Present: Roger Bowgen Chairman, Sue Baker Vice Chairman, Bill Cameron, Bill Gremp, Rick Kral, Joan Seguin, Jonathan Stone, Sarah Crosby

Absent: Frank Cantelmo

Guests: Michael Long, Kim Bruce, Jardar Nygaard, Steven Schafer

The meeting began at 5:38 pm.

Minutes: The minutes from the November 10, 2015 meeting were approved unanimously.

Meetings: Roger asked that the Commission review and approve the scheduled meeting dates for the year. They were approved unanimously.

Treasurer: Bill Gremp said that there is roughly $170,000 in the Receipt account and $91,000 in the Operations account. The report was approved unanimously.

Coordinator’s Report: Kim Bruce reported that the boat is running well and they plan to do a full sampling run on Thursday January 14, 2016. Roger handed out the Shellfish Boat Operation Protocol that was put together a few years ago and requested that it be followed for safety and smooth operation.

Jardar Nygaard – Oyster Cages: Roger informed Jardar that a Request for Quote is necessary for the Oyster Project unless it can be shown that Hemlock Oyster is the only vendor that can provide the services. Roger will need more detail in the proposal in order to do this. Discussion ensued on using cages in the Cove for a scientific study. Jardar will include this in the more detailed proposal.

Roger asked what size dredge Jardar uses in the Cove – one bushel capacity seed dredge. Roger mentioned that he has had a request from the Greenwich Land Trust and property owners on the Cove for cultch to be placed so oysters can grow along their properties. Jardar thought he could manage that. Roger will speak with the various parties.

Roger needs to speak with Jamie Coven as to where the weir project stands.

Recreational Shellfish Beds: Roger reported that the recreational beds are open. He has the corrected signs to be put up at Greenwich Point. Roger passed out an updated description of what the shellfish commission does that he passed along to the Harbor Management Commission but would also like it posted on the Town website. Roger passed out a document he put together summarizing the Commission’s mandates and activities.

Harbor Management Commission draft plan: Roger reported that there were two issues that were outstanding. The plan proposes a 15 day time limit for the shellfisherman to respond to a request for mooring in shellfish beds and it further requires a mooring inspection every three years and allow for shellfish harvesting. The Shellfish Commission has requested changes on these items.

Roger mentioned that Eversource is looking to install transmission lines through Bruce Park. The project is currently stopped due to concerns of leaking from the transmission lines and pollution. Roger said that Denise Savageau has written a letter to Attorney General Jepson with her concerns.
**NOAA Project:** Roger said that the Bruce Museum will be hosting a talk by the NOAA to present their findings of the study they have been doing in the Cove. A date has not been given as yet.

**Experience the Sound:** Roger is waiting to hear from Parks and Recreation confirming the date of this year’s event.

**UCONN Laboratory @ Innis Arden Cottage:** Roger said that Denise Savageau has drafted a plan for the cottage and UCONN has a draft of their plans. Roger will combine the two and pass along when complete.

**Crew Lane Marking Buoys:** Roger said that there is a push by Brunswick School for rowing lanes in the Cove. The same procedure followed for the last approval will need to be followed.

**Innis Arden Cottage:** On February 7, 2016 Long Island University Professor Steve Tettelbach will be giving a talk on scallops entitled “Where have all the Scallops Gone?”

**Touch Tank:** Roger reported that the touch tank is running in and was maintained last week.

**Warden Recruitment:** Bill Cameron wanted everyone to know that when on Sunday warden duty it may be difficult to get around the Point in the mornings due to the walkers and vehicle restrictions so you may want to check with the staff person in the truck before proceeding beyond the parking lot.

Bill said he has had issues with people taking more than a permit’s worth of shellfish and when questioned they show their own permit along with another family member who is not present. Bill thinks this should be changed in the regulations for clarity.

**New Business:** Sue Baker had paperwork for the State Science Fair projects which is to be held from March 15 – 19, 2016.

The next meeting will be held on February 9, 2016 at 5:30 PM in the Josephine Evaristo Conference Room. The meeting was adjourned @ 6:35 PM.

Michael Long