

TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
NATHANIEL WITHERELL STRATEGIC PLANNING COMMITTEE  
Special Meeting - MINUTES – Human Services Conference Room  
Wednesday, January 9, 2019

Committee: Arthur D. Norton, Chair; William Drake, Andy Duus, Nancy Weissler

BET: Jill Oberlander, BET Chair; Debra Hess, Leslie Tarkington

Staff: Peter Mynarski, Comptroller

Public: Ken Borsuk, Reporter, *Greenwich Time*

The meeting was called to order at 11:30 A.M.

### 1. Review and Discussion of Draft HDG Report 12-17-18

Mr. Norton launched the discussion expressing his disappointment that the Draft did not provide the strategic analysis called for in the project's RFP. While the HDG Draft Report received 12-17-18 contained substantial operational information that would have future value as guidelines for execution of TNW's process, the cost analysis of the three business scenarios – no change, lease, non-profit status – was not supported with sensitivity analysis of costs, weaknesses and recommendations to justify a recommendation of a business model.

The Committee reviewed a draft of the webinar slide presentation received the previous day and agreed that the draft's approach should separate operational information from the strategic analysis as if it were two reports to facilitate discussing issues and recommendations.

Mr. Duus, as the sub-committee liaison for the HDG consulting project, was asked to relay the Committee's expectation of receiving a presentation that would include a comparative market analysis, assumptions for the three scenario models, Boomershine's revised pension calculations and an Executive Summary for its conference call meeting on January 10.

### 2. Adjournment

The Committee voted unanimously to adjourn the meeting at 12:15 P.M.

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Catherine Sidor, Recording Secretary

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Arthur D. Norton, Chairman