1. BET Meeting Agenda
   Documents:

   BET_MEETING_AGENDA_12-16-02.pdf
MEETING OF THE
BOARD OF ESTIMATE AND TAXATION
MONDAY, DECEMBER 16, 2002
TOWN HALL MEETING ROOM - 8:00 PM
AGENDA

1. Call to Order and Pledge of Allegiance

2. Consideration of Applications:

ROUTINE APPLICATIONS

<table>
<thead>
<tr>
<th>Number</th>
<th>Department</th>
<th>Amount</th>
<th>Purpose and Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>L-1</td>
<td>Health GEMS</td>
<td>$889,189</td>
<td>Release of Funds</td>
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<td></td>
<td></td>
<td></td>
<td>Second half payment for GEMS FY02-03</td>
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<tr>
<td>#A440-51490</td>
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<td>RUTGERS, STORMS</td>
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3. Human Resources Committee Actions & Report
   - **Retirement Board:** Request to upgrade the position of Retirement Plans Administrator from M/C-5 ($66,567-$90,073) to M/C6 ($72,305-$97,824) – midpoint $85,064

   **Salary Grade Reallocation Proposals for following M/C positions:**
   - Executive Assistant to the First Selectman & Board of Selectman (Band 2 from Band 1)
   - Affirmative Action Officer (Band 3 from Band 2)
   - Employee Assistance Program Coordinator (Band 4 from Band 3)
   - Employee Benefits Manager (Band 5 from Band 3)
   - Planning & Zoning Director (Band 7 from Band 6)
   - Director of Greenwich Library (Band 8 from Band 7)

   **Employee Health Care Budget Status Report**

4. Assessor’s Report

5. BET Committee & Liaison Reports

6. Chief Financial Officer/Comptroller’s Report

7. Acceptance of Treasurer’s Report showing investment portfolio activity for the periods of November 1, 2002 through November 30, 2002

8. Approval of BET minutes for: November 18, 2002

9. Officer’s Report
10. OLD BUSINESS

- Investment Manager for Fixed Income Segment of OPEB

- Policies & Procedures Committee:
  - Use of Auditor Engaged to Certify Accuracy & Fairness of the Town’s Financial Statement - First Reading
  - Retention of Independent Auditors - Second Reading
  - Encumbrance – Second Reading

11. Adjournment

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Peter J. Tesei, Chairman

CBET agenda 12-16-02