

1. ARC_Agenda_2023_11_13

Documents:

[11-13-23 ARC SIGN MEETING, FINAL AGENDA.PDF](#)

2. ARC_Agenda_2023_11_13

Documents:

[11-13-23 ARC SIGN MEETING, ACTION AGENDA.PDF](#)

**ARCHITECTURAL REVIEW COMMITTEE
FINAL AGENDA Sign Subcommittee Meeting
Monday, November 13, 2023 10:30am**

**Zoom Virtual Meeting
Webinar ID: 899 5791 5018 Password: 2433004**

Please click the link below to join the webinar:

<https://greenwichct.zoom.us/j/89957915018?pwd=S3VHWWtWakpxM1Q0N2oyanZOQXNxdz09>

Or iPhone one-tap: US: +16465189805,,89957915018#,,1#,2433004# or
8778535257,,89957915018#,,1#,2433004# (Toll Free)

Or Telephone:Dial(for higher quality, dial a number based on your current location):

US: +1 646 518 9805 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free)

I. Sign/Awning Reviews:

- 1. Hot Phiit, 138 East Putnam Avenue, Application PLPZ 2023 00432** for Sign/Awning review for proposed **façade sign** on a property located at 138 East Putnam Avenue, Cos Cob [owner: UB Greenwich - OGCC, LLC] in the LBR-2 zone.
View application [here](#).
- 2. The Snackery Bakeshop, 79 East Putnam Avenue, Application PLPZ 2023 00433** for Sign/Awning review for proposed **front awning with signage, and sign board on side of building** on a property located at 79 East Putnam Avenue [owner: GHP 79 Newco LLC] in the CGBR zone.
View application [here](#).
- 3. Green and Tonic, 21 Glenville Street, Application PLPZ 2023 00435** for Sign/Awning review for proposed **façade sign** on a property located at 21 Glenville Street [owner: Sutton Land] in the R-7 zone.
View application [here](#).
- 4. Sweet Notes, 21 Glenville Street, Application PLPZ 2023 00436** for Sign/Awning review for proposed **façade sign** on a property located at 21 Glenville Street [owner: Sutton Land] in the R-7 zone.
View application [here](#).

The Town complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities. If you require an accommodation to participate, please contact the Commissioner of Human Services at 203-622-3800 or demetria.nelson@greenwichct.org as soon as possible in advance of the event.

5. **Wine Wise, 37 West Putnam Avenue, Application PLPZ 2023 00440** for Sign/Awning review to update existing freestanding sign on a property located at 37 West Putnam Avenue [owner: Orinoco Bldg. Assoc.] in the CGBR zone. View application [here](#).

II. Committee Business:

1. Any business.

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Town Hall • Planning and Zoning • 101 Field Point Road • Greenwich, CT 06830 • [203] 622-7894 • FAX [203] 622-3795 •
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ARCHITECTURAL REVIEW COMMITTEE
ACTION AGENDA Sign Subcommittee Meeting
Monday, November 13, 2023 10:35 am – 11:26 am

Zoom Virtual Meeting
Webinar ID: 899 5791 5018 Password: 2433004

Please click [here](#); to listen to the audio recording file (.m4a) of the entire meeting.
Please click [here](#); to read the transcribed audio file (.txt) of the entire meeting.

Attendance: Richard Hein; Rhonda Cohen; Paul Pugliese
Staff: Marisa Anastasio, Senior Planner; Jacalyn Pruitt, Planner II

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0282 (Toll Free)

I. Sign/Awning Reviews:

- 1. Hot Phiit, 138 East Putnam Avenue, Application PLPZ 2023 00432** for Sign/Awning review for proposed **façade sign** on a property located at 138 East Putnam Avenue, Cos Cob [owner: UB Greenwich - OGCC, LLC] in the LBR-2 zone.
View application [here](#).

Decision Status: Approved as submitted

Motion: Cohen Second: Pugliese Vote: 3-0 (voting: Hein, Cohen, Pugliese)

Notes:

- a. ARC accepts as submitted but notes that applicant may want to change letter color to black to match neighboring signs for a bolder look;**
- b. Applicant to submit mechanical drawings for any proposed decals on glass;**
- c. Three final sets of plans will need to be endorsed by staff on behalf of**

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ARC so applicant can obtain permits from Zoning Enforcement and Building Inspection departments.

- 2. The Snackery Bakeshop, 79 East Putnam Avenue, Application PLPZ 2023 00433** for Sign/Awning review for proposed **front awning with signage, and sign board on side of building** on a property located at 79 East Putnam Avenue [owner: GHP 79 Newco LLC] in the CGBR zone.
View application [here](#).

Applicant withdrew this application – no longer moving forward with this location.

- 3. Green and Tonic, 21 Glenville Street, Application PLPZ 2023 00435** for Sign/Awning review for proposed **façade sign** on a property located at 21 Glenville Street [owner: Sutton Land] in the R-7 zone.
View application [here](#).

Decision Status: Electronic Return (submit pdf plans to Marisa.Anastasio@greenwichct.org for review)

Motion: Pugliese Second: Cohen Vote: 3-0 (voting: Hein, Cohen, Pugliese)

Applicant to update plans to reflect the following:

- a. **Sign board to be lengthened to match length of awning (Shorter awning on the left in the photos);**
 - b. **Provide the color name / number of the green ampersand;**
 - c. **Lighting temperature to be limited to 3500 -4000 K**
 - d. **ARC recommends that the landlord establish a sign program where all sign boards meet the width of the awnings to create consistency amongst storefronts;**
- 4. Sweet Notes, 21 Glenville Street, Application PLPZ 2023 00436** for Sign/Awning review for proposed **façade sign** on a property located at 21 Glenville Street [owner: Sutton Land] in the R-7 zone.
View application [here](#).

Decision Status: Electronic Return (submit pdf plans to Marisa.Anastasio@greenwichct.org for review)

Motion: Cohen Second: Pugliese Vote: 3-0 (voting: Hein, Cohen, Pugliese)

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Applicant to update plans to reflect the following:

- a. Sign board to be lengthened to match length of awning (Shorter awning on the left in the photos);
- b. Brushed aluminum letters accepted by ARC;
- c. ARC recommends adding descriptors in non-illuminated lettering, flat (not raised), about 5" high, in sans serif, on either side of "Sweet Notes" and centered top and bottom with "S" in "Sweet";
- d. Temperature of illumination to be limited to between 3500-4000 Kelvin.

5. **Wine Wise, 37 West Putnam Avenue, Application PLPZ 2023 00440** for Sign/Awning review to update existing freestanding sign on a property located at 37 West Putnam Avenue [owner: Orinoco Bldg. Assoc.] in the CGBR zone. **View application [here](#).**

Decision Status: Approved as submitted

Motion: Pugliese Second: Cohen Vote: 3-0 (voting: Hein, Cohen, Pugliese)

Applicant to update plans to reflect the following:

- a. Visually Center "Wine Wise" with "Knights of Columbus" lettering and "37";
- b. ARC recommends the landlord update the older bronze signboards on the freestanding sign to black for consistency;
- c. Applicant must submit mechanical plans for any proposed decals on the glass / door;
- d. Any façade signage will need to return to ARC for review.
- e. Three final sets of plans will need to be endorsed by staff on behalf of ARC so applicant can obtain permits from Zoning Enforcement and Building Inspection departments.

II. Committee Business:

1. Any business. None.

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