

1. Meeting Materials

Documents:

NOVEMBER 9, 2016 ARCHITECTURAL REVIEW COMMITTEE ACTION
AGENDA.PDF

NOVEMBER 9, 2016 ARCHITECTURAL REVIEW COMMITTEE FINAL
AGENDA.PDF

ARCHITECTURAL REVIEW COMMITTEE 7:00 – 10:47PM

Wednesday, November 9, 2016

ACTION AGENDA

Town Hall Meeting Room

7:00 PM

Greenwich Town Hall

First Floor

101 Field Point Road, Greenwich, CT

ARC MEMBERS PRESENT: Paul Pugliese (chair), Richard Hein, Louis Contadino, James Doyle, Katherine LoBalbo, and Heidi Smith, Mark Strazza.

STAFF MEMBER PRESENT: Cindy Tyminski.

1. Greenwich Hospital Association

Application PLPZ2016 000525 for Exterior Alteration review **to replace roof shakes and trim on the side of the building** on a property located at 199 HAMILTON AVENUE, GREENWICH in the LBR-2 Zone. Proposed use: residential/retail 1st floor Existing Use: residential/ retail 1st floor

DECISION STATUS: APPROVED AS SUBMITTED

Voting to approve: Pugliese (chairman), Hein, Contadino, Doyle, LoBalbo, Smith and Strazza.

2. Pajor Residence

Application PLPZ2016 000435 for Exterior Alteration review **to install (4) outdoor tennis CRT lights and footings** on a property located at 710 NORTH STREET, GREENWICH in the RA-4 Zone. Proposed use: residential Existing Use: residential

DECISION STATUS: APPROVED AS NOTED

Voting to approve: Pugliese (chairman), Hein, Contadino, Doyle, LoBalbo, Smith and Strazza.

Proposed:

- **Four (4) poles have been reduced down to 15 feet.**
- **Existing overgrowth presented as adequate; no additional plantings.**

Modifications:

- **The lights must be off by 10:00 PM.**

3. Miller Motorcars

Application PLPZ201600274 for Exterior Alteration review for **modifications to the landscape on site** on a property located at 273 WEST PUTNAM AVENUE, (includes 315) GREENWICH, CT in the GB Zone. Proposed use: automotive Existing Use: multiple buildings

DECISION STATUS: APPROVED AS NOTED

Voting to approve: Pugliese (chairman), Hein, Contadino, Doyle, LoBalbo, Smith and Strazza.

Proposed:

- (1) 24" boxwood hedge with symmetrical cherry trees.

Modifications:

- Put additional symmetrical boxwood planter on both sides of the curb cut.
- Provide a Maintenance Plan for landscaping which includes an irrigation plan, spraying with anti-desiccant, and appropriate wintering strategy that will shield plants from destruction due to salting and plowing.

4. Miller Motorcars

Application PLPZ2016 00377 for Exterior Alteration review for **modifications to the landscape on site** on a property located at 321 WEST PUTNAM AVENUE GREENWICH, CT in the GB Zone. Proposed use: automotive Existing Use: vacant

DECISION STATUS: APPROVED AS NOTED

Voting to approve: Pugliese (chairman), Hein, Contadino, Doyle, LoBalbo, Smith and Strazza.

Proposed:

- (1) 24" boxwood hedge with symmetrical cherry trees.

Modifications:

- Put additional symmetrical boxwood planter on both sides of the curb cut.
- Provide a Maintenance Plan for landscaping which includes an irrigation plan, spraying with anti-desiccant, and appropriate wintering strategy that will shield plants from destruction due to salting and plowing.

5. Saks Greenwich

Application PLPZ2016 00502 for Exterior Alteration review for four replacement HVAC units that with dunnage will be taller than exists now on a property located at 205 GREENWICH AVENUE GREENWICH, in the CGBR Zone. Proposed use: retail Existing Use: retail

DECISION STATUS: DID NOT SHOW

6. The First Congregational Church

Application PLPZ2016 0354 for exterior alteration review to modify site by constructing a new two car garage, making modifications to the pastor's home and the music director's home and relocating a playground on a property located at 108 SOUND BEACH AVENUE, OLD GREENWICH in the R-7 Zone. Proposed use: institutional - church Existing Use: institutional - church

DECISION STATUS: APPROVED AS NOTED

Voting to approve: Pugliese (chairman), Hein, Contadino, Doyle, LoBalbo, Smith and Strazza.

Proposed:

- Applicant submitted a very useful composite drawing of the streetscape.
- Using 15 foot poles in height on the property.
- Using LED lights and can dim down to 10 percent.
- Columbarium, seating wall, new burial plots.
- New garage is the pastor's garage.

Modifications:

- Applicant must provide a LIST of all materials separated by each building including all the materials and colors.
- Planting is approved.
- Provide a transitional light fixture; one that is not modern nor a replica of an older one for the parking lot.
- Use the same color for all the fixtures and poles.
- Remove flood lights from the building's roof line. A wall mounted fixture keeping with the style of the building is acceptable. Flood lighting on the parapet is prohibited and should be discontinued.

- Pastors Residence is approved blue however painting all buildings on site a dark blue is not approved. The applicant should select a palette of two or three colors to be used throughout the site that will still provide for a unified campus look but not one homogeneous singular color.
- Return to a meeting at a later date for review of the colors for each of the buildings. An on-site mockup of the final color selection is recommended.
- Move the exhaust vent on the roof of the educational wing away from the edge of the building so it will not be seen.
- The use of down spouts and scuppers on the Church building is required.

7. Bruce Museum

Application PLPZ2016 000489 for Exterior Alteration review for a 39,000 SF addition on the front façade of the building, including additional site lighting, new parking areas and landscaping on a property located at 1 MUSEUM DRIVE, GREENWICH in the RA-1 Zone. Proposed use: institutional – museum Existing Use: institutional - museum

DECISION STATUS: APPROVED AS NOTED, return details and CDs
Voting to approve: Pugliese (chairman), Hein, Contadino, Doyle, LoBalbo, Smith and Strazza.

Modifications:

- The applicant shall return with the following modifications or information:
- Applicant to provide more accurately rendered elevations demonstrating the variation in tonal color values from the new addition, the 1992 addition, and the original stone manor.
- A study of light throughout the day as it is filtered through the east facing lace wall should be further reviewed and presented.
- ARC recommends the consistent row of sugar maples as presented along Steamboat Road. The applicant shall return if this selection is modified after discussions with the Town Tree Warden.

- Applicant shall consider alternatives to the Cherry Laurel to screen the mechanicals.
- Applicant shall provide an area or areas along the proposed pathway for a pause to take in views and or the possibility of sculptural art as the public walks towards the site from Steamboat Road.
- Applicant will provide a site lighting plan with lumen plan including finishes and cut sheets.
- A sign application for all on-site signs needs to be submitted.
- The applicant shall return with construction drawings.
- The applicant shall provide a mock-up for a field review of all the proposed materials and colors.

8. By the Way Bakery

Application PLPZ2016 000523 and PLPZ 00572 for Sign and Awning and Exterior Alteration review for a new façade sign and modifications to the store front on a property located 7 EAST PUTNAM AVENUE, Unit: 19 GREENWICH in the CGBR Zone. Proposed use: retail Existing Use: retail (Tangerine)

DECISION STATUS: APPROVED AS NOTED

Voting to approve: Pugliese (chairman), Hein, Contadino, Doyle, LoBalbo, Smith and Strazza.

Modifications:

- Make the molding thinner on the windows.
- Logo on window cannot exceed 18".

COMMITTEE BUSINESS

1. NOMINATION OF A VICE-CHAIRMAN OF THE ARC

Doyle motioned to nominate Richard Hein as Vice Chairman of the ARC; Smith seconded.

DECISION STATUS: APPROVED AS SUBMITTED

Unanimously voting to approve (7-0): Pugliese (chairman), Hein, Contadino, Doyle, LoBalbo, Smith and Strazza.

2. APPROVAL OF OCTOBER 2016 ACTION AGENDA

DECISION STATUS: APPROVED AS SUBMITTED

Voting to approve: Pugliese (chairman), Hein, Contadino, Doyle, LoBalbo, Smith and Strazza.

[continued on the next page]

ARCHITECTURAL REVIEW SIGN SUB-COMMITTEE 10:00 – 11:56 AM

FINAL AGENDA

as heard on

Monday, November 7, 2016

CONE ROOM

10:00 AM

Greenwich Town Hall

Second Floor

101 Field Point Road, Greenwich, CT

ARC MEMBERS PRESENT: Paul Pugliese (chair), Richard Hein, Heidi Smith.
STAFF MEMBER PRESENT: Cindy Tyminski

DECISION STATUS (11/9/2016): APPROVED AS SUBMITTED

Voting to APPROVE the recommendations of the Sign Sub-committee:

Pugliese (chairman), Hein, Contadino, Cohen, Doyle, Smith, and LoBalbo.

1. Pickwick Plaza Building #1

Application PLPZ2016 000486 for Sign and Awning review for a new sign
on a property located at 0 EAST PUTNAM AVENUE, GREENWICH in the
CGBR Zone. Proposed use: office Existing Use: office

DECISION STATUS: APPROVED AS SUBMITTED

Voting to approve: Pugliese, Hein, and Smith.

Note: if the applicant switches the free standing sign the font should be
switched to a non-italicized font to match the buildings.

2. Pickwick Plaza Building #2

Application PLPZ2016 000549 for Sign and Awning review for a new sign
on a property located at 0 EAST PUTNAM AVENUE, GREENWICH in the
CGBR Zone. Proposed use: office Existing Use: office

DECISION STATUS: APPROVED AS SUBMITTED

Voting to approve: Pugliese, Hein, and Smith.

Note: if the applicant switches the free standing sign the font should be
switched to a non-italicized font to match the buildings.

3. Inside the Armoire

Application PLPZ2016 000537 for Sign and Awning review for a new façade
sign property located 45 EAST PUTNAM AVENUE, GREENWICH in the CGB
Zone. Proposed use: retail Existing Use: retail

DECISION STATUS: APPROVED AS NOTED, electronic return

Voting to approve: Pugliese, Hein, and Smith.

Modifications:

- Pin mounted sign on brick.
- Need more 'breathing room'.
- Descriptive words on the window.

4. Beame & Barre

Application PLPZ2016 000530 for Sign and Awning review for a new façade
sign property located 241 EAST PUTNAM AVENUE, COS COB in the LBR-2
Zone. Proposed use: retail Existing Use: retail (no change of use)

DECISION STATUS: APPROVED AS NOTED, electronic return

Voting to approve: Pugliese, Hein, and Smith.

Modifications:

- Use Benjamin Moore 'River Reflection' to match trim as the background.
- Need more 'breathing room'.
- Descriptive words on the window.

5. Noble Nails

Application PLPZ2016 000520 for Sign and Awning review for a new façade
sign property located 2 RELAY PLACE, COS COB in the LBR-2 Zone. Proposed
use: nail salon Existing Use: nail salon (no change of use)

DECISION STATUS: RETURN, to a meeting

- No illumination on relay place.
- Show all lights.
- Put signs on plan that has accurate (revised) elevations.
- Reduce Font, remove bold and italics.

6. Chicken Joe's

Application PLPZ2016 000521 for Sign and Awning review for a new façade sign property located 235 EAST PUTNAM AVENUE COS COB in the LBR-2 Zone. Proposed use: retail Existing Use: retail (no change of use)

DECISION STATUS: APPROVED AS NOTED, electronic return

Voting to approve: Pugliese, Hein, and Smith.

- Move up as high as you can on the building to give height to building.
- Two reds should relate to one another.
- Reduce 'Chicken Joe' logo to 16".
- Give pms colors/pantone of all the colors used in the sign.

7. By The Way Bakery

Application PLPZ2016 000523 for Sign and Awning review for a new façade sign property located 7 EAST PUTNAM AVENUE, Unit: 19 GREENWICH in the CGBR Zone. Proposed use: retail Existing Use: retail (Tangerine)

DECISION STATUS: RETURN to November 9, 2016 ARC meeting.

- Submit an exterior Alteration application.
- Reduce window signs to 15% of the window.
- Keep sign with in the sign panel.
- No language on awning.

8. My Mix Creative

Application PLPZ2016 000524 for Sign and Awning review for a new façade sign property located 19 WEST ELM STREET GREENWICH in the CGB Zone. Proposed use: retail Existing Use: retail (Small Bone)

DECISION STATUS: APPROVED AS SUBMITTED

Voting to approve: Pugliese, Hein, and Smith.

9. Juja Active

Application PLPZ2016 000526 for Sign and Awning review **for a new awning** **on** a property located 160 GREENWICH AVENUE, GREENWICH in the CGBR Zone. Proposed use: retail Existing Use: retail

DECISION STATUS: APPROVED AS NOTED, electronic return

Voting to approve: Pugliese, Hein, and Smith.

- **Need a site survey for the of the building; it appears that the building is at, or even possibly slightly past, the property line.**
- **Cannot project an awning out onto another person's property.**

10. Empire Appliance & Design

Application PLPZ2016 000529 for Sign and Awning review **for a new sign** property located 232 EAST PUTNAM AVENUE, Unit: 238 COS COB in the LBR-2 Zone. Proposed use: retail Existing Use: retail

DECISION STATUS: RETURN, meeting

- **Make sign Board same size as the building next to it.**
- **Can only put the business name on the sign.**
- **Find out about two businesses in one location.**

11. Michelangelo of Greenwich

Application PLPZ201600468 for Sign and Awning review **for a new facade** **sign** on a property located at 410 GREENWICH AVENUE, GREENWICH, in the CGBR Zone. Proposed use: retail Existing use: retail

DECISION STATUS: APPROVED AS NOTED, electronic return

Voting to approve: Pugliese, Hein, and Smith.

- **Put silver Pin mounted letters on a Board painted burgundy.**
- **Put small "blade" awnings in burgundy just above the windows. This will identify this location as a retail use; yet will not obstruct the architectural features of the building. This awning should have no writing on it.**

12. Greenwich Wellness

Application PLPZ201600487 for Sign and Awning review **for a new free standing sign** on a property located at 11 MAPLE AVENUE GREENWICH, in the R-20 Zone. Proposed use: health care professional Existing use:

DECISION STATUS: APPLICANT DID NOT SHOW

Note: This is the second time the applicant did not show for a scheduled meeting without advance notice of their intent not to show. Staff indicated that the applicant was emailed with the date, time and location of the meeting. If the applicant does not show for the third meeting that they are scheduled for the Committee has made it clear they will deny this application. Applicant will need to reapply when they are ready to appear.

NOTICE TO APPLICANTS

BEFORE THE MEETING:

The final agenda is posted on line the Friday before the meeting. You will be able to determine where your application is on the agenda. To access the Final Agenda, you can find it on the Town website under Meetings and then Architectural Review Committee: http://www.greenwichct.org/government/committees/architectural_review_committee/arc_meetings/

AT THE MEETING:

Applicants or their representatives must be present at the meeting for which their item is scheduled. If unable to attend, the applicant must submit a written request for continuance prior to the meeting.

For ALL Exterior Alternation applications, applicants are required to **bring eight (8) sets of all plans to the meeting**. Exterior Alternation plans must be full size and scalable; reductions will not be reviewed. **If these plans are not brought to the meeting, you will not be heard**. You will be asked to return at a later date. The applicant should also bring all color samples and materials to the meeting.

For ALL Sign applications, applicants are required to **should bring all color samples and materials to the meeting**. Sign plans should be at least 11" x 17" and scalable. You should have photographs of the entire building as well as the surrounding site.

AFTER THE MEETING:

If an application requires revisions, **the Committee may state that they will review subsequent revisions via email** in order to expedite the process for the applicant. The applicant will be told at the meeting if this option is available to them. These revisions can be emailed to: ctyminski@greenwichct.org. The Committee will review these revisions and comments and/or conditions will be emailed back to the applicant. It is the applicant's responsibility to follow up with the electronic review. **This needs to be accomplished within one month after the meeting.** All revisions that are delayed past this time will need to go back to a meeting.

It is the responsibility of the applicant to follow up and find their conditions of approval. The conditions of approval or requested revisions will be found on the Action Agenda which is posted the Friday following the meeting. To access the Action Agenda, you can find it on the Town website under Meetings and then Architectural Review Committee:

http://www.greenwichct.org/government/committees/architectural_review_committee/arc_meetings/

RETURNING TO A FUTURE MEETING:

Occasionally the Committee will request that subsequent revisions be reviewed at a future meeting. You will be scheduled for another meeting once revised plans are received by the Planning and Zoning department. Plans must be received at **by the deadline for that meeting date** to be scheduled for a particular meeting. In addition, **submitting any application or revision by the posted deadline date** does not guarantee a spot on the agenda. The agenda is filled on a first come basis.

SIGN-OFFS:

Planning and Zoning Staff will stamp any revised and approved drawings on Fridays from 9:00 - 11:00 AM. Once revisions are approved, three new final design plan sets must be submitted that incorporate the required changes to the design.

To complete the permitting process, the applicant must apply to the Zoning Enforcement Department for a zoning permit and to the Building Division of the Department of Public Works for a building permit. Applicants are requested to contact the Building Division for building permit requirements.

Please note that **any changes to approved plans** will require additional Architectural Review Committee review and must return to a meeting.

ARCHITECTURAL REVIEW COMMITTEE

Wednesday, November 9, 2016

FINAL AGENDA

Town Hall Meeting Room

7:00 PM

Greenwich Town Hall

First Floor

101 Field Point Road, Greenwich, CT

1. Greenwich Hospital Association

Application PLPZ2016 000525 for Exterior Alteration review **to replace roof shakes and trim on the side of the building** on a property located at 199 HAMILTON AVENUE, GREENWICH in the LBR-2 Zone. Proposed use: residential/retail 1st floor Existing Use: residential/ retail 1st floor

DECISION STATUS:

- AS SUBMITTED AS NOTED RETURN DENIED
- Meeting
- Electronic resubmission
- Construction Documents

- | | | | |
|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN | <input type="checkbox"/> CONTE | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE | <input type="checkbox"/> STRAZZA | <input type="checkbox"/> SMITH | <input type="checkbox"/> |
| <input type="checkbox"/> COHEN | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

2. Pajor Residence

Application PLPZ2016 000435 for Exterior Alteration review **to install (4) outdoor tennis CRT lights and footings** on a property located at 710 NORTH STREET, GREENWICH in the RA-4 Zone. Proposed use: residential Existing Use: residential

DECISION STATUS:

- AS SUBMITTED AS NOTED RETURN DENIED
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3. Miller Motorcars

Application PLPZ201600274 for Exterior Alteration review for modifications to the landscape and site on a property located at 273 WEST PUTNAM AVENUE, (includes 315) GREENWICH, CT in the GB Zone. Proposed use: automotive Existing Use: multiple buildings

DECISION STATUS:
 AS SUBMITTED AS NOTED RETURN DENIED
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 Electronic resubmission
 Construction Documents

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4. Miller Motorcars

Application PLPZ2016 00377 for Exterior Alteration review for new façade signs and modifications to the exterior including changes to the window and the canopy on a property located at 321 WEST PUTNAM AVENUE GREENWICH, CT in the GB Zone. Proposed use: automotive Existing Use: vacant

DECISION STATUS:
 AS SUBMITTED AS NOTED RETURN DENIED
 Meeting
 Electronic resubmission
 Construction Documents

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5. Saks Greenwich

Application PLPZ2016 00502 for Exterior Alteration review for four replacement HVAC units that with dunnage will be taller than exists now on a property located at 205 GREENWICH AVENUE GREENWICH, in the CGBR Zone. Proposed use: retail Existing Use: retail

- DECISION STATUS:
- AS SUBMITTED
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 - Construction Documents
 - DENIED

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<input type="checkbox"/> COHEN	<input type="checkbox"/> CONTADINO	<input type="checkbox"/> LOBALBO	<input type="checkbox"/>

6. The First Congregational Church

Application PLPZ2016 0354 for exterior alteration review to modify site by constructing a new two car garage, making modifications to the pastor's home and the music director's home and relocating a playground on a property located at 108 SOUND BEACH AVENUE, OLD GREENWICH in the R-7 Zone. Proposed use: institutional - church Existing Use: institutional - church

- DECISION STATUS:
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 - DENIED

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7. Bruce Museum

Application PLPZ2016 000489 for Exterior Alteration review **for a 39,000 SF addition on the front façade of the building, including additional site lighting, new parking areas and landscaping on** a property located at 1 MUSEUM DRIVE, GREENWICH in the RA-1 Zone. Proposed use: institutional – museum Existing Use: institutional - museum

DECISION STATUS:

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- DENIED

- | | | | |
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| <input type="checkbox"/> COHEN | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

COMMITTEE BUSINESS

1. NOMINATION OF A VICE-CHAIRMAN OF THE ARC

DECISION STATUS:

- AS SUBMITTED
- AS NOTED
- RETURN
- DENIED

- | | | | |
|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN | <input type="checkbox"/> CONTE | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE | <input type="checkbox"/> STRAZZA | <input type="checkbox"/> SMITH | <input type="checkbox"/> |
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2. APPROVAL OF OCTOBER 2016 ACTION AGENDA

DECISION STATUS:

- AS SUBMITTED
- AS NOTED
- RETURN
- DENIED

- | | | | |
|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN | <input type="checkbox"/> CONTE | <input type="checkbox"/> |
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ARCHITECTURAL REVIEW SIGN SUB-COMMITTEE

FINAL AGENDA

Monday, November 7, 2016

GISBORNE ROOM

10:00 AM

Greenwich Town Hall

First Floor

101 Field Point Road, Greenwich, CT

1. Pickwick Plaza Building #1

Application PLPZ2016 000486 for Sign and Awning review for a new sign on a property located at 0 EAST PUTNAM AVENUE, GREENWICH in the CGBR Zone. Proposed use: office Existing Use: office

DECISION STATUS:
 AS SUBMITTED AS NOTED RETURN DENIED
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<input type="checkbox"/> PUGLIESE	<input type="checkbox"/> HEIN	<input type="checkbox"/> CONTE	<input type="checkbox"/>
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<input type="checkbox"/> COHEN	<input type="checkbox"/> CONTADINO	<input type="checkbox"/> LOBALBO	<input type="checkbox"/>

2. Pickwick Plaza Building #2

Application PLPZ2016 000549 for Sign and Awning review for a new sign on a property located at 0 EAST PUTNAM AVENUE, GREENWICH in the CGBR Zone. Proposed use: office Existing Use: office

DECISION STATUS:
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<input type="checkbox"/> COHEN	<input type="checkbox"/> CONTADINO	<input type="checkbox"/> LOBALBO	<input type="checkbox"/>

3. 45 East Putnam Avenue

Application PLPZ2016 000537 for Sign and Awning review for a new façade

sign property located 45 EAST PUTNAM AVENUE, COS COB in the CGB

Zone. Proposed use: retail Existing Use: retail

- DECISION STATUS:
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<input type="checkbox"/> COHEN	<input type="checkbox"/> CONTADINO	<input type="checkbox"/> LOBALBO	<input type="checkbox"/>

4. Beame & Barre

Application PLPZ2016 000530 for Sign and Awning review for a new façade

sign property located 241 EAST PUTNAM AVENUE, COS COB in the LBR-2

Zone. Proposed use: retail Existing Use: retail (no change of use)

- DECISION STATUS:
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5. Noble Nails

Application PLPZ2016 000520 for Sign and Awning review for a new façade

sign property located 2 RELAY PLACE, COS COB in the LBR-2 Zone. Proposed

use: nail salon Existing Use: nail salon (no change of use)

- DECISION STATUS:
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<input type="checkbox"/> COHEN	<input type="checkbox"/> CONTADINO	<input type="checkbox"/> LOBALBO	<input type="checkbox"/>

6. Chicken Joe's

Application PLPZ2016 000521 for Sign and Awning review for a new façade sign property located 235 EAST PUTNAM AVENUE COS COB in the LBR-2 Zone. Proposed use: retail Existing Use: retail (no change of use)

- DECISION STATUS:
- AS SUBMITTED AS NOTED RETURN DENIED
 - Meeting
 - Electronic resubmission
 - Construction Documents

<input type="checkbox"/> PUGLIESE	<input type="checkbox"/> HEIN	<input type="checkbox"/> CONTE	<input type="checkbox"/>
<input type="checkbox"/> DOYLE	<input type="checkbox"/> STRAZZA	<input type="checkbox"/> SMITH	<input type="checkbox"/>
<input type="checkbox"/> COHEN	<input type="checkbox"/> CONTADINO	<input type="checkbox"/> LOBALBO	<input type="checkbox"/>

7. By The Way Bakery

Application PLPZ2016 000523 for Sign and Awning review for a new façade sign property located 7 EAST PUTNAM AVENUE, Unit: 19 GREENWICH in the CGBR Zone. Proposed use: retail Existing Use: retail (Tangerine)

- DECISION STATUS:
- AS SUBMITTED AS NOTED RETURN DENIED
 - Meeting
 - Electronic resubmission
 - Construction Documents

<input type="checkbox"/> PUGLIESE	<input type="checkbox"/> HEIN	<input type="checkbox"/> CONTE	<input type="checkbox"/>
<input type="checkbox"/> DOYLE	<input type="checkbox"/> STRAZZA	<input type="checkbox"/> SMITH	<input type="checkbox"/>
<input type="checkbox"/> COHEN	<input type="checkbox"/> CONTADINO	<input type="checkbox"/> LOBALBO	<input type="checkbox"/>

8. Palm Foods

Application PLPZ2016 000524 for Sign and Awning review for a new façade sign property located 19 WEST ELM STREET GREENWICH in the CGB Zone. Proposed use: retail Existing Use: retail (Small Bone)

- DECISION STATUS:
- AS SUBMITTED AS NOTED RETURN DENIED
 - Meeting
 - Electronic resubmission
 - Construction Documents

<input type="checkbox"/> PUGLIESE	<input type="checkbox"/> HEIN	<input type="checkbox"/> CONTE	<input type="checkbox"/>
<input type="checkbox"/> DOYLE	<input type="checkbox"/> STRAZZA	<input type="checkbox"/> SMITH	<input type="checkbox"/>
<input type="checkbox"/> COHEN	<input type="checkbox"/> CONTADINO	<input type="checkbox"/> LOBALBO	<input type="checkbox"/>

9. Juja Active

Application PLPZ2016 000526 for Sign and Awning review for a new awning
on a property located 160 GREENWICH AVENUE, GREENWICH in the CGBR
Zone. Proposed use: retail Existing Use: retail

- DECISION STATUS:**
 AS SUBMITTED AS NOTED RETURN DENIED
 Meeting
 Electronic resubmission
 Construction Documents

<input type="checkbox"/> PUGLIESE	<input type="checkbox"/> HEIN	<input type="checkbox"/> CONTE	<input type="checkbox"/>
<input type="checkbox"/> DOYLE	<input type="checkbox"/> STRAZZA	<input type="checkbox"/> SMITH	<input type="checkbox"/>
<input type="checkbox"/> COHEN	<input type="checkbox"/> CONTADINO	<input type="checkbox"/> LOBALBO	<input type="checkbox"/>

10. Empire Appliance & Design

Application PLPZ2016 000529 for Sign and Awning review for a new sign
property located 232 EAST PUTNAM AVENUE, Unit: -238 COS COB in the
LBR-2 Zone. Proposed use: retail Existing Use: retail

- DECISION STATUS:**
 AS SUBMITTED AS NOTED RETURN DENIED
 Meeting
 Electronic resubmission
 Construction Documents

<input type="checkbox"/> PUGLIESE	<input type="checkbox"/> HEIN	<input type="checkbox"/> CONTE	<input type="checkbox"/>
<input type="checkbox"/> DOYLE	<input type="checkbox"/> STRAZZA	<input type="checkbox"/> SMITH	<input type="checkbox"/>
<input type="checkbox"/> COHEN	<input type="checkbox"/> CONTADINO	<input type="checkbox"/> LOBALBO	<input type="checkbox"/>

11. Michelangelo of Greenwich

Application PLPZ201600468 for Sign and Awning review for a new facade
sign on a property located at 410 GREENWICH AVENUE, GREENWICH, in
the CGBR Zone. Proposed use: retail Existing use: retail

- DECISION STATUS:**
 AS SUBMITTED AS NOTED RETURN DENIED
 Meeting
 Electronic resubmission
 Construction Documents

<input type="checkbox"/> PUGLIESE	<input type="checkbox"/> HEIN	<input type="checkbox"/> CONTE	<input type="checkbox"/>
<input type="checkbox"/> DOYLE	<input type="checkbox"/> STRAZZA	<input type="checkbox"/> SMITH	<input type="checkbox"/>
<input type="checkbox"/> COHEN	<input type="checkbox"/> CONTADINO	<input type="checkbox"/> LOBALBO	<input type="checkbox"/>

12. Greenwich Wellness

Application PLPZ201600487 for Sign and Awning review **for a new free standing sign** on a property located at 11 MAPLE AVENUE GREENWICH, in the R-20 Zone. Proposed use: health care professional Existing use:

DECISION STATUS:

- | | | | |
|---------------------------------------|-----------------------------------|--|---------------------------------|
| <input type="checkbox"/> AS SUBMITTED | <input type="checkbox"/> AS NOTED | <input type="checkbox"/> RETURN | <input type="checkbox"/> DENIED |
| | | <input type="checkbox"/> Meeting | |
| | | <input type="checkbox"/> Electronic resubmission | |
| | | <input type="checkbox"/> Construction Documents | |

-
- | | | | |
|-----------------------------------|------------------------------------|----------------------------------|--------------------------|
| <input type="checkbox"/> PUGLIESE | <input type="checkbox"/> HEIN | <input type="checkbox"/> CONTE | <input type="checkbox"/> |
| <input type="checkbox"/> DOYLE | <input type="checkbox"/> STRAZZA | <input type="checkbox"/> SMITH | <input type="checkbox"/> |
| <input type="checkbox"/> COHEN | <input type="checkbox"/> CONTADINO | <input type="checkbox"/> LOBALBO | <input type="checkbox"/> |

NOTICE TO APPLICANTS

BEFORE THE MEETING:

The final agenda is posted on line the Friday before the meeting. You will be able to determine where your application is on the agenda. To access the Final Agenda, you can find it on the Town website under Meetings and then Architectural Review Committee: http://www.greenwichct.org/government/committees/architectural_review_committee/arc_meetings/

AT THE MEETING:

Applicants or their representatives must be present at the meeting for which their item is scheduled. If unable to attend, the applicant must submit a written request for continuance prior to the meeting.

For ALL Exterior Alternation applications, applicants are required to **bring eight (8) sets of all plans to the meeting**. Exterior Alternation plans must be full size and scalable; reductions will not be reviewed. **If these plans are not brought to the meeting, you will not be heard**. You will be asked to return at a later date. The applicant should also bring all color samples and materials to the meeting.

For ALL Sign applications, applicants are required to **should bring all color samples and materials to the meeting**. Sign plans should be at least 11" x 17" and scalable. You should have photographs of the entire building as well as the surrounding site.

AFTER THE MEETING:

If an application requires revisions, **the Committee may state that they will review subsequent revisions via email** in order to expedite the process for the applicant. The applicant will be told at the meeting if this option is available to them. These revisions can be emailed to: ctyminski@greenwichct.org. The Committee will review these revisions and comments and/or

conditions will be emailed back to the applicant. It is the applicant's responsibility to follow up with the electronic review. **This needs to be accomplished within one month after the meeting.** All revisions that are delayed past this time will need to go back to a meeting.

It is the responsibility of the applicant to follow up and find their conditions of approval. The conditions of approval or requested revisions will be found on the Action Agenda which is posted the Friday following the meeting. To access the Action Agenda, you can find it on the Town website under Meetings and then Architectural Review Committee:

http://www.greenwichct.org/government/committees/architectural_review_committee/arc_meetings/

RETURNING TO A FUTURE MEETING:

Occasionally the Committee will request that subsequent revisions be reviewed at a future meeting. You will be scheduled for another meeting once revised plans are received by the Planning and Zoning department. Plans must be received at **by the deadline for that meeting date** to be scheduled for a particular meeting. In addition, **submitting any application or revision by the posted deadline date** does not guarantee a spot on the agenda. The agenda is filled on a first come basis.

SIGN-OFFS:

Planning and Zoning Staff will stamp any revised and approved drawings on Fridays from 9:00 - 11:00 AM. Once revisions are approved, three new final design plan sets must be submitted that incorporate the required changes to the design.

To complete the permitting process, the applicant must apply to the Zoning Enforcement Department for a zoning permit and to the Building Division of the Department of Public Works for a building permit. Applicants are requested to contact the Building Division for building permit requirements.

Please note that **any changes to approved plans** will require additional Architectural Review Committee review and must return to a meeting.