



**TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION**

**BUDGET COMMITTEE MEETING MINUTES**

Tuesday, March 9, 2021  
Virtual Meeting

**Committee**

**Present:** Leslie L. Tarkington, Chair; Andy Duus, Leslie Moriarty, Jeffrey S. Ramer

**Staff:** Roland Gieger, Director, Budget & Systems Management; Brian Koczak, Assistant Chief, Fire Department; Jenny Larkin, IT Dept; Joseph McHugh, Chief, Fire Department; Peter Mynarski, Comptroller

**Board:** Michael Mason, BET Chairman; Elizabeth K. Krumeich, Miriam Kreuzer

**BOE/GPS:** Sean O'Keefe, Chief Operating Officer, GPS

**Other:** GCTV, Horst Tebbe

Ms. Tarkington called the meeting to order at 11:00 A.M.

**REQUESTS FOR BUDGET ADJUSTMENTS**

<b>Number</b>	<b>Department</b>	<b>Purpose</b>
<b>ED-9</b>	<b>BOE</b>	<b>Transfer</b>
\$87,300	A6201724, 6201736 53100	Teaching Supplies

Mr. O'Keefe explained that funds from Language Arts (\$68,800) for Professional Development and Substitute Teachers and software (\$18,500) subscriptions for redundant programs are available to transfer to Teaching Supplies.

Upon a motion by Mr. Ramer, seconded by Mr. Duus, to transfer \$87,300 from Language Arts, (\$68,800), and software leases (\$18,500) to Teaching Supplies, the Committee voted 4-0-0 to approve the application. Motion carried.

Ms. Moriarty asked if the BOE anticipated the need for an Interim appropriation before year-end for several unbudgeted expenses, including Special Education out-of-district tuition and COVID-19 expenses not yet reimbursed through grants. Mr. O'Keefe responded that Special Education

out-of-district tuition is tracking at \$7.5 million versus a budget of \$5.4 million. He also said he does not yet know if the COVID grant funds covering this year's expenses will be received in this or the next fiscal year. He is tracking all expenses and is continuing to evaluate if additional funds will be needed.

Ms. Tarkington asked if an estimate had been received for the roof and water damage at North Mianus School. She reminded Mr. O'Keefe that the deadline for submitting the Interim fund request for the RTM April Agenda, is March 19, 2021.

<b>FD-1</b>	<b>Fire Department</b>	<b>Additional Appropriation</b>
\$231,610	A205 51100	Payments for OT Services

Assistant Chief Koczak requested the additional appropriation of \$231,610 to pay for overtime caused by COVID-19 quarantines and retirement vacancies. He noted that \$161,717 of the total \$398,327 overtime cost had been covered from savings due to retirements, but the balance, \$231,610, was needed in an additional appropriation. Mr. Ramer identified that anticipated COVID reimbursements may not have been factored into the request.

<b>FD-2</b>	<b>Fire Department</b>	<b>Transfer</b>
\$30,000	A202 52090	Tuition Payments - TOG Employees

Assistant Chief Koczak explained that because of the higher number of new hires, there was an additional training cost. Ms. Tarkington asked whether volunteer fire fighters were included in the additional tuition cost and it was learned that new career hires were required to complete a 15-week certification course, whereas volunteers received an abbreviated less costly version of training.

Upon a motion by Ms. Moriarty, seconded by Mr. Ramer, to approve both FD-1 for \$231,610 OT Services and FD-2 transfer of \$30,000 for Tuition, the Committee voted 4-0-0 to approve both applications and recommend them to the full BET as Routine Applications. Motion carried.

<b>FI-5</b>	<b>Finance Department</b>	<b>Transfer</b>
\$500,000	A908 56010, 562100, 56130	Insurance Policies

Mr. Mynarski reported that the quotes for insurance premiums for Property, General Liability, and Excess Umbrella policies exceed the budget. These quotes will continue to be reviewed by the Audit Committee. He indicated that there was a \$2 million surplus in Healthcare that could be transferred to cover the Excess Liability layers. It was explained that the loss runs on property were impacting the increasing cost of its insurance premium.

Upon a motion by Ms. Moriarty, seconded by Mr. Ramer, to approve the transfer of \$500,000 for Excess Liability, Property, and General Liability Insurance premiums. The Committee voted 4-0-0 to approve the application and recommend it to the full BET as a Routine Application. Motion carried.

## **NEW BUSINESS**

- **Economic Conditions Report**

No February monthly closing report was available for Town Economic Condition

calculations due to the early date scheduled for the Budget Committee meeting.

**ADJOURNMENT**

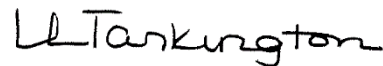
Upon a motion by Mr. Ramer, seconded by Ms. Moriarty, to adjourn the meeting at 11:51 A.M., the Committee voted 4-0-0. Motion carried.

Respectfully submitted,



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Catherine Sidor, Recording Secretary



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Leslie L. Tarkington, Budget Cmte Chair

Next regular meeting of the BET Budget Committee is scheduled for April 13, 2021 at 11:00 A.M.