

**ARCHITECTURAL REVIEW COMMITTEE
ACTION AGENDA Regular Meeting**

Wednesday, March 15, 2023 7:00 pm – 7:48 pm

Zoom Virtual Meeting

Webinar ID: 846 0372 5052 Password: 5768541

Please click [here](#); to listen to the audio recording file (.m4a) of the entire meeting.

Please click [here](#); to read the transcribed audio file (.txt) of the entire meeting

Attendance: Richard Hein, Chairperson; John Conte, Vice-Chairperson; Graziano Meniconi, Secretary; Peter Boldt (arrived 7:08 pm); Heidi Brake-Smith; Rhonda Cohen; Leander Krueger
Staff: Marisa Anastasio, Senior Planner; Bianca Dygert, Planner II

I. Exterior Alteration reviews:

1. **International School at Dundee, 55 Florence Road, Application PLPZ 2023 00068** for Exterior Alteration review for a new gas fired chiller on a concrete pad with chain link fence enclosure to be placed to the east of the gymnasium building on a property located at 55 Florence Road in the R-7 zone.

View application [here](#).

Decision Status: **Electronic Return** (Submit updated plans to Marisa.Anastasio@greenwichct.org)

Motion: Hein *Second:* Conte Vote: 7-0 (voting: Hein, Conte, Meniconi, Brake-Smith, Boldt, Cohen, Krueger)

Applicant to update plans to reflect the following:

- a. Planting (screening) plan to be submitted digitally - Vice Chair John Conte to review;
 - b. Include ilex or evergreen shrub and/or tree along walkway leading to main door (not sidewalk leading to access door parallel to building);
 - c. Make effort to provide maximum distance between building and chiller;
 - d. Push the chiller back toward vegetation, but be careful not to endanger roots of trees, drip lines or leaf material getting into chiller.
2. **Whitby School, Inc., 969 Lake Ave. Application PLPZ 2023 00043** for Exterior Alteration review for updates to existing patio behind performing arts center including replacement of blue stone patio, walkway and seating with new materials, refinishing of nearby building foundation, new lighting, new landscaping and drainage improvements on a property located at 969 Lake Avenue in the RA-4 zone.

View application [here](#).

Decision Status: **Approved as submitted**

Motion: Hein *Second:* Conte Vote: 7-0 (voting: Hein, Conte, Meniconi, Brake-Smith, Boldt, Cohen, Krueger)

- a. **ARC thanks applicant for sensitivity to seasonality of plant list and safety updates;**
- b. **Applicant will need to provide three hard copies of plans to P+Z office, attention to Marisa Anastasio for ARC-endorsement (“stamp off”). Contact: Marisa.Anastasio@greenwichct.org; office ph. 203-622-7894, address: P+Z, Greenwich Town Hall, 101 Field Point Road, Greenwich, CT 06830.**

II. Committee Business:

1. **Any business. Quorum update: P+Z updated establishing language at their 3/7/23 meeting to reduce ARC regular meeting quorum from five members to four. Signage sub committee quorum remains at 3 members.**

The Town complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities. If you require an accommodation to participate, please contact the Commissioner of Human Services at 203-622-3800 or demetria.nelson@greenwichct.org as soon as possible in advance of the event.