MINUTES of the Fiscal Year 2019-2020 Budget Decision Day Meeting of the Board of Estimate and Taxation held on Thursday, March 28, 2019, in the Town Hall Meeting Room, Greenwich, CT.

Jill Oberlander, BET Chair, called the meeting to order at 4:18 P.M., after which the members pledged allegiance to the flag.

Board members in attendance:

Jill K. Oberlander, Chair
Jeffrey S. Ramer, Vice Chairman
Elizabeth K. Krumreich, Clerk
William Drake
Andreas Duus III
Karen Fassuliotti
Debra Hess
Michael S. Mason
Leslie Moriarty
Leslie L. Tarkington
Anthony Turner
David Weisbrod

Selectmen: Peter Tesei, First Selectman

Staff: Carolyn Baisley, Director, Health Department; Benjamin Branyan, Town Administrator; J. Wayne Fox, Town Attorney, Law Department; Angela Gencarelli, Financial Analyst, Finance Department; Roland Gieger, Budget Director; James Heavey, Chief, Police Department; Robert Kick, Assistant Chief, Fire Department; Peter Mynarski, Comptroller; Barbara Ormerod-Glynn, Director, Greenwich Public Library; Howard Richman, Tax Collector; Joseph Siciliano, Director, Parks & Recreation; Joseph Williams, Deputy Director, Greenwich Public Library

BOE: Ralph Mayo, Interim School Superintendent, Greenwich Public Schools

RTM/Others: Ken Borsuk, Greenwich Time; David Chase, Round Hill Volunteer Fire Company; Eric Ellison; Lucia Jansen, RTM D-7; Mary Lee Kiernan, President, YWCA; Miriam Kreuter, RTM D-7; Susan Lio, Managing Director, Bruce Museum; Arline Lomazzo, RTM D-6; Dan Ozizmir, RTM D-5; Molly Saleeby, RTM D-8; Joanna Swomley, RTM D-10

Ms. Oberlander welcomed the members of the Board and guests at today's Budget Decision Day meeting to vote on the FY 2019-2020 Operating and Capital Budget (the Budget). Ms. Oberlander thanked the Finance Department Staff for all their efforts to prepare the Budget for this meeting. Ms. Oberlander presented a brief explanation of the budget process and an overview of the voting
procedure. The Chair then asked Ms. Krumeich, Clerk of the Board, to begin reading the Budget line by line for the record. Ms. Krumeich read each line item of the Budget to give Board members the opportunity to propose amendments, conditions or deletions relating to Budget items. Items on which Board members made comments are identified below with the relevant votes. And finally, the Board will vote on the Budget as a whole at the end of the deliberations.

Ms. Moriarty, Chair of the Budget Committee, made a motion to move the recommended Fiscal Year 2019-2020 Operating and Capital Budget.

PROPOSED FY 2019-2020 BUDGET

GENERAL GOVERNMENT OPERATING

A 312 - Revenues 312-43444 DPW Highway - Streets and Bridges - ($320,381)

Program:  State PILOT Grant Program LOCIP

Reason:  To reduce State Pay in Lieu of Taxes (PILOT) Grant Program for Local Capital Improvement Program (LoCIP) from $320,381 to $0 because the State typically revises the grant amounts to towns during the budget year that will be after the Greenwich FY20 Budget has been adopted. It is proposed that the optimal way to handle this uncertainty and continue a conservative approach to the Budget is for the Town FY19-20 Budget to reflect no revenues from the State for PILOT grants, including LOCIP, that are projected and tentative payments.

- Motion:  Ms. Moriarty made a motion, seconded by Mr. Ramer, to reduce the amount of LOCIP Grant for highway - streets and bridges - revenue from $310,381 to $0. The Board voted 9-1-2. (Opposed: Mason) (Abstained: Fassuliotis, Tarkington). Motion carried.

A 997-43493 - Revenues - Unrestricted State and Federal Grants ($100,000)

Program:  Unrestricted Grants/Municipal

Reason:  Reduce $100,000 to $0 because the State typically revises the grant amounts to Towns during the budget year that will be after the Greenwich FY20 budget has been adopted. It is proposed that the optimal way to handle this uncertainty and continue a conservative approach to the budget is for the Town FY20 budget to reflect no revenues from the State for PILOT grants, including Municipal projects.

- Motion:  Ms. Moriarty made a motion, seconded by Mr. Ramer, to reduce Unrestricted Municipal grant revenue from $100,000 to $0. The Board voted 9-1-2. (Opposed: Mason) (Abstained: Fassuliotis, Tarkington). Motion carried.

A 999 49124 - Revenues - Other Receipts BOE Grant Fund - $134,000

Program:  Other Receipts - BOE Grant Fund
Reason: The BOE grant fund should be covering benefit costs for employees hired pursuant to educational grants. The BOE hires teachers/staff with revenues to cover their expenses coming from educational grants. It is intended that the grants will cover fully all the benefit costs, as appropriate. There has been no increase in health benefit costs reimbursed to the Town, while the Town’s health benefit costs are rising by 10.1% in FY 2019-2020, and the BOE is budgeting 3.8 additional staff whose salaries would be covered by the grant fund. The amendment covers the $65,000 to recognize and cover the additional health and any other related employee benefit costs of current staff and $69,000 to recognize benefit costs for the new hires (3.8 full-time equivalency (FTE)).

- **Motion**: Ms. Hess made a motion, seconded by Ms. Tarkington, to increase in health benefit costs by $134,000 to cover the employee benefit costs for new and current employees hired under educational grants. The Board voted 12-0-0 on the motion. Motion carried.

A 106 A106 51980 Purchasing Department - $100,000 and A600 Board of Education - ($50,000)

Reason: To increase the Purchasing Department budget by $100,000 and headcount by 1 and reduce the BOE budget by $50,000 to begin the process of centralizing purchasing policies, procedures, and protocols across all Town and BOE entities, as well as assist with implementation of invoice processing technology.

- **Motion**: Ms. Tarkington made a motion, seconded by Ms. Hess, to add $100,000 and 1 head count to the Purchasing Department budget and to remove $50,000 from the Board of Education budget. Motion withdrawn.

A 109 51300 Human Resources ($25,000)

Reason: To reduce budget of the Human Resources Department by $25,000 to reflect the impact of the new ticketing software that is intended to increase efficiency for tracking, monitoring and reporting on HR-related inquiries.

- **Motion**: Ms. Hess made a motion, seconded by Ms. Fassuliotos, to reduce HR account 51300 by $25,000. Motion withdrawn.

A 130 514390 Finance Department - $350,000

Reason: To increase Professional Fees by $350,000 to $500,000 for professional studies to address cyber security; construction management; town-wide fire analysis; and purchasing/invoice processing system.

*Condition and/or Subject to Release:* Upon confirmation and may be individually released upon notice and approval that additional funds are needed (a) $150,000 for cyber security; (b) $75,000 for construction management; c) $75,000 for town-wide fire analysis; and (d) $50,000 for purchasing/invoice processing system.
• Motion: Mr. Mason made a motion, seconded by Ms. Hess, to increase Finance Department Professional Fees budget by $350,000 to $500,000 and to condition $350,000. The Board voted 12-0-0. Motion carried.

A 134 51980 Information Technology Department - $100,000 and A 600 Board of Education - ($50,000)

Reason: To add $100,000 and 1 head count to the Information Technology Department and to reduce $50,000 from BOE budget with correlating headcount reduction to begin the process of centralizing information technology policies and processes including shared services such as the phone system and cyber security.

• Motion: Ms. Tarkington made a motion, seconded by Ms. Hess, to add $100,000 and 1 head count to IT Department and to reduce $50,000 and correlating headcount from BOE budget. Motion withdrawn.

A 171 51300 - Planning & Zoning Commission - $25,000

Reason: At the request of the Town Planner, reinstate $25,000 to increase funds for additional hours for a part-time housing specialist in the Planning and Zoning Department that had not been supported by the Office of First Selectman.

• Motion: Mr. Mason made a motion, seconded by Ms. Tarkington, to increase the Planning and Zoning part-time salary account by $25,000 for a part-time housing specialist. The Board voted 12-0-0. Motion carried.

A 217 51010 - Police Department - $100,000

Reason: Reinstatement of funds to the uniformed patrol salary account in the Police Department budget, which was reduced in the approved Budget Committee budget.

• Motion: Mr. Mason made a motion, seconded by Ms. Hess, to reinstate $100,000 in the Police Department budget. The Board voted 10-2-0. (Opposed: Moriarty, Ramer). Motion carried.

A 312 51100 - Public Works Department - $50,000

Reason: Reinstatement of $50,000 to Public Works Department budget for Highways – Streets and Bridges – for overtime reduced in the approved Budget Committee budget. The Commissioner explained that leaf collection and snow plowing work could impact traffic negatively during business hours on a weekday.

• Motion: Mr. Mason made a motion, seconded by Ms. Fassuiotis, to reinstate $50,000 to Public Works account. The Board voted 6-6-0. (Opposed: Krumeich, Moriarty, Oberlander, Ramer, Turner, Weisbrod). Motion failed.
401 5130 Health Department, Administration - $5,700

Reason: Reinstatement of $5,700 of the $15,608 cut by Budget Committee in response to the request made by the Health Department.

- **Motion:** Mr. Ramer made a motion, seconded by Mr. Turner, to restore $5,700 of the cut made by the Budget Committee. The Board voted 7-5-0. (Opposed: Fassuliotis, Moriarty, Oberlander, Tarkington, Weisbrot). Motion carried.

- **Motion:** Ms. Moriarty made a motion, seconded by Ms. Fassuliotis, to adjust the Health Department budget line items 401, 415 and 425 with the total allocation Unchanged as requested by the Director. The Board voted 12-0-0. Motion carried.

A 440 57221 Contribution to External Entities - Transportation Association of Greenwich (TAG) and
A 440 57231 Contribution to External Entities - (TAG) Safe Rides

Reason: To monitor Transportation Association of Greenwich (TAG) operations semi-annually.

*Condition and/or Subject to Release:* Subject to release by the Board of Estimate and Taxation upon review and acceptance by the BET of a semi-annual report from TAG with respect to its operations, personnel and finance.

- **Motion:** Mr. Ramer made a motion, seconded by Mr. Mason, to impose a condition on the Release of the Town’s contribution to TAG upon review and acceptance by the Board of Estimate and Taxation of a semi-annual report from TAG with respect to its operations, personnel and finance. The Board voted 12-0-0. Motion carried.

- **Motion:** Ms. Fassuliotis made a motion, seconded by Ms. Tarkington, to add account code 57231, Safe Rides, to the condition for the Release of the Town’s contribution to TAG. Mr. Ramer and Mr. Mason agreed to add the account code to the prior Motion as a friendly amendment, not requiring a vote.

A 440 47225 Contribution to External Entities - Greenwich Emergency Medical System (GEMS)

Reason: To monitor operations semi-annually.

*Condition and/or Subject to Release:* Subject to release by the Board of Estimate and Taxation upon review and acceptance by the BET of a semi-annual report from GEMS with respect to its operations, personnel and finance.

- **Motion:** Mr. Ramer made a motion, seconded by Ms. Tarkington, to impose a condition on the Release of the Town’s contribution to GEMS on the review and acceptance by the BET of a semi-annual operations report from GEMS. The Board voted 12-0-0. Motion carried.

A 501 57210 - Human Services - ($60,000)
Reason: Not support the increase of $60,000 for the YWCA from Human Services External Entities account to hold External Entities flat year-over-year.

- **Motion:** Mr. Duus made a motion, seconded by Mr. Ramer, to reduce the Human Services External Entities account by $60,000. Motion withdrawn.

**A 600 49124 Board of Education ($30,000)**

Reason: To reduce the Transportation object code by $30,000 to incentivize more efficiencies in bus services.

- **Motion:** Mr. Mason made a motion, seconded by Ms. Tarkington, to delete $30,000 from the BOE budget to incentivize transportation efficiencies. The Board voted 6-6 on the motion. (Opposed: Krumeich, Moriarty, Oberlander, Ramer, Turner, Weisbrod). Motion failed.

**A 908 56130 Excess Umbrella Insurance - $250,000**

Reason: Increase excess umbrella insurance by $250,000 based on updated information received by the Town's Risk Manager from the insurance broker, Arthur Gallagher & Co., for FY2019-2020.

- **Motion:** Mr. Weisbrod made a motion, seconded by Mr. Ramer, to increase the Town's excess umbrella insurance by $250,000. The Board voted 12-0-0. Motion carried.

**A 206 956 20111 Capital - Round Hill Volunteer Fire Station Renovation $800,000**

Reason: The current project appropriation request is for $200,000 per year for 5 years. The Town Administrator proposed, however, to match the appropriation to the construction time frame, which would increase the FY20 funding to $800,000. The funding would be distributed based on submitted project invoices. It is also proposed to add a condition upon confirmation of a contract between the Town and the Round Hill Volunteer Fire Company.

*Condition and/or Subject to Release:* The release of funding is conditioned upon BET receiving confirmation of execution of a contract between the Town and the property owner respecting the terms and provision of the Town's participation in this Project.

- **Motion:** Ms. Moriarty made a motion, seconded by Mr. Ramer, to increase the Town’s contribution of $200,000 ($200,000 per year for each of 5 years) to $800,000 in the current year, to match more closely the construction timeframe. No vote.

- **Motion:** Ms. Moriarty made a motion to amend, seconded by Mr. Mason, to condition the release of funding upon confirmation of execution of a contract between the Town and property owner. The Board voted 8-3-1. (Opposed: Ramer, Oberlander, Weisbrod) (Abstained: Hess). Motion carried.
• **Amended Motion:** Ms. Moriarty made the amended motion, seconded by Mr. Mason, to increase the Town’s contribution to $800,000 subject to BET confirmation of the execution of a contract between the Town and the property owner. The Board voted 11-1-0. (Opposed: Weisbrod). Motion carried.

A 312 960 20121 - Public Works - Brookside Drive at Glenville Road intersection improvements - ($200,000)

**Reason:** Given the complexity of the project, communication with the neighborhood, including a public hearing to obtain input on improvements to the intersection is desired before proceeding with the project. Intersection could include taking of abutting land.

**Condition and/or Subject to Release:** Subject to release upon public hearing of Greenwich community and the neighborhood to learn support for the project.

• **Motion:** Mr. Turner made a motion, seconded by Ms. Oberlander, to delete $200,000 and to defer the Project to a future year. The Board voted 7-6-0. (Opposed: Drake, Hess, Krumieich, Moriarty, Ramer, Weisbrod). The Chair cast a tie-breaking vote. Motion carried.

• **Motion to Reconsider:** Ms. Moriarty made a motion, seconded by Mr. Ramer, to add $50,000 for Brookside Improvement Project to permit initial design study and to initiate outreach to the neighborhood. No vote taken.

*The Chair conferred with Town Attorney on whether or not it was in proper order to make a motion to add funds for a Project that was deferred to a future year. The Town Attorney opined that the appropriate procedure would be a motion to reconsider offered by a member who had voted with the majority in the prior motion.]*

• **Motion to Reconsider:** Mr. Mason made a motion, seconded by Ms. Oberlander, to reconsider the request for $200,000 for the Public Works Project – Brookside Drive at Glenville Road intersection improvements. The Board voted 9-3-0. (Opposed: Fassuliotis, Tarkington, Turner). Motion carried.

• **Motion:** Ms. Moriarty made a motion to amend, seconded by Mr. Ramer, to reduce $200,000 to $50,000 for Brookside Improvement Project to permit initial design study for communication about the Project with the neighborhood. The Board voted 7-6-0. (Opposed: Duus, Fassuliotis, Hess, Mason, Tarkington, Turner). The Chair cast a tie-breaking vote. Motion carried.

**Condition and/or Subject to Release:** Subject to release upon a public hearing and Greenwich community and the neighborhood support for the Glenville Road - Brookside Drive Project.

• **Motion:** Ms. Tarkington made a motion, seconded by Ms. Fassuliotis, to amend the amended motion to condition the release of funds as set forth above. The Board voted 6-6-0. (Opposed: Drake, Krumieich, Moriarty, Oberlander, Ramer, Weisbrod). Motion failed.
A 312 960 20124 Annual Paving Program ($250,000)

Reason: To reduce road paving program by $250,000 to $4,000,000 to reflect current costs, and to retain at current fiscal year level.

- Motion: Mr. Mason made a motion, seconded by Ms. Tarkington, to reduce the annual paving budget by $250,000. The Board voted 6-6-0. (Opposed: Krumeich, Moriarty, Oberlander, Ramer, Turner, Weisbrod). Motion failed.

A 345 956 20134 - DPW- Building Construction - Hamill Rink Facility Improvements $250,000

Reason: The feasibility study is currently underway and will provide information on the usability of the current structure and details on what needs to be included in the new project. The FY20 appropriation is intended to hire an architect to develop a specific design, transition plan and surveys and studies to work through the municipal improvement process. It is recommended a condition be added for the BET to review the project scope once the feasibility study is completed.

Condition and/or Subject to Release: Subject to release on the BET’s review and acceptance of the project scope and feasibility study.

- Motion: Ms. Moriarty made a motion, seconded by Ms. Tarkington, to condition the release of funds on the BET’s review and acceptance of the project scope and feasibility study. The Board voted 12-0-0. Motion carried.

A 345 956 20136 - DPW - Bldg. Constr.: Eastern Greenwich Civic Center Design - $300,000

Reason: This project is in the feasibility stage with information being garnered about the site, the existing features, and community input on desired features. The next step is the development of schematic designs for project alternatives. Existing appropriations are sufficient to move the Project through these steps plus the necessary studies and surveys to apply for Municipal Improvement. The current request is to complete the architectural and engineering process to be ready to go to bid. There is a condition on the FY2016 appropriation of $350,000 for receipt and acceptance of reports detailing the test results of environmental and hydrology testing of the building footprint and parking lot. The FY2019-2020 appropriation is for the remainder of the architectural and engineering work. The proposal is to add a subject to release condition upon the receipt of Municipal Improvement approval.

Condition and/or Subject to Release: Subject to release upon Municipal Improvement approval.

- Motion: Ms. Moriarty made a motion, seconded by Ms. Tarkington, to impose condition that requested funding for Eastern Greenwich Civic Center is subject to
release upon Municipal Improvement approval. The Board voted 12-0-0. Motion carried.

A 345 956 20143 Public Works - Building Construction & Maintenance - Northwest Fire/GEMS Facilities - Property Due Diligence ($100,000)

Reason: Delete $100,000 requested to complete due diligence on properties being evaluated to construct a new joint Fire Station (Station 9) and permanent GEMS station (Station 4) at $25,000 per site for four separate sites. Before proceeding with due diligence on potential locations for a new 9th fire station, better understanding of fire service levels and response times for the entire Town could be learned from independent analysis to evaluate and recommend the optimal level and deployment of the Town’s firefighting assets.

- **Motion**: Mr. Duus made a motion, seconded by Mr. Drake, to delete $100,000 for completion of property due diligence for Northwest Fire/GEMS Facilities. The Board voted 4-7-1. (Opposed: Krumeich, Mason, Moriarty, Oberlander, Ramer, Turner, Weisbrod). (Abstained: Hess). Motion failed.

A 380 912 20156 312 Fleet Department - DPW Pickup Truck - ($60,000)

Reason: Delete $60,000 for a DPW pickup truck as an unnecessary expense at this time. Each shed does not need to have a pickup truck.

- **Motion**: Mr. Ramer made a motion, seconded by Ms. Moriarty, to delete $60,000 for a DPW pick-up truck. The Board voted 5-7-0. (Opposed: Drake, Hess, Krumeich, Mason, Moriarty, Turner, Weisbrod). Motion failed.

A 440 956 20159 External Entities - Bruce Museum $824,000

Reason: To increase the request from $575,000 to $824,000 in response to the Bruce Museum administration presenting additional information that proposed replacing the HVAC equipment with an upgraded system that addresses the needs of the fine arts collection and reduces the related scope of work for the roof, basement and interior walls. The new system will maintain the humidity level for the existing building and collection.

- **Motion**: Ms. Moriarty made a motion, seconded by Mr. Ramer, to increase the Town contribution to $824,000 for the replacement of the HVAC equipment in the Bruce Museum. The Board voted 10-0-2. (Abstained: Fassuliotis, Tarkington). Motion carried.

A 440 956 20160 External Equities - Bruce Museum ($25,000)

Reason: To delete $25,000 requested by the Bruce Museum for a general capital program for unforeseen facility structural, security, or safety needs. Town departments are required to budget for specific capital items.
• **Motion:** Ms. Tarkington made a motion, seconded by Ms. Hess, to reduce $25,000 requested by the Bruce Museum for a general capital program for unforeseen facility structural, security or safety needs. The Board voted 9-3-0. (Opposed: Krumeich, Ramer, Weisbrod). Motion carried.

**A 680 909 59560 Schools - BOE New Telephone System $1,250,000**

**Reason:** Prior to installing its current telephone system, the Town had a professional study prepared with town-wide data analysis of all department requirements and needs. The study concluded the importance of having a consistent telephone system town-wide. The BOE is requesting funds to install a new telephone system. The amendments address the goal of installing a compatible system with the Town and control of the project.

**Condition and/or Subject to Release:** (a) BOE to perform with Town Chief Information Officer a scope of the project. The scope and vendor subject to a TOG contract and signed-off by the Town CIO. (b) Create a full project charter to include an RFP. BOE responsible parties to implement, executive oversight by the Town CIO for the implementation period and defined maintenance responsibilities to be signed-off by the Town CIO.

• **Motion:** Ms. Tarkington made a motion, seconded by Ms. Hess, to impose a condition on the implementation by the BOE of a new phone system. No vote taken.

**Amended Condition and/or Subject to Release:** Condition release of $1.25 million of appropriation as subject to BET review and acceptance of the RFP that should be developed with input from the Town Information Technology Department.

• **Motion:** Mr. Weisbrod made a motion, seconded by Mr. Ramer, to amend the motion on the floor and to replace the condition. The Board voted 12-0-0. Motion carried.

• **Motion:** Mr. Weisbrod made a motion, seconded by Mr. Ramer, to adopt the condition as amended (as set forth above). The Board voted 12-0-0. Motion carried.

**A 680 956 20166 Schools GHS Phase 1A-Entry and Media - $75,000**

**Reason:** This is the first phase requesting funds for a design study for a new security entrance and media center for Greenwich High School (GHS). There needs to be a public discussion about this project in order to determine the scope of the project, the extent of a feasibility study, the framework for project management, and the preparation of an application for State educational funding. The project has a security aspect in the catchment entryway to the building that the BOE has prioritized.

**Condition and/or Subject to Release:** Upon receipt and acceptance by the BET of the results of all environmental, wetlands or other testing and/or analysis conducted to date by or for the Board of Education through the Town Department of Public Works (DPW).

• **Motion:** Ms. Tarkington made a motion, seconded by Mr. Mason, to impose a condition as set forth above on the release of $75,000 for design services for the GHS Phase IA - Entrance and Media Center. The Board voted 6-6-0 (Opposed: Krumeich, ...
Moriarty, Oberlander, Ramer, Turner, Weisbrod). Motion failed.

A 680 956 20167 and 20168 Schools - BOE Renovation/Expansion of Riverside, Old Greenwich and Julian Curtiss Schools - Design Studies $563,667

**Reason:** Seek cost efficiencies by carrying out design studies simultaneously in the amount of $163,000 for Julian Curtiss Elementary School, $230,000 for Riverside Elementary School and $170,662 for Old Greenwich Elementary School. The amount reflects the cost efficiencies of combining the design study; if done separately the cost would be $170,000 more. As the project advances into further design work, the cost of separating the design work by building grows to $1,700,000.

- **Motion:** Mr. Turner made a motion, seconded by Ms. Krumeich, to add back in the funds for design studies for Riverside and Old Greenwich Schools in order to complete the design studies simultaneously for Julian Curtiss, Riverside and Old Greenwich Schools. The Board voted 1-11-0. (Opposed: Drake, Duus, Fassuliotis, Hess, Krumeich, Mason, Moriarty, Oberlander, Ramer, Tarkington, Weisbrod). Motion failed.

A 680 956 20169 Schools - BOE Renovation/Expansion of Julian Curtiss - Design Study $163,000

**Reason:** The original proposed $163,000 cost for this project at Julian Curtiss was predicated upon pricing that would be applicable only if three elementary school projects were committed and funded in this year. If this project is being approved as a standalone project, its pricing is at $212,000 and, therefore, an additional $49,000 is required.

- **Motion:** Ms. Moriarty made a motion, seconded by Mr. Ramer, to increase the Renovation/Expansion of Julian Curtiss Elementary School - Design Study by $49,000 from $163,000 to $212,000. The Board voted 10-1-1. (Opposed: Turner) (Abstained: Fassuliotis). Motion carried.

A 680 956 20170 Schools - Capital: Cardinal Field Improvement - $1,300,000

**Reason:** The Cardinal Field improvement project (the Project) is designed to renovate and improve Cardinal Stadium with Phase 1 being the replacement of bleachers that are long past their useful life and not compliant with the Americans with Disabilities Act. The press box, which sits at the top of the bleachers and is anticipated to be made larger, would need to be addressed at the same time. This work requires site plan approval from the Planning & Zoning Commission (P&Z) and a zoning variance for an increase in floor area ratio (FAR). The replacement of light fixtures that are beyond their useful life and improved bathroom are also anticipated improvements to the facility.

Utilizing the existing space more efficiently, the architects, KG&D, have identified the opportunity to provide accessible parking behind the bleachers with access from an existing curb cut onto East Putnam Avenue. This part of the Project will require a Municipal Improvement approval (Board of Selectman, P&Z Commission, possible RTM ramification) and requires
additional planning funds to develop the necessary information for these reviews.

The architects presented the Project as staged in three phases. Each phase is designed to be independent meaning that it could stand without the necessity to proceed with the stage(s) that were intended to follow. The architects presented the phased budget breakdown of the estimated cost of each phase. The $3,900,000 being requested is the estimated cost of Phase 1. The estimate of the total Project cost is $20,300,000. The proposal is to increase the funding to complete Phase 1, but conditioned upon review of BET of alternatives to meeting the identified needs and conditioned upon receipt of necessary land use approvals. It was estimated that the appropriation is comprised of three parts: $500,000 for A&E funds for Phase 1; $2,725,000 for construction of Phase 1; and $675,000 for A&E funds for Phase 2.

**Condition and/or Subject to release:**
1. $1,175,000 is subject to release upon BET receipt of a report by the BOE for (i) the use of the space under the bleachers for the team rooms, enhanced bathroom access, or other site needs, and (ii) public-private partnerships to support this project.
2. $2,725,000 is subject to release upon land use approval(s) for portions of the project. Funds will be released for those portions of the project having their required approvals.

- **Motion:** Mr. Mason made a motion, seconded by Ms. Fassuliotis, to increase the Cardinal Field Improvement budget from $1,300,000 to $3,900,000, and to impose a condition on the entire amount for release of such funds upon receipt of any necessary land use, environmental, and other regulatory approvals and upon receipt of report of use of space under bleachers to meet the needs and upon receipt of public-private partnership opportunities. Motion withdrawn.

- **Motion:** Mr. Mason made a motion, seconded by Ms. Moriarty, to increase the current appropriation for Cardinal Stadium from $1,300,000 to $3,900,000 and to impose conditions subject to release as set forth above. The Board voted 10-1-1. (Opposed: Fassuliotis) (Abstained: Tarkington). Motion carried.

A 680 956 20177 Schools - GHS Performing Arts Center Piano - $161,000

**Reason:** The project was presented to the Town as a $110,900 contribution from the Town and an additional $50,000 sourced from private donations. The item has been increased to the full $160,900 in the replacement pages so that the Capital Budget will properly reflect the full $160,900 price. The condition is being added for receipt of the $50,000 in donations, so that the expenditure will not be made without those donations.

**Condition and/or Subject to Release:** The release of funds is conditioned upon confirmation to the Board of Estimate and Taxation by the Comptroller of the receipt by the Town of the $50,000 of donated funds for this project.

- **Motion:** Mr. Ramer made a motion, seconded by Ms. Moriarty, to condition the release of the funds for the GHS Performing Arts Center Piano upon confirmation to the Board of Estimate and Taxation by the Comptroller of the receipt by the Town of
the $50,000 of donated funds for this project. The Board voted 12-0-0. Motion carried.

A 701 956 20191 - Greenwich Library - Renovation Project - $984,000

Reason: The Town funding of seven separate projects has been consolidated into one contribution by the Town of $984,000 for the renovation project to be conditioned on receipt of invoices that relate to payments for the individual projects previously identified.

Condition and/or Subject to Release: The release of funds is conditioned upon documentation being presented to the Town Budget Director that the work has been completed for the Library Capital Projects (i.e., security systems upgrade ($100,000), flooring replacement and book moving/storage ($309,000), wood base and chair rail moldings repair/replacement (($90,000), auditorium restoration and upgrades ($234,000), lighting upgrades ($97,000), building maintenance ($112,000), steel structural repair ($900,000), Entry Gate Replacement ($42,000), and Emergency Back-up Generator ($75,000)) as reflected in submitted invoices.

- Motion: Mr. Ramer made a motion, seconded by Ms. Tarkington, to condition the release of $984,000 as payment for above-referenced Library Capital Projects upon the Budget Director’s receipt of invoices which evidence progress and completion. The Board voted 11-1-0. (Opposed: Krumeich). Motion carried.

A 822 983 20201 Parks/Playgrounds - Roger Sherman Park Restoration ($50,000)

Reason: Delete $50,000 to defer for one year the project to develop a plan for restoration of Roger Sherman Baldwin Park until the field master plan analysis is completed.

- Motion: Ms. Oberlander made a motion, seconded by Mr. Turner, to delete $50,000 for the project and defer for one year the planning for restoration of Roger Sherman Baldwin Park. The Board voted 2-10-0. (Opposed: Drake, Duus, Fassuliotis, Hess, Krumeich, Mason, Moriarty, Ramer, Tarkington, Weisbrad). Motion failed.

A 834 971 20211 Harbors & Boating - Greenwich Harbor Dredging FNC - $2,000,000

Reason: To confirm the funds for dredging the Federal navigation channel in Greenwich Harbor will be used for the dredging of the main channel of Greenwich Harbor, but will not be used for the dredging of any side channels or anchorages. It will be continued in force through annual renewal(s) awaiting the Army Corps of Engineers’ schedule to dredge Greenwich Harbor.

Condition and/or Subject to Release: The funding is conditioned upon confirmation that the dredging will be limited to the main channel of Greenwich Harbor, and that no part of the funding will be used for the dredging of any side channels or anchorages.

- Motion: Mr. Ramer made a motion, seconded by Ms. Moriarty, to condition dredging funds (awaiting confirmation of Federal dredging scheduling) to the main channel of Greenwich Harbor, and not any side channels or anchorage. The Board voted 5-6-1. (Opposed: Duus, Drake, Fassuliotis, Hess, Krumeich, Tarkington). (Abstained:
Mason). Motion failed.

H 450 956 20228 Capital - The Nathaniel Witherell - Pavilion - $50,000

Reason: The Nathaniel Witherell (TNW) has presented a plan for repairs of the Pavilion totaling $50,000. The total proposed plan is $530,000. Currently the Pavilion generates annual rental revenues of net contribution of $32,000. Detailed facilities condition audit and engineering analysis of TNW was prepared under the supervision of Robert A.M. Stern Architects in 2007. The Pavilion was included in the condition audit and engineering analysis prepared by Entech Engineering and Robert Silman Associates, P.C. Consulting Engineers, respectively. Under Project Renew, the plan was to demolish the Pavilion.

Motion: Ms. Tarkington made a motion, seconded by Mr. Duus, to celete $50,000 for the Nathaniel Witherell Capital Project to repair areas in the Pavilion. The Board voted 5-7-0. (Opposed: Krumeich, Mason, Moriarty, Oberlander, Ramer, Turner, Weisbrod). Motion failed.

G 219 982 20230 - Parking Services - Town Hall Garage Rehabilitation - $411,000

Reason: Defer the Town Hall Garage Rehabilitation as proposed for one year to permit the Police Department overseeing the Parking Services to adjust to their new management responsibilities. In substitution, work as proposed in the previous assessment in FY2018-2019 for FY2019-2020 of $165,000 could continue to mitigate additional deterioration of the garage.

• Motion: Ms. Tarkington made a motion, seconded by Ms. Fassuliotis, to delete $211,000 for the first phase of construction project to rehabilitate the Town Hall Garage and permit $165,000 for mitigation of deterioration from FY2019-2020 budget to go forward. The Board voted 6-6-0. (Opposed: Krumeich, Moriarty, Oberlander, Ramer, Turner, Weisbrod). Motion failed.

H 450 999 57128 510:0 Nathaniel Witherell - Regular Salaries - $2,700,000

Reason: The Nathaniel Witherell Strategic Planning Committee, a Special Project Team of the BET, retained two independent consultants, Health Dimensions Group to analyze TNW operations and PKF O’Connor Davies to review TNW’s finances. Each of these firms provided recommendations to be considered by the Town (e.g., BET, TNW Board of Directors, and TNW Administration). A condition is being proposed to reimburse TNW at the end of the fiscal year upon the receipt of a report by the Chairman of TNW Board or the progress being made by TNW in implementing the recommendations.

Condition and/or Subject to Release: The equivalent of the budgeted contribution to The Nathaniel Witherell special revenue fund is conditioned upon the BET’s receipt of a report submitted prior to October 31, 2019, by TNW Board’s Chairman on progress toward and implementation of the recommendations derived from the Report of Health Dimensions Group and the Review by PKF O’Connor Davies.
• **Motion**: Mr. Drake made a motion, seconded by Ms. Krumiech, to condition the release of the equivalent of the Town's budgeted contribution to the TNW operating account on receipt in October 2019 of a report on progress toward and implementation of the recommendations of the independent consultants.

• **Motion**: Mr. Duus made a motion to amend, seconded by Ms. Tarkington, to change the requested report from a single report as of January 31, 2020, to quarterly reports. Motion withdrawn.

The Board voted 9-3-0 on Mr. Drake's motion. (Opposed: Krumiech, Ramer, Weisbrod). Motion carried.

**H 450 - The Nathaniel Witherell - Regular Salaries - ($200,000)**

**Reason:** Reduce operating appropriations by $200,000, as agreed to by TNW Chairman and the Board of Directors, and such reduction shall be reflected in certain accounts as follows:

- H 450 51010 ($50,000)
- H 450 52010 ($15,000)
- H 450 52220 ($10,000)
- H 450 53250 ($25,000)
- H 450 57100 (100,000)

• **Motion**: Mr. Drake made a motion, seconded by Mr. Ramer, to reduce the operating appropriations by $200,000 as identified above. The Board voted 12-0-0 Motion carried.

**G 219 Parking Fund - Parking Services - $2,873,150**

**Reason:** To continue discussions with the Police Department which has management responsibilities for the Parking Services and impose a condition to receive semi-annual reports (i.e., June 2019 and December 2019) from the Deputy Police Chief prior to releasing the Parking Funds.

*Condition and/or Subject to Release:* The Parking Fund shall be subject to release by the BET upon review and acceptance by the BET of a semi-annual report (in June 2019 and December 2019) from the Deputy Police Chief respecting the operations, personnel and finances, both operating and capital, of the Parking Services.

• **Motion**: Ms. Tarkington made a motion, seconded by Mr. Mason, to condition the release of the budget of the Parking Fund upon the receipt of semi-annual reports (in June 2019 and December 2019) from the Deputy Police Chief. The Board voted 12-0-0. Motion carried.

**N 131 51980 Retirement Department - New Full-Time position - ($65,000)**

**N 131 51300 Retirement Department - Part time position - $20,000**

**Reason:** The Retirement Board requested the addition of a permanent part-time position to address both workload and position coverage issues. The request was not
supported by the BET Human Resources Committee. It is recommended that the requested full-time position be eliminated ($65,000), and the part-time position's salary be increased by $20,000 to $35,000 for a permanent part-time position.

- **Motion:** Mr. Weisbrod made a motion, seconded by Mr. Duus, to reduce the full-time position ($65,000) and to increase the part-time position by $20,000 for a permanent part-time position at $35,000.

- **Motion:** Ms. Fassuliotis made a motion to amend, seconded by Ms. Tarkington, to delete the part-time position and the corresponding increase in the salary. The Board voted 5-5-2. (Opposed: Krumeich, Moriarty, Oberlander, Ramer, Weisbrod) (Abstained: Hess, Mason). Motion failed.

  The Board voted 9-0-3 on Mr. Weisbrod's motion. (Abstained: Drake, Fassuliotis, Turner). Motion carried.

- **Motion:** Ms. Oberlander made a motion, seconded by Ms. Krumeich, to continue the Budget Decision Day meeting until it is completed. The Board voted 11-1-0 (Opposed: Fassuliotis). Motion carried.

**RESOLUTIONS**

Ms. Krumeich, Chair of the Law Committee, reported that the Committee had voted 2-0-0 that the Resolution on Grants and Other Receipts was in legal order.

**RESOLUTIONS OF THE BOARD OF ESTIMATE AND TAXATION AND REPRESENTATIVE TOWN MEETING ON 2019-20 BUDGET:**

- **Motion:** Ms. Krumeich made a motion to approve the Resolution on Grants & Receipts as previously distributed, including the amendments to Sections 14, 44h, and 45.

- **Motion:** Ms. Krumeich made a motion, seconded by Ms. Fassuliotis, to amend the text of Section 55 to delete the term "Nursing Home" from the second line, to delete the term "Nursing Home Fund" from the third line, and to revise the clause in the third line to read "the Revolving Fund for The Nathaniel Witherell". The Board voted 12-0-0. Motion carried.

**RESOLUTIONS OF BOARD OF ESTIMATE AND TAXATION AND REPRESENTATIVE TOWN MEETING ON 2019-20 BUDGET**

**GRANTS AND OTHER RECEIPTS**

- **Motion:** Ms. Krumeich made a motion, seconded by Ms. Oberlander, to approve Resolutions (Sections 1 to 55), as amended, Grants and Other Receipts and Additional Provisions (collectively, the General Resolutions). The Board voted 12-0-0. Motion carried.
RESOLUTION AUTHORIZING THE ISSUANCE OF $43,304,000 BONDS OF THE TOWN TO MEET A PORTION OF THE CAPITAL BUDGET APPROPRIATIONS IN THE CAPITAL PLAN FOR FISCAL YEAR 2019-2020 AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWING FOR SUCH PURPOSE

RESOLUTION AUTHORIZING THE ISSUANCE OF $7,250,000 BONDS OF THE TOWN FOR VARIOUS SEWERAGE SYSTEM APPROPRIATIONS IN THE SEWER IMPROVEMENT CAPITAL PLAN FOR FISCAL YEAR 2019-2020 AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWING FOR SUCH PURPOSE

Ms. Krumeich, Chair of the Law Committee, reported that the Committee had voted 2-0-0 that the Resolutions on Bonding Authorization were in legal order.

- **Motion**: Ms. Oberlander made a motion, seconded by Ms. Krumeich, to amend the General Bonding Resolutions by correcting the amount from $38,205,000 to $43,304,000 in the Main Bonding Resolution and to correct a scrivener's error by adding the word "as" in the phrase "such later date as the Regulations may authorize" under Section 6 of the Main Bonding Resolution and Section 5 of the Sewer Bonding Resolution. The Board voted 12-0-0. Motion carried.

- **Motion**: Ms. Krumeich, made a motion, seconded by Mr. Mason, to approve all of the Resolutions, as amended. The Board voted 12-0-0. Motion carried.

*After adjusting the Budget for the approved Amendments, the FY2019-2020 Budget is as follows:*

**BUDGET SCHEDULE**

Financing Requirements:

- Total Operating Costs: $390,351,069
- Total Capital Financing: $53,847,000 (Total capital requests are $51,701,000)
- To be Financed: $444,198,069

Means of Financing:

- Use of Fund Balance: $11,468,810
- Transfer of Fund Balance to Risk Fund: $3,000,000
- Other Revenues: $47,389,707
- Property Taxes: $382,339,707
- Total Financing: $444,198,069

Using an estimated Grand List of $33.2 billion, the Mill Rate is 11.708 or 2.98% increase over prior year.

Sewer Maintenance Mill Rate is .401 or 13.39% reduction from prior year using an estimated Grand List of $22.1 billion.

Sewer Improvement Mill Rate is .057 or 46.15% increase over prior year using an estimated Grand List of $22.1 billion.
• **Motion:** Ms. Oberlander called for a vote on the motion to approve the proposed consolidated FY2019-2020 Budget as amended. The Board voted 11-1-0. (Opposed: Fassuliotis). Motion carried.

Several members made remarks regarding the Budget.

Ms. Oberlander thanked her colleagues and the Staff for their hard work to complete the Budget process.

**ADJOURNMENT**

Mr. Duus made a motion, seconded by Ms. Fassuliotis, to adjourn the meeting at 1:51 A.M. The Board voted 12-0-0 to approve the motion. Motion carried.

Respectfully submitted,

[Signature]
Catherine Sidor, Recording Secretary

[Signature]
Elizabeth K. Krumeich, Clerk of the Board

[Signature]
Jill K. Oberlander, Chair