



MINUTES of the regular meeting of the Board of Estimate and Taxation held on Monday, April 18, 2016 in the Town Hall Meeting Room, Greenwich, CT.

Chairman Michael Mason called the meeting to order at 6.30 P.M., after which the members pledged allegiance to the flag.

Board members in attendance:

- Michael S. Mason, Chairman
- Arthur D. Norton, Vice Chairman
- William Drake, Clerk
- John Blankley
- Mary Lee A. Kiernan
- Elizabeth K. Krumeich
- James A. Lash
- Leslie Moriarty
- Jill K. Oberlander
- Jeffrey S. Ramer
- Leslie L. Tarkington
- Nancy Weissler

SUBJECT TO APPROVAL

Selectmen: Peter Tesei, First Selectman

Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget Director; Joseph Siciliano, Director, Parks & Recreation; Al Monelli, Superintendent DPW Building & Construction; Robert Shipman, Assessor

Other: Chris Alexander, TNW Director of Financial Operations; Mrs. James Lash, Junior League Byram Park Project Fundraising Committee

Mr. Mason opened the meeting by welcoming Board members and recognized a former BET member, Ms. Val Storms. He asked Mr. Drake to present the Routine Applications for Budget Adjustments.

ROUTINE APPLICATIONS

<u>ED-6</u>	<u>BOE</u>	<u>Approval to Use</u>
\$13,080	F607 1641 53100 & 52100	Asia Society Confucius Classroom Grants

Upon a motion by Mr. Drake, seconded by Ms. Tarkington, the Board voted 12-0-0 to approve the request as a Routine Application.

<u>BA-1</u>	<u>Board of Assessment. Appeals</u>	<u>Additional Appropriation</u>
\$5,000	A136 54190	Professional Fees

Upon a motion by Mr. Drake, seconded by Ms. Tarkington, the Board voted 12-0-0 to approve these two Routine Applications.

NON-ROUTINE APPLICATIONS

<u>SE-8</u>	<u>First Selectman</u>	<u>Additional Appropriation</u>
\$6,000	P935 57350	Settlement – Galli v. TOG

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Board voted 12-0-0 to approve the request as a Non-Routine Application.

<u>NW-3</u>	<u>Nathaniel Witherell</u>	<u>Transfer</u>
\$595,000	H450 5110, 51300, 53400, 54050	Personal services, supply and Maintenance

Upon a motion by Mr. Lash, seconded by Ms. Kiernan, the Board voted 12-0-0 to approve the request as a Non-Routine Application.

<u>PW-3</u>	<u>DPW</u>	<u>Release of Conditions</u>
\$8,010,000	B345 59830 16157	Byram Master Plan Construction

Upon a motion by Mr. Lash, seconded by Ms. Kiernan, the Board voted 12-0-0 to approve the request as a Non-Routine Application

ASSESSOR'S REPORT

Mr. Shipman presented the Assessor's Report focusing the Board's attention on the "Greenwich Valid Residential Sales Statistics" background material and commenting on the progress of the Board of Assessment Appeals hearings.

Upon a motion by Mr. Mason, the Board voted 12-0-0 to accept the Assessor's Report.

COMPTROLLER'S REPORT

Mr. Mynarski announced that the Finance Department had received an award for Financial Reporting Excellence for its 12th year. He thanked Mr. Geiger and Ms. Murphy for their support in making this recognition possible. He expressed his gratitude for the work of his whole department for providing extensive assistance and administrative support to the Office of the First Selectman and the CIP Committee, and on the preparation of the FY 2016-2017 Operating and Capital Budgets.

Ms. Kiernan asked about the response to the healthcare consultant RFP. Mr. Mynarski remarked that nine vendors had submitted proposals and the Finance and HR departments were in the process of scoring the responses. He noted that if the incumbent provider, Ovation Benefits, was selected, a seamless transition for this summer's health insurance RFP could be anticipated. Ms. Kiernan also asked whether BET members would be included again in the monthly interdepartmental meeting on employee benefits.

Upon a motion by Mr. Norton, seconded by Ms. Kiernan, the Board voted

12-0-0 to accept the Comptroller's Report.

ACCEPTANCE OF THE TREASURER'S REPORT SHOWING INVESTMENT PORTFOLIO ACTIVITY FOR FEBRUARY 2016

Upon a motion by Mr. Norton, seconded by Ms. Kiernan, the Board voted 12-0-0 to accept the Treasurer's Report.

Standing Committee Reports

The Audit Committee reported that two write-offs had been taken: TNW for outstanding receivables of \$125,308; and, for Parks & Recreation Department outstanding receivables of \$5,109.

Upon a motion by Mr. Mason, the Board voted 12-0-0 to accept the Audit Committee Report.

Special Project Team Reports

MISA Building Committee – Ms. Tarkington invited the Board to tour the instructional space. Ms. Tarkington reported that a state reimbursement of \$4,018,815 had been received and that an allowable one-time application for reimbursement of the change-orders was also anticipated.

Nathaniel Witherell Building Committee – Mr. Norton reported that this Team had completed its work and that no further meetings would take place; he asked that the reference be removed from the list of Special Project Teams.

NEW BUSINESS

An iPad training session is being scheduled for BET members by the IT Department on Monday, May 16, 2016 from 3:30 P.M. – 5:00 P.M.

OLD BUSINESS

None

Approval of the BET Meeting Minutes

Approval of the BET Meeting Minutes of the Regular BET Meeting of March 21, 2016 and Budget Decision Day Meeting Minutes from March 21, 2016

Upon a motion by Ms. Tarkington, seconded by Mr. Lash, the Board voted 12-0-0 to accept the Minutes of March 21, 2016 Regular Monthly Meeting.

Upon a motion by Ms. Tarkington, seconded by Mr. Lash, the Board voted 12-0-0 to accept the Minutes of BET Budget Decision Day of March 21, 2016 with the correction of two names in voting on the motion to reinstate the charges for in kind expenses to TNW at the bottom of Page 7 and the Resolution for MISA Gifts #42 on Page 8.

CHAIRMAN'S REPORT

Mr. Mason expressed his appreciation to BET members for attending the various RTM Committees and responding to their questions. He commented that he hoped all looked forward to the RTM's May 9th meeting prior to the BET meeting on May 16 to set the Mill Rate. Reminding BET members of the date-change of December's meeting, Mr. Mason commented that a July meeting might not be needed. He noted that the Budget Guideline preparation had begun with Mr. Lash's remarks at the Budget Meeting and thanked him for introducing the topic for conversation.

ADJOURNMENT

Upon a motion by Ms. Krumeich, seconded by Ms. Oberlander, the Board voted 12-0-0 to adjourn at 7:29 P.M.

The next Regular Meeting of the BET is scheduled on Monday, May 16, 2016 in the Town Hall Meeting Room at 6:30 P.M.

Respectfully submitted,

Catherine Sidor, Recording Secretary

William Drake, Clerk of the Board

Michael S. Mason, Chairman

SUBJECT TO APPROVAL