1. BET Budget Comm. Meeting Documents

Documents:

- APPROVED_BET_BUDGET_COMM_MINUTES_11-13-14.PDF
- BET_BUDGET_COMM_AGENDA_11-13-14.PDF
- BET_BUDGET_COMM_MTG_PACKET_11-13-14.PDF
- SUB_TO_APP_BET_BUDGET_COMM_MINUTES_11-13-14.PDF
- VOTED_BET_BUDGET_COMM_AGENDA_11-13-14.PDF
The meeting was called to order at 6:34 P.M.

Mr. Johnson welcomed attendees and the public prior to beginning the Agenda.

Requests for Budget Adjustments

<table>
<thead>
<tr>
<th>ED-2</th>
<th>BOE</th>
<th>Release of Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,759,000</td>
<td>B680 59560 12149</td>
<td>MISA – Contingency &amp; FF&amp;E</td>
</tr>
</tbody>
</table>

The BOE requested release of MISA contingency funds of $1,415,000 and MISA Furniture, Fixture & Equipment funds of $1,344,000. Mr. Ross presented a report to the Committee of how the MISA project had complied with the conditions for the release of this portion of the contingency funds. The remaining balance will be requested when the Temporary Certificate of Occupancy for the auditorium is received in June or July 2015. He also explained the process for estimating and receiving FF&E bids for items such as the acoustical system, theatrical lighting system, security equipment, and stage risers. Many of these items need to be ordered soon in order to complete the auditorium on time. Ms. Kiernan asked Mr. Ross about the risk factors in the balance of the construction and about current construction claims.

Ms. Erickson updated the Committee on fundraising efforts advising that $1.2 million was on hand and would be released when the Temporary Certificate of Occupancy for the auditorium is received. While no active campaign initiative is currently in progress, one is planned to begin during the final phase of construction.

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0 to approve the application and forward it to the Board of Estimate & Taxation as a Non Routine Application.
Ms. Ormerod-Glynn introduced architect, Mr. Michael Tribe, who is helping the library with bid specifications, to the Committee. Ms. Omerod-Glynn requested the release of conditions on the full amount of funds based on a cost-estimate proposal. It was emphasized that testing and probing of the masonry needed to take place before weather became inclement. According to the project timetable, the results of the testing would then be used to pre-qualify potential contractors before December 31, 2014 in anticipation of an RFP being released for bidding in January 2015.

Mr. Johnson reviewed the Release Conditions indicating several had not yet been met including the need for the Library to coordinate the purchasing process with John Crary, Town Administrator. Ms. Tarkington and Ms. Kiernan suggested that Ms. Ormerod-Glynn return to the December 11, 2014 Budget Committee meeting with a revised budget, a project timetable, the Library Building Committee’s names, the assignment of a construction manager and a report on coordination efforts with Mr. Crary.

Application postponed until BET Budget Committee meeting, December 11, 2014.

Ms. Baisley requested approval to accept State Department of Public Health funds granted to towns for support of their full-time health program. Mr. Johnson asked if the employees covered by the State grants were also employed by the Town. The answer was no. Mr. Ramer asked for clarification as to whether TOG would have any unemployment obligations. Ms. Baisley responded that TOG would have no ongoing obligation in the event state funding was not continued.

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0 to approve the application and forward it to the Board of Estimate & Taxation as a Routine Application.

Mr. Ormsby and Mr. Brown explained that Nathaniel Witherell was requesting an additional appropriation because concern had arisen among families, staff and patients regarding accessibility to the building in its new configuration including several new ingress/egress doors on the ground level resulting from Project Renew. TOG's vendor, Security Specialists Inc., made an analysis of accessibility and submitted a proposal to enhance security.

Mr. Johnson inquired why the expenditure could not be met from Nathaniel Witherell’s FY2015 Capital Budget. Mr. Ormsby responded that the expenditure was unanticipated and current funds were not available. Ms. Tarkington expressed concern that since Witherell security has been an ongoing dialogue for the last decade that this had not been addressed in Project Renew.
Renew. The Committee discussed several alternative sources of funding and agreed that Nathaniel Witherell could proceed during this fiscal year using expected funds from a State STEAP Program.

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0 to approve the application and forward it to the Board of Estimate & Taxation as a Non Routine Application conditioned that the Finance Department release funds only upon receipt of the STEAP Grant and the permission for its amended use.

Mr. Johnson asked for a motion to change the Agenda’s order of business and review Nathaniel Witherell’s current operating results and a proposed 15-year capital plan.

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0 to change the Agenda’s order of business.

- Nathaniel Witherell Review of Operating Budget and 15 Year Capital Plan – Mr. Augustine gave the Committee an overview of the impact of delayed occupancy on the total revenue forecast. Revenue projections had been based on May occupancy of renovated rooms, however delayed availability of rooms created a bed-night revenue shortfall. The strategy of seeking a more profitable mix of Private, Medicaid, Medicare, and Short Term rehabilitation admissions is, however, demonstrating a positive revenue improvement and operating results over the last three months are above plan.

Mr. Brown provided a brief glimpse at Nathaniel Witherell’s 15-Year Capital Plan. The increase in estimated needs is partly based on the State’s requirement to reduce Project Renew’s original plan to qualify for reimbursements. Many of the expected capital projects will go to renovation and upgrades to rooms in the Tower Building.

Ms. Tarkington questioned that Witherell had delivered only $1.75 million of its budgeted $2 million donations in its FY2013-2014 results and asked for an update on fundraising results. The Committee learned that $4.28 million in pledges had been received and the 2014 annual appeal was being readied for mailing to 24,000 households.

Old Business
None

New Business

- Status of Current Economic Conditions – Mr. Geiger reported that TOG revenue was trending upward with the exception of Building Permits in comparison to October of the previous year, which was an anomaly. Projecting forward, Mr. Geiger estimated that Building Permit revenue could be as high as $6 million by fiscal year end.

October 14, 2014 – BET Budget Committee Meeting Minutes

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0 to approve the BET Budget Committee Meeting Minutes of October 14, 2014 with a correction as noted.
Adjournment

There being no further business before the Committee, Mr. Johnson called for a motion to adjourn, seconded by Mr. Ramer, and the meeting was adjourned at 9:00 P.M by a vote of 4-0-0.

Next meeting will be Thursday, December 11, 2014 at 6:30 P.M. in the Cone Room.

Respectfully submitted,

Catherine Sidor, Recording Secretary

Marc V. Johnson, Chairman
TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
BUDGET COMMITTEE MEETING

Thursday, November 13, 2014
Cone Room, 2nd Floor
6:30 P.M.

AGENDA

1. Requests for Budget Adjustments

<table>
<thead>
<tr>
<th>Number</th>
<th>Department</th>
<th>Amount</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>ED-2</td>
<td>BOE</td>
<td>$2,759,000</td>
<td>Release of Conditions MISA – Contingency &amp; FF&amp;E</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>B680 59560 12149</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GL-1</td>
<td>Greenwich Library</td>
<td>$1,411,000</td>
<td>Release of Conditions Exterior Masonry Repair</td>
</tr>
<tr>
<td></td>
<td>Z701 59820</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HD-3</td>
<td>Health</td>
<td>$73,462</td>
<td>Approval to Use Services, Social Security, Supplies, Equipment Maint.</td>
</tr>
<tr>
<td></td>
<td>F403 &amp; various codes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NW-1</td>
<td>Nathaniel Witherell</td>
<td>$100,000</td>
<td>Additional Appropriation Capital – Technology</td>
</tr>
<tr>
<td></td>
<td>H450 59090</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Old Business:

3. New Business:
   - Report - Status of Current Economic Conditions
   - Nathaniel Witherell Review of Operating Budget and 15 Year Capital Plan

4. Approval of the October 14, 2014 – Regular BET Budget Committee Meeting

5. Adjournment
   - Next meeting scheduled for December 11, 2014 at 6:30 P.M. in the Cone Room

Marc V. Johnson,
Chairman, BET Budget Committee
TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
BUDGET COMMITTEE MEETING

Thursday, November 13, 2014
Cone Room, 2nd Floor
6:30 P.M.

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<td>H450 59090</td>
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2. Old Business:

3. New Business:
   - Report - Status of Current Economic Conditions
   - Nathaniel Witherell Review of Operating Budget and 15 Year Capital Plan

4. Approval of the October 14, 2014 – Regular BET Budget Committee Meeting

5. Adjournment
   - Next meeting scheduled for December 11, 2014 at 6:30 P.M. in the Cone Room

Marc V. Johnson,
Chairman, BET Budget Committee
**Town Of Greenwich**  
**Request Form For Budget Adjustments**

**Department & Division:** BOE  
**Action Requested:** Release of Conditions  
**Date of Submission:** November 5, 2014

<table>
<thead>
<tr>
<th>To:</th>
<th>B680</th>
<th>59560</th>
<th>12149</th>
<th>MISA - Contingency</th>
<th>1,415,000</th>
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<tbody>
<tr>
<td></td>
<td>B680</td>
<td>59560</td>
<td>12149</td>
<td>MISA - FF&amp;E</td>
<td>1,344,000</td>
</tr>
<tr>
<td>From:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,759,000</td>
</tr>
</tbody>
</table>

**Justification of Request:** (Set forth reasons the adjustment is required, the factors involved in arriving at costs, and the status of the account from which the transfer is made. Attach separate copy if necessary.)

*Please see attached report in response to BET conditions for project funding. The request is to release i) $1,415,000 in contingency and ii) $1,344,000 for FF&E.*

**Board Chairman**  
**Department Head:**

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

**Date:** __________  
**Comptroller:** __________________________

**The following action was taken at a meeting of the Board of Estimate and Taxation held on:**

- _______ Approved  
- _______ Disapproved  
- _______ Modified as follows:  
- _______ Second:

**Clerk of the Board:** __________________________
Department & Division: Greenwich Library

Action Requested: Release of Conditions

Date of Submission: October 31, 2014

<table>
<thead>
<tr>
<th>Fund</th>
<th>Dept</th>
<th>Object</th>
<th>Project</th>
<th>Desc</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>To:</td>
<td>Z</td>
<td>701</td>
<td>59820</td>
<td>Exterior Masonry Repair</td>
<td>1,411,000</td>
</tr>
<tr>
<td>From:</td>
<td>Z</td>
<td>701</td>
<td>59820</td>
<td>Exterior Masonry Repair</td>
<td>1,411,000</td>
</tr>
</tbody>
</table>

Justification of Request:


Board Chairman
Department Head:

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date: __________ Comptroller: ____________________________

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

Vote

Clerk of the Board:

Email this form as a PDF along with any supporting documentation (in PDF Format)
Town Of Greenwich
Request Form For Budget Adjustments

BET Meeting Date: Nov-14
Application #: HD 3

Department & Division: Health

Action Requested: Approval to Use

Date of Submission: November 4, 2014

<table>
<thead>
<tr>
<th>Fund</th>
<th>Dept</th>
<th>Object</th>
<th>Project</th>
<th>Desc</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>F</td>
<td>403</td>
<td>51300</td>
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<td>Tempory Services</td>
<td>21,924.00</td>
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<tr>
<td>F</td>
<td>403</td>
<td>51490</td>
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<td>Professional Serv NOC</td>
<td>5,000.00</td>
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<tr>
<td>F</td>
<td>403</td>
<td>52020</td>
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<td>Printing and Binding</td>
<td>4,000.00</td>
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<tr>
<td>F</td>
<td>403</td>
<td>53010</td>
<td></td>
<td>Office Supplies</td>
<td>8,134.61</td>
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<tr>
<td>F</td>
<td>403</td>
<td>53250</td>
<td></td>
<td>Medical, Surgical, Lab Supplies</td>
<td>13,726.27</td>
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<tr>
<td>F</td>
<td>403</td>
<td>54150</td>
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<td>Maint Equipment</td>
<td>2,000.00</td>
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<tr>
<td>F</td>
<td>403</td>
<td>54200</td>
<td></td>
<td>Maint Machinery, Tools</td>
<td>17,000.00</td>
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<tr>
<td>F</td>
<td>403</td>
<td>57050</td>
<td></td>
<td>Social Security</td>
<td>1,677.20</td>
</tr>
</tbody>
</table>

From: Public Act Grant $ 73,462.08

Justification of Request:

This request is being made to accept Public Act Funds for the fiscal year 2014/2015. Please see attached justification.

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date: Comptroller:

The following action was taken at a meeting of the Board of Estimate and Taxation held on: Vote

Clerk of the Board:

Email this form as a PDF along with any supporting documentation (in PDF Format)
The Department was informed that the Per Capita funding for full-time Health Departments is $1.18 for the FY 2015. In this connection, the Chairman of the Board of Health reviewed and approved the items listed below for 2015 Per Capita funding in the amount of $73,462.08. The State of CT has issued the contract to award this funding.

<table>
<thead>
<tr>
<th>PERSONNEL SERVICES</th>
<th>$23,601.20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds to be used to support the Department’s laboratory assistant for tick testing, water samples, etc. and an environmental aide to conduct seasonal environmental water sampling.</td>
<td></td>
</tr>
<tr>
<td>Part-Time Laboratory Assistant 21hrs/wk x 52wks x $14.50/hr</td>
<td>$15,834.00</td>
</tr>
<tr>
<td>Social Security Benefits @.0765%</td>
<td>1,211.31</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$17,045.31</strong></td>
</tr>
<tr>
<td>Part-Time Environmental Aide 35hrs/wk x 12wks x $14.50/hr</td>
<td>$6,090.00</td>
</tr>
<tr>
<td>Social Security Benefits @.0765%</td>
<td>465.89</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$6,555.89</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROFESSIONAL SERVICES NOC</th>
<th>$5,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds to be used to utilize the services of a professional to create and complete the Department of Health’s accreditation application requirement.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PRINTING &amp; BINDING</th>
<th>$4,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds to be used to duplicate public health educational materials for well water treatment and testing, septic systems, Lyme disease prevention, public health emergency preparedness, West Nile Virus, etc.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OFFICE SUPPLIES</th>
<th>$8,134.61</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds to be used to purchase copier/fax supplies for equipment bought with State funds, binders, and public health educational materials to distribute at health fairs, clinics, etc.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MEDICAL, SURGICAL, LAB SUPPLIES</th>
<th>$13,726.27</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds to be used to purchase tick testing DNA strands and associated reagents, Radon in water and air testing chemicals, an LDX Cholesterol Test system, cholesterol test kits, an Dental instruments sterilizer, all of which will support community and school programs initiated and maintained by the Department with Per Capita funds.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MAINTENANCE OFFICE EQUIPMENT</th>
<th>$2,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds to be used for maintenance contracts for office equipment including but not limited to Xerox copiers purchased with State funds.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MAINTENANCE MACHINERY, TOOLS, AND INSTRUMENTS</th>
<th>$17,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds to be used for maintenance contracts for the Millipore Water Purification System ($4,500), Perkin Elmer Atomic Absorption Analyzer ($10,000), and LabLogic Liquid Scintillation Analyzer (2,500) purchased with State funds.</td>
<td></td>
</tr>
</tbody>
</table>

| Total Grant | $73,462.08 |
STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH

SFY 2015 PER CAPITA FUNDING APPLICATION FOR:

Greenwich Health Department
101 Field Point Rd
P.O. Box 2540
Greenwich, CT 06830

SFY 2015 Per Capita Allocation $73,462.08 Population (2012) 62,256

This application certifies that Greenwich Health Department is in compliance with the following terms of the State Aid to Full-time Health Department Program:

1. The city/town employs a duly authorized full-time Director of Health as defined in C.G.S. Section 19a-200. We understand that we may become ineligible to receive this Grant-in-Aid if the Director of Health position is either vacant or filled with an acting Director of Health for more than (3) months as outlined in C.G.S. Section 19a-202.

2. The city/town expends at least $1.00 per capita per fiscal year from annual local tax receipts for health department services.

3. If this grant application is approved, monies granted will not be used to substitute for funds budgeted for the local health department under the normal budgetary process.

4. The information provided on behalf of the health department in this application and attachments is true and correct.

Name of Individual Completing the Application: Deborah S. Flynn
Signature: ____________________________

Director of Health: Caroline C. Barshy
Signature: ____________________________

Chief Elected Official: Peter J. Tesei
Signature: ____________________________
VENDOR INVOICE FOR GOODS OR SERVICES
RENDERED TO THE STATE OF CONNECTICUT

VENDOR: Please complete this form and send it to the DEPARTMENT BILLING ADDRESS SHOWN ON PURCHASE ORDER

STATE OF CONNECTICUT
OFFICE OF THE STATE COMPTROLLER
CENTRAL ACCOUNTS PAYABLE DIVISION

<table>
<thead>
<tr>
<th>(1) Business Unit Name</th>
<th>(2) Business Unit Number</th>
<th>(3) Invoice Number</th>
<th>(4) Invoice Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>$73,462.08</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(5) Document Date</th>
<th>(6) Invoice Date</th>
<th>(7) Accounting Date</th>
<th>(8) Rpt. Type</th>
<th>(9) VENDOR FEIN/SSN - SUFFIX</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>7/1/14</td>
<td></td>
<td>T</td>
<td>000-000-057</td>
</tr>
</tbody>
</table>

VENDOR/PAYEE: FIELDS 9, 10 14 and 18 ARE MANDATORY FOR PAYMENT

(10) PAYEE:
Greenwich Health Department
ADDRESS: 101 Field Point Rd
P.O. Box 2540
Greenwich, CT 06830

(13) VENDOR BILLING COMMENTS
SFY 2015 Per Capita Grant

(14) Give a full description of goods or services completed

SFY 2015 State Aid pursuant to Section 19a-202 of the Connecticut General Statutes.
For the period 7/1/14–6/30/15

$73,462.08

I certify that the above is a valid claim and has not been paid

XX
(Contractor) Signature of Authorized Person
Caroline C. Parsley, Acting Health
(Name & Title)

BUSINESS UNIT USE ONLY

<table>
<thead>
<tr>
<th>Required</th>
<th>Optional</th>
<th>Required</th>
<th>Optional</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount</td>
<td>FUND</td>
<td>Department</td>
<td>SID</td>
</tr>
<tr>
<td>$73,462.08</td>
<td>11000</td>
<td>DPH48558</td>
<td>17009</td>
</tr>
</tbody>
</table>

(32) DEPARTMENT NAME AND ADDRESS:
STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC HEALTH
410 CAPITOL AVENUE, MS# 11GCT
PO BOX 340308
HARTFORD, CT. 06134-0308

(33) PO NO. (34) COMMODITIES RECEIVED or SERVICES RENDERED- Signature

(DPH AUTHORIZED SIGNATURE)

(35) PO BUS UNIT (36) Receiving Report No. (37) Date of Receipt

SHIPPING INFORMATION

(38) Date shipped (39) From City/State (40) Via Carrier (41) F.O.B.
Town Of Greenwich
Request Form For Budget Adjustments

Department & Division: Nathaniel Witherell

Action Requested: Additional Appropriation

Date of Submission: November 1, 2014

<table>
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<tr>
<th>Fund</th>
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<th>Desc</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>H</td>
<td>H450</td>
<td>59090</td>
<td></td>
<td>Capital - Technology</td>
<td>$100,000</td>
</tr>
</tbody>
</table>

From: Capital Non Recurring $100,000

Justification of Request:

Requesting $100,000 for security upgrades at Nathaniel Witherell recommended by Security Specialists, Inc. (the Town's sole source security vendor) required to protect the safety, security and well being of residents, families, friends and employee that visit the facility daily. The security upgrades are for both the Long Term and Short Term units to include both video surveillance and card access to the internal and external premises. Funds to be reimbursed from cash to be received on the sale of the $4.5 Million CT Historical Tax Credit. Please see the attached write-up for a detailed description of the request and cost estimates.

Board Chairman
Department Head:

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date: ____________________ Comptroller: ____________________

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

Vote

Clerk of the Board:

Email this form as a PDF along with any supporting documentation (in PDF Format)
Overview:

Several dynamics are at issue, establishing an imperative to upgrade the security and monitoring requirements at Nathaniel Witherell.

- The completion of Project Renew converted the garden level of the building from its previous function as a basement/storage area into a residential/rehab unit with, for the first time, both patient/resident/staff and public occupancy. There are now 21 private rooms on this level. Witherell’s Café was also relocated to the garden level. These areas have 5 new points of entry/exit that provide both public access and emergency egress, increasing the points of entry/exit at this level from 2 to 7. The two original access points to this level were limited to deliveries, ambulance/funeral director and staff access to the building. The Project further established the adjacent Friendship Garden courtyard designed for use by residents and their families. Some of the people using each of these new areas will be at risk for elopement and/or wandering due to issues related to their dementia and/or their emotional/psychological condition. The new ground level points of entry have little in the way of security protection to minimize the potential for elopement and wandering or unauthorized access to the building.

- Project Renew created numerous additional first floor entry/exit points that were required for emergency egress. These new entrances/exits also allow access to the building for unauthorized users. Security provisions on both floors to better ensure the safety of building occupants, such as wanderguard equipment, automatic locking capabilities, card access, and intercom/closed circuit TV capabilities) are required. Further, the outdated security equipment at the main entrance must be upgraded to permit remotely monitored and controlled entry to the building after hours.

- As public awareness of building safety issues has been heightened over the past few years, numerous expressions of concern about security have been lodged by family members whose loved ones reside at Witherell. Additionally, Witherell staff, particularly those who work the overnight shift, have expressed similar concerns. At its September meeting, the Witherell Board unanimously approved pursuit of the required upgrades and authorized this appropriation request. As BET liaison to the Board, Art Norton also supported this course of action.

For the aforementioned reasons, the following security upgrades have been recommended by Security Specialists, the Town’s approved security vendor:
**Short Term CCTV additions:**  $42,605.00
- Upgrade the Physical Therapy area Network Video Recorder.
- Install one CCTV camera in the S hall at the laundry.
- Install one CCTV camera in the south center stairwell lobby.
- Install one CCTV camera in the south E-W hall facing the lounge.
- Install one CCTV camera in the south N-S hall at the lounge junction.
- Replace two CCTV cameras at the N-S fire doors.
- Replace one faulty analog camera in the center fire stair.
- Install one 180 degree outdoor CCTV camera to cover the entire courtyard area.
- Install one CCTV camera in the elevator entry lobby.
- Install one outdoor CCTV camera for the country kitchen patio area.
- Replace one faulty south end faulty analog camera.
- Re-mount one CCTV camera in the Café Witherell.
- Install one CCTV camera in the east stairwell.
- Install three CCTV cameras in the south center lounge intersection.
- Install two CCTV cameras at the SW hall lounge intersection.
- Install one outdoor 180 degree CCTV camera at the north end of the facility.

**Physical Therapy CCTV and Card Access additions:**  $17,325.00
- Install a 3TB Network Video recorder
- Install two CCTV cameras.
- Install one CCTV camera in the E PT area.
- Install One 180 degree outdoor CCTV camera to cover the Rose Garden.
- Install one card reader to the PT east exit door.
- Install one card reader to the PT west exit door.
- Repair the greenhouse card reader.

**Facility wide access control additions:**  $7,979.00
- Install one card reader to the SE stairwell double door.
- Install one card reader to the courtyard door.
- Relocate Administration lock down button.
- Install lock down buttons at six nursing stations.

**Courtyard Main Gate:**  $23,000.00
- Build and install main entrance/exit courtyard gate with access control.

**Subtotal:**  $90,909

**Contingency @ 10%:**  $ 9,090

**Total Cost:**  $100,000
Revenues

Monthly revenues remain steady.

Expenses

October expenses are not available at this time.
### Town of Greenwich

#### Revenues

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<td>404,656</td>
<td>272,860</td>
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**Budget**

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**Overage / (Shortfall)**

<table>
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<tr>
<th>Jul</th>
<th>(4,677,017)</th>
<th>3,668,858</th>
<th>858,841</th>
<th>(33,205)</th>
<th>1,103,989</th>
<th>(1,992,503)</th>
<th>(9,807,745)</th>
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</thead>
</table>
The meeting was called to order at 6:34 P.M. Mr. Johnson welcomed attendees and the public prior to beginning the Agenda.

**Requests for Budget Adjustments**

<table>
<thead>
<tr>
<th>PD-1</th>
<th>Police</th>
<th>Approval to Use</th>
</tr>
</thead>
<tbody>
<tr>
<td>$36,000</td>
<td>F21714 51100, 57050, 53550</td>
<td>OT, Benefits, Mechanical Supplies</td>
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</table>

Chief Heavey explained that the Police Department was in receipt of funds resulting from a DOT FY2014 grant for a High Risk Rural Roads – Speed Enforcement Program effective July 25, 2014 through September 30, 2014. Acknowledgement of TOG’s eligibility to participate, submission of documentation and grant award are completed. During the program, 292 speeding tickets were written and 29 other violations were ticketed.

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0-0 to approve the application and forward it to the Board of Estimate & Taxation as a Routine Application.

<table>
<thead>
<tr>
<th>PD-2</th>
<th>Police</th>
<th>Transfer</th>
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</thead>
<tbody>
<tr>
<td>$6,000</td>
<td>F2131 53950</td>
<td>Canine Purchase</td>
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</table>

Chief Heavey and Captain Thorme requested funds be transferred from the Federal Asset Forfeiture Account to purchase a Police K-9 to replace the current canine that will be retired on 12/31/14. The Department has been allocated a seat in the State’s 2015 three-month class for
training the dog and his handler. The purchase will ensure that the Department does not go without a Canine Team.

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0-0 to approve the application and forward it to the Board of Estimate & Taxation as a Routine Application.

<table>
<thead>
<tr>
<th>PD-3</th>
<th>Police Approval to Use</th>
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</thead>
<tbody>
<tr>
<td>$7,000</td>
<td>N/A Donation</td>
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</tbody>
</table>

Chief Heavey requested permission to accept an in-kind donation from the Northwest Greenwich Association of four (4) Speed Sentry Detection/Display signs intended for speed management and data collection use. He noted that these additional signs would double Greenwich's current inventory.

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0-0 to approve the application and forward it to the Board of Estimate & Taxation as a Routine Application.

<table>
<thead>
<tr>
<th>PD-4</th>
<th>Police Approval to Use</th>
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</thead>
<tbody>
<tr>
<td>$126,800</td>
<td>F2139 53070, 53550, 52360 Acquire &amp; Install computer Hardware &amp; software</td>
</tr>
</tbody>
</table>

Chief Heavey and Captain Kordick advised the Committee that state grant money was available to acquire, install and optimize several pieces of electronic equipment and computer hardware to facilitate completion of several Information Technology and Technical Communications upgrades.

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0-0 to approve the application and forward it to the Board of Estimate & Taxation as a Routine Application.

<table>
<thead>
<tr>
<th>FD-1</th>
<th>Fire Release of Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 457,080</td>
<td>A 205 51100 Overtime</td>
</tr>
</tbody>
</table>

Fire Chief Siecienski, Ass’t Chief Kick and Volunteer Chief Kornberg updated the Committee on progress and unresolved areas for reaching acceptance of the MOU between the Fire Administration, career and volunteer firefighters. A meeting of the Volunteer Association to further discuss the issues is scheduled for 10/27/14. Mr. Johnson requested that a spreadsheet be prepared that lists accomplishments and outstanding issues for each initiative.

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0-0 to approve the application and forward it to the Board of Estimate & Taxation as a Non Routine Application.

<table>
<thead>
<tr>
<th>PR-1</th>
<th>P&amp;R Release of Conditions</th>
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</thead>
<tbody>
<tr>
<td>$433,000</td>
<td>Z822 98300 15186 Greenwich Commons Upgrade</td>
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</table>

Mr. Siciliano advised the Committee that the Greenwich Commons project had met all the conditions and received all departments’ approvals to proceed. He indicated that one-half of the donations paying for 60% of the project had been received and that he was awaiting the
disbursement of the second donation which had been confirmed by email. Mr. Siciliano projected that the park would be ready for opening on May 1, 2015. Ms. Tarkington requested that Mr. Lalli review any liability issues with the park’s wrought iron entry archways and proposed materials for the pathway, which runs between Town Hall and four Town Buildings on or near Greenwich Avenue. Ms. Tarkington noted that the condition included a plan for the Havemeyer streetscape, which was also included in the POCD Downtown Committee’s summary recommendations for the Greenwich Common. Mr. Ramer proposed the approval of the application subject to condition of receipt of the second half of the donation by the Finance Department.

Upon a motion by Mr. Ramer, seconded by Ms. Kiernan, the Committee voted 3-0-1 to approve the application, subject to condition that the final donation be received by the Finance Office, and forward it to the Board of Estimate & Taxation as a Non Routine Application.

Old Business

● Hazard Mitigation Grant - Ms. Savageau, Director of Conservation, distributed a list of 25 Greenwich residents who applied for Superstorm Sandy FEMA funds to elevate their homes. Federal funds as passed through the state to Greenwich for management and distribution to applicants. Applicants must sign a contract containing the grant’s terms and conditions. Rather than approve each disbursement separately, the Committee authorized the Conservation Commission to receive the funds, deposit them with TOG’s Finance Department and upon the Finance Department’s satisfaction with the applicant documentation, disburse the funds to the contracted applicant.

Upon a motion by Ms. Kiernan, seconded by Ms. Tarkington, the Committee voted 4-0-0 to approve 24 applications for a total of $2,503,813 and forward it to the Board of Estimate & Taxation as a Non Routine Application.

● Budget Guidelines FY 2015 – 2016 – Mr. Johnson reviewed the steps and consultations involved in revising the Guideline’s draft and thanked the Committee for their effort, comments
and suggestions. Mr. Johnson offered the following highlights:

- The Guidelines assume the FY16 budget will be consistent with the past 3 years and the mill rate increase be kept to 3% or less. He said it is important to communicate an overall target to the First Selectman, BOE, RTM and taxpayers.
- That all TOG department operating budgets be held to a 2% increase over FY15.
- That no new net positions be added to TOG, BET and Appointing Authority departments.
- That departments should seek to improve services through consolidation of functions and technological efficiencies.
- On the capital side, the Town must be mindful that MISA, soil remediation and Central Fire Station are current projects that may need additional appropriations.

Mr. Ramer suggested that it was aspirational to look forward to a 4-0-0 vote by the Budget Committee and a BET vote of 12-0-0, but noted that the hard cap of 3% mill rate and departmental budget increases of 2% despite the potential outcomes of union salary negotiations might lead to a 2-2-0 vote that did not portray the collegial efforts invested in the process to date.

Ms. Kiernan seconded Mr. Ramer’s comments. Further, Ms. Kiernan summarized the risks of identifying a mill rate with incomplete performance data and without departmental budget information. She also expressed concern that no agreement could be reached to date on a range concept for the mill rate, despite the fact that the BET unanimously agreed to a range on the mill rate for about a dozen years in the past. Ms. Kiernan also explained the importance of situational customization in operating budgets, and advocated for holding most departments to 2%, but a slightly larger increase for the BOE.

1) Mr. Ramer proposed striking the last sentence in the second paragraph on page 1 which in part read, “our tax mill rate has increased a modest 2.75% over each of the last three years”; Ms. Kiernan added that no historical reference was necessary. Ms. Tarkington differed saying it supplied context and sent a message to appointing authorities; she indicated that she could accept substituting the word “consistent” for “modest”, but that the 2.75% number should be included. Mr. Johnson felt that the sentence expressed facts and did not require change.

Upon a motion by Mr. Ramer, seconded by Ms. Kiernan, the Committee voted 2-2 for the proposed deletion. Motion failed. (Opposed: Johnson, Tarkington)

2) In the third paragraph on page 1, Ms. Kiernan proposed changing the phrase “70% of TOG’s Operating budget” to clarifying that it was closer to 78%, which would also be consistent with the Operating Budget figures and commentary on page 3 of the draft. The Committee settled on substituting the phrase suggested by Ms. Tarkington “over three-quarters of the budget”. In the next sentence, Ms. Kiernan suggested that “22% or less” be substituted with “approximately one-quarter,” and that insertion of the phrase “by department heads” after the word “reviewed” would provide clarity.

Upon a motion by Ms. Kiernan, seconded by Mr. Ramer, the Committee voted 4-0-0 for the proposed changes.
3) Mr. Ramer suggested deleting the word “actuarial” and Mr. Johnson instead proposed inserting “assumed” in the second bullet point on page 2.

   Upon a motion by Mr. Johnson, seconded by Mr. Ramer, the Committee voted 4-0-0 for the substitution.

4) In bullet point four on page 2 Ms. Kiernan suggested “by more than $220,000” be eliminated.

   Upon a motion by Ms. Kiernan, seconded by Mr. Ramer, the Committee voted 4-0-0 for the proposed substitution.

5) Ms. Kiernan suggested that the number “$450,000” was incorrect and after discussion with the Committee proposed replacing “$450,000” with “$423,000” in the fourth bullet point on page 2.

   Upon a motion by Ms. Kiernan, seconded by Mr. Ramer, the Committee voted 4-0-0 for the proposed substitution.

6) In bullet point four on page 2, Ms. Kiernan proposed that the phrase “to break even in FY 16” after “$450,000” be deleted.

   Upon a motion by Ms. Kiernan, seconded by Mr. Ramer, the Committee voted 2-2-0 for the proposed deletion. Motion failed. (Opposed: Johnson, Tarkington)

7) Mr. Ramer proposed deleting the word “further” in the seventh bullet point on page 2.

   Upon a motion by Mr. Ramer, seconded by Ms. Kiernan, the Committee voted 2-2 for the proposed deletion. Motion failed. (Opposed: Johnson, Tarkington)

8) Mr. Ramer proposed replacing the three sentences at the top of page 3 under “Guidelines” that assumes an overall mill rate tax increase of “3% or less”. His proposed copy included a discussion of setting the mill rate after more information is available on March.

   Upon a motion by Mr. Ramer, seconded by Ms. Kiernan, the Committee voted 2-2 for the proposed deletion. Motion failed. (Opposed: Johnson, Tarkington)

9) Ms. Kiernan distributed and proposed compromise language that combined both Mr. Johnson’s mill rate concept of “3% or less” with the mill rate range concept agreed to by the full BET for many years, modified to a 2.5-3.5% range. Ms. Tarkington replied that the BET considered ranges at a time of high inflation and interest rate uncertainties not prevalent today. She also thought the lower range should be lowered by 50 basis points. Ms. Kiernan noted that interest rates were also higher during this same period of time, and if the BET is now changing one inflation-related assumption in the budget model, the BET should look at the assumptions related to interest rates and capital financing in the rest of the model. In addition, she noted...
that many of the other assumptions built into the operating budget and capital model were predicated on economic conditions that no longer exist and before the Town faced constraints such as $200 million in off balance sheet liabilities, escalating debt service and unforeseen costs such as remediation. She also proposed additional language changes for the middle and bottom of page 3 that were consistent with a mill rate range concept.

Upon a motion by Ms. Kiernan, seconded by Mr. Ramer, the Committee voted 2-2 for the proposed changes. Motion failed. (Opposed: Johnson, Tarkington)

10) Mr. Ramer proposed changing bullet-point 2 on page 4 by adding “without clear justification” to the sentence “It is expected that no new net positions....” He withdrew his motion with the agreement of Ms. Kiernan and made a new motion to replace “expected” with “assumed” in the first sentence.

Upon a motion by Mr. Ramer, seconded by Ms. Kiernan, the Committee voted 4-0-0 for the proposed substitution.

11) Mr. Ramer proposed that the inflation rate be revised to 1.3% in the third bullet point on page 5.

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0-0 to accept the proposed change.

12) Ms. Kiernan proposed in the third bullet point that the BOE be held to a separate operating budget increase of 2.3%.

Upon a motion by Ms. Kiernan, seconded by Mr. Ramer, the Committee voted 2-2 for the proposed changes. Motion failed. (Opposed: Johnson, Tarkington)

13) Ms. Kiernan noted that department heads had expressed confusion about the proposed capital project ranking language and asked whether the effort to change this language was complete. Mr. Johnson commented that he had a discussion with the First Selectman who agreed that the CIP Committee should clarify project priorities. Mr. Johnson proposed that the last sentence of the fourth bullet point on page 5 be eliminated.

Upon a motion by Mr. Johnson, seconded by Mr. Ramer, the Committee voted 4-0-0 to accept the proposed change.

14) Mr. Ramer proposed that the list of BET members on the Budget Guidelines be listed in alphabetical order.

Upon a motion by Mr. Ramer, seconded by Ms. Kiernan, the Committee voted 4-0-0 to accept the proposed change.

15) Mr. Johnson called for a vote on the original motion now that discussion had ended and changes approved by all committee members had been inserted into the document. He asked the Committee approve the Budget Guidelines draft as
amended.

Upon a motion by Mr. Johnson, seconded by Ms. Tarkington, the Committee voted 2-2 for the proposed changes. Motion failed. (Opposed: Kiernan, Ramer)

New Business

● Report – Status of Current Economic Conditions – Mr. Gieger reported that spending was in line with the 2014-2015 Budget. He pointed out that the Conveyance taxes dropped by more than $450k during September but that building permit fees remained steady. 2015-2016 expenses were higher due to higher pension liability of $2.9 million.

September 16, 2014 – Regular BET Budget Committee Meeting Minutes

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0-0 to approve the Minutes of September 16, 2014 Regular Monthly BET Budget Committee.

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0-0 to add approval of the BET Budget Committee Workshop Minutes of September 29, 2014 to the Agenda.

September 29, 2014 – BET Budget Committee Workshop Minutes

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0-0 to approve the BET Budget Committee Workshop Minutes of September 29, 2014.

There being no further business before the Committee, the meeting was adjourned at 9:48 P.M. upon a motion by Mr. Ramer, seconded by Ms. Tarkington, by a vote of 4-0-0.

The next meeting will be Thursday, November 13, 2014 at 6:30 P.M. in the Cone Room.

Respectfully submitted,

______________________________
Catherine Sidor, Recording Secretary

_____________________________  
Marc V. Johnson, Chairman
TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE
MINUTES – Cone Room

Thursday, November 13, 2014

Committee
Present: Marc V. Johnson, Chairman; Mary Lee Kiernan, Jeffrey S. Ramer, Leslie L. Tarkington

Board: Michael Mason, BET Chairman; William Drake, William Finger, Sean Goldrick, Nancy Weissler

Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget Director; Caroline C. Baisley, Director Health Department; Allen Brown, Executive Director, Nathaniel Witherell; David Ormsby, Board Chair, Nathaniel Witherell; Ray Augustine, CFO, Nathaniel Witherell; Lloyd Bankson, Board Member, Nathaniel Witherell

Other: Joseph Ross, Chairman MISA Building Committee; Laura Erickson, BOE Member; Barbara Ormerod-Glynn, Director, Greenwich Library; Michael Tribe, Architect, Peter Gisolfi Associates

The meeting was called to order at 6:34 P.M.

Mr. Johnson welcomed attendees and the public prior to beginning the Agenda.

Requests for Budget Adjustments

<table>
<thead>
<tr>
<th>ED-2</th>
<th>BOE</th>
<th>Release of Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,759,000</td>
<td>B680 59560 12149</td>
<td>MISA – Contingency &amp; FF&amp;E</td>
</tr>
</tbody>
</table>

The BOE requested release of MISA contingency funds of $1,415,000 and MISA Furniture, Fixture & Equipment funds of $1,344,000. Mr. Ross presented a report to the Committee of how the MISA project had complied with the conditions for the release of this portion of the contingency funds. The remaining balance will be requested when the Temporary Certificate of Occupancy for the auditorium is received in June or July 2015. He also explained the process for estimating and receiving FF&E bids for items such as the acoustical system, theatrical lighting system, security equipment, and stage risers. Many of these items need to be ordered soon in order to complete the auditorium on time. Ms. Kiernan asked Mr. Ross about the risk factors in the balance of the construction and about current construction claims.

Ms. Erickson updated the Committee on fundraising efforts advising that $1.2 million was on hand and would be released when the Temporary Certificate of Occupancy for the auditorium is received. While no active campaign initiative is currently in progress, one is planned to begin during the final phase of construction.

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0 to approve the application and forward it to the Board of Estimate & Taxation as a Non Routine Application.
Ms. Ormerod-Glynn introduced architect, Mr. Michael Tribe, who is helping the library with bid specifications, to the Committee. Ms. Omerod-Glynn requested the release of conditions on the full amount of funds based on a cost-estimate proposal. It was emphasized that testing and probing of the masonry needed to take place before weather became inclement. According to the project timetable, the results of the testing would then be used to pre-qualify potential contractors before December 31, 2014 in anticipation of an RFP being released for bidding in January 2015.

Mr. Johnson reviewed the Release Conditions indicating several had not yet been met including the need for the Library to coordinate the purchasing process with John Crary, Town Administrator. Ms. Tarkington and Ms. Kiernan suggested that Ms. Ormerod-Glynn return to the December 11, 2014 Budget Committee meeting with a revised budget, a project timetable, the Library Building Committee’s names, the assignment of a construction manager and a report on coordination efforts with Mr. Crary.

Application postponed until BET Budget Committee meeting, December 11, 2014.

Ms. Baisley requested approval to accept State Department of Public Health funds granted to towns for support of their full-time health program. Mr. Johnson asked if the employees covered by the State grants were also employed by the Town. The answer was no. Mr. Ramer asked for clarification as to whether TOG would have any unemployment obligations. Ms. Baisley responded that TOG would have no ongoing obligation in the event state funding was not continued.

Upon a motion by Ms. Tarkington, seconded by Mr. Ramer, the Committee voted 4-0 to approve the application and forward it to the Board of Estimate & Taxation as a Routine Application.

Mr. Ormsby and Mr. Brown explained that Nathaniel Witherell was requesting an additional appropriation because concern had arisen among families, staff and patients regarding accessibility to the building in its new configuration including several new ingress/egress doors on the ground level resulting from Project Renew. TOG’s vendor, Security Specialists Inc., made an analysis of accessibility and submitted a proposal to enhance security.

Mr. Johnson inquired why the expenditure could not be met from Nathaniel Witherell’s FY2015 Capital Budget. Mr. Ormsby responded that the expenditure was unanticipated and current funds were not available. Ms. Tarkington expressed concern that since Witherell security has been an ongoing dialogue for the last decade that this had not been addressed in Project...
Renew. The Committee discussed several alternative sources of funding and agreed that Nathaniel Witherell could proceed during this fiscal year using expected funds from a State STEAP Program.

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0 to approve the application and forward it to the Board of Estimate & Taxation as a Non Routine Application conditioned that the Finance Department release funds only upon receipt of the STEAP Grant and the permission for its amended use.

Mr. Johnson asked for a motion to change the Agenda’s order of business and review Nathaniel Witherell’s current operating results and a proposed 15-year capital plan.

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0 to change the Agenda’s order of business.

● Nathaniel Witherell Review of Operating Budget and 15 Year Capital Plan – Mr. Augustine gave the Committee an overview of the impact of delayed occupancy on the total revenue forecast. Revenue projections had been based on May occupancy of renovated rooms, however delayed availability of rooms created a bed-night revenue shortfall. The strategy of seeking a more profitable mix of Private, Medicaid, Medicare, and Short Term rehabilitation admissions is, however, demonstrating a positive revenue improvement and operating results over the last three months are above plan.

Mr. Brown provided a brief glimpse at Nathaniel Witherell’s 15 Year Capital Plan. The increase in estimated needs is partly based on the State’s requirement to reduce Project Renew’s original plan to qualify for reimbursements. Many of the expected capital projects will go to renovation and upgrades to rooms in the Tower Building.

Ms. Tarkington questioned that Witherell had delivered only $1.75 million of its budgeted $2 million donations in its FY2013-2014 results and asked for an update on fundraising results. The Committee learned that $4.28 million in pledges had been received and the 2014 annual appeal was being readied for mailing to 24,000 households.

Old Business
None

New Business

● Status of Current Economic Conditions – Mr. Geiger reported that TOG revenue was trending upward with the exception of Building Permits in comparison to October of the previous year, which was an anomaly. Projecting forward, Mr. Geiger estimated that Building Permit revenue could be as high as $6 million by fiscal year end.

October 14, 2014 – BET Budget Committee Meeting Minutes

Upon a motion by Mr. Ramer, seconded by Ms. Tarkington, the Committee voted 4-0 to approve the BET Budget Committee Meeting Minutes of October 14, 2014 with a correction as noted.
Adjournment

There being no further business before the Committee, Mr. Johnson called for a motion to adjourn, seconded by Mr. Ramer, and the meeting was adjourned at 9:00 P.M by a vote of 4-0-0.

Next meeting will be Thursday, December 11, 2014 at 6:30 P.M. in the Cone Room.

Respectfully submitted,

______________________________
Catherine Sidor, Recording Secretary

______________________________
Marc V. Johnson, Chairman

SUBJECT TO APPROVAL
TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
BUDGET COMMITTEE MEETING

Thursday, November 13, 2014
Cone Room, 2nd Floor
6:30 P.M.

VOTED AGENDA

1. Requests for Budget Adjustments

<table>
<thead>
<tr>
<th>Number</th>
<th>Department</th>
<th>Amount</th>
<th>Purpose</th>
<th>Vote</th>
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<tbody>
<tr>
<td>ED-2</td>
<td>BOE</td>
<td>$2,759,000</td>
<td>Release of Conditions MISA – Contingency &amp; FF&amp;E</td>
<td>4-0-0</td>
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<tr>
<td>GL-1</td>
<td>Greenwich Library</td>
<td>$1,411,000</td>
<td>Release of Conditions Exterior Masonry Repair</td>
<td>Deferred to Dec</td>
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<td>HD-3</td>
<td>Health</td>
<td>$73,462</td>
<td>Approval to Use Services, Social Security, Supplies, Equipment Maint.</td>
<td>4-0-0</td>
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<td>F403 &amp; various codes</td>
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<td>NW-1</td>
<td>Nathaniel Witherell</td>
<td>$100,000</td>
<td>Additional Appropriation Capital – Technology</td>
<td>4-0-0</td>
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<td>H450 59090</td>
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2. Old Business:

3. New Business:
   - Report - Status of Current Economic Conditions
   - Nathaniel Witherell Review of Operating Budget and 15 Year Capital Plan

4. Approval of the October 14, 2014 – Regular BET Budget Committee Meeting | 4-0-0

5. Adjournment
   - Next meeting scheduled for December 11, 2014 at 6:30 P.M. in the Cone Room

Marc V. Johnson,
Chairman, BET Budget Committee