



**TOWN OF GREENWICH
BOARD OF ESTIMATE & TAXATION**

**BUDGET COMMITTEE
TOWN HALL MEETING ROOM
Tuesday, July 11, 2023 – 1:00 P.M.**

AGENDA

1. Requests for Budget Adjustments

| <u>Number</u> | <u>Department</u> | <u>Amount</u> | <u>Purpose</u> |
|----------------------|-----------------------------------|----------------------------|--|
| ED-11 | BOE A6601790, A6201753 | <u>\$445,646.61</u> | Year-End Transfers Summer Transfer MOC |
| SL-1 | School Lunch S670 51300 | <u>\$131,000</u> | Year-End Transfers Overtime Costs |
| HD-1 | Health Dept. F403824 Various | <u>\$36,368</u> | Approval to Use PHEP Grant |
| NW-5 | Nathaniel Witherell H450 51490 | <u>\$100,000</u> | Year-End Transfers Professional Services |

2. New Business:

- Economic Conditions Report
- Review of Capital Close-outs
- Review of ARP spending

3. Approval of BET Budget Committee Meeting Minutes:

- June 23, 2023 – Special Meeting
- June 6, 2023 – Regular Meeting
- April 11, 2023 – Regular Meeting

4. Adjournment

Next meeting scheduled for Tuesday, September 12, 2023 at 1:00 P.M. in Town Hall Meeting Room.

Leslie L. Tarkington, Chair

**Town Of Greenwich
Request Form For Budget Adjustments**

BET Meeting Date: Jul-23
Application #: ED 11

Department & Division: BOE
Action Requested: Transfer
Date of Submission: July 10, 2023

| | Fund | Dept | Object | Project | Desc | Amount |
|--------------|------|---------|--------|---------|----------------------------|--------------|
| To: | A | 6001793 | 51990 | | Havemeyer - Personnel | 445,646.61 |
| From: | A | 6601790 | 52120 | | Havemeyer - Transportation | \$270,646.61 |
| | A | 6201753 | 57350 | | Havemeyer - Special Ed | \$175,000 |

Justification of Request: Annual Summer Transfers for Operating Funds

Department Head: Blaize Levitan 7/10/2023

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.
Date: _____ Comptroller: _____

The following action was taken at a meeting of the Board of Estimate and Taxation held on:
Vote _____ Clerk of the Board: _____

Email this form as a PDF along with any supporting documentation (in PDF Format)

**Town Of Greenwich
Request Form For Budget Adjustments**

BET Meeting Date: Jul-2023
Application #: SL 1

Department & Division: School Lunch

Action Requested: Transfer

Date of Submission: June 7, 2023

| | Fund | Dept | Object | Project | Desc | Amount |
|--------------|------|------|--------|---------|-----------------|---------|
| To: | S | 670 | 51300 | | Overtime | 131,000 |
| From: | S | 670 | 52110 | | Mileage | 5,000 |
| | S | 670 | 53400 | | Food | 117,000 |
| | S | 670 | 54150 | | Maint Furniture | 6,000 |
| | S | 670 | 58050 | | Refunds | 3,000 |

Justification of Request:

To cover temporary salary shorfalls.

Board Chairman _____

Department Head: _____

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date: _____ Comptroller: _____

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

Vote _____ Clerk of the Board: _____

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**Town Of Greenwich
Request Form For Budget Adjustments**

BET Meeting Date: Jul-23
Application #: HD 1

Department & Division: Health
Action Requested: Approval to Use
Date of Submission: June 28, 2023

| | Fund | Dept | Object | Project | Desc | Amount |
|--------------|------|--------|--------|---------|---|-----------|
| To: | F | 403824 | 51300 | | Temporary Salaries | 33,412.00 |
| | F | 403824 | 57050 | | Social Security | 2,556.00 |
| | F | 403824 | 52110 | | Mileage Allowance | 400.00 |
| From: | | | | | Public Health Emergency Preparedness Grant (PHEP) | 36,368.00 |

Justification of Request:
This request is being made to accept federal funding from the State and through a fiduciary agency of the State Ledge Light Health District to support a P/PT Emergency Preparedness Coordinator's Salary, Social Security Benefits, and mileage to conduct Public Health emergency planning activities. These funds are for the FY July 1, 2023 to June 30, 2024.

Department Head:

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.
Date: _____ Comptroller: _____

4/28/23

The following action was taken at a meeting of the Board of Estimate and Taxation held on:
Vote _____ Clerk of the Board: _____
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Justification for Board of Estimate and Taxation Application HD 1 July 2023 Meeting

The request is being made to accept PHEP Grant funds FY 2023/2024 from the State of Connecticut through their fiduciary agency Ledge Light Health District in the amount of \$36,368.00 to support a P/PT Public Health Emergency Preparedness Coordinator with benefits, and mileage to conduct emergency planning and response activities.

PERSONNEL SERVICES \$35,968.00

Funding for a P/PT Public Health Emergency Preparedness Coordinator

| | |
|-----------------------------------|--------------------|
| Part-Time Salaries | \$33,412.00 |
| Social Security benefits @ .0765% | <u>\$ 2,556.00</u> |
| TOTAL | \$35,968.00 |

OTHER SERVICES \$400.00

Funding for travel mileage allowance \$ 400.00

Total = \$36,368.00

**Town Of Greenwich
Request Form For Budget Adjustments**

BET Meeting Date: Jul-2023
Application #: NW 1

Department & Division: Nathaniel Witherell

Action Requested: Transfer

Date of Submission: July 5, 2023

| | Fund | Dept | Object | Project | Desc | Amount |
|--------------|------|------|--------|---------|-----------------------|---------|
| To: | H | 450 | 51490 | | Professional Services | 100,000 |
| From: | H | 450 | 57010 | | Benefits | 100,000 |

Justification of Request:

Transfer to cover higher professional fees.

Board Chairman _____

Department Head: _____

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date: _____ Comptroller: _____

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

Vote _____ Clerk of the Board: _____

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Town of Greenwich
 Summary of Major Variances
 2022-2023 Fiscal Year

Professional Fees

Unbudgeted

| | |
|---|-----------|
| Sian (AR Collections paid) | 163,357 |
| CP Corridor (Billings and AR Collections) Est | 586,777 |
| Grassi (AR Analysis, Interim CFO and Zero Based Budget) E | 167,000 |
| Wiggin & Dana (AR Collections for Private Pay) Est | 40,000 |
| Morgan Lewis Est | 45,000 |
| | 1,002,134 |

Dietary

Professional Fees

| | | |
|--------------------|-----------|---------|
| Budget | 605,995 | |
| Projected Spending | 1,551,580 | |
| | | 945,585 |

Food

| | | |
|--------------------|-----------|---------|
| Budget | 690,180 | |
| Projected Spending | 1,050,319 | |
| | | 360,139 |

2,307,858

Savings

| | |
|------------------|---------|
| Salaries | 499,397 |
| Medical Services | 41,846 |
| Maintenance | 201,527 |
| Benefits | 517,537 |

1,260,307

Shortfall

1,047,551



Town of Greenwich
Capital Project Account Closures
FY 2022-23

| Fund | Year | Dept | Org | Object | Project | Project Name | Original Budget | Transfers In/Out | Revised Budget | Actuals | Total Closed |
|----------------------|------|-------------------------------|----------|--------|---------|--|-----------------|------------------|----------------|-----------|----------------|
| B | 2022 | Contrib External Entity | B440 | 59560 | 22351 | GEMS Station 4 | 1,090,544 | - | 1,090,544 | 1,090,544 | - |
| B | 2022 | Highway - Streets And Bridges | B312 | 59600 | 22315 | Highway Maintenance Program | 221,875 | - | 217,843 | 217,843 | 4,032 |
| B | 2020 | Board of Education | B6800689 | 59560 | 20175 | Abatement (JC ONLY) | 145,155 | (36,289) | - | - | 108,866 |
| B | 2021 | Board of Education | B6801189 | 59560 | 21249 | Ceilings & Lighting - OG Only | 134,000 | - | - | - | 134,000 |
| B | 2020 | Board of Education | B6801389 | 59560 | 20164 | Central Middle School - Masonry & Concrete | 130,932 | (24,456) | - | - | 106,476 |
| B | 2022 | Highway - Streets And Bridges | B312 | 59600 | 22317 | ADA Sidewalk Accessibility Program | 106,126 | - | 99,648 | 99,648 | 6,478 |
| B | 2022 | Bldg Constr & Main | B345 | 59560 | 22333 | Leased Buildings | 85,026 | - | - | - | 85,026 |
| B | 2020 | Information Technology Dept | B134 | 59040 | 20103 | Application Upgrades/Implementation | 56,087 | - | 56,076 | 56,076 | 12 |
| B | 2019 | Board of Education | B6800389 | 59560 | 19158 | Glenville School - Emergency Lighting | 40,000 | - | - | - | 40,000 |
| B | 2021 | Board of Education | B6801589 | 59560 | 21251 | Vertical Transportation | 37,429 | - | 3,500 | 3,500 | 33,929 |
| B | 2017 | Highway - Streets And Bridges | B312 | 59210 | 17120 | School Zone Traffic Control Measure | 36,466 | - | 21,500 | 21,500 | 14,966 |
| B | 2019 | Highway - Streets And Bridges | B312 | 59730 | 19125 | Stormwater Drainage Maintenance/Improvement | 36,201 | - | 31,586 | 31,586 | 4,615 |
| B | 2021 | Board of Education | B6801189 | 59560 | 21259 | Stairs & Ramps - OG Only | 30,000 | - | - | - | 30,000 |
| B | 2021 | Highway - Streets And Bridges | B312 | 59730 | 21226 | Stormwater Drainage Maint/Imprvmt | 25,695 | - | 10,617 | 10,617 | 15,078 |
| B | 2019 | Board of Education | B6800289 | 59560 | 19161 | Hamilton Ave - Plumbing & Electrical | 20,000 | - | - | - | 20,000 |
| B | 2021 | Fleet Department | B380 | 59120 | 21240 | 312-DPW Pickup Truck W/Upfit (3) | 19,422 | (0) | 18,659 | 18,659 | 763 |
| B | 2017 | D P W - Engineering Division | B302 | 59730 | 17112 | Storm Water Master Planning | 13,043 | - | 13,034 | 13,034 | 9 |
| B | 2018 | Board of Education | B6800889 | 59560 | 18164 | Parkway Schools - Mechanical Systems Upgrades | 11,860 | - | - | - | 11,860 |
| B | 2021 | Highway - Streets And Bridges | B312 | 59600 | 21221 | Annual Paving Program | 11,620 | - | 10,483 | 10,483 | 1,137 |
| B | 2018 | Board of Education | B6801789 | 59560 | 18158 | Advance A/E | 7,830 | - | 6,044 | 6,044 | 1,785 |
| B | 2020 | Highway - Streets And Bridges | B312 | 59730 | 20130 | Stormwater Drainage Maintenance/Improvement | 5,390 | - | 5,390 | 5,390 | - |
| B | 2019 | Board of Education | B6801389 | 59560 | 19149 | Central Middle School - Windows & Doors | 4,985 | - | - | - | 4,985 |
| B | 2019 | Board of Education | B6801689 | 59560 | 19149 | Windows and Doors | 4,985 | 160,624 | - | - | 165,609 |
| B | 2021 | Board of Education | B6801489 | 59560 | 21252 | Renovate Gymnasium | 2,601 | - | - | - | 2,601 |
| B | 2021 | Board of Education | B6801589 | 59560 | 21252 | Renovate Gymnasium | 2,601 | 598 | - | - | 3,199 |
| B | 2018 | Board of Education | B6801489 | 59560 | 18162 | EMS - Building Envelope - Life Cycle Replacement | 2,402 | (2,402) | - | - | - |
| B | 2018 | Board of Education | B6801589 | 59560 | 18162 | WMS - Building Envelope - Life Cycle Replacement | 2,402 | (2,402) | - | - | - |
| B | 2015 | Board of Education | B6801789 | 59560 | 15166 | New Lebanon Feasibility Study | 1,284 | - | - | - | 1,284 |
| B | 2020 | Bldg Constr & Main | B345 | 59560 | 20138 | HVAC/Boiler Equipment | 1,110 | - | - | - | 1,110 |
| B | 2019 | Highway - Streets And Bridges | B312 | 59620 | 19122 | Bridge Maintenance Program | 909 | - | 489 | 489 | 420 |
| B | 2020 | Boe Projects Done By Dpw | B315 | 59600 | 20131 | Streets & Roadways (Including GHS Soil Remediation) | 252 | - | - | - | 252 |
| B | 2022 | Highway - Streets And Bridges | B312 | 59600 | 22314 | Streets & Roadways (Including Annual Paving Program) | 127 | - | - | - | 127 |
| B | 2021 | Fleet Department | B380 | 59120 | 21238 | 213-Police Intrcpt SUV W/Upfit (4) | 92 | - | - | - | 92 |
| B | 2021 | Human Resources | B109 | 59040 | 21201 | HRIS Review And Migration | 5,918 | - | - | - | 5,918 |
| B | 2020 | Police Department | B213 | 59260 | 20115 | Marine Paint | 3,676 | - | - | - | 3,676 |
| Fund B Total: | | | | | | | | | | | 808,307 |

| | | | | | | | | | | | |
|----------------------|------|---------------------|------|-------|-------|----------------------------------|---|---------|-----|-----|----------------|
| H | 2021 | Nathaniel Witherell | H450 | 59560 | 21306 | Pavilion Exterior Rehabilitation | - | 160,000 | 265 | 265 | 159,735 |
| Fund H Total: | | | | | | | | | | | 159,735 |

| | | | | | | | | | | | |
|----------------------|------|----------------|------|-------|-------|-------------------------|---|---------|---------|---------|----------------|
| J | 2017 | Sewer Division | J361 | 59650 | 17207 | Sewer Rehabilitation | - | 102,249 | 97,431 | 97,431 | 4,818 |
| J | 2017 | Sewer Division | J361 | 59650 | 17208 | Force Main Improvements | - | 167,522 | - | - | 167,522 |
| J | 2018 | Sewer Division | J361 | 59650 | 18200 | Phase 1 & 2 SSES | - | 563 | - | - | 563 |
| J | 2018 | Sewer Division | J361 | 59650 | 18201 | Sewer Rehab | - | 709,216 | 202,505 | 202,505 | 506,711 |
| J | 2020 | Sewer Division | J361 | 59650 | 20220 | Sewer Rehab | - | 51,599 | 35,602 | 35,602 | 15,997 |
| J | 2021 | Sewer Division | J361 | 59650 | 21304 | Sewer Maintenance | - | 10,052 | - | - | 10,052 |
| Fund J Total: | | | | | | | | | | | 705,663 |

| | | | | | | | | | | | |
|---|------|----------------|------|-------|-------|--------------------|--------|---|--------|----------------------|---------------|
| K | 2015 | Sewer Division | K361 | 59650 | 15221 | Grass Island WWTP | 93,608 | - | 47,449 | 47,449 | 46,158 |
| K | 2013 | Sewer Division | K361 | 59650 | 13201 | Bond-Grass IS WWTP | 19,001 | - | - | - | 19,001 |
| | | | | | | | | | | Fund K Total: | 65,160 |

| | | | | | | | | | | | |
|---|------|-------------------------------|----------|-------|-------|---|-----------|-----------|-----------|----------------------|------------------|
| Z | 2023 | Highway - Streets And Bridges | Z312 | 59600 | 23317 | Greenwich Ave Intersection Improvement | 2,800,000 | - | - | - | 2,800,000 |
| Z | 2022 | Contrib External Entity | Z440 | 59560 | 22351 | GEMS Station 4 | 1,090,544 | 138,844 | 1,090,544 | 1,090,544 | 138,844 |
| Z | 2023 | Fleet Department | Z380 | 59120 | 23339 | 312 - DPW Vacall | 400,000 | - | - | - | 400,000 |
| Z | 2020 | Highway - Streets And Bridges | Z312 | 59620 | 20125 | Bailiwick Road Bridge Replacement | 195,756 | - | 13,914 | 13,914 | 181,842 |
| Z | 2022 | Highway - Streets And Bridges | Z312 | 59090 | 22313 | Traffic Signal Maintenance | 152,449 | - | 152,334 | 152,334 | 115 |
| Z | 2023 | Perrot Memorial Library | Z710 | 59560 | 23374 | Carpet Replacement | 80,000 | - | 76,400 | 76,400 | 3,600 |
| Z | 2021 | Highway - Streets And Bridges | Z312 | 59620 | 21222 | Pemberwick Road Wall | 76,587 | - | - | - | 76,587 |
| Z | 2022 | Board of Education | Z6801789 | 59560 | 22373 | Playground Replacement | 70,873 | - | 68,873 | 68,873 | 2,000 |
| Z | 2014 | Highway - Streets And Bridges | Z312 | 59620 | 14134 | Sound Beach Ave - Bridges | 42,958 | - | - | - | 42,958 |
| Z | 2019 | Board of Education | Z6800289 | 59830 | 19211 | Hamilton Ave Field Improvement | 19,354 | - | 5,000 | 5,000 | 14,354 |
| Z | 2021 | Boe Projects Done By Dpw | Z315 | 59730 | 21228 | BOE Stormwater Compliance & Maintenance | 18,250 | 500 | 6,000 | 6,000 | 12,250 |
| Z | 2017 | Information Technology Dept | Z134 | 59040 | 17101 | Enhance Email & Doc Sharing | 12,378 | (2) | 12,368 | 12,368 | 8 |
| Z | 2017 | Information Technology Dept | Z134 | 59040 | 17101 | Enhance Email & Doc Sharing | 12,378 | (8) | 12,368 | 12,368 | 2 |
| Z | 2015 | Highway Traffic Operations | Z318 | 59090 | 15144 | CMAQ-Arch St Corridor | 11,417 | - | - | - | 11,417 |
| Z | 2020 | Highway - Streets And Bridges | Z312 | 59730 | 20130 | Stormwater Drainage Maintenance | 5,390 | 53 | 5,390 | 5,390 | 53 |
| Z | 2022 | Marine - Beaches | Z833 | 59830 | 22386 | Land Craft Mechanical Mntnce | 580 | - | - | - | 580 |
| Z | 2015 | Board of Education | Z6801792 | 59550 | 25110 | Hamilton Avenue (Buildings) | 109,689 | (109,689) | - | - | 109,689 |
| Z | 2018 | Senior Center | Z196 | 59560 | 18218 | Senior Center Renovation | 167 | - | - | - | 167 |
| Z | 2021 | Police Department | Z213 | 59090 | 21212 | VDI Server Replacement | 4,396 | - | - | - | 4,396 |
| Z | 2021 | Police Department | Z213 | 59210 | 21213 | License Plate Readers | 6,397 | - | - | - | 6,397 |
| Z | 2022 | Police Department | Z213 | 59090 | 22308 | Video Servers & Nas Storage Rplcmnt | 1,574 | - | - | - | 1,574 |
| Z | 2022 | Police Department | Z213 | 59210 | 22309 | Body Cameras | 320 | - | - | - | 320 |
| Z | 2022 | Police Department | Z213 | 59210 | 22310 | Police Vehicle Dashboard Cameras | 1,918 | - | - | - | 1,918 |
| | | | | | | | | | | Fund Z Total: | 3,809,071 |

| | |
|--------------------------------|------------------|
| Total Project Closures: | 5,547,935 |
|--------------------------------|------------------|

Town of Greenwich
ARP Grant Summary

Monday, July 10, 2023

| | | Original Budget | Budget Revisions | Revised Budget | Prior Yrs Spending | Current Yr Spending | Encumbr | Available Budget |
|-----|------------------------------------|------------------------|-------------------------|-----------------------|---------------------------|----------------------------|------------------|-------------------------|
| 105 | Office Of The First Selectman | 1,329,097 | -1,329,097 | 0 | 0 | 0 | 0 | 0 |
| | 22415 River House Adult Day Center | 100,000 | 0 | 100,000 | 0 | 100,000 | 0 | 0 |
| | 22416 Greenwich Symphony Orchest | 40,634 | 0 | 40,634 | 0 | 40,634 | 0 | 0 |
| | 22417 Uja-jcc Greenwich | 8,000 | 0 | 8,000 | 0 | 5,533 | 2,467 | 0 |
| | 22418 Neighbor To Neighbor | 40,000 | 0 | 40,000 | 0 | 40,000 | 0 | 0 |
| | 22419 Kids In Crisis | 75,000 | 0 | 75,000 | 0 | 75,000 | 0 | 0 |
| | 22420 Jewish Family Services | 136,000 | 0 | 136,000 | 0 | 126,440 | 9,560 | 0 |
| | 22421 Pathways, Inc. | 22,800 | 0 | 22,800 | 0 | 19,000 | 3,800 | 0 |
| | 22422 Boys & Girls Club Of Greenwi | 29,000 | 0 | 29,000 | 0 | 0 | 29,000 | 0 |
| | 22423 At Home In Greenwich, Inc | 25,000 | 0 | 25,000 | 0 | 9,780 | 15,220 | 0 |
| | 22424 Greenwich Alliance For Educa | 66,463 | 0 | 66,463 | 0 | 66,463 | 0 | 0 |
| | 22425 Greenwich Historical Society | 100,000 | 0 | 100,000 | 0 | 100,000 | 0 | 0 |
| | 22426 Tag | 150,000 | 0 | 150,000 | 0 | 150,000 | 0 | 0 |
| | 22427 Open Arts Alliance | 30,000 | 0 | 30,000 | 0 | 30,000 | 0 | 0 |
| | 22428 Abilis, Inc | 100,000 | 0 | 100,000 | 0 | 71,566 | 28,434 | 0 |
| | 22429 Mothers For Others, Inc | 6,200 | 0 | 6,200 | 0 | 6,200 | 0 | 0 |
| | 22430 Breast Cancer Alicance | 100,000 | 0 | 100,000 | 0 | 100,000 | 0 | 0 |
| | 22431 Greenwich United Way | 100,000 | 0 | 100,000 | 0 | 100,000 | 0 | 0 |
| | 22432 Liberation Programs | 50,000 | 0 | 50,000 | 0 | 20,000 | 30,000 | 0 |
| | 22433 Family Centers | 150,000 | 0 | 150,000 | 0 | 112,500 | 37,500 | 0 |
| | | 2,658,194 | -1,329,097 | 1,329,097 | 0 | 1,173,115 | 155,982 | 0 |
| 130 | Finance - Administration | 100,000 | -100,000 | 0 | 0 | 0 | 0 | 0 |
| | 22457 Admin & Audit Compliance | 100,000 | 0 | 100,000 | 0 | 20,000 | 0 | 80,000 |
| | | 200,000 | -100,000 | 100,000 | 0 | 20,000 | 0 | 80,000 |
| 171 | Planning & Zoning Commission | 1,100,000 | -1,100,000 | 0 | 0 | 0 | 0 | 0 |
| | 22458 Affordable Housing | 1,100,000 | 0 | 1,100,000 | 0 | 0 | 0 | 1,100,000 |
| | | 2,200,000 | -1,100,000 | 1,100,000 | 0 | 0 | 0 | 1,100,000 |
| 302 | D P W - Engineering Division | 2,000,000 | 0 | 2,000,000 | 0 | 1,636 | 44,898 | 1,953,467 |
| | 22410 Pemberwick Park Drainage Im | 500,000 | 0 | 500,000 | 0 | 11,596 | 4 | 488,400 |
| | 22411 Byram River Levee Maintenanc | 750,000 | 0 | 750,000 | 1,415 | 45,865 | 0 | 702,720 |
| | 22412 Harding Rd Drainage Improve | 400,000 | 0 | 400,000 | 0 | 10,967 | 100 | 388,932 |
| | | 3,650,000 | 0 | 3,650,000 | 1,415 | 70,064 | 45,002 | 3,533,519 |
| 315 | Boe Projects Done By Dpw | 10,000,000 | 0 | 10,000,000 | 6,871,560 | 3,111,710 | 16,730 | 0 |
| | 22414 Ghs Remediation | 10,000,000 | 0 | 10,000,000 | 6,871,560 | 3,111,710 | 16,730 | 0 |
| | | 10,000,000 | 0 | 10,000,000 | 6,871,560 | 3,111,710 | 16,730 | 0 |
| 361 | Sewer Division | 3,000,000 | 0 | 3,000,000 | 0 | 27,538 | 35,963 | 2,936,500 |
| | 22407 Den Ln Pump Station Upgrad | 800,000 | 0 | 800,000 | 0 | 117,739 | 404,061 | 278,200 |
| | 22408 Cos Cob Pump Station Upgra | 2,000,000 | 0 | 2,000,000 | 0 | 0 | 1,080,000 | 920,000 |
| | | 5,800,000 | 0 | 5,800,000 | 0 | 145,277 | 1,520,023 | 4,134,700 |
| 401 | Health - Administration | 270,267 | -270,267 | 0 | 0 | 0 | 0 | 0 |

ARP Grant Summary

| | | Original Budget | Budget Revisions | Revised Budget | Prior Yrs Spending | Current Yr Spending | Encumbr | Available Budget |
|-------|---------------------------------|-----------------|------------------|----------------|--------------------|---------------------|-----------|------------------|
| 22459 | Public Health Educator | 342,084 | -71,817 | 270,267 | 0 | 12,498 | 0 | 257,769 |
| | | 612,351 | -342,084 | 270,267 | 0 | 12,498 | 0 | 257,769 |
| 501 | Human Ser - Administration | | | | | | | |
| | | 897,250 | -897,250 | 0 | 0 | 0 | 0 | 0 |
| 22452 | Youth Services Bureau Admin | 146,000 | 0 | 146,000 | 0 | 68,551 | 0 | 77,449 |
| 22453 | Banc Pre-school After Care Pi | 169,500 | 0 | 169,500 | 0 | 0 | 0 | 169,500 |
| 22454 | Gdhs Behavioral Health Initiati | 300,000 | 0 | 300,000 | 0 | 52,984 | 5,827 | 241,189 |
| 22455 | Gdhs Client Financial Assista | 150,000 | 0 | 150,000 | 0 | 8,182 | 0 | 141,818 |
| 22456 | Gdhs/Coa-techconnect | 93,750 | 0 | 93,750 | 0 | 24,564 | 0 | 69,186 |
| | | 1,756,500 | -897,250 | 859,250 | 0 | 154,281 | 5,827 | 699,142 |
| 680 | Board Of Education | | | | | | | |
| 22405 | Cos Cob Hvac Upgrade | 7,965,503 | -7,672,503 | 293,000 | 0 | 0 | 80,550 | 212,450 |
| 22434 | Ems Hvac Upgrade | 200,000 | 0 | 200,000 | 0 | 90,907 | 109,094 | 0 |
| 22435 | Glenville Hvac Upgrade | 264,000 | 0 | 264,000 | 0 | 129,328 | 20,000 | 114,672 |
| 22436 | Hamilton Ave Hvac Upgrade | 243,000 | 0 | 243,000 | 0 | 0 | 20,000 | 223,000 |
| 22437 | Isd Hvac Upgrade | 792,000 | 72,891 | 864,891 | 0 | 269,962 | 594,929 | 0 |
| 22438 | New Lebanon Hvac Upgrade | 245,000 | -72,891 | 172,109 | 0 | 142,109 | 30,000 | 0 |
| 22439 | North Mianus Hvac Upgrade | 243,000 | 0 | 243,000 | 0 | 243,000 | 0 | 0 |
| 22440 | Riverside Hvac Upgrade | 243,000 | 0 | 243,000 | 0 | 0 | 129,905 | 113,095 |
| 22441 | Wms Hvac Upgrade | 958,000 | 0 | 958,000 | 0 | 268,334 | 50,149 | 639,517 |
| 22442 | Ghs Hvac Upgrade | 3,569,000 | 0 | 3,569,000 | 0 | 3,287,764 | 134,755 | 146,481 |
| 22443 | Julian Curtiss Hvac Upgrade | 915,503 | 0 | 915,503 | 0 | 915,503 | 0 | 0 |
| | | 15,638,006 | -7,672,503 | 7,965,503 | 0 | 5,346,906 | 1,169,381 | 1,449,216 |
| 701 | Greenwich Library | | | | | | | |
| 22406 | Greenwich Library Hvac Equip | 325,000 | 0 | 325,000 | 0 | 153,425 | 171,575 | 0 |
| | | 325,000 | 0 | 325,000 | 0 | 153,425 | 171,575 | 0 |
| | | 42,840,051 | -11,440,934 | 31,399,117 | 6,872,975 | 10,187,276 | 3,084,521 | 11,254,345 |

**TOWN OF GREENWICH
 BOARD OF ESTIMATE AND TAXATION
 BUDGET COMMITTEE SPECIAL MEETING MINUTES
 TOWN HALL MEETING ROOM
 Friday, June 23, 2023 – 8:30 A.M.**

Committee

Present: Leslie L. Tarkington, Chair; Nisha Arora, Laura Erickson, Leslie Moriarty

Staff:

Roland Gieger, Director, Budget & Systems Management, Finance Department; Peter Mynarski, Comptroller; Dr. Toni Jones, Greenwich Public Schools Superintendent, James Waters, Old Greenwich School Building Committee Chairman, Joe Kelly, Chairman, Board of Education

Board:

Dan Ozizmir, Chairman, William Drake, Karen Fassuliotis, Harry Fisher, Miriam Kreuzer, Jeff Ramer, Stephen Selbst, David Weisbrod

Other:

Don Conway, GCTV

Ms. Tarkington called the meeting to order at 8:35 A.M.

1. Request for Budget Adjustments (continued)

| <u>Number</u> | <u>Department</u> | <u>Amount</u> | <u>Purpose</u> |
|---------------|-------------------|---------------------|---------------------------------|
| ED-9 | BOE | \$39,796,000 | Additional Appropriation |
| | B680 59560 24342 | | OG School Expansion/Renovations |

Mr. James Waters presented this item to the Budget Committee. He publicly acknowledged several attending Old Greenwich Building Committee members and construction professionals associated with this project.

He told the Committee that the Old Greenwich Building Committee voted 9-0 in favor of this appropriation and added that the Greenwich Board of Education also voted 7-0 in favor of the funding for the project.

He dedicated the remainder of his time answering questions for the Budget Committee regarding the appropriation.

The Chair read from Town Charter, Chapter 99 Municipal improvements; approval.

“(a) After the passage of this Article no action, other than the making of studies or surveys, shall be taken by any Town agency, the Board of Education or the Housing Authority on any proposal involving;

(2) The... ..major redesign of public real property or public buildings, including schools; Until such proposal has been submitted to and approved by the Commission or has been approved by the Representative Town Meeting as herein provided.”

Upon a motion by Ms. Moriarty, seconded by Ms. Erickson, the Committee voted 2-1-1 (Tarkington voted no, and Arora abstained) to appropriate \$39,796,000 from the Bond Fund for the expansion/renovation of Old Greenwich School. Motion carried.

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|-------------|---|---------------------|---------------------------|
| FI-2 | Finance | \$39,796,000 | Bonding Resolution |
| | Authorizing borrowings to finance Old Greenwich School Expansion/Renovation | | |

The Bonding Resolution was prepared by the Finance Department to provide funding for the additional appropriation of \$39,796,000 for the Old Greenwich School Expansion/Renovation Capital Project.

Upon a motion by Ms. Moriarty, seconded by Ms. Erickson, the Committee voted 4-0-0 to authorize the borrowing of \$39,796,000 to finance the Old Greenwich School Expansion/Renovation Capital Project. Motion carried.

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|--------------|------------------|--------------------|------------------------------|
| ED-10 | BOE | \$1,086,000 | Release of Conditions |
| | B680 59560 24342 | | Old Greenwich School |

The Committee members debated whether they were waiving or releasing the release of conditions for the Old Greenwich School Capital Project because the conditions had not been met. The Chair commented that the RTM when approving the item approved the condition, and the BET authority is to release, not waive. It was explained that the full appropriation must be condition free for the State of Connecticut to approve school construction reimbursements.

Upon a motion by Ms. Moriarty, seconded by Ms. Erickson, the Committee voted 2-1-1 (Tarkington voted no, and Arora abstained) for the Release of Conditions on the Old Greenwich School Capital Project for \$1,086,000. Motion carried.

2. Adjournment

Upon a motion by Ms. Moriarty, seconded by Ms. Arora to adjourn the meeting at 9:48 A.M., the Committee voted 4-0-0. Motion carried.

Respectfully submitted,

Peter Mynarski, Recording Secretary

Leslie L. Tarkington, Budget Cmte Chair

**TOWN OF GREENWICH
 BOARD OF ESTIMATE AND TAXATION
 BUDGET COMMITTEE MEETING MINUTES
 TOWN HALL MEETING ROOM
 Tuesday, June 6, 2023 - 1 P.M.**

Committee

Present: Leslie L. Tarkington, Chair; Nisha Arora, Laura Erickson, Leslie Moriarty

Staff:

Roland Gieger, Director, Budget & Systems Management, Finance Department; Peter Mynarski, Comptroller; Barbara Schellenberg, Town Attorney; Justin Kuhn, Attorney, Moore Kuhn, PLLC, Amy Siebert, Department of Public Works (DPW) Commissioner; James Michel, DPW Deputy Commissioner; Luigi Romano, Superintendent, DPW Building Construction and Maintenance; Tracy Schietinger, Executive Director, Greenwich Emergency Medical Services, Inc. (GEMS); Thomas Miserendino, Chief Financial Director, GEMS; Caroline Baisley, Director of the Health Department; Blaize Levitan, Greenwich Public Schools Chief Operations Officer; Mike Miller, Transportation Association of Greenwich President, Board of Directors

Board:

Dan Ozizmir, Chairman, Harry Fisher, Jeff Ramer

Other:

Don Conway, GCTV

Ms. Tarkington called the meeting to order at 1:03 P.M.

1. Request for Budget Adjustments (continued)

| <u>Number</u> | <u>Department</u> | <u>Amount</u> | <u>Purpose</u> |
|---------------|------------------------|------------------|--------------------------|
| PW-1 | Public Works | \$500,000 | Continue-in-Force |
| | Z312, B312 59600 23316 | | Glenville Center |

Mr. Michel presented this item. He said the Glenville Center project went out to bid and came back higher than the appropriated funds. The Department reached out to the State of Connecticut and applied for Local Transportation Capital Improvement (LOTICIP) grant funding. Approvals for funding were granted by the State and the project will go back out to bid. This project is also conditioned on obtaining outside funding from the neighborhood group.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to continue-in-force the appropriation of \$500,000 for the Glenville Center Capital Project. Motion carried as a Routine matter.

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|-------------|---------------------|------------------|--------------------------|
| PW-2 | Public Works | \$ 50,000 | Continue-in-Force |
| | B345 59560 22327 | | Hamill Rink Improvements |

Mr. Romano presented this item. He requested to carry over funding so that the DPW can complete the design and obtain the Final Site Plan approvals for the Hamill Rink Improvement project. The condition placed on these funds includes the receipt of Municipal Improvement (MI) and Preliminary Site Plan approval.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to continue-in-force the appropriation of \$50,000 for the Hamill Rink

Improvements Capital Project. Motion carried as a Routine matter.

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|-------------|---------------------|------------------|--------------------------|
| PW-3 | Public Works | \$325,000 | Continue-in-Force |
| | Z345 59560 23327 | | Greenwich Point |

Mr. Romano presented this item. He requested to carry over funding for the renovation of the Chimes Building at Greenwich Point. These funds were conditioned to be released when additional construction plans, budget breakdowns, and a funding confirmation in conjunction with the Greenwich Point Conservancy are received. He stated the Greenwich Point Conservancy funding requirement is taking longer than anticipated.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to continue-in-force the appropriation of \$325,000 for the Greenwich Point Capital Project. Motion carried as a Routine matter.

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|-------------|-------------|--------------------|------------------------------|
| GM-2 | GEMS | \$4,782,305 | Release of Conditions |
| | A440 57225 | | Contribution to GEMS |

Ms. Scheitinger and Mr. Miserendino provided an overview of GEMS financial position at the close of its fiscal year, April 30, 2023. Ms. Scheitinger provided an update on operations and Mr. Miserendino provided an update on finances. In previous years, the BET required GEMS personnel to come twice a year for the release of funding. This request is for the full release of funding for the entire fiscal year of 2023-2024. The funding will continue to be distributed in equal semi-annual installments.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee recommended the release conditions on \$4,782,305 for the entire contribution for FY 2023-2024 GEMS. The Committee 4-0-0 to recommend the item as Routine. Motion carried.

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|-------------|--------------------------|---------------------|------------------------|
| HD-4 | Health Department | \$289,088.67 | Approval to Use |
| | F40112 Various | | ELC- 2 Covid Grant |

Ms. Baisley presented this item and stated that the request is being made to accept federal funding through the State Department of Public Health to support the detection, response, surveillance and prevention of COVID-19 and other public health diseases of significance. The grant is effective from March 1, 2023 to February 29, 2024.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to accept and appropriate \$298,088.67 for the Epidemiology and Laboratory Capacity (ELC) -2 Grant. Motion carried as Routine matter.

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|--------------|-----------------------|------------------|---------------------------------|
| LAW-1 | Law Department | \$275,000 | Additional Appropriation |
| | A140 51400 | | Outside Legal Fees |

Attorney Schellenberg presented this request for additional appropriation funding for the Law Department budget for fiscal year 2022-2023. She stated the cost overruns were from the retirement of two attorney, whose work had to be outsourced, and the addition of the Greenwich Public Schools investigation regarding hiring practices.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to appropriate \$275,00 for additional legal expenses for the Law Department. Motion carried as a Routine matter.

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|-------------|------------|------------------|--|
| TA-1 | TAG | \$154,000 | Release of Conditions |
| | A440 57221 | | Contribution to TAG – 1 st Half |

Mr. Miller presented this item and gave the Budget Committee a 2023 Forecast Review and update. Overall, the forecast was favorable.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to accept the semi-annual report of the TAG regarding operations, personnel and finances and to the release of conditions of \$154,000 for one half of the fiscal year 2023-2024 to the full BET. Motion carried as a Routine matter.

Ms. Moriarty made a motion to add item ED-8 to the agenda, seconded by Ms. Arora. The item passed 4-0-0.

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|-------------|------------------|------------------|--------------------------|
| ED-8 | BOE | \$129,000 | Continue-in-Force |
| | Z680 59560 23327 | | Generator Replacement |

Mr. Levitan presented this item and told the Budget Committee the Greenwich Public Schools is currently repurposing a relatively new generator, deployed elsewhere, to the North Mianus School. He requested funds be carried over and the project will be bid out this summer.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to continue-in-force the appropriation of \$129,000 for the Greenwich Public Schools Generator Replacement Capital Project. Motion carried as a Routine matter.

At the conclusion of his remarks, Mr. Levitan took the opportunity to tell the Budget Committee that he really appreciated the working relationship he and his staff are experiencing with the Town's Finance Department.

2. NEW BUSINESS

- **Economic Conditions Report**

There was no Economic Conditions Report presented. It was too early in the month and Budget Director Gieger promised the report would be sent out at the end of the week, if all figures were available.

3. Approval of BET Budget Committee Meeting Minutes

The BET Budget Committee Regular Meeting of April 11, 2023 minutes were deferred subject to final editing.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to approve the Minutes of the BET Budget Committee Day 4 Meeting of February 9, 2023, the BET Budget Committee voted 4-0-0. Motion carried.

Ms. Moriarty made a motion. Seconded by Ms. Arora, to add the approval of the May 9, 2023 Budget Committee Meeting minutes to the agenda. The motion and vote carried 4-0-0. Ms. Moriarty made an additional motion, seconded by Ms. Arora, to approve the May 9, 2023 minutes. The

Committee voted 4-0-0 to approve the minutes and the motion carried.

4. Executive Session

The BET Budget Committee held an Executive Session to discuss the following legal matter:

- Kinard v. Town of Greenwich

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to enter Executive Session at 2:22 P.M. to discuss the above noted legal case, the Committee voted 4-0-0. Motion carried.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora to close the Executive Session at 2:41 P.M., the Committee voted 4-0-0. Motion carried.

5. Adjournment

Upon a motion by Ms. Moriarty, seconded by Ms. Arora to adjourn the meeting at 2:41 P.M., the Committee voted 4-0-0. Motion carried.

Respectfully submitted,

Peter Mynarski, Recording Secretary

Leslie L. Tarkington, Budget Cmte Chair

The next Regular Meeting of the BET Budget Committee will be held on Tuesday, July 11, 2023 at 1:00 P.M. in the Town Hall Meeting Room.

**TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
BUDGET COMMITTEE MEETING MINUTES
TOWN HALL MEETING ROOM
Thursday, April 11, 2023 – 1:00 P.M.**

Committee

Present: Leslie L. Tarkington, Chair; Nisha Arora, Laura Erickson, Leslie Moriarty

Staff: Roland Gieger, Director, Budget & Systems Management, Finance Department; Charlie Lubowicki, Assistant Fire Chief

Board: Harry Fisher, Jeff Ramer

BOE: Dr. Toni Jones, Superintendent; Joe Kelly, Chair, Board of Education; Blaize Levitan, Chief Operations Officer; Jonathan Supranowitz, Director of Communications; Dan Watson, Director of Facilities

Other: Don Conway, GCTV

Ms. Tarkington called the meeting to order at 1:00 P.M.

1. Request for Budget Adjustments

| <u>Number</u> | <u>Department</u> | <u>Amount</u> | <u>Purpose</u> |
|---------------|-------------------|--------------------|--|
| ED-4 | BOE | \$1,100,000 | Interim Appropriation |
| | A6201753 52080 | | Special Education Out of District Tuition & Settlements |

Dr. Jones and Mr. Levitan presented this request as they currently have a deficit in this account. Mr. Levitan explained the deficit is approximately \$1.241 mil through end of June, due to pending settlements. Deficit in SESS of \$1.6 mil, due to OED placements in certified schools. Received first payment of \$967k, awaiting 2nd payment. One cause of cost is tuition increases, moving students from non-state approved schools to state-approved schools. Ms. Erickson asked about their last financial report and how they plan to absorb the \$561k. Mr. Levitan replied that they have frozen non-essential spending/district freeze and should be able to absorb the deficit by pulling funds from other areas/accounts. Purpose of this request is to strictly cover out-of-district tuition and settlements. Mr. Levitan explained how they are hoping to cover the deficits with state reimbursement along with funds from other accounts. \$900k revenue, with \$67k allocated to operating, is the breakdown of their \$967k payment. Settlements have gone down, stated by Dr. Jones. Once they hit the 4 ½ times excess mark, that's when the state reimbursement is calculated by the State. Ms. Moriarty echoed Ms. Erickson's concern about the BOE coming in on their budget for this fiscal year. Otherwise the BOE would have to come before the BET and RTM in June or July to request additional funding. Ms. Tarkington clarified with Mr. Gieger that the BOE can come to the BET in July and RTM in September or October? If budget increases are needed. Mr. Gieger advised against going over budget in the current FY22-23.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to appropriate \$1,100,000 from General Fund Balance for Greenwich Public Schools Special Education Out of District Tuition & Settlements cost overruns. Motion carried.

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|-------------|------------|-------------------|-----------------------------------|
| ED-5 | BOE | \$ 545,000 | Interim Appropriation |
| | Z680 59560 | | Havemeyer Flood Damage & Overtime |

Mr. Levitan explained how the incident occurred, due to a pipe failure, causing heavy flooding and damage. The spaces that were damaged had to be tested, abated and treated due to the presence of lead paint and asbestos. The Fire Department responded to the flooding. Mr. Watson explained the chilled air unit failed and was installed over 20 years ago, and they have slowly taken these out of service, and this unit was the last in Havemeyer. The interim funding requested is to cover the costs of initial response, rebuilding the board room, equipment, furniture and abatement costs. No funding available in this to build print shop. Ms. Moriarty asked Ms. Tarkington if she wants to act on this item since it is independent of the other applications, to which Ms. Tarkington agreed.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to appropriate \$545,000 from Capital Non-Recurring Fund for Greenwich Public Schools Havemeyer Building Flood Damage and Overtime. Motion carried.

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|-------------|------------|-------------------|------------------------------|
| ED-6 | BOE | \$ 235,000 | Interim Appropriation |
| | Z680 59210 | | Print Shop Restoration |

Mr. Levitan separated equipment and supplies into two requests and clarified that this item, ED-6 is for machines and equipment for full operation. A subject to release condition was proposed by the Committee for this application, to which the BOE agreed to. Mr. Levitan mentioned that they have a meeting in the upcoming week with Mr. Romano and Mr. O’Hurley of the Town’s Building Construction & Maintenance Division (BC&M) to discuss possible relocation options for the BOE Print Shop. The options for restoration were read off by Mr. Levitan as well as the proposed conditions on print shop operation and location, if applicable. The process of rebuilding if they go that route, keeping the shop in-house at Havemeyer, or moving the print shop operation to Town Hall. These options will be discussed at the meeting with BC&M next week.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to appropriate \$235,000 from Capital Non-Recurring Fund for Greenwich Public Schools Print Shop Restoration due to flood damage. Motion carried.

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|-------------|----------------|------------------|------------------------------|
| ED-7 | BOE | \$ 40,000 | Interim Appropriation |
| | A6201791 53010 | | Printing Supplies |

This request is for costs to replace the materials and furniture for the print shop. Ms. Tarkington proposed that they accept this as presented today and if more information comes to them on Monday, it can be shared at the full BET Meeting on April 17.

Upon a motion by Ms. Arora, seconded by Ms. Moriarty, the Committee voted 4-0-0 to appropriate \$40,000 from General Fund balance for Greenwich Public Schools Special Printing Supplies lost to flood damage. Motion carried.

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|-------------|------------------|-----------------|------------------|
| FD-3 | Fire Dept | \$10,000 | Transfer |
| | A208 57100 | | Healthcare Costs |

Assistant Chief Lubowicki requested this transfer of funds to cover costs for volunteer firefighters that have opted to take individual healthcare insurance. The healthcare cost rates change in May, so they might see a change in cost.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to transfer \$10,000 from various accounts to cover increased healthcare cost for volunteer fire firefighters. Motion carried as a Routine matter.

2. NEW BUSINESS

• Economic Conditions Report

Mr. Gieger presented the Economic Conditions Report to the Committee. Three large items – conveyance tax, building permits, and interest rates increasing. For Public Works, \$565k went into operating; RTM costs up 233% due to implementation of electronic voting; and TNW spending \$1.8 mil more this year than their budget.

Whole revenue is where we were last year. Bridge in SEMAC funds are down from last year. Expenses show increase in Fire Dept due to sick and vacation payouts to retirees and have to move those funds out of operating into the Fixed Charges fund. Police Dept has an increase in spending due to additional police at the schools. \$1.2 mil in capital that we put into operating that we didn't have previously.

3. Approval of BET Budget Committee Meeting Minutes

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to approve the Minutes of the BET Budget Committee Regular Meeting of March 9, 2023, the BET Budget Committee voted 4-0-0. Motion carried.

Ms. Moriarty and Ms. Erickson suggested a potential agenda item for the next meeting be Lessons Learned: How to Improve/Modify our Budget Process.

4. ADJOURNMENT

Upon a motion by Ms. Moriarty, seconded by Ms. Arora to adjourn the meeting at 2:43 P.M., the Committee voted 4-0-0. Motion carried.

Respectfully submitted,

Shira Davis, Recording Secretary

Leslie L. Tarkington, Budget Cmte Chair

The next Regular Meeting of the BET Budget Committee will be held on Tuesday, May 9, 2023 at 1:00 P.M. in the Town Hall Meeting Room.