Jones, Barbara Nolan, Natalie Queen, Winston Robinson

**Staff Attendees:** Alan Barry, George O'Loughlin

**CALL TO ORDER**

Chairperson, Barbara Nolan, called the meeting to order at 7:00 PM in the Hayton Conference Room at Town Hall.

**APPROVAL OF MINUTES**

A motion to approve the minutes of the December 15, 2015 meeting was made and approved 6-0.

**SPECIAL GUEST**

Kathy Carley-Spanier from Greenwich Hospital reviewed the various programs offered to the community by Greenwich Hospital. Screenings and evaluations: Blood pressure, low vision, and cholesterol.

Community Health Programs: Infant and Adult CPR classes, Medical Exploring Program, Smoke Stoppers, and Speakers Bureau.

Question was asked concerning health clinics and person to contact is Kirsten Suarez.

**COMMITTEE REPORTS**

*Report of the Strategic Planning Group* – Mr. Robinson, Chairman, reported that the consultant Debra Hertz presented her GDSS environmental report to the Committee. It was agreed that the report be discussed with the entire Board and subsequently with the Staff. Further action will depend on the outcome of those meetings.

*Report of the Community Partnership Committee* – Mr. Gunzburg reported on an update meeting with Liberation where the problem of opioid addiction was discussed. Insufficient data was available beyond anecdotes of overdose incidents to warrant further action. Liberation will submit proposal for needs assessment.

*Report of the Finance Committee* – Mr. Gross reported that the Committee met to discuss financial results to date against the FY 2016 budget. No actionable variances were noted. Dr. Barry confirmed that the FY 2016-2017 departmental budget was in the normal review process and that no questions had been raised to date.



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**COMMISSIONER'S  
REPORT**

*Operating Statement* - Dr. Barry reviewed the December operating statement and commented that spending continued well below budget because of unfilled staff vacancies. He also reported on progress in Staff training in the use of ClientTrack, the new software program, system. All client service plans are expected to be transferred into ClientTrack in the next few months. Once that step is completed, the Dashboard will be updated monthly and issued to the Board.

**EXECUTIVE SESSION**

**MOTION:** a motion to adjourn the regular session and move into executive session was made, seconded and approved 6-0. At 8:45 a motion to end executive session and adjourn was made, seconded and approved 6-0.

**NEXT MEETING**

The next Board Meeting will be held on February 16, 2016 in the Hayton Room at 7:00 PM.

Respectfully Submitted,

Abbott Jones, Secretary