Pursuant to the foregoing notice a regular Representative Town Meeting of the Town of Greenwich was held in the Moderator’s Hall of Central Middle School on Monday, December 9, 2019 at 8:00 P.M. (E.D.T.)

The meeting was called to order by the Moderator Thomas J. Byrne.

The members pledged allegiance to the flag.

The Moderator announced that as all members had received a copy of the Call for the meeting, the reading of the Call would be omitted.

Attendance cards were presented showing 185 present, 45 absent and no vacancies. Those absent in District 1 – Katharine Ashworth, Judy G. Badia, Anthony G. Lopez, Melinda K. “Mindy” Smith; District 2 – Duncan G. Burke, Fridolf A. Hanson, Cecilia H. Morgan; District 3 – Thomas P. Conelias; District 4 – Gregory D. Brown, Maria M. Popp, Diego Sanchez, Daniel J. Silkman, Donald R. Vitti; District 5 – Stephanie L. D’Alton Barrett, Christina S. Downey, Paul A. Olmsted, Kathryn L. Walker; District 6 – Michael C. Carter, Paige A.B. Davis, Jacqueline K. Hammock, Coline Jenkins, Leander Krueger, Katharine “Kerry” Meyer; District 7 – Dean C. Gamanos; District 8 – Deborah D. Berner, Anne O. Connerty, Jennifer L. Freitag, Barbara Brennan Oger, Michael J. Petrone; District 9 – Christine Quackenbush; District 10 – Laura H. Cunningham, Katherine V. Hynes, Sara A. Kessler, John Mastracchio, Alan A. Small; District 11 – Victoria C. Bostock, William R. Collins, Todd Kennedy, Dana G. Neuman, Jonathan Pierce Redmond, Richard Wellington, Jr.; District 12 – Daniel A. Abaroa, Jeffrey W. Crumbine, Miriam Mennin, Samuel T. Telerico.

The Moderator announced that as all members had received a copy of the minutes of the October 28, 2019 meeting, the reading of the minutes would be omitted. He asked if there were any corrections or comments. He noted a correction on Item No. 12 that “A. Jefferson Parker Jr.” should be “C. Jefferson Parker, Jr.” The minutes, as amended, were adopted by unanimous consent.

The Moderator and several members made comments regarding members that will not be returning in the new term.

Fred Camillo, First Selectman gave a Proclamation to Dean L. Goss for his almost 40 years of service to the Representative Town Meeting.

The members and all in attendance stood for a round of applause to all retiring members.

The Moderator suggested a motion, which was moved and seconded, to suspend the rules and combine Items 3, 7 & 8 for voting purposes. The Moderator called for a voice vote on the motion.

Motion Carried

The Moderator announced that Item No. 3 was now before the meeting.
Douglas J. Wells, Chairman of Legislative & Rules Committee, offered the following resolution, regarding Item No 3.

3. RESOLVED, THAT IT IS THE SENSE OF THIS MEETING that candidates for Moderator and Moderator Pro Tem of the 2020-2021 Representative Town Meeting file their names with a brief statement of their qualifications with the Town Clerk on or before noon of December 27, 2019 for inclusion in the Call of the January, 2020 meeting.

Betsey S. Frumin, Chairman of District 9, made a motion to amend Item 3 as follows:

RESOLVED, THAT IT IS THE SENSE OF THIS MEETING that candidates for Moderator and Moderator Pro Tem of the 2020-2021 Representative Town Meeting are encouraged to file their names with a brief statement of their qualifications with the Town Clerk on or before noon of December 27, 2019 for inclusion in the Call of the January, 2020 meeting.

The vote was now on the District 9 motion.

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<th>In Favor</th>
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<tr>
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Motion Carried

The Moderator announced that Item No. 7 on the Call was now before the meeting.

Fred Camillo, First Selectman, offered the following resolution, regarding Item No. 4 which was duly moved and seconded.

7. RESOLVED, that the following named person, nominated by the Board of Selectmen, be appointed a Regular Member of the Board of Parks and Recreation (R6) for a term beginning upon appointment and expiring June 30, 2022.

MIKE BOCCHINO

The Moderator announced that Item No. 8 on the Call that was now before the meeting.

Fred Camillo, First Selectman, offered the following resolution, regarding Item No. 8 which was duly moved and seconded.
8. RESOLVED, that the following named person, nominated by the Board of Selectmen, be reappointed a Regular Member of the Planning and Zoning Board of Appeals (R3) for a term beginning upon appointment and expiring October 31, 2023.

JOHN VECCHIOLLA

The vote was now on the Combined Items.

| In Favor | - 166 |
| Against  | - 6   |
| Abstentions | - 10 |

Items Carried

The Moderator announced that Item No. 1 postponed from September 2019 was now before the meeting.

1. RESOLVED, that Appendix B. J. of the Appendix to the Rules of the Representative Town Meeting be amended to read as follows:

A. TOWN SERVICES COMMITTEE

Operational Responsibility:

* Reviews operations of departments concerned with public safety.
* Reviews operations of Purchasing Department.
* Reviews communications matters: data processing, network services, information planning.
* Reviews risk reduction programs, such as training personnel in the safe and proper use of equipment, enforcing safety rules, and the contract obligations of Town vendors.
* Interviews and evaluates all candidates for Labor Contracts Committee.

Richard Neuman, Chairman of Town Services Committee, made a motion to amend Item No. 1 as follows:

RESOLVED, that Appendix B. J. of the Appendix to the Rules of the Representative Town Meeting be amended to read as follows:

B. TOWN SERVICES COMMITTEE
Operational Responsibility:

* Reviews operations of departments concerned with public safety.
* Reviews operations of Purchasing and Administrative Department.
* Reviews communications matters: data processing, network services, information planning.
* Reviews risk reduction programs, such as training personnel in the safe and proper use of equipment, enforcing safety rules, and the contract obligations of Town vendors.
* Interviews and evaluates all candidates for Alarm Appeals Board and Board of Ethics.
* Reviews any organizational changes or reporting relationships in town government.

The Motion was adopted upon unanimous consent.

The vote was now on the Item No. 1 as amended.

In Favor - 168
Against - 13
Abstentions - 1

Motion Carried

The Moderator announced that Item No. 2 that was referred to Legislative & Rules Committee on the Call was now before the meeting.

Douglas J. Wells, Chairman of Legislative & Rules Committee offered the following resolution regarding Item No. 2.

**2. RESOLVED, that section III.I.6 be added to the Rules of the Representative Town Meeting, to read as follows:**

6. A “Second Reading” Procedure shall apply for any resolution that:
   - Revises the Charter; or
   - Enacts or revises an ordinance; or
   - Revises the Rules of the Representative Town Meeting; or
   - Appears on the Call by way of a petition properly submitted.

   (all of the above are hereinafter “The Proposed Resolution”).

The Proposed Resolution shall be voted upon by the Representative Town Meeting only when it has been subject to the following procedure:

a. The Proposed Resolution, upon presentation to the Town Clerk, will be placed on the call for the next Representative Town Meeting and referred to the appropriate committee(s) for review, revisions, and/or committee voting.

b. The Proposed Resolution shall then be presented at that initial Representative Town Meeting, and committee reports shall be given. Discussion on the item will be
appropriate. Motions to amend The Proposed Resolution may be voted upon at that meeting.

c. The Moderator will then place the item on the Call of the next regularly scheduled Representative Town Meeting.

d. The Proposed Resolution, having been placed on the Call for the next regularly scheduled (subsequent) Representative Town Meeting, shall be referred to the appropriate committees for a “second” reading, revisions and/or committee voting.

e. The Proposed Resolution may then be considered, committee reports delivered, discussed, amended as desired and voted upon at that subsequent Representative Town Meeting.

f. Following standard voting procedure, The Proposed Resolution may be voted upon without a second reading if such motion is made and duly seconded to suspend this rule and move to vote in the initial meeting when presented.

Douglas J. Wells, Chairman of Legislative & Rules Committee, made a motion to amend Item No. 2 as follows:

- In subsection (a) in the first line capitalize the “c” in “call”

The amendments were adopted upon unanimous consent.

The vote was now on the Item No. 2.

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Item Carried

The Moderator announced that Item No. 4 on the Call was now before the meeting.

Katie Deluca, Town Planner, offered the following substitute resolution, regarding Item No. 4 which was duly moved and seconded.

4. RESOLVED, that the 2009 Plan of Development, referred to as the “2009 Plan of Conservation and Development,” approved by the Representative Town Meeting on June 8, 2009 is hereby repealed; and

BE IT FURTHER RESOLVED that the 2019 Plan of Development, referred to as the “2019 Plan of Conservation and Development” is hereby adopted as submitted and that the following plans remain in force as approved:

1. Planned Housing Design, designation on the Post Road from the Mianus River, east to the Stamford border, and from Edgewood Drive west to the New York border, an amendment to the 1964 Land Use Map and Plan;
3. Grass Island Master Plan adopted by the RTM in 1990; and
4. Sewer Boundary Map of 2000 (areas to be sewered) adopted by the RTM on September 18, 2000.

J. Robert Tuthill, Member of District 4, made a motion to limit debate to three (3) minutes per speaker per item for the duration of the meeting, which was duly moved and seconded.

Upon a voice vote, motion carried

Brian R. Raney, Member of District 9, made a motion to amend the Tuthill motion to three (3) minutes per motion, except that the principal proponent and principal opponent (the latter to be determined by the Moderator) shall be entitled to speak for five (5) minutes each, which was duly moved and seconded.

Upon a voice vote, motion carried

Lucia Jansen, Chairman of Budget Overview Committee and Carl “Rob” Perelli-Minetti, Chairman of Finance Committee, made a motion to postpone Item No. 4 to the January 2020 meeting.

The vote was now on Budget Overview and Finance Committees motion.

| In Favor | - | 65 |
| Against | - | 107 |
| Abstentions | - | 0 |

Motion Failed

The vote was now on the Item No. 4.

| In Favor | - | 148 |
| Against | - | 24 |
| Abstentions | - | 4 |

Item Carried

The Moderator announced that Item No. 5 on the Call was now before the meeting.

Peter Bernstein, Chairman of the Board of Education, offered the following resolution, regarding Item No. 5 which was duly moved and seconded.
5. RESOLVED, that the sum of $245,000 be and the same is hereby appropriated from “RESERVED FOR CAPITAL & NON-RECURRING FUND” to account Z6801689, Project TBD for costs associated with the Mechanical System Upgrade at GHS.

- Z6801689, Project #TBD $245,000

The vote was now on the Item No. 5.

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Item Carried

The Moderator announced that Item No. 6 on the Call was now before the meeting.

James Heavey, Chief of Police, offered the following resolution on Item No. 6 which was duly moved and seconded.

6. RESOLVED, that the sum of $440,239 be and the same is hereby appropriated to be added to the following account: B213-59560-20116 known as “Range Improvements”.

The vote was now on the Item No. 6.

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Item Carried

The Moderator announced that Item No. 9 on the Call was now before the meeting.

John Eddy, Chairman of Appointments Committee, offered the following resolution regarding Item No. 9.

9. RESOLVED, that the following named person, nominated by the Appointments Committee, be appointed an Alternate Member (A1) of the Flood and Erosion Control Board for a term beginning upon appointment and expiring October 31, 2023.

DONNA LAVIOLETTE
Peter Berg, Chairman of Land Use Committee, made a motion to postpone Item No. 9 to the January 2020 meeting.

Upon a voice vote, motion carried

The Moderator announced that Item No. 10 on the Call was now before the meeting,

Brian R. Raney, Member of the Technology Advisory Group, offered the following resolution regarding Item No. 10 which was duly moved and seconded.

10. **RESOLVED, that section III. N. be added to the Rules of the Representative Town Meeting to read as follows:**

   N. OFFICIAL EMAIL ADDRESSES FOR RTM MEMBERS AND RECORD RETENTION

   1. **Establishing Town Email Accounts.**
      a. All RTM members shall be issued an official email account by the Town of Greenwich Information Technology Department to be used for all RTM business. A new RTM member who does not have an official Town email account shall contact the Town’s Information Technology Department to obtain an official Town email account within 30 days of being sworn in as a member of the RTM. An incumbent RTM member who does not have an official Town email account shall contact the Town Information Technology Department to obtain an official Town email account within 180 days of being sworn in for a new term, or on a schedule set by the Town Information Technology Director, whichever is earlier.

   2. **Privacy.**
      There is no expectation of privacy when using a Town-issued email account. The Town has the right to review all records generated by an elected official that pertain to Town business.

   3. **Emails Regarding Town Business to Personal Email Addresses.**
      When receiving an email regarding Town business to a personal email account, an RTM member shall forward the email to the member’s Town-issued email account. Any further correspondence with regard to said email shall be from the member’s Town-issued email account.

   4. **Support.**
      Each RTM district shall designate a member to assist that district’s members with Town-issued email account questions or issues. This designated member should be the first contact for any email difficulties and if unable to resolve the issue, shall refer the issue to the Town Information Technology Department.

   5. **Retention of Email and Other Documents.**
      All RTM emails and attachments shall be preserved in accordance with Connecticut’s Freedom of Information Act and other records retention laws.

Douglas J. Wells, Chairman of Legislative & Rules Committee, made a motion to amend Item No. 10 as follows:
- In subsection (5) delete “Freedom of Information Act and other”

The amendments were adopted upon unanimous consent.

The vote was now on the Item No. 10.

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Item Failed

The Moderator announced that Item No. 11 on the Call was now before the meeting.

Elizabeth A. Perry, Member of the Technology Advisory Group, offered the following resolution regarding Item No. 11 which was duly moved and seconded.

**11. RESOLVED, that the Rules of the Representative Town Meeting be amended to include a new committee, as follows: VI. Special Committees, C. Technology Committee**

1. **Function.** The Technology Committee shall:
   
   a. Serve as a liaison between the RTM and the Town IT Department.
   b. Evaluate and recommend new technologies, processes, and practices that improve efficiency of the RTM.
   c. To support RTM members in adopting and using recommended technology.
   d. Consider Call items that require technological knowledge and expertise.

2. **Composition.** The Technology Committee shall consist of nine delegates and four alternates, all of whom shall be members of the RTM and who shall be appointed by the RTM on nomination of the Appointments Committee for terms expiring at the end of the term of the RTM during which they are appointed, provided that the term of each delegate and alternate shall continue thereafter until a successor shall have been appointed, and further provided that said delegate or alternate continues to be a member.

3. **Election of Officers.** A chair, vice chair, and secretary shall be elected by the delegates of the Technology Committee from among their number as soon as convenient following their appointment. Alternates shall not be eligible to serve as officers. After appointment of the Technology Committee by the RTM, the Town Clerk shall notify the delegates and alternates of the organization meeting. At the first meeting of the committee after its inception, the delegate having the longest continuous tenure on the RTM shall act as temporary chair until a chair is elected. After the next and all subsequent municipal elections, the preceding chair, vice chair or the senior delegate on the committee in that order, shall act as temporary chair of such meeting until a chair is elected. All voting for such offices shall be by written ballot, and a majority of the
committee delegates shall constitute a quorum. The newly elected chair shall promptly notify the Town Clerk of such elections, and the Moderator shall announce the election of the committee chair at the next meeting.

4. **Meetings.** The chair shall convene meetings of the committee as is necessary in order to fulfill the committee’s function. The chair shall notify the Town Clerk of this meeting in order that it may be properly posted on the Town Hall bulletin board and website as a public meeting. Only delegates may vote, except that alternates may vote in the absence of committee delegates. Alternates will be chosen on a rotational basis so that each alternate has an equal opportunity to vote.

5. **Minutes.** The minutes of each public meeting of the committee, in the form of the recorded votes of the delegates, shall be kept by the chair and shall be filed with the Town Clerk.

6. **Attendance.** A record of attendance of the individual delegates and alternates at each committee meeting shall be kept by the secretary and filed with the Town Clerk no later than the following RTM meeting.

Douglas J. Wells, Chairman of Legislative & Rules Committee, made a motion to amend Item No. 11 as follows:

- In subsection 3 in the third line replace “officers” with “Chair or Vice Chair”

The amendments were adopted upon unanimous consent.

As per Representative Town Meeting Rules section III.I.6 “Second Reading” Item No. 11 is postponed to January 2020.

There being no further business, the Moderator adjourned the meeting, upon unanimous consent, at 11:24 P.M.

ATTEST:
CARMELLA C. BUDKINS
TOWN CLERK