

**TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
BUDGET COMMITTEE MEETING MINUTES  
TOWN HALL MEETING ROOM  
Tuesday, July 11, 2023 - 1 P.M.**

Committee

Present: Leslie L. Tarkington, Chair; Nisha Arora, Laura Erickson, Leslie Moriarty

Staff:

Roland Gieger, Director, Budget & Systems Management, Finance Department; Peter Mynarski, Comptroller; Blaize Levitan, Greenwich Public Schools (GPS) Chief Operations Officer, Kimberly Castoro, GPS Financial Reporting and Analysis Specialist, John Mastronardi, The Nathaniel Witherell (TNW) Executive Director, Debora Edwards, Health Department, Mathew Engenito, Health Department Business Manager.

Board:

Harry Fisher, Jeff Ramer

Other:

Don Conway, GCTV

Ms. Tarkington called the meeting to order at 1:05 P.M.

**1. Request for Budget Adjustments (continued)**

<u>Number</u>	<u>Department</u>	<u>Amount</u>	<u>Purpose</u>
<b>ED-11</b>	<b>BOE</b>	<b>\$445,646.61</b>	<b>Transfer</b>
A6601790, A6201753			Summer Transfer MOC

Mr. Levitan presented the annual year-end operating transfers to the Committee members. These transfers are part of the fiscal year 2023 Major Operating Codes (M)C operating accounts. In addition, he explained that there have been a number of overdrafts in the Educational Grant Fund over the years and they encumbered \$600,000 to clean up these accounting errors. This encumbrance is reflected in the final figures.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 3-0-1 (Erickson abstained) to transfer \$445,646.61 between various operating accounts for the Greenwich Public Schools. Motion carried as a Routine matter.

<b>SL-1</b>	<b>BOE</b>	<b>\$131,000</b>	<b>Transfer</b>
S670 51300			Overtime Costs

Mr. Levitan presented this item to the Committee. He stated that they need to cover additional overtime costs, due to a number of vacancies and employees calling in sick.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to transfer \$131,000 for overtime costs in the Public School Lunch Program. Motion carried as a Routine matter.

<b>HD-1</b>	<b>Health Dept.</b>	<b>\$ 36,368</b>	<b>Approval to Use</b>
F403824 Various			PHEP Grant

Mr. Engenito presented this item to request acceptance and appropriation of the annual Public

Health Emergency Preparedness (PHEP) Grant for the fiscal year July 1, 2023 to June 30, 2024.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to accept and appropriate \$36,368 for the PHEP Grant for the Health Department. Motion carried as a Routine matter.

<b>NW-1</b>	<b>Nathaniel Witherell</b>	<b>\$100,000</b>	<b>Transfer</b>
<b>H450 51490</b>			Professional Services

TNW Executive Director John Mastronardi and Mr. Gieger presented this item to the Committee members. The transfer was to cover additional costs due to the hiring of outside consultants.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to transfer \$100,000 from various accounts to cover additional costs associated with the hiring of outside consultants. Motion carried as a Routine matter.

## **2. NEW BUSINESS**

- **Economic Conditions Report**

There was no Economic Conditions Report presented. It was too early in the month.

- **Review of Capital Close-outs**

The Finance Department prepared a Capital Project Account Detail for the Committee members. The report showed that \$808,307 was closed out of the B Fund (Bonded Capital Projects), \$159,735 was closed out of the H Fund (The Nathaniel Witherell ). \$705,663 was closed out of the J Fund (Sewer Maintenance), \$65,160 was closed out of the K Fund (Sewer Improvement) and \$3,809,071 was closed out of the Z Fund (Non-Bonded Capital Projects).

The Comptroller, Budget Director and Committee members had a discussion on enhancing the report and when to produce it for distribution.

- **Review of ARP Spending**

Mr. Mynarski presented and discussed American Rescue Plan expenditures to date. He went through the individual appropriations and pointed out areas of risk to fully expend the funds in a timely manner.

## **3. Approval of BET Budget Committee Meeting Minutes**

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to approve the Minutes of the BET Budget Committee Special Meeting of June 23, 2023, as amended, the BET Budget Committee voted 4-0-0. Motion carried.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to approve the Minutes of the BET Budget Committee Regular Meeting of June 6, 2023, as amended the BET Budget Committee voted 4-0-0. Motion carried.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to approve the Minutes of the BET Budget Committee Regular Meeting of April 11, 2023, as amended, the BET Budget Committee voted 4-0-0. Motion carried.

#### 4. Adjournment

Upon a motion by Ms. Moriarty, seconded by Ms. Arora to adjourn the meeting at 2:39 P.M., the Committee voted 4-0-0. Motion carried.

Respectfully submitted,

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Peter Mynarski, Recording Secretary

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Leslie L. Tarkington, Budget Cmte Chair

The next Regular Meeting of the BET Budget Committee will be held on Tuesday, September 12, 2023 at 1:00 P.M.in the Town Hall Meeting Room.

SUBJECT TO APPROVAL