

**TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
BUDGET COMMITTEE MEETING**

Cone Meeting Room
MINUTES – Thursday, July 12, 2018

Committee

Present: Leslie Moriarty, Chair; Michael Mason, Jeffrey S. Ramer, Leslie L. Tarkington

Staff: Benjamin Branyan, Town Administrator, OFS; Robert Berry, Captain, Patrol Division; J. Wayne Fox, Town Attorney, Law Department; Fernando de Arango, Assistant Town Attorney; Roland Gieger, Budget Director; Robert Kick, Assistant Chief, Fire Department; Peter Mynarski, Comptroller

Board: Andreas Duus, Karen Fassuliotis, Elizabeth K. Krumeich, David Weisbrod

BOE: Jennifer Dayton, Member, BOE; Dan Watson, Director, School Facilities

Other: Michael Miller, Board Treasurer, Transportation Association of Greenwich

The meeting was called to order at 4:00 P.M.

Ms. Moriarty welcomed Committee members and attendees.

EXECUTIVE SESSION – Discussion of Pending Litigation

Ms. Moriarty called for an Executive Session to discuss Pending Litigation.

Upon a motion by Ms. Tarkington made a motion, seconded by Mr. Ramer, the Committee voted 4-0-0 to enter Executive Session at 4:02 P.M.

The Committee exited Executive Session at 4:21 P.M.

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0-0 to exit Executive Session at 4:21 P.M.

REQUESTS FOR BUDGET ADJUSTMENTS

<u>SE-1</u>	<u>Law</u>	<u>Additional Appropriation</u>
\$1,000,000	P935 57350	Settlement Collins vs. TOG

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0-0 in favor of the Additional Appropriation to be sourced from the Risk Fund of \$1,000,000 for payment of the self-insured retention (SIR) for Collins vs. TOG litigation and to forward the Application to the BET as a Non-Routine Application.

<u>TA-1</u>	<u>TAG & Safe Rides</u>	<u>Release of Conditions</u>
\$ 73,250	A440 57221 & 57231	Second Quarter of FY19 Budget

Mr. Miller requested an acceleration of TOG's FY19 2nd Quarter BET conditioned contribution to TAG's budget. He presented a revised full-year cash flow to demonstrate the impact of the changed timing of clients' payments and discussed potential new revenue sources. Ms. Tarkington identified that the cash flow projections indicate second quarter subject to release amount remains in the forecast, and therefore, the request is the equivalent of requesting the third quarter release. The Committee discussed this request in context with the Condition approved by the BET and the RTM and the changing needs of TAG.

Ms. Tarkington made a motion, seconded by Ms. Moriarty, to release conditions on TAG Second Quarter FY19 Budget.

Ms. Tarkington withdrew her motion. Ms. Moriarty withdrew her seconding of the motion.

The Committee decided to refer the Application to the full BET for its July 16, 2018 Meeting without taking a formal vote.

ED-1	BOE	Transfer
\$36,761	A600 1793 52360	Rental/Main Software

The BOE requested a transfer of funds in the FY18 financials to cover the cost of customization of ADP software for employee benefits.

Mr. Mason made a motion, seconded by Mr. Ramer, to recommend the transfer of \$36,761 between object codes within the BOE FY18 Budget. The Committee voted 4-0-0 to approve the motion. Motion carried. The Application will not be forwarded to the full BET because their approval is not required.

ED-2	BOE	Additional Appropriation
\$424,000	Z680 59830	Hamilton Avenue Playground

Ms. Dayton and Mr. Watson presented an application for \$424,000 to make improvements on the Hamilton Avenue School playing field. They advised that the BOE had forgotten this interim capital request when putting together their FY2018-2019 capital budget. The Committee reviewed background information about the proposed project. It was determined the appropriation, if approved by the RTM, would be funded from the Capital and Non-Recurring Fund and not bonded as brought up by Ms. Tarkington.

Mr. Mason made a motion, seconded by Ms. Tarkington, to recommend the Additional Appropriation of \$424,000 to the full BET as a Non-Routine Application. The Committee voted 4-0-0 to approve the motion. Motion carried.

ED-3	BOE	Transfer
\$370,879	A600 100 and 200	Salaries/Tuition

Ms. Dayton presented the BOE request to transfer overage from object codes for supplies, textbooks and maintenance of equipment to cover the higher-than-budgeted cost for out-of-district tuition for special education students and several other accounts in the FY18 financials.

Mr. Mason made a motion, seconded by Mr. Ramer, to transfer \$370,879 between object codes within the BOE FY18 Budget. The Committee voted 4-0-0 to approve the motion. Motion carried. The Application will not be forwarded to the full BET because their approval is not required.

FD- 1	Fire	Transfer
\$240,500	A205 51010 & 291 52210600	Salaries/Water Bills

Assistant Chief Kick explained that a transfer of \$205,500 was needed to offset an overage created by the settlement of the firefighter contract beyond the amount encumbered at the end of 2016-2017. Additionally, the requested transfer is to also cover an unanticipated increase in the cost of water of \$35,000.

Mr. Mason made a motion, seconded by Mr. Ramer, to transfer \$240,500 between object codes within the Fire Department FY18 Budget for yearend closeout. The Committee voted 4-0-0 to approve the motion and forward the request to the BET for its approval as a Routine Application. Motion carried.

PD- 1	Police	Approval to Use
\$60,000	F21311	Regional Intelligence Liaison Officer (RILO Grant)

Officer Berry explained that Regional Intelligence Liaison Officer Grant is a new opportunity for the Department to benefit from experience, information, and contacts at the Connecticut Intelligence Center (CTIC). The grant will cover salary, overtime and travel costs for a Greenwich officer to have a position at the CTIC.

Ms. Tarkington made a motion, seconded by Mr. Ramer, to approve the use of a \$60,000 grant for specialized offsite training. The Committee voted 4-0-0 to approve the motion and forward the request to the BET for its approval as a Routine Application. Motion carried.

OLD BUSINESS – None

NEW BUSINESS

- **Update on FY18 closing** – Mr. Gieger provided an estimated of the FY18 Revenues and Expenses. He commented that a combination of favorable revenues plus favorable spending (\$17,123,841), less the amount of Fund Balance used in the Mill Rate Calculation (\$11,599,000) would provide an estimated increase of \$5,524,841 to TOG's Fund Balance. He indicated there could be changes to the estimated results based on the upcoming annual Audit and the potential for additional income that could result from other adjustments. He noted that the two largest factors are the lower-than-budgeted healthcare expenses and higher-than-budgeted grand list.

APPROVAL of THE BET BUDGET COMMITTEE MEETING MINUTES

Mr. Mason made a motion, seconded by Mr. Ramer, to approve the Board of Estimate & Taxation Budget Committee Meeting Minutes of June 5, 2018. The Committee voted 4-0 to approve the motion. Motion carried.

ADJOURNMENT

Mr. Ramer made a motion, seconded by Mr. Mason to adjourn the meeting.
The Committee voted 4-0-0 to adjourn at 6:05 P.M.

Next regular meeting scheduled for September 17, 2018 at 5:00 P.M. in the Cone Meeting Room.

Respectfully submitted,

Catherine Sidor, Recording Secretary

Leslie Moriarty, Chair

SUBJECT TO APPROVAL