

BOARD OF ESTIMATE AND TAXATION
Policy and Procedures Committee Minutes
Friday, May 11, 2018
Gisborne Conference Room

Present

Committee: Michael Mason, Jeff Ramer

Attendees: Peter Mynarski, Comptroller; Jill Oberlander, BET Chair

Others: Elaine Brown, Executive Asst. to the Comptroller

The meeting was called to order at 11:08 A.M.

1. Acceptance of the BET Policy and Procedures Committee Minutes of March 1, 2018

Upon a motion by Mr. Ramer, seconded by Mr. Mason, the Committee voted 2-0 to approve the March 1, 2018 Meeting Minutes.

2. Consideration of proposed Internal Audit Policy for inclusion in the BET Policies & Procedures Handbook

Mr. Ramer referred to “The Audit Committee” section in *Organization and Powers* and the “Internal Audit Policy” section in *Policies and Procedures* for discussion.

The Committee agreed that a fuller conversation is needed. Mr. Ron Lalli, former TOG Risk Manager; David Weisbrod, BET Audit Committee Chairman and other BET Members will be invited to attend a future Committee meeting.

3. Adjournment

The meeting was adjourned at 11:32 A.M.

Elaine JV Brown, Recording Secretary

Jeffrey Ramer, BET Vice Committee Chair

Michael Mason, BET Vice Committee Chair