

**TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
BUDGET COMMITTEE MEETING**

Cone Meeting Room
MINUTES – Tuesday, April 17, 2018

Committee

Present: Leslie Moriarty, Chair; Michael Mason, Jeffrey S. Ramer, Leslie L. Tarkington

Staff:

Peter Mynarski, Comptroller; Roland Gieger, Budget Director; Benjamin Branyan, Town Administrator; J. Wayne Fox, Town Attorney; Valerie Maze Kenney, Assistant Town Attorney; James Heavey, Chief, Police Department; Dr. Alan Barry, Commissioner, Human Services; Frank Mazza, Chairman, Harbor Management Commission

Board:

Andy Duus, William Drake, Karen Fassuliotis, Debra Hess, Elizabeth K. Krumeich, Jill Oberlander, Tony Turner, David Weisbrod

Other:

Drew Marzullo, WGCH; Sandy Kornberg, Glenville Volunteer Firefighter; Debbie Vetromile, Executive Director, TAG; Michael Miller, Treasurer, Board of Directors, TAG, Tony Medico, Chairman, TAG

The meeting was called to order at 5:05 P.M.

Ms. Moriarty welcomed Committee members and attendees.

REQUEST FOR BUDGET ADJUSTMENT

SE-12	First Selectman	Additional Appropriation
\$XXXX	P935 57350	Settlement – Schwesinger v. TOG & Hendrie

Ms. Moriarty called for an Executive Session to discuss Pending Litigation.

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0 to enter Executive Session at 5:05 P.M.

The Committee exited Executive Session at 5:25 P.M.

SE-10	First Selectman	Allotment
\$59,450	F834& various codes	Harbor Management Commission

Mr. Mazza presented the Committee with the Harbor Management Commission FY 2019 Budget, that had previously been approved by the Commission and the Board of Selectmen at their March 23, 2018 meeting. Members of the Committee asked Mr. Mazza for explanations of specific projected expenses and the available balance of the Commission's RRR account. Additionally, Mr. Mazza commented on the Commission's sources of revenue and planned expenditures for projects that would require professional consultant expertise. Mr. Mason indicated this request will align the Harbor Commission's budget cycle with the Town budget system in that current budget will lapse at the end of the fiscal year with unspent funds returned to the RRR balance

and a new approved budget will commence. Mr. Ramer confirmed that the Harbor Commission does not have jurisdiction for boats tied to docks or those at private marinas.

Ms. Tarkington made a motion, seconded by Mr. Ramer, to approve the Allotment of \$59,450 for the Harbor Management Commission FY2019 Budget as a Routine Application and refer it to the Board of Estimate and Taxation. The Committee voted 4-0; motion carried.

SE-11	First Selectman	Additional Appropriation
\$5,000	A440 5722	Channel 79

Mr. Marzullo explained that an additional appropriation is needed to cover unanticipated expenses that have been provided by Paul Curtis, a volunteer who is now retiring. These costs include editing software, computer equipment and cameraman fees, which are needed to complete the filming and broadcasting of Town meetings in the current fiscal year. Mr. Marzullo indicated that the FY19 budget as proposed will be able to cover these expenses.

Mr. Mason made a motion, seconded by Mr. Ramer, to approve the Additional Appropriation of \$5,000 for WGCH Channel 79 as a Non-Routine Application and refer it to the Board of Estimate and Taxation. The Committee voted 4-0; motion carried.

PD-5	Police	Approval to Use
\$29,700	F2171 51100 & 57050	Overtime Services & Medical

Chief Heavey described the Highway Safety Grant terms and conditions to the Committee and asked for approval to accept and use the grant-funded expenses during the Spring and Summer "CT Distracted Drivers Visibility Enforcement" programs.

Mr. Mason made a motion, seconded by Mr. Ramer, to approve the acceptance and use of the \$29,700 "CT Distracted Drivers Visibility Enforcement" grant as a Routine Application and refer it to the Board of Estimate and Taxation. The Committee voted 4-0; motion carried.

CC-1	Conservation Commission	Approval to Use
\$15,000	F1721 43495	TOG Bright Idea Grant

The Committee discussed the energy audit grant offered by Eversource Energy to help fund the recommendations to be made in an energy audit. Mr. Ramer noted both the indemnification and "hold harmless" clauses in the contract, that the contract had been signed by the First Selectman, and that the Grant check had been received and deposited in January.

Ms. Tarkington made a motion, seconded by Mr. Ramer, to approve use of the \$15,000 "Bright Idea Grant" as a Routine Application and refer it to the Board of Estimate and Taxation. The Committee voted 4-0; motion carried.

OLD BUSINESS - None

NEW BUSINESS

- **TAG – Discussion of Current Status** – Mr. Miller described a financial challenge that TAG was facing after the loss of the NTA contract despite organizational restructuring and other adjustments. While developing its new Business Plan and implementing a fundraising campaign, TAG's Executive Director and Board of Directors were concerned about experiencing a possible shortfall of \$65,000 before its June 30, 2018 budget year-end. In response to a question about the impact of the TAG services, Dr. Barry indicated that TAG performs a variety of services upon which senior or disabled clients rely. These include TAG's Neighbor to Neighbor food deliveries and Dial-a-Ride.

Mr. Mason and Ms. Moriarty made suggestions for how the BET and RTM might be asked to be of assistance. Mr. Branyan confirmed the Office of the First Selectman would support a request for an Additional Appropriation and would submit a request for the BET's Monday, April 23, 2019 meeting.

Ms. Tarkington suggested that the TAG budgets be consolidated within the Human Services Department's External Entities accounts for the upcoming fiscal year.

Mr. Mason made a motion, seconded by Mr. Ramer, to approve an Additional Appropriation of \$65,000 as a Non-Routine Application and refer it to the Board of Estimate and Taxation. The Committee voted 4-0; motion carried.

- **Revenue and Expense run rate** – Mr. Mynarski and Mr. Gieger reviewed the current year's actual versus budget for revenues and expenses. While revenue is lower than budget for Conveyance Taxes (\$396,258) and Building Permits (\$318,995), Interest Income is higher than budget (\$643,145). The Town received \$597,000 of the Excess Cost grant from the State, which had been budgeted at zero. The Town received about \$5 million of overpayment of property taxes, which will be credited against the July tax bills. Regarding expense levels, the Town has about the same remaining unspent budget in this year as it did at the same time last year.

Approval of BOARD OF ESTIMATE & TAXATION Budget Committee Meeting Minutes

Mr. Mason made a motion, seconded by Ms. Moriarty, to approve the Board of Estimate & Taxation Budget Committee Meeting Minutes of January 30, 2018 and February 5, 2018. The Committee voted 3-0 (Mr. Ramer had departed) to approve the motion; motion carried.

Additional Minutes for the following dates were rescheduled for approval at the next meeting:

- February 7, 2018 Day 3 Departmental Reviews
- February 12, 2018 Day 4 Departmental Reviews
- February 14, 2018 Day 5 Departmental Reviews
- February 21, 2018 Consolidation Day
- February 23, 2018 Decision Day
- March 13, 2018 Regular Meeting

Adjournment

Mr. Mason made a motion, seconded by Ms. Tarkington, to adjourn the 7:25 P.M. The Committee voted 4-0 in favor of the motion; motion carried.

Next regular meeting scheduled for May 18, 2018 at 5:00 P.M. in the Cone Meeting Room.

Respectfully submitted,

Catherine Sidor, Recording Secretary

Leslie Moriarty, Chair

SUBJECT TO APPROVAL