



MINUTES of the Orientation of the Board of Estimate and Taxation held on Tuesday, January 10, 2012 in the Cone Meeting Room, Greenwich, CT.

Michael Mason called the meeting to order at 2:00 P.M.

Board Members in attendance:

Michael S. Mason, Chairman  
Arthur D. Norton, Vice Chairman  
Mary Lee A. Kiernan, Clerk  
Gregory Bedrosian  
Robert Brady  
William R. Finger  
Sean Goldrick  
Randall Huffman  
Marc Johnson  
Joseph L. Pellegrino  
Jeffrey S. Ramer  
Leslie L. Tarkington

Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget & Systems Director; Elaine Brown, Executive Assistant to the Comptroller; Kathleen Murphy, Treasurer; Mary Walczykowski, Chief Accountant; Roy Carey, Accounts Payable Supervisor; Ron Lalli, Special Projects Manager & Internal Auditor; Pat Maranan, Financial Analyst

Others: Lisa Beth Savitz, PTA Council President

#### **INTRODUCTION & PRESENTATION – MR. MYNARSKI**

Mr. Mynarski introduced key members of the TOG Finance Department to the newly appointed BET members: Ms. Murphy, Ms. Walczykowski, Mr. Carey, Ms. Brown and Mr. Gieger. Arriving later during the meeting, Mr. Mynarski introduced Mr. Lalli and Ms. Maranan who were detained at an appointment.

Mr. Mynarski displayed his PowerPoint presentation "Introduction to Governmental Budgeting".

#### **PRESENTATION – MS. BROWN**

Ms. Brown presented a handout of procedures used by the BET, regarding the distribution, web posting and regular posting of BET agendas, meetings, schedules, deadlines and minutes.

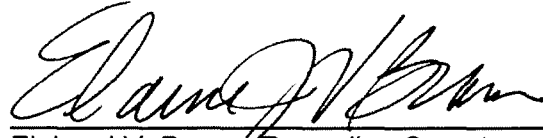
#### **CHAIRMAN'S BRIEFING – MR. MASON**

Mr. Mason presented his comments to the BET members and a general discussion followed.

No action on items at this meeting.


The meeting adjourned at 5:30 P.M.

Respectfully submitted,



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Elaine J.V. Brown, Recording Secretary



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Mary Lee A. Kiernan, Clerk of the Board



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Michael S. Mason, Chairman