

1. BET Nathaniel Witherell Strategic Planning Comm. Meeting Agenda

Documents:

[BET_TNW_STRATEGIC_PLANNING_COMM_MTG_AGENDA_12-06-19.PDF](#)

2. SUB TO APP BET Nathaniel Witherell Strategic Planning Comm. Meeting Minutes

Documents:

[SUB_TO_APP_BET_TNW_STRATEGIC_PLANNING_COMM_MINUTES_12-04-19.PDF](#)



**TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION**

**Nathaniel Witherell Strategic Planning Committee
Meeting**

**Friday, December 6, 2019
Parks & Recreation Conference Room, 2nd Floor
3:00 P.M.**

AGENDA

1. Approval of the BET Nathaniel Witherell Strategic Planning Committee Meeting Minutes of December 5, 2019
2. Review The Nathaniel Witherell Financial and Accounting reporting format
 - The Nathaniel Witherell Accounting Processes Observations and Recommendations – March 18, 2019
3. The Nathaniel Witherell 2019 Consolidated Committee Report
 - Recommendations
4. Adjournment

**TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
NATHANIEL WITHERELL STRATEGIC PLANNING COMMITTEE**

Wednesday, December 4, 2019
Mazza Conference Room, Town Hall

Committee: Arthur D. Norton, Chair; William Drake, Andy Duus, Elizabeth K. Krumeich, Jeffrey Ramer, Nancy Weissler

Staff: Peter Mynarski, Comptroller

BET: Leslie Tarkington

Other: Ken Borsuk, Reporter, *Greenwich Time*; Miriam Kreuzer, RTM D-7, Legislative & Rules, 2019 BET-Elect; Alma Ruggers, Columnist, *Greenwich Time*

The meeting was called to order at 2:43 P.M.

1. Approval of the BET Nathaniel Witherell Strategic Planning Committee Meeting Minutes:

Minutes of October 17, 2019

Mr. Drake made a motion, seconded by Ms. Krumeich, to accept the Minutes of the BET Nathaniel Witherell Strategic Planning Committee Meeting of October 17, 2019 as amended. The Committee voted 4-0-0. Motion carried.

Mr. Drake made a motion, seconded by Ms. Krumeich, to re-open the Minutes of the BET Nathaniel Witherell Strategic Planning Committee Meeting of October 17, 2019 for further consideration. The Committee voted 4-0-0. Motion carried.

Mr. Drake made a motion, seconded by Ms. Krumeich to further amend the Minutes of the BET Nathaniel Witherell Strategic Planning Committee Meeting of October 17, 2019. The Committee voted 4-0-0. Motion carried.

Ms. Krumeich made a motion, seconded by Mr. Ramer, to accept the Minutes of the BET Nathaniel Witherell Strategic Planning Committee Meeting of October 17, 2019 as amended. The Committee voted 4-0-0. Motion carried.

Minutes of November 7, 2019

Ms. Krumeich made a motion, seconded by Mr. Ramer, to approve the Minutes of the BET Nathaniel Witherell Strategic Planning Committee Meeting of November 7, 2019 as amended. The Committee voted 4-0-0. Motion carried.

Minutes of November 25, 2019

Mr. Ramer made a motion, seconded by Ms. Krumeich to approve the Minutes of the BET Nathaniel Witherell Strategic Planning Committee

Meeting of November 25, 2019 as amended. The Committee voted 4-0-0. Motion carried.

Ms. Krumeich made a motion, seconded by Mr. Ramer, to schedule a meeting of the BET Nathaniel Witherell Strategic Planning Committee on Friday, December 6, 2019. The Committee voted 4-0-0. Motion carried.

2. Review The Nathaniel Witherell Financial and Accounting reporting format

- **The Nathaniel Witherell (TNW) Accounting Processes Observations and Recommendations – March 18, 2019**

Chairman Norton introduced the discussion of the Committee's final report commenting that the content should focus on three issues: Governance, The Nathaniel Witherell Business Model and the Skilled Nursing Business environment. The Committee reviewed the second draft of its final report and inserted changes and additional explanation to the content. A third draft will be prepared for discussion at the Committee's December 6, 2019 meeting.

The Committee considered whether the PKF O'Connor Davies' financial review of TNW financial processes, and its observations and recommendations, as well as TNW's response presentation should be posted on the Town website as background information for the Public. The consultant's report and the Board of Directors of The Nathaniel Witherell's response will be posted with the Committee's documents on the Town website.

Before the next meeting, Mr. Mynarski will contact TNW's CFO, Glenn Williams, to ask his opinion of converting TNW's financial accounting to an Enterprise Fund format. Ms. Krumeich will follow-up with the Law Department to learn its opinion of converting TNW Financial Reporting to an Enterprise Fund.

3. Legal Issues

Ms. Krumeich circulated a copy of the Researcher's title search report on the property. The report referred to the 2014 Title Search documents covering 70 and 88 Parsonage Road and a 2019 update on the Town's ownership of the property. Mr. Ramer indicated that he wished to read the complete report to understand the intent of the agreement. Originally established as a hospital for patients with contagious diseases, today it is a non-profit hospital with an adjacent building, Parsonage Cottage, functioning as a licensed home for the aged. The Law Department will be asked to prepare an opinion whether the agreement of two of the three known heirs is sufficient for going forward.

6. Future Committee Meeting Schedule

December 6, 2019 – 3:00 P.M.

7. Adjournment

Ms. Krumeich made a motion, seconded by Mr. Duus, to adjourn the meeting at 5.22 P.M. The Committee voted 4-0-0. Motion carried.

Catherine Sidor, Recording Secretary

Arthur D. Norton, Chairman

SUBJECT TO APPROVAL