

1. BET Budget Comm. Meeting Documents

Documents:

APPROVED_BET_BUDGET_COMM_MEETING_MINUTES_12-11-07.PDF
BET_BUDGET_COMM_MEETING_AGENDA_12-11-07.PDF
BET_BUDGET_COMM_MEETING_PACKET_12-11-07.PDF
SUB_TO_APP_BET_BUDGET_COMM_MEETING_MINUTES_12-11-07.PDF
VOTED_BET_BUDGET_COMM_MEETING_AGENDA_12-11-07.PDF

This certificate received ^{on file} JAN 16 2008
on the _____ day of _____ 10.20a

Donald P. [Signature]
Town Clerk

TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE
MINUTES
Cone Room
Tuesday, December 11, 2007

Present:

Committee:

Stephen Walko, Chairman; Edward Krumeich, Michael Mason, Larry Simon

Board:

Nancy Barton, Leslie Tarkington, Robert Stone, Alma Rutgers, Art Norton,

Staff:

Roland Gieger, Budget Director; Peter Mynarski, Comptroller

Also Present:

Nancy Weissler, Chairman, Leslie Moriarty, Vice Chairman, Susan Wallerstein, Tony Byrne, Board of Education
Diane Fox, Town Planner
Lloyd Hubbs, Commissioner, Amy Siebert, Deputy Commissioner, Joe Roberto, Al Monelli and David Thompson, Department of Public Works
Jim Lavin, Retirement Board
Jim Campbell, BET Member-elect

The meeting was called to order at 6:37 P.M.

Requests for Budget Adjustments

GM-1 GEMS – Approval to Use - \$1,430,564

Mr. Walko explained that this was not a necessary item for the Budget Committee’s approval, so the item was withdrawn from the Agenda.

ED-3 and ED-4 - Board of Education – Transfer - \$32,500

Transfer:

\$17,500 to A6201668-52150 Office Services
15,000 to A6201668-52020 Printing & Binding

Ms. Wallerstein explained that the High School needed to upgrade their Symantec anti-virus software and to increase use of the BOE printshop. In answer to Mr. Walko’s question regarding when to expect discussion of the efficiency of the Board of Education printshop, Ms. Wallerstein explained that the printshop, along with the warehouse was part of a comprehensive study done in 2004, which resulted in dramatic changes in the warehouse.

The recommendations for the printshop were by implementing some changes, the printshop might be able to demonstrate its viability. Ms. Wallerstein agreed to discuss this during the next

budget cycle (FY10) and reported that changes have been made and controls are being put in place to reduce the use of outside printing sources, which may be more cost effective.

In answer to Mr. Mason's question regarding confusion of codes, Ms. Wallerstein explained that the BOE doesn't control the chart of accounts, although the BOE has created operating definitions within their enterprise that clarify the codes.

The Committee voted 4-0 to approve the transfer under the authority delegated to it by the BET.

RF-1 RETIREMENT BOARD- RELEASE OF CONDITIONS - \$500,000

Mr. Lavin explained that arrangements have been made for the Retirement Board, as well as their consultant, New England Pension Consultants to be at the BET meeting on Monday, December 17, to discuss this item in greater detail, give a year-end summary, and to discuss private equity contracts to be approved on at a later date.

There was considerable discussion about the Release of Conditions. Mr. Lavin explained that this condition has gone through the cycle and the board has reviewed it at several of its meetings. The consultant will advise us regularly on investment managers that they have concerns about. Every month the board meets with the consultant at which time they review these managers and monitor them. Mr. Walko asked if the liaisons to the Retirement Board have signed off on this document and Mr. Lavin said that they were present at the meeting, but this was what the Board voted on.

Mr. Stone said that the Board is resistant to adding the final step of scheduling this as a special agenda item. Mr. Stone expressed his concern about the need for any manager, after underperforming, to be placed on a "watch" list and reviewed through a line item at the Retirement Board's monthly meeting. Mr. Simon explained the need for the wording in the document to be made clear.

Mr. Simon asked that Mr. Stone provide the Retirement Board with the changes he thinks should be made to the document and Mr. Stone agreed. They can document the changes if they choose to and explain those they do not.

Mr. Walko asked where they were with the plan document. Mr. Lavin said that they are in the process of making changes, then back to the Retirement Board and legal. Mr. Walko said should bring the plan to the BET in April, after the budget process.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a non-routine application.

EVALUATION OF PRIOR YEAR CAPITAL PROJECTS

Board of Education

Ms. Wallerstein explained her unexpended appropriations outlined in a handout that she provided. There was some discussion regarding the wording used in some places of the document "Close to fund Balance." Less than \$6,000,000 is unexpended on Capital Projects at this time. Also \$465,850 will be returned to the Town funds from an unexpended advance. Mr. Byrne wanted to clarify that the projects brought forward in the capital plan, though not approved this year would be brought forward because of their importance. Architectural & Engineering studies will be initiated only for those projects with a high probability of commencing in the summer 2008 and in 2008-09.

Mr. Simon asked how close were the bids that came in to the appropriations this fiscal year. Mr. Byrne said that most have come in under budget. Ms. Wallerstein said about five came back over the appropriated amounts but the bid specifications were re-structured and went out for re-bid.

There was some discussion about the Educational Specifications for the High School Auditorium renovations. If approved by the Board of Education, the board will then request the selectmen to appoint a building committee and move forward. In answer to Mr. Simon's question, Ms. Weissler explained the natural phasing of the project and said that the survey will show how the cost and work will flow over the three years of construction. A hard copy of the study will be provided.

Department of Public Works

In answer to Mr. Walko's question, Ms. Seibert explained the difficulties regarding the storm drain study. Funds were put in a group that would be bonded when needed. Three force mains will go out to bid this winter and it has be determined that they will need additional money. Mr. Hubbs said that the consent order comes due in March 2008 and they are meeting with EPA Regulators to see if they can get a dispensation due to difficulties and come to an understanding of what needs to be done and by when.

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Mr. Simon expressed the need to make sure that due to the acceleration of construction of the Public Safety Complex, that the Police Radio system be put into the budget for the correct fiscal year.

Mr. Hubbs gave an update on the King St. water line which is in preliminary stages. Mr. Hubbs also explained that the storm water compliance is a series of training programs.

PLANNING AND ZONING

Diane Fox gave reports on the Byram Master Plan (two handouts) and the unanticipated difficulties with the project. She explained why a two phase plan is needed, one phase waterward and the other landward, also the need to wait for the sewer project to be complete before beginning anything else in that area. The DPW explained the water/sewage/drainage problems in the Byram area.

The King Street round-about project report is being finalized. The DPW is in the process of changing the design of the intersection. The cost so far is approximately \$500,000. Mr. Walko asked for more discussion in a broader context at a later date.

Mr. Hubbs reported on Safe Routes to Schools, sidewalk projects, and traffic calming programs. After some discussion regarding the problems with communities and neighborhoods where the projects are proposed, and the areas where the money is being spent, Mr. Walko suggested a visual to show where and how far along each project is in the process.

Building Construction and Maintenance

Mr. Monelli reported on the Art Barn renovation, Western Greenwich Civic Center, and town-wide Restroom rehabilitation. Lighthouse restoration will start in the Spring.

There was discussion regarding the Glenville Firehouse renovation, which bid came in more than \$1,000,000 over the appropriation. Mr. Walko suggested a need to review the scope of that project to see if it remains viable. Bids are good until March 2008 (120 days), trying to put a hold on bids. Mr. Tesei spoke to former Fire Chief Dan Warzoha, who said that the initial estimate was off by \$650,000. There are also concerns about continuing fire service in Glenville during the renovation. There is potential for erecting a pre-fab structure near the American Legion Post to house the career live-ins and the volunteers would use the Hall for meetings. Dan Warzoha and Jim Clifford have come up with a proposal.

In answer to Mr. Walko's questions, Mr. Monelli said the Fire Station's extra bay's cost as part of the overage is \$500,000. Other issues include the control of water run-off, retaining wall, increase of building size from 8,500 sq ft to 14,000 sq ft, need of more fire staff. Most bids were around \$3,000,000. Mr. Simon suggested that when this is brought back to the committee, this Fire Station should be included in the capital plan for the Fire Dept with all issues addressed.

King Street Fire Station has an obstacle in terms of the site with moving forward

APPROVAL OF MINUTES

Upon a motion by Mr. Mason, seconded by Mr. Simon, the Board voted 3-0-1 to approve the minutes from the November 13, 2007 Regular Budget Committee Meeting with Mr. Krumeich abstaining since he was not at the meeting.

EXECUTIVE SESSION:

The committee voted unanimously to enter into executive session at 8:27 to discuss settlement of legal claims.



**TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
BUDGET COMMITTEE MEETING
CONE ROOM
TUESDAY, DECEMBER 11, 2007, 6:30 PM**

REVISED AGENDA

Requests for Budget Adjustments

<u>Number</u>	<u>Department</u>		
GM1	GEMS A440-51490	<u>\$1,430,564</u>	Release of Conditions Professional – NOC
ED3	BOE A6201668-52150	<u>\$17,500</u>	Transfer Office Services
ED4	BOE A6201668-52020	<u>\$15,000</u>	Transfer Printing/Binding
RF1	RETIREMENT A131-51490	<u>\$500,000</u>	Release of Conditions Professional Services

Evaluation of prior year(s) capital projects

Approval of Budget Committee Meeting Minutes for:

- Regular Meeting of the Budget Committee 11/13/07

SE-12	First Selectman P935-57350	xxxAdditional Appropriation Sanders vs. TOG
SE-13	First Selectman P935-57350	xxxAdditional Appropriation Camiglio vs. TOG
SE-14	First Selectman P935-57350	xxxAdditional Appropriation Romig vs. TOG

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King Street Fire Station has an obstacle in terms of the site with moving forward

APPROVAL OF MINUTES

Upon a motion by Mr. Mason, seconded by Mr. Simon, the Board voted 3-0-1 to approve the minutes from the November 13, 2007 Regular Budget Committee Meeting with Mr. Krumeich abstaining since he was not at the meeting.

EXECUTIVE SESSION:

The committee voted unanimously to enter into executive session at 8:27 to discuss settlement of legal claims.

In attendance were:
Peter Mynarski, Comptroller
Mssrs. Walko, Krumeich, Mason, Simon, Stone, Norton
Mmes: Barton, Rutgers, and Tarkington: current BET
Mr. James Campbell, BET Elect

The committee voted unanimously to leave executive session at 9:21 to discuss settlement of legal claims.

SE-12 First Selectman
P935-57350 \$500,000 Additional Appropriation
 Sanders vs Town of Greenwich

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a non-routine application.

SE-13 First Selectman
P935-57350 \$50,000 Additional Appropriation
 Camiglio vs Town of Greenwich

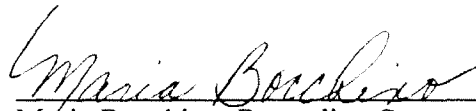
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SE-14 First Selectman
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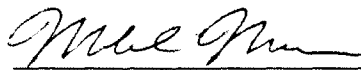
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There being no further business before the committee, upon a motion by, seconded by, the Committee voted to adjourn the meeting at 9:25 P.M.

Respectfully submitted,



Maria Bocchino, Recording Secretary



Michael S. Mason, Chairman

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Approval of Budget Committee Meeting Minutes for:
- Regular Meeting of the Budget Committee 11/13/07

SE-12	First Selectman P935-57350	xxx	Additional Appropriation Sanders vs. TOG	4-0-0
SE-13	First Selectman P935-57350	xxx	Additional Appropriation Camiglio vs. TOG	4-0-0
SE-14	First Selectman P935-57350	xxx	Additional Appropriation Romig vs. TOG	4-0-0