

1. BET Budget Comm. Meeting Agenda\_03-09-2023

Documents:

[BET BUDGET COMM MEETING AGENDA\\_03-09-2023.PDF](#)

2. BET Budget Comm. Meeting Packet\_03-09-2023

Documents:

[BET BUDGET COMM MEETING PACKET\\_03-09-2023.PDF](#)



**TOWN OF GREENWICH  
BOARD OF ESTIMATE & TAXATION  
BUDGET COMMITTEE**

**Thursday, March 9, 2023 – 1:00 P.M.  
Town Hall Meeting Room**

**AGENDA**

**1. Executive Session**

- *Zackson v. Town of Greenwich and Board of Education*
- Nathaniel Witherell Food Services Staffing

**2. Requests for Budget Adjustments**

<u>Number</u>	<u>Department</u>	<u>Amount</u>	<u>Purpose</u>
Possible vote on matters discussed in Executive Session			
SE-16	First Selectman P935 57350	\$ <u>xxxxxx</u>	<b>Settlement</b> <i>Zackson v. TOG &amp; BOE</i>
NW	Nathaniel Witherell		<b>Personnel Action</b> Additional Full-Time Employees
CA-1	Comm. on Aging A196 53400	\$ <u>20,000</u>	<b>Transfer</b> Senior Center Lunch Program

**3. New Business:**

- Economic Conditions Report

**4. Approval of BET Budget Committee Meeting Minutes:**

- February 22, 2023 – Special Meeting
- February 15, 2023 – Regular Meeting

**5. Adjournment**

Next meeting scheduled for Tuesday, April 11, 2023 at 1:00 P.M. in the Town Hall Meeting Room.

*LL Tarkington*

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Leslie L. Tarkington, Chair



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*LL Tarkington*

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Leslie L. Tarkington, Chair

**Town Of Greenwich  
Request Form For Budget Adjustments**

**BET Meeting Date:**

March-23
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**Application #:**

SE 16
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**Department & Division:** First Selectman

**Action Requested:** Settlement

**Date of Submission:** March 9, 2023

	Fund	Dept	Object	Project	Desc	Amount
<b>To:</b>	P	935	57350		Settlement	xxxxx
<b>From:</b>					Risk Fund Balance	xxxxx

*Justification of Request:*

Re: Louis Zackson, PPA Brad and Judith Zackson v. Board of Education and Town of Greenwich

First Selectman \_\_\_\_\_

Department Head: \_\_\_\_\_

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date: \_\_\_\_\_ Comptroller: \_\_\_\_\_

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

Vote \_\_\_\_\_ Clerk of the Board: \_\_\_\_\_

Email this form as a PDF along with any supporting documentation (in PDF Format)

**Town Of Greenwich**  
**Request Form For Table of Organization & Budget Adjustments**

<b>Department &amp; Division:</b>	TNW	<b>FY Salary &amp; Benefits</b>	2022-2023
<b>Dept Head</b>	JOHN MASTRONARDI	<b>Date Apprv'd. by HR</b>	1/15/2022
<b>Department Number</b>	450	<b>Date Apprv'd by OFS/SprIntd</b>	1/15/2022
<b>Action Requested:</b>	TOO Adjustment	<b>Date Apprv'd by Brd/Comm</b>	1/15/2022
<b>Department Budget Increase</b>	NO	<b>Confirmed w/Finance</b>	YES
<b>Fixed Charges Increase</b>	YES	<b>In Subsequent Budget</b>	YES

<b>BUDGETARY IMPACT</b>								
Position	Union	Grade	FT/PT	Hourly Pay	Hours	Annual Salary	TOTAL BENEFITS <sup>(3),(4)</sup>	TOTAL Cost to TOG <sup>(5)</sup>
<b><u>Current</u></b> <sup>(1)</sup>								
FOOD SERVICE WORKER	JTSOURCED			\$34.95	1820	63,609.00	-	63,609.00
FOOD SERVICE WORKER	JTSOURCED			\$34.95	1820	63,609.00		63,609.00
FOOD SERVICE WORKER	JTSOURCED			\$34.95	1820	63,609.00		63,609.00
					5460	190,827.00	-	190,827.00

<b><u>Proposed</u></b> <sup>(2)</sup>								
FOOD SERVICE WORKER	TEAMSTERS		FT	17.09	1820	31,103.80	11,626.60	42,730.40
FOOD SERVICE WORKER	TEAMSTERS		FT	17.09	1820	31,103.80	11,626.60	42,730.40
FOOD SERVICE WORKER	TEAMSTERS		FT	17.09	1820	31,103.80	11,626.60	42,730.40
					5460	93,311.40	34,879.80	128,191.20
<b><u>Change</u></b>					0	(97,515.60)	34,879.80	(62,635.80)

<b>TABLE OF ORGANIZATION IMPACT</b>				<b>JUSTIFICATION OF REQUEST</b>
	FT	PT	TTL	
<b>Current</b>	0	0	0	Hiring three full time employees is more economical that the current use of three outside contract positions. This arrangement also settles a grievance with the union that had claimed that union work was being outsourced.
<b>Proposed</b>	3	0.00	3.00	
<b>Change</b>	3	0	3.00	

**Assumptions/Notes:**

- 1) Salary and bargaining unit grade level data of most recent employee. Benefits data is average across employee bargaining unit for fiscal year specified
- 2) Salary data assumes bargaining unit grade level most likely to be filled. Benefits data is average across employee bargaining unit for fiscal year specified.
- 3) Full-time employee benefits such as Healthcare admin, Life Ins & AD&D, FICA, Sick&Vacation Payout, Eye Glass, 401K, WC, Unemployment, OPEB (Fire, Police & GEA Only) are percentage of salary based on bargaining unit average. DC & RHSA Costs are percent of salary. For part-time, FICA only based on a percentage of salary.
- 4) Max healthcare cost per employee (assuming family of 4+) for employee bargaining unit: **PLEASE INCLUDE COST HERE]**
- 5) Total Cost = Annual Salary + Total Benefits

The following action was taken:		
BET Budget Committee Vote:	Chair:	Date:
BET HR Committee Vote:	Chair:	Date:

**Town Of Greenwich  
Request Form For Budget Adjustments**

**BET Meeting Date:** Mar-23  
**Application #:** CA 1

**Department & Division:** Aging Comm

**Action Requested:** Transfer

**Date of Submission:** March 9, 2023

	Fund	Dept	Object	Project	Desc	Amount
<b>To:</b>	A	196	53400		Food	20,000.00
<b>From:</b>	A	196	52020		Printing, Binding Reports	12,000.00
	A	196	52500		Cleaning Services	3,000.00
	A	196	54150		Maintenance Furniture/Fixtures	5,000.00

*Justification of Request:*

Fund transfer needed for Senior Center Lunch Program through end of Fiscal year.

First Selectman

Department Head:

*[Signature]* 2/28/23

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date: \_\_\_\_\_

Comptroller: \_\_\_\_\_

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

Vote \_\_\_\_\_ Clerk of the Board: \_\_\_\_\_

Email this form as a PDF along with any supporting documentation (in PDF Format)

**TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
BUDGET COMMITTEE MEETING MINUTES  
TOWN HALL MEETING ROOM  
Wednesday, February 15, 2023 – 1:00 P.M.**

Committee

Present: Leslie L. Tarkington, Chair; Nisha Arora, Laura Erickson, Leslie Moriarty

Staff: Roland Gieger, Director, Budget & Systems Management, Finance Department; Peter Mynarski, Comptroller, Dr. Jonathon Budd, Chief Human Resources Officer, Greenwich Public Schools

Board: Dan Ozizmir, Chairman, Karen Fassuliotis, Harry Fisher, Jeff Ramer

Other: Don Conway, GCTV

Ms. Tarkington called the meeting to order at 1:00 P.M.

**1. Request for Budget Adjustments**

<u>Number</u>	<u>Department</u>	<u>Amount</u>	<u>Purpose</u>
<b>SE-14</b>	<b>First Selectman P935-57350</b>	<b>\$18,000</b>	<b>Settlement Smith-Morton v. TOG</b>

Ms. Fassuliotis reported that the above noted legal matter was voted 2-0-0 in favor to settle at the Law Committee meeting previously.

Upon a motion by Ms. Erickson, seconded by Ms. Moriarty, the Committee voted 4-0-0 to appropriate \$18,000 from the Risk Fund for the legal settlement of Smith-Morton v. Town of Greenwich. Motion carried as a Routine matter.

<b>PS-1</b>	<b>Parking Services G219 Various</b>	<b>\$1,000,000</b>	<b>Release of Conditions Parking Services Budget</b>
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Ms. Tarkington reported that the Parking Services budget for FY 2024 had been recently reviewed by the BET Budget Committee and an update was given by Deputy Police Chief Kraig Gray on the current year's operations at that time, which did not require him to attend this meeting.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to Recommend Release of Conditions of \$1,000,00 for the FY 2022-2023 budget. Motion carried as a Routine matter.

**2. NEW BUSINESS**

Ms. Moriarty made a motion, seconded by Ms. Erickson to amend the agenda to include two new items to hear a request to increase full time position headcount for 1) the Greenwich Public Schools and 2) The Nathaniel Witherell. The voted passed 4-0-0.

Dr. Budd made a request to eliminate two part-time positions at the Havemeyer Building and combine them into one (1) full-time position. He explained that there is currently two

0.7 full-time-equivalent (F-T-E) Bilingual Customer Service Representative positions; one being vacant due to a promotion. The proposed change is to eliminate the two 0.7 F-T-E's and combined them into one full time position for a net cost of \$2,147.47.

It was reported that the increase was supported and passed by the Human Resources Committee by a vote of 4-0-0.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, the Committee voted 4-0-0 to increase the GPS Table of Organization by one full time position. Motion carried as a Routine matter.

The request for an increase of three full time positions at The Nathaniel Witherell was discussed, but a vote was deferred until further information was acquired.

- **Economic Conditions Report**

Mr. Gieger presented the Economic Conditions Report and reported on the status of various major revenues and expenses through January 31, 2023. He commented that Conveyance Tax and Building Permits had returned to pre-COVID levels.

- **Budget Resolutions – Department Reports**

Ms. Tarkington noted that several Annual Disclosure Reports, as required by BET Resolutions, were included in the packet. She added that this is the first time a summary of all reports required by the Budget Resolutions was prepared.

### **3. Approval of BET Budget Committee Meeting Minutes**

Upon a motion by Ms. Erickson, seconded by Ms. Arora, to approve the Minutes of the Regular BET Budget Committee Meeting of January 18, 2023, the BET Budget Committee voted 4-0-0. Motion carried.

Upon a motion by Ms. Erickson, seconded by Ms. Arora, to approve the Minutes of the BET Budget Committee Public Hearing Meeting of January 24, 2023, the BET Budget Committee voted 4-0-0. Motion carried.

Upon a motion by Ms. Erickson, seconded by Ms. Arora, to approve the Minutes of the BET Budget Committee Day 1 Meeting of January 31, 2023, as amended, the BET Budget Committee voted 4-0-0. Motion carried.

Upon a motion by Ms. Erickson, seconded by Ms. Arora, to approve the Minutes of the BET Budget Committee Day 2 Meeting of February 2, 2023, as amended, the BET Budget Committee voted 4-0-0. Motion carried.

### **4. ADJOURNMENT**

Upon a motion by Ms. Moriarty, seconded by Ms. Arora to adjourn the meeting at 1:48 P.M., the Committee voted 4-0-0. Motion carried.

Respectfully submitted,

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Peter Mynarski, Recording Secretary



Leslie L. Tarkington, Budget Cmte Chair

The next Regular Meeting of the BET Budget Committee will be held on Thursday, March 9, 2023 at 1:00 P.M.in the Town Hall Meeting Room.

SUBJECT TO APPROVAL

**TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
BUDGET COMMITTEE  
SPECIAL MEETING MINUTES  
TOWN HALL MEETING ROOM  
Wednesday, February 22, 2023 – 9:00 A.M.**

Committee

Present: Leslie L. Tarkington, Chair; Nisha Arora, Laura Erickson, Leslie Moriarty

Staff: Roland Gieger, Director, Budget & Systems Management, Finance Department; Peter Mynarski, Comptroller; Adam Ross, Assistant Budget & Systems Manager, Barbara Schellenberg, Town Attorney, Aamina Ahmad, Assistant Town Attorney

Board: Dan Ozizmir, Chairman, Karen Fassuliotis, Harry Fisher, Miriam Kreuzer, Jeff Ramer, David Weisbrod

Other: Don Conway, GCTV

Ms. Tarkington called the meeting to order at 9:03 A.M.

**1. Executive Session**

The BET Budget Committee held an Executive Session to discuss the following legal matter:

- Palosz, et al v. Town of Greenwich, Board of Education

Upon a motion by Ms. Moriarty, seconded by Ms. Arora, to enter into Executive Session at 9:04 A.M. to discuss the above noted legal case, the Committee voted 4-0-0. Motion carried.

Upon a motion by Ms. Moriarty, seconded by Ms. Arora to close the Executive Session at 9:29 A.M., the Committee voted 4-0-0. Motion carried.

**2. Request for Budget Adjustments**

<u>Number</u>	<u>Department</u>	<u>Amount</u>	<u>Purpose</u>
<b>SE-8</b>	<b>First Selectman</b>	<b>\$xxxxx</b>	<b>Settlement</b>
	<b>P935-57350</b>	<b>Palosz, et al v. Town of Greenwich, Board of Education</b>	

The legal matter of Palosz, et al v. Town of Greenwich, Board of Education was discussed in Executive Session. No vote was taken on the matter.

**3. ADJOURNMENT**

Upon a motion by Ms. Moriarty, seconded by Ms. Arora to adjourn the meeting at 9:30 A.M., the Committee voted 4-0-0. Motion carried.

Respectfully submitted,

\_\_\_\_\_  
Peter Mynarski, Recording Secretary

Leslie L. Tarkington, Budget Cmte Chair

SUBJECT TO APPROVAL