

1. BET TNW Strategic Planning Comm. Meeting Agenda

Documents:

[BET\\_TNW\\_STRATEGIC\\_PLANNING\\_COMM\\_AGENDA\\_11-14-18.PDF](#)

1.I. SUB TO APP BET Nathaniel Witherell Strategic Planning Comm. Meeting Minutes

Documents:

[SUB\\_TO\\_APP\\_BET\\_TNW\\_SP\\_MEETING\\_MINUTES\\_11-14-18.PDF](#)

2. APPROVED BET Nathaniel Witherell Strategic Planning Comm. Meeting Minutes

Documents:

[APPROVED\\_BET\\_TNW\\_STRATEGIC\\_PLANNING\\_COMM\\_MINUTES\\_11-14-18.PDF](#)



**TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION**

**Nathaniel Witherell Strategic Planning Committee**

**Wednesday, November 14, 2018**

**Parks & Recreation Conference Room  
10:30 A.M.**

**AGENDA**

1. Approval of the BET Nathaniel Witherell Strategic Planning Committee Meeting Minutes:
  - October 29, 2018
  - November 5, 2018
2. Update/review personal services Contract # 6740 Town of Greenwich and PKF O'Connor Davies
  - Presentation by Thomas Marien, Partner PKF O'Connor Davies
  - Legacy Pension and OPEB costs
3. Update/review Contract # 6668 Town of Greenwich and Health Dimensions Group (HDG)
4. Continue discussion of the Nathaniel Witherell Business Models suggested by the Committee Report
5. Future Committee Meeting Schedule
6. Adjournment

TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
NATHANIEL WITHERELL STRATEGIC PLANNING COMMITTEE  
Parks & Recreation Conference Room, Town Hall

MINUTES -Monday, November 14, 2018, 10:30 A.M.

Committee: Arthur D. Norton, Chair; William Drake, Andreas Duus, Elizabeth K. Krumeich, Jeffrey Ramer, Nancy Weissler

STAFF: Peter Mynarski, Comptroller

BET: Jill K. Oberlander, Chair; Debra Hess, Leslie Moriarty, Leslie Tarkington

Guest: Tom Marien, PKF O'Connor Davies (by telephone)

The meeting was called to order at 10:36 A.M.

**1. Approval of the BET Nathaniel Witherell Strategic Planning Committee Meeting Minutes:**

Upon a Motion by Mr. Ramer, seconded by Mr. Duus, the Committee voted 3-0-1 to approve the Minutes of October 29, 2018 Minutes as amended. (Abstained: Krumeich)

The Order of Business was changed to accommodate Mr. Marien's presentation.

**3. Update/review Contract #6668 Town of Greenwich and Health Dimensions Group (HDG)**

- Mr. Duus reported that delivery of HDG's Operations Draft Report anticipated by the November 30, 2018 because Boomershine's annual Town actuarial report has not been completed so that an extract of OPEB costs attributable to TNW was not ready. The PKF O'Connor Davies DRAFT of historical financial data will also be delayed.

The Committee discussed a revised delivery schedule for receipt of a draft of HDG's Operations Report and Executive Summary and subsequent presentation of its Final Report. Mr. Duus, Ms. Weissler and Ms. Krumeich will undertake a conference call to request delivery of HDG's DRAFTS by the third week of December; schedule a conference call with the Committee to discuss the Drafts on January 10, 2019; and confirm HDG's visit to Greenwich to meet with the Committee and present its Final Report to a joint meeting of the BET and TNW Board of Directors on January 28, 2019.

**2. Update/review Contract #6740 Town of Greenwich and PKF O'Conner Davies**

- **A Telephone Presentation by Thomas Marien, Partner PKF O'Connor Davies** - Mr. Marien reported incurring the need for additional formatting to reconcile re-cooping State Medicaid rate adjustments and Wage Enhancement & Benefit Entitlement reimbursements across two fiscal year-end periods. Additionally, the amount of

allowances for aged accounts and bad debts, reflection of net assets, reserves and net income required revision to the non-profit and GAAP formatting and footnotes.

- **Legacy Pension and OPEB Costs** – Boomershine's actuarial report on TNW legacy and OPEB costs is in progress and unavailable at the time of this meeting.

#### **4. Continue discussion of the Nathaniel Witherell Business Models suggested in the Committee Report**

- Mr. Marien will overnight a package of worksheet calculations to Mr. Mynarski for discussion on Friday, November 16, with Ms. Hess and Mr. Marien. Without the legacy pension and OPEB costs, Mr. Marien indicated a draft of his report would be ready to transmit to HDG subsequently.
- Ms. Weissler requested a draft of the profit center analysis including job-costing in each category. Ms. Tarkington requested a worksheet of direct and indirect costs attributed to categories in the cost analysis.

#### **5. Future Committee & Sub-Committee Meeting Schedule**

- December 10, 2018 at 9:30 A.M. Mazza Conference Room
- January 10, 2019 at 9:30 A.M. Mazza Conference Room
- January 28, 2019 3:30 P.M. Committee Meeting with HDG
- January 28, 2019 6:30 P.M. Joint Meeting BET & TNW Board of Directors Town Hall Meeting Room

#### **Adjournment**

The Committee voted unanimously to adjourn at 12:00 P.M.

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Catherine Sidor, Recording Secretary

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Arthur D. Norton, Chairman

TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
NATHANIEL WITHERELL STRATEGIC PLANNING COMMITTEE  
Parks & Recreation Conference Room, Town Hall

MINUTES -Monday, November 14, 2018, 10:30 A.M.

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STAFF: Peter Mynarski, Comptroller

BET: Jill K. Oberlander, Chair; Debra Hess, Leslie Moriarty, Leslie Tarkington

Guest: Tom Marien, PKF O'Connor Davies (by telephone)

The meeting was called to order at 10:36 A.M.

**1. Approval of the BET Nathaniel Witherell Strategic Planning Committee Meeting Minutes:**

SUBJECT TO APPROVAL

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The Order of Business was changed to accommodate Mr. Marien's presentation.

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**5. Future Committee & Sub-Committee Meeting Schedule**

- December 10, 2018 at 9:30 A.M. Mazza Conference Room
- January 10, 2019 at 2:00 P.M. Mazza Conference Room
- January 23, 2019 1:00 P.M. Committee Meeting with HDG followed by Joint Meeting BET & TNW Board of Directors - Town Hall Meeting Room

**Adjournment**

The Committee voted unanimously to adjourn at 12:00 P.M.

  
Catherine Sidor, Recording Secretary

  
Arthur D. Norton, Chairman