



**TOWN OF GREENWICH
BOARD OF ESTIMATE & TAXATION**

**AUDIT COMMITTEE MEETING
Thursday, April 19, 2018**

**8:30 A.M.
Gisborne Room**

AGENDA

1. Acceptance of the BET Audit Committee Meeting Minutes of March 8, 2018
2. Risk Management
 - Safety Inspection Updates:
 - Pemberwick Park
 - Eastern and Western Civic Centers
 - Update on Glenville Fire House Claim
3. Internal Audit Report
 - Acceptance of the Review of Internal Controls Over Cash, Petty Cash, and Client Assistance Handling in the Greenwich Department of Human Services
 - Audits-in-Progress:
 - Revenue Processing and Reporting in the Office of the Tax Collector Update
 - Update on Public Work's Implementation of the Management Recommendations in the February 7, 2018 Internal Audit Report – Collection of Disposal Fee Revenue from Private Septic Haulers.
4. Old Business
 - State of Connecticut FOIA Request regarding previous Starr General Liability Insurance Policy
 - Cash Handling Task Force Update

- Interim Six (6) Month Audit Plan
5. New Business
 - Approval of New Internal Audit Code
 - Discussion of Harbor Management Commission Audit
 6. Items for Future BET Audit Committee Meetings
 - Development of a plan to review Reserve for Restricted Receipts Accounts
 - The Nathaniel Witherell Annual Patient Write-Offs (scheduled for the May 11, 2018 meeting)
 7. Adjournment