

Town of Greenwich

First Selectman's Capital Improvement Program (CIP) Projects Committee

January 11, 2016

2:00 p.m.

Cone Room

Minutes

1. The meeting opened at 2:06 p.m.

Mr. Tesei welcomed attendees and introduced members of the CIP Committee; he thanked BET members and 2016 BET Candidates and RTM members who had attended the January 5th meeting and were present again today.

After reminding the audience of the role of the CIP Committee to assist the First Selectman in the forming of the capital budget, he thanked Committee members for completing their assignment by the deadline so that an aggregated chart of their rankings could be prepared for today's meeting.

Attendance of Voting Members:

i. Peter J. Tesei	First Selectman – Present
ii. William McKersie	Superintendent of Schools– Present
iii. Amy Siebert	Commissioner of Public Works– Present
iv. Katie DeLuca	Town Planner– Present
v. Peter Mynarski	Comptroller– Present
vi. Joe Siciliano	Director of Parks and Recreation– Present
vii. Chip Haslun	Greenwich Library Board of Trustees – Present

Attendance of Non-Voting Members:

i. Laura Erickson	Board of Education, Chair – Present
ii. Erf Porter	RTM Representative – Not Present
iii. Danyal Ozizmir	RTM Representative – Present

Attendance of Professional Staff Supporting CIP Committee

i. Benjamin Branyan	Town Administrator – Present
ii. Melissa Jones	Senior Management Analyst - Present
iii. Roland Gieger	Budget Director – Present
iv. Ron Matten	Director of Facilities, Board of Education-Present
v. James Hricay	Managing Dir. of Ops, Board of Education-Present
vi. Alan Monelli	Dir of Bldg. Construction & Maintenance-Town–Not Present
vii. Angela Gencarelli	Financial Analyst- Present

Other Attendees

i. Leslie Tarkington	BET member
ii. Michael Mason	BET Chairman
iii. Jim Lash	BET 2016 Candidate
iv. Beth Krumeich	BET 2016 Candidate
viii. Leslie Moriarty	BET 2016 Candidate
ix. Ken Borsuk	Reporter, <i>Greenwich Time</i>
x. Bill Slocum	Reporter, <i>Greenwich Sentinel</i>

2. Approval of Committee Minutes from meeting of January 5, 2016

Upon a motion by Mr. Sicilian, seconded by Mr. Mynarski, the Committee voted 7-0-0 to approve the Minutes, as amended, of the January 5, 2016 Committee Meeting.

3. Overview of Meeting Dates

Mr. Tesei remarked that a Committee meeting scheduled for January 14th might not be required if today's meeting covered the analysis of all the projects evaluated.

4. Review & Discussion of Evaluated CIP Projects

Mr. Branyan provided an overview of how the Committee's ranking of projects was scored into an analysis; he asked for feedback on potential criteria changes that might be considered for the future. Mr. Mynarski commented that he had scored certain projects with a "0" (zero on a scale of 0-40) because he believed they should be removed from the CIP budget and placed in the Operating Budget. Several members of the Committee indicated that they had scored projects according to the 13 criteria to be objective but found the result did not accurately reflect their opinion. Mr. Tesei commented that the fact that some projects being voted on had a small cost initially but would cost significantly more in the future.

The Committee discussed anomalies they found during their evaluation of projects:

- Facility Master Plan did not reflect the possible need to replace other school buildings in the 15 Year Plan.
- The Skate Park upgrade cost did not reflect that half of the amount of money was already put aside in the current budget.
- Pemberwick Sidewalk was not presented as potentially two separate projects.
- Learning Commons project did not reflect that \$60,000 to be transferred from the Furniture Budget that would offset some costs.
- "No Touch" Bathrooms had not ranked high in the Evaluation but should be reconsidered.
- BOE Advanced A/E funds were discussed for capital projects. Ms. Kiernan, Mr. Matten and Mr. Tesei commented on how difficult it was to project 15 Year future costs on these projects (e.g. GHS-Cardinal Stadium feasibility study).

5. Discussion Regarding Next Steps

Mr. Brayan said that he would revised the evaluation background materials to reflect Advanced A&E costs on a separate sheet as seed money for the total future expense.

Mr. Lash remarked that the CIP project presentation to the BET Budget Committee and the full BET would be more effective if the submissions reflected Cashflow over the 15 Year Plan so that the impact on the Mill Rate and future borrowing could be anticipated. He suggested that it would give clarity and possibly more favorable outcomes if anticipated reimbursements that would offset project costs were shown.

Since Mr. Geiger would be asked to refine the evaluation analysis presentation given the Committee input, Mr. Tesei suggested that the meeting planned for January 14th at 2:00 P.M. in the Mazza Room would remain on the Committee's schedule. He thanked Committee members for their efforts and expressed appreciation for what had been contributed so far.

Before closing the meeting, Mr. Tesei congratulated the new members of the BET and thanked them for their attendance.

6. The meeting adjourned at 3:12 P.M.