

ARCHITECTURAL REVIEW COMMITTEE ACTION AGENDA

**Monday, May 3, 2021, 10:31am – 11:29am
Zoom Virtual Meeting**

Members Present: Heidi Brake-Smith; Rhonda Cohen; Paul Pugliese

Staff Present: Marisa Anastasio, Senior Planner; Jacalyn Pruitt, Planner II

I. Sign/Awning Reviews:

- 1. Elm Street Oyster House, 11 West Elm Street; Application PLPZ202100134** for Sign / Awning review for **a new awning with signage** at a property located at 11 West Elm Street in the CGBR zone.

View plans [here](#).

Decision Status: **Accept the Application as Submitted**

Motion: Pugliese *Second:* Cohen

Vote: 3-0 (Brake-Smith, Cohen, Pugliese)

- 2. Faherty, 120 Greenwich Ave., Application PLPZ202100175** for Sign/Awning review for **façade signage, new wooden awnings and façade paint** at a property located at 120 Greenwich Ave. in the CGBR zone.

View plans [here](#).

Decision Status: **Electronic Resubmission (email plans to manastasio@greenwichct.org)**

Motion: Pugliese *Second:* Brake-Smith

Vote: 3-0 (Brake-Smith, Cohen, Pugliese)

The applicant shall submit updated plans to reflect the following:

- 1. Provide a cut sheet and details of the proposed lighting fixture.**
- 2. Submit mechanical drawings for all of the wooden awnings including the side view (which has vents) and the awnings on the side of the store on Lewis St. and the spacing of the boards.**
- 3. Submit all paint samples and/or paint chips.**
- 4. Provide specs of any decals or graphics proposed on the door - dimensions/colors/spacing.**

5. If a new door is proposed, those details need to be included in the application documents.
 6. Provide specifications (dimensions) of the box planters.
 7. Confirm the materials that are to be used for the awning.
 8. The FAHERTY lettering is approved as submitted.
3. **Gym Tech, 79 East Putnam Ave., Application PLPZ202100178** for Sign/Awning review for **a freestanding sign and façade signage on a property located in the CGBR zone.**
View plans [here](#).

Decision Status: **Return to a Meeting**

Motion: Pugliese *Second:* Brake-Smith

Vote: 3-0 (Brake-Smith, Cohen, Pugliese)

The applicant shall submit updated plans to reflect the following:

1. The Building Zone Regulations do not permit more than one freestanding sign per Section 6-164. American Made Barber has already applied for a free standing sign at this property.
 2. The proposed façade signage does not include the business name but rather descriptors. ARC is generally not amenable to “tagline” or descriptors on facades.
 3. ARC recommends placing the business name on the façade. With taglines/descriptors on the window or door glass. ARC further recommends consolidating multiple business into one free standing sign.
 4. Show all specs / dimensions of updated signage / door decals for further review by ARC.
4. **34 East Putnam Avenue Corp, 34 East Putnam Ave., Application PLPZ202100096** for Exterior Alteration review for **storefront alterations including relocating doors** on a property located at 34 East Putnam Avenue in the CGBR zone.
View plans [here](#).

Decision Status: **Relocation of doors accepted, final signage must be reviewed under separate applications**

Motion: Pugliese *Second:* Brake-Smith

Vote: 3-0 (Brake-Smith, Cohen, Pugliese)

The applicant shall submit updated plans to reflect the following:

1. "Option 1" for the door is approved as submitted and the applicant will return with individual Signage applications for the specific tenants. Signage will be on the right and left archways, respectively.
2. Each door can identify the individual businesses, but do not put lettering over the top central archway.

II. Committee Business:

1. Any Business.

The Town complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities. If you require an accommodation to participate, please contact the Commissioner of Human Services at 203-622-3800 or demetria.nelson@greenwichct.org as soon as possible in advance of the event.