1. Selectmen_Special_Meeting_Agenda_2021_03_15

Documents:

SELECTMEN_SPECIAL_MEETING_AGENDA_2021_03_15.PDF

1.I. Selectmen_Special_Meeting_Agenda_Packet_2021_03_15

Documents:

SELECTMEN_SPECIAL_MEETING_AGENDA_PACKET_2021_03_15.PDF
Board of Selectmen Virtual Meeting
Monday, March 15, 2021

11 a.m.

AGENDA

Join Zoom Webinar
https://greenwichct.zoom.us/j/82028361326?pwd=ZlhHMEhJQ3NKWk5uK0dDsS90RXROdz09
Dial-in: 1 646 518 9805
Webinar ID: 820 2836 1326
Password: 1501060

1. Call to Order

2. Board of Selectmen outdoor dining guidelines and fees – Town Administrator Ben Branyan.

3. Adjournment

Fred Camillo
First Selectman

The Town complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities. If you require an accommodation to participate, please contact the Commissioner of Human Services at 203-622-3800 or demetria.nelson@greenwichct.org
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MEMORANDUM

TO: Board of Selectmen
FROM: Ben Branyan, Town Administrator
DATE: March 12, 2021
RE: Outdoor Dining 2021 Board of Selectmen Guidelines

Action Requested: Allow public parking spaces to be utilized for restaurant outdoor
dining consistent with the guidelines outlined.

Background: The Board of Selectmen acting as the Traffic Authority has authority over
the traffic and parking on public highways and Town-owned property. Planning and
Zoning has jurisdiction over permitting outdoor dining.

The Town is anticipating Executive Order 7MM issued on May 12, 2020, renewed through
April 19, 2021, will not be renewed by the Governor. To provide Greenwich restaurants
certainty during the 2021 season it is important to establish early operating guidelines.

2021 Board of Selectmen Outdoor Dining Guidelines:

1. Greenwich Avenue will remain open to traffic during outdoor dining season.
2. Applies to any public parking space abutting a restaurant’s building frontage (not
   confined to Central Business District).
3. Outdoor dining areas shall not expand past the restaurant’s building street
   frontage.
4. Permitted time of year: Thursday, April 20, 2021 through Sunday, December 19,
   2021. (See Note 1.)
5. The fee per public parking space (or a portion thereof) is $325 for the outdoor
dining season.
6. The Town will provide traffic barriers to restaurants at the cost of $12.50 per linear
   foot.

Note 1: Planning and Zoning Commission’s regulation 6-5(a) (38.2.1) establishes
outdoor dining on a seasonal basis starting on April 1 and concluding on November
1st. Alignment of the period must be addressed by either a text amendment to
Planning and Zoning Commission OR adjust BOS permitted time to November 1st.
Additional Information of Fees:

- Fee per public parking is based on approximately 25% of revenue generated by a parking spot through the duration of the outdoor dining season.
  - Revenue collected for use of public parking space will be deposited to Parking Services Fund.
- Fee for traffic barrier is calculated by cost of the barrier, amortized over its useful life.
  - Revenue collected for use of traffic barrier will be deposited to Miscellaneous revenue for Public Works.
- It is estimated that average outdoor dining restaurant will use 3 parking spaces and 40 linear feet of barrier for approximate cost of $1,475. (Exclusive of any fees required by other departments.)

Additional Information of Process:

- Planning and Zoning is the lead department for outdoor dining applications.
- Outdoor dining on Town property require approval from Department of Public Works and Town’s Risk Manager.
- Certain elements of outdoor dining are under the jurisdiction of the Building Official, Fire Marshal, and/or Health Department. Simultaneous reviews by the departments are coordinated by Planning and Zoning.