

**ARCHITECTURAL REVIEW COMMITTEE
ACTION AGENDA Sign Subcommittee Meeting
Monday, March 13, 2023 10:30am – 11:03am**

**Zoom Virtual Meeting
Webinar ID: 899 5791 5018 Password: 2433004**

*Please click [here](#); to listen to the audio recording file (.m4a) of the entire meeting.
Please click [here](#); to read the transcribed audio file (.txt) of the entire meeting*

Attendance: Heidi Brake-Smith; Rhonda Cohen, Paul Pugliese
Staff: Marisa Anastasio, Senior Planner; Jacalyn Pruitt, Planner II

I. Sign/Awning Reviews:

1. **Samuel Owen Gallery, 405 Greenwich Ave. PLPZ 2023 00046** for Sign/Awning review for **new façade sign and window /door decals** on a property located at **405 Greenwich Avenue / owner: Orchard Place Associates, LLC**, in the CGBR zone.

View application [here](#).

*Decision Status: **Approved as Submitted***

Motion: Pugliese Second: Cohen Vote: 3-0 (Brake-Smith, Cohen, Pugliese)

2. **Lugano, 240 Greenwich Ave., Applications PLPZ 2023 00056** for Sign/Awning review for **new façade signage** on a property located at **240 Greenwich Avenue / owner: 240 GA, LLC** in the CGBR zone. *Associated exterior alterations require Historic District Commission review.*

View application [here](#).

*Decision Status: **Electronic Return pending HDC's accepted storefront details and façade (email PDF plans to Marisa.Anastasio@greenwichct.org)***

Motion: Pugliese Second: Cohen Vote: 3-0 (Brake-Smith, Cohen, Pugliese)

Submit plans to address the following:

- a. **Applicant will submit updated plans once HDC decides on the final details of the exterior alterations - ARC will review the final placement of the signage once that is submitted;**
- b. **ARC recommends possibility of a sign board to avoid damage to the limestone façade;**
- c. **The lighting should be closer to 3500 Kelvin, and not more than 4000**

Kelvin;

- d. Any decals require submittal of mechanical drawings with all dimensions. Applicant notes no decals are anticipated at this time;**
- e. The updated plans should clarify how the power for the illumination will be run to the sign – applicant stated they are trying to utilize the grout areas to run the power.**
- f. Applicant indicated sign lettering is a matte, black/bronze coloring, not glossy.**

II. Committee Business:

- 1. Any Business. None.**

The Town complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities. If you require an accommodation to participate, please contact the Commissioner of Human Services at 203-622-3800 or demetria.nelson@greenwichct.org as soon as possible in advance of the event.