

**ARCHITECTURAL REVIEW COMMITTEE
ACTION AGENDA Sign Subcommittee Meeting
Monday, June 5, 2023 10:32am – 11:44am**

**Zoom Virtual Meeting
Webinar ID: 899 5791 5018 Password: 2433004**

Attendance: Heidi Brake-Smith; Rhonda Cohen (left at 11:30am); Paul Pugliese
Staff: Jacalyn Pruitt, Planner II; Bianca Dygert, Planner II

I. Sign/Awning Reviews:

- 1. Imart / Gulf, 370 East Putnam Avenue, Application PLPZ 2022 00300** for Sign/Awning review for **Imart sign at a service station** on a property located at 370 East Putnam Avenue in the LB zone. *Last reviewed at the 1-30-23 meeting.* View initial application [here](#) and 1-30-23 action agenda [here](#). View updated plans [here](#).

Decision Status: Electronic Return (submit pdf plans to Marisa.Anastasio@greenwichct.org for review)

Motion: Pugliese *Second:* Cohen Vote: 3-0 (voting: Brake Smith, Cohen, Pugliese)

Applicant to update plans to reflect the following:

- ARC recommends squaring off the signage
 - Provide color name/number for the blue paint
 - Text height and styles to be consistent amongst all signage
- 2. Roller Rabbit, 103 Greenwich Avenue, Application PLPZ 2023 00156** for Exterior Alteration review **to paint the entry door frame Benjamin Moore Cadillac Pink and place a transparent pink overlay on door glass (blue print applique will be on interior walls only, not on exterior of store)** on a property located at 103 Greenwich Avenue [owner: 103 Greenwich Avenue, LLC] in the CGBR zone. *Signage was reviewed at the 4-17-23 meeting.* View application [here](#).

Decision Status: Electronic Return (submit pdf plans to Marisa.Anastasio@greenwichct.org for review)

The Town complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities. If you require an accommodation to participate, please contact the Commissioner of Human Services at 203-622-3800 or demetria.nelson@greenwichct.org as soon as possible in advance of the event.

Motion: Cohen *Second:* Pugliese Vote: 3-0 (voting: Brake Smith, Cohen, Pugliese)

Applicant to update plans to reflect the following:

- a. “!!” must be reduced to 9” or less in height, per the Building Zone Regulations and reposition accordingly (on top of door);
- b. ARC recommends painting the entire alcove, not just the door frame;
- c. The blue applique panels must be 3 feet or more from window per the Building Zone Regulations;
- d. ARC finds there should be no blue applique print along the floor.

3. **Nanita's Mini Market 1 North Water St, Application PLPZ 2023 00190** for Sign/Awning review for **new awning with signage** on a property located at 1 North Water St. [owner: 1 North Water Street LLC] in the LBR-2 zone.
View application [here](#).

Decision Status: Electronic Return (submit pdf plans to Marisa.Anastasio@greenwichct.org for review)

Motion: Cohen *Second:* Pugliese Vote: 3-0 (voting: Brake Smith, Cohen, Pugliese)

Applicant to update plans to reflect the following:

- a. ARC accepts awning color of Erin Green;
- b. Match awning height to abutting awning height;
- c. Update letter kerning so there is space for the outline.
- d. Remove phone number and address;
- e. Signage can only cover up to 15% of glass on windows and doors – remove any signage that is not compliant;
- f. Submit mechanical plans for any proposed door/window decals;

4. **Planet Pizza, 125-143 West Putnam Ave., Application PLPZ 2023 00216** for Sign/Awning review for **new front lit façade sign** on a property located at 125-143 West Putnam Ave. [owner: UB Greenwich I LLC] in the GB zone.
View application [here](#).

Decision Status: Electronic Return (submit pdf plans to Marisa.Anastasio@greenwichct.org for review)

Motion: Pugliese *Second:* Brake Smith Vote: 3-0 (voting: Brake Smith, Cohen, Pugliese)

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Applicant to update plans to reflect the following:

- a. Center Planet Pizza on the sign;
 - b. Provide photo montage and confirm tenant location;
 - c. Provide mechanical plans for any proposed decal signage;
 - d. Match height of other signs.
5. **Fred, 382 Greenwich Ave., Application PLPZ 2023 00221** for Sign/Awning review for **new façade sign and window decals** on a property located at 382 Greenwich Ave. [owner: 382 Greenwich LLC] in the CGBR zone.
View application [here](#).

*Decision Status: Pugliese and Brake-Smith discussed. No quorum so no vote taken.
Will be placed on 6-19 meeting for ratification.*

II. Committee Business:

1. Any business.

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