1. FS_Bicycle_Task_Force_Committee_Agenda_2021_12_14
   Documents:
   
   FS_BICYCLE_TASK_FORCE_COMMITTEE_AGENDA_2021_12_14.PDF

1.I. FS_Bicycle_Task_Force_Draft_Minutes_2021_12_14
   Documents:
   
   FS_BICYCLE_TASK_FORCE_DRAFT_MINUTES_2021_12_14.PDF
Bicycle Task Force Committee  
December 14, 2021  
6:45 P.M.

Hybrid Format: Zoom and CONE ROOM at Town Hall  
https://greenwichct.zoom.us/j/81353159571?pwd=bnovZ0VsNHN4YTZNRG1VCt9NzBrZz09

Meeting ID: 1 646 518 9805  
Passcode: 813 5315 9571  
Dial-In: 1 646 518 9805

AGENDA

1. Approval of Minutes of November 18, 2021 Meeting

2. Welcome/Introduction – F. Camillo (FC) or Designated Deputy

3. Possible adjustment to Purpose/Mission of Task Force; Confirmation of its Members – FC

4. Progress Reports on the November 18, 2021 agreed Action Items:

   a) Formal DPW meeting with Byram Neighborhood Association, incl. James Street East road measurements (32 ft. width, as per Federal regulations) = J. Michel

   b) “Bike Rodeo” event at New Lebanon Elementary School / Byram Shubert Library, Spring 2021 = B. DeAngelo

   c) Bicycle Signage situation at New Lebanon Elementary School and Byram Shubert Library, i.e. information from Board of Education (possibly School Facilities) and Library = T. Clark

   d) Status/required process that a formal and specific Budgetary Line Item be proposed by First Selectman’s Office (or a designated Town Department) for the upcoming Fiscal Year cycle July 2022 – June 2023 (given BET submission deadlines) = E. Schirmer

   e) Information on how Federal “Infrastructure 2022 Bill” funds will be passed on from the State of CT to the Town of Greenwich; what are our Town’s early planning steps about what these special one-time funding sources will be used for and how they will be allocated? = FC or Designated Town of Greenwich Official
f) What are the envisaged, if any, bicycle infrastructure improvement items in the reconstruction of the “Cohen – Eastern Civic Center” in Old Greenwich? = B. DeAngelo and J. Siciliano

g) Wish item: Is it possible for our Town to formally declare a “Bicycle Day” in 2022? = E. Schirmer asked Janet Stone McGuigan to discuss within Board of Selectman forum

5. Any other Business Items

6. Next Public Meeting – December 14, 2021 (Town Hall – Cone Room)

7. The 2022 Task Force Meetings Dates and Location is below:

- Jan. 20th, at CONE ROMM
- Feb. 17th, at LARGE MEETING ROOM
- March 10th, at LARGE MEETING ROOM
- April 21st, at LARGE MEETING ROOM
- May 19th, at LARGE MEETING ROOM
- June 16th, at LARGE MEETING ROOM
- July and August = Summer Break
- Sept. 15th, at LARGE MEETING ROOM
- Oct. 20th, at LARGE MEETING ROOM
- Nov. 17th, at LARGE MEETING ROOM
- Dec. 15th, at LARGE MEETING ROOM

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Bicycle Task Force Committee
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MINUTES

Attendees: F. Camillo (Introductory Part), J. Stone McGuigan – Town of Greenwich
Community Representatives: B. DeAngelo, St. Martin, T. Clark, E. Schirmer

(absent: J. Michel|DPW, J. Siciliano|Parks & Rec., M. Zalensky|Risk Director)

1. Minutes of November 18, 2021 Meeting were approved. E. Schirmer made the motion; seconded by St. Martin.

2. Meeting was challenged by technology difficulties between in-person audience at CONE ROOM and Zoom participants. F. Camillo remote access microphone (Zoom) did not work properly and he did not have an agenda to refer to, yet was able to welcome the attendees but could not stay for the entire meeting.

3. Task Force Membership and its Purpose/Mission was subsequently approved in E-mail circulation.

4. a. DPW had a zoom meeting with the Byram Neighborhood Association (incl. their Parking Committee chair: Brian O’Connor). Notice from DPW was received that James Street East does not meet 32’ width Federal requirement to permit bicycle lanes – DPW advised that it will evaluate further options (Task Force Community Representatives would like to better understand: Is it possible for the Town of Greenwich to obtain an exemption from this Federal requirement? If not, what other possibilities might become available, e.g. declare some roads as one-way vehicle traffic only? A “dotted” line instead of solid white lines to signal “road-sharing first” if lane width cannot accommodate vehicles and bicyclists at the same time, improved signage (or “sharrows”) with warning lights or reflective surface paint). Action Holder: Await further DPW update (J. Michel)
b. T. Clark confirmed with B. DeAngelo that Allie Michaelson, principal of New Lebanon Elementary School, is in favor of a “Bike Rodeo” (educational/safety purposes). Proposed date is March 2022. St. Martin confirms that PTAC wellness committee typically spearheads this type of event but no one hold this title at New Lebanon (Byram Neighborhood Association expressed support to promote such an event). E. Schirmer pointed out that the Task Force can connect parties but is not in a position to lead or organize such an event.

c. T. Clark summarized her conversation with Allie Michaelson regarding contradictory signage at New Lebanon. T. Clark and Tom Bobkowski from BOE have exchanged emails about signage and will speak soon about improving the messaging. **Action Holder:** T. Clark

d. As F. Camillo had to leave the meeting earlier, E. Schirmer stated he would follow up with the First Selectman’s Office about getting a clearer understanding on the process of getting a budget line item approved (FY 2022/23, for bicycle infrastructure improvements). **Action Holder:** E. Schirmer

e. Postponed, as Task Force was not provided with more information on how the Town of Greenwich will benefit from the “Infrastructure 2022” bill. (State of CT is expected to receive a Federal allocation of $5.1bn).**

f. B. DeAngelo reiterated that at last meeting we requested 3 things: 1-covered bicycle parking, 2-bicycle mechanic station, 3-planned safe bike routes to and from the civic center linking it to Perrot, Binney, Adams Gardens. B. DeAngelo was in touch with J. Siciliano who referred him to the Town’s Building Department (items 1 and 2) and DPW (item 3). **Action Holder:** B. DeAngelo

g. Town of Greenwich declaring a Bicycle Day in 2022 was not discussed.

5. **Any other Business Items:** various general public comments were submitted, summarized below:

- Concerns about Town creating safe standards making roads durable for bicyclists and vehicles (example: are off-the-road specific bicycle lanes possible, at least in some Town areas?)

- Can this Bicycle Task Force become a formal mechanism to have influence on major Town road infrastructure, traffic safety and general (building) developments? (conversation point centered around East Putnam Avenue near Hillside Road and Greenwich High School - in light of 2022 $12m “Milbank water flow” bridge reconstruction, plus the current pre-application for an 86-unit affordable housing development proposed at 5 Brookridge Drive)

- Requests that Bicycle Task Force’s formal charter be clarified, i.e. its empowerment, its work to provide project reports and updates plus making formal recommendations, motions and (binding) decisions

6. **Next Public Meeting – Thursday, January 20th, 2022 4:00PM -ZOOM**
7. The 2022 Task Force Meetings Dates and Location are below:

- Jan. 20th, ZOOM only (CONE ROOM reservation cancelled due to Covid19/Omicron situation)
- Feb. 17th, ZOOM only
- March 10th, at TOWN MEETING ROOM
- April 21st, at TOWN MEETING ROOM
- May 19th, at TOWN MEETING ROOM
- June 16th, at TOWN MEETING ROOM
- July and August = Summer Break
- Sept. 15th, at TOWN MEETING ROOM
- Oct. 20th, at TOWN MEETING ROOM
- Nov. 17th, at TOWN MEETING ROOM
- Dec. 15th, at TOWN MEETING ROOM

8. (Major) Pending and Closed Action Items

Pending or Developing:
- 32ft Federal road width requirement (or alternative options)
- improve signage at New Lebanon Elementary School
- formal Town Budget/Line Item for “Bicycle Infrastructure” expenditures
- basic clarification/information on Town’s allocation from $5.1 bn State of CT (“2022 Infrastructure Bill”)
- more information on final property specifications at Cohen-Eastern Civic Center

Closed:
- current members of the Task Force
- mission and purpose of the Bicycle Task Force (Town’s Website: https://www.greenwichct.gov/1964/Bicycle-Task-Force-Committee?source=homepagebanner)

9. Bicycle Task Force - Attendance

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<th>Date</th>
<th>Camillo</th>
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