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Steve Pyo, Golf Course Operations Manager



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Dorothy Hamill Skating Rink Reconstruction Committee
Meeting Notes January 7, 2020
9:00 a.m. Keegan Parks and Recreation Conference Room

Present: Rick Loh, Sue Snyder, Rich Ernye, Lorin Pratley, Tom McGarrity, Bill Drake, Nancy Leamy, Alan Monelli, and Guest John Franco

The next two meetings are scheduled for Wednesdays, February 5 and March 4 at 9 a.m. in the Keegan P&R Conference Room.

Alan Monelli presented the RFQL (request for qualifications) to the committee. It will be sent to all CT architects, posted on the Town's website, and publically advertised. Alan explained the RFQL process, including that the evaluation team will select the top 5 architectural firms and then ask the top 5 to give a presentation on their vision of a design for a new rink. The RFQL gives the scope of work, the projected budget (\$16 million), the approximate square footage (40,000) of the new rink. The budget for the architectural, engineering, and design consultants is \$1,280,000 (an updated figure). 30% of the design must be completed, and this will then be sent to Planning and Zoning.

John inquired about the location of the Lyons house, and Alan stated that that would not be known until late summer or fall 2020. The architects will each figure where the house will go in their designs.

Alan noted that only CT licensed architectural firms can be a "Submitting Firm". Each Submitting Firm should "partner" with a company that specializes in ice rink construction. Each Submitting Firm must provide several items, i.e. a letter of interest, licenses, their design team, firm history, their experience, and litigation history. Each rink refrigeration partner firm must also provide their experience and references, and litigation history, among other information.

Sue stated that an evaluation team must be confirmed for the RFQL. Bill Drake agreed to be on the evaluation team, in addition to Tom and Rick and Town staff. Sue will contact both Gus and Chris to see if either one or both would serve on the evaluation team. Alan showed the table of points for evaluating the Submitting Firms qualifications, the evaluation criteria provided to the evaluation team, and some frequently asked questions. A sample of a scoring sheet was also provided.

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Alan said the Committee needs to finalize the replacement goals for the new rink; we should continue this discussion at the next meeting in February. The meeting concluded at 10:10 a.m.

Town of Greenwich Parks and Recreation—Anti-discrimination Policy

It is the Town of Greenwich's policy to provide full, equal and nondiscriminatory access to its park facilities, beaches and recreation areas in accordance with applicable state and federal laws. The Town's park facilities, beaches and recreation areas are open to all Town residents and other members of the general public admitted thereto in accordance with, and subject to, applicable state and federal laws, and ordinances, and regulations promulgated by the Director of Parks and Recreation and the Selectmen. It is the policy of the Town of Greenwich that all Town ordinances, regulations, policies and rules with respect to the Town's park facilities, beaches and recreation areas are applied consistently without regard to race, creed, color, national origin, ancestry, sex, sexual orientation, marital status, lawful source of income, mental retardation, mental disability or physical disability, including but not limited to blindness or deafness or any other legally protected classification.

The Town complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities. If you require an accommodation to participate, please contact the Commissioner of Human Services at 203-622-3800 or alan.barry@greenwichct.org as soon as possible in advance of the event.