Town of Greenwich
Public Hearing on the Capital Improvement Program for FY 2016-2017
January 5, 2016
3:00 p.m.
Cone Room

Minutes

1. The meeting opened at 3:06 p.m.
Mr. Tesei welcomed attendees and introduced members of the CIP Committee, commenting that there had been changes in the Committee membership and noting that James Hricay would be representing Superintendent of Schools at this meeting. Mr. Tesei thanked BET members, William Finger and Leslie Tarkington, for their participation during the previous term and anticipated the appointment of new BET members for the 2016-2018 terms.

Reminding the audience that the CIP Committee’s initial Public Hearing and the background materials that were distributed represented input from many sectors of the community including neighborhood associations, Commissions and Appointing Authorities, Mr. Tesei commented that the process integrated as many points-of-view as possible.

a. Attendance of Voting Members:
   i. Peter J. Tesei  First Selectman – Present
   ii. William McKersie  Superintendent of Schools – Absent
   iii. Amy Siebert  Commissioner of Public Works – Present
   iv. Katie DeLuca  Town Planner – Present
   v. Peter Mynarski  Comptroller – Present
   vi. Joe Siciliano  Director of Parks and Recreation – Present
   vii. Chip Haslun  Greenwich Library Board of Trustees — Present

b. Attendance of Non-Voting Members:
   i. Laura Erickson  Board of Education, Chair – Present
   ii. Erf Porter  RTM Representative – Not Present
   iii. Danyal Ozizmir  RTM Representative – Present

c. Attendance of Professional Staff Supporting CIP Committee
   i. Benjamin Branyan  Town Administrator – Present
   ii. Melissa Jones  Senior Management Analyst - Present
   iii. Roland Gieger  Budget Director – Present
   iv. Ron Matten  Director of Facilities, Board of Education-Present
   v. James Hricay  Managing Dir. of Ops, Board of Education-Present
   vi. Alan Monelli  Dir of Bldg. Construction & Maintenance-Town—Not Present
   vii. Angela Gencarelli  Financial Analyst- Present

d. Other Attendees
   i. Leslie Tarkington  BET member
   ii. William Finger  BET member
   iii. Michael Mason  BET Chairman
   iv. Jim Lash  BET 2016 Candidate
   v. Beth Krumelich  BET 2016 Candidate
   vii. Leslie Moriarty  BET 2016 Candidate
   viii. Phil Dodson  RTM District 8
   ix. Ken Bursuk  Reporter, Greenwich Time
2. **Approval of Minutes from Public Hearing on December 21, 2015**
   Upon a motion by Mr. Sicilian, seconded by Mr. Haslum, the Committee voted 6-0-1 to approve the Minutes of the December 21, 2015 Public Hearing. (Abstain: Mynarski)

3. **Review Role & Purpose of CIP Projects Committee**
   Mr. Tesei reflected on the evolution of the CIP Committee’s work when reviewing the purpose of the committee and the role of its members as defined in the Town Charter’s reference to annual budget and operational planning. He noted the expanding budget allocated to CIP decision-making and how the priorities had been categorized as: 1) ongoing; 2) new; and, 3) maintenance projects.

   Mr. Tesei gave a category breakdown of 2016-2017 CIP projects which totaled approximately $70 million.

   Mr. Branyan provided a detailed explanation of the evaluation criteria and how members should score projects to rank them in order to complete the Project Evaluation process. He asked Committee members to return their response by Friday, January 8, 2016 in preparation for the Committee’s next meeting on Monday, January 11, 2016.

4. **Overview of meeting schedule**
   Mr. Tesei reminded Committee members of upcoming committee meeting dates and announced that a Public Hearing had been added to the schedule for January 21, 2016 at 6:00 P.M. in the Cone Room.

5. **The meeting adjourned at 3:43 P.M.**