



Town of Greenwich
BOARD OF SOCIAL SERVICES MINUTES
Regular Meeting, January 17, 2017

ATTENDING

Board Attendees: Barbara Nolan (Chairperson), Steve Gross, Alan Gunzburg, Abbott Jones, Natalie Queen, Winston Robinson, Jeffrey Medina

Staff Attendees: Alan Barry, George O'Loughlin, Martha Reyes

Guests: Carol Burns, Commission on Aging

CALL TO ORDER

Chairperson, Barbara Nolan, called the meeting to order at 7:00 PM in the DSS Conference Room at Town Hall.

BOARD PROTOCOLS

The minutes of the December 20, 2016 meeting were read and approved as drafted.

**CLIENT TRACK
PRESENTATION**

Mr. O'Loughlin gave an extensive demonstration of the Client Track software as used by staff. He commented that the system is in use by all staff and is regarded more favorably than the EVOLV system it replaced.

COMMITTEE REPORTS

Communications Committee – the Committee met with the designer, Joe Kantorski, and reviewed the outline for the FY 2016 Annual Report, as well as photographs taken during the year. A draft will be available the week of January 23.

Finance Committee – the Committee met January 13 to review the operating statement for FY 2017 to date. There were no significant variances from the approved budget. The Commissioner noted that the FY 2018 GDSS budget would be reviewed by the BET in February.

**COMMISSIONER'S
REPORT**

As noted above, there were no significant variances in either the operating statement or dashboard.

The name change for the department was approved by the Board of Selectmen. Legal work for the Foundation is awaiting appointment of pro bono counsel.



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MOTION: a motion to adjourn was made, seconded and approved 7-0.

The meeting was adjourned at 8:15 PM.

NEXT MEETING

The next Board Meeting will be held on February 21, 2017 in the DSS Conference Room at 7:00 PM.

Respectfully Submitted,

Abbott Jones, Secretary