

1. ARC_Agenda_2021_11_03

Documents:

[11-3-21 ARC REGULAR MEETING, FINAL AGENDA.PDF](#)

2. ARC_Agenda_2021_11_03

Documents:

[11-3-21 ARC REGULAR MEETING ACTION AGENDA.PDF](#)

**ARCHITECTURAL REVIEW COMMITTEE
FINAL AGENDA Regular Meeting**

Wednesday, November 3, 2021 7:00 pm

Zoom Virtual Meeting

Webinar ID: 846 0372 5052

Password: 5768541

Please click the link below to join the webinar:

<https://greenwichct.zoom.us/j/84603725052?pwd=bVpDelhRSHNEYWc3NnJiWmM3RUdDQ09>

Or iPhone one-tap: US: +16465189805,,84603725052#,,1#,5768541# or
8335480276,,84603725052#,,1#,5768541# (Toll Free)

Or Telephone: Dial(for higher quality, dial a number based on your current location):
US: +1 646 518 9805 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853
5257 (Toll Free) or 888 475 4499 (Toll Free)

I. Exterior Alteration reviews:

1. **Peoples Bank, 410 Greenwich Avenue, Application PLPZ202100479** for Exterior Alteration review **for replacement of double man doors with two single man doors to create two separate entrances in existing vestibule** on a property located at 410 Greenwich Avenue in the CGBR zone.
View application [here](#).
2. **Taco Bell, 1371 East Putnam Avenue, Applications PLPZ202100442 and 443** for Sign/Awning and Exterior Alteration review **for new eifs finish, fencing, updates to menu board and drive-thru canopy, landscaping, lighting, and face and freestanding signage updates** at a property located at 1371 East Putnam Avenue in the LB zone.
View exterior alteration application [here](#).
View sign/awning application [here](#).

II. Committee Business:

1. Annual Elections to be scheduled for either 11-17 or 12-1 meeting.

The Town complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities. If you require an accommodation to participate, please contact the Commissioner of Human Services at 203-622-3800 or demetria.nelson@greenwichct.org as soon as possible in advance of the event.

ARCHITECTURAL REVIEW COMMITTEE ACTION AGENDA Regular Meeting

**Wednesday, November 3, 2021 7:00 pm – 8:35 pm
Zoom Virtual Meeting**

Members Present: Richard Hein, Chairperson; John Conte, Vice-Chairperson, Heidi Brake-Smith, Rhonda Cohen, Louis Contadino, Leander Krueger, and Paul Pugliese

Staff Present: Marisa Anastasio, Senior Planner; and Bianca Dygert, Planner II

I. Exterior Alteration reviews:

1. **Peoples Bank, 410 Greenwich Avenue, Application PLPZ202100479** for Exterior Alteration review **for replacement of double man doors with two single man doors to create two separate entrances in existing vestibule** on a property located at 410 Greenwich Avenue in the CGBR zone.
View application [here](#).

Decision Status: **Approved as noted.**

Motion: Hein Second: Contadino Vote: 7-0 (Hein, Conte, Brake-Smith, Cohen, Contadino, Krueger, Pugliese)

Approved as follows:

1. **Consideration for 2nd floor tenant signage should be taken into account – ARC is not amenable to signage on the 2nd floor so either door decals or plaque signs should be utilized. New signage requires sign/awning review by ARC.**
 2. **Any lighting shall comply with the BZR.**
 3. **ADA requirements should be adhered to unless there is a state exception.**
2. **Taco Bell, 1371 East Putnam Avenue, Applications PLPZ202100442 and 443** for Sign/Awning and Exterior Alteration review **for new eifs finish, fencing, updates to menu board and drive-thru canopy, landscaping, lighting, and face and freestanding signage updates** at a property located at 1371 East Putnam Avenue in the LB zone.
View exterior alteration application [here](#).
View sign/awning application [here](#).

Decision Status: **Return to a Meeting**

Motion: Hein Second: Conte Vote: 7-0 (Hein, Conte, Brake-Smith, Cohen, Contadino, Krueger, Pugliese)

Applicant to submit plans and documentation to reflect the following:

- **Applicant to provide the following:**
 - **site sections, in north, south, east and west directions;**
 - **elevations with the text eliminated for better legibility;**
 - **color rendering to clearly show colors and materials proposed, including the canopy – provide multiple perspectives;**
 - **sample board of colors and materials to be submitted to Town Hall.**
- **The applicant shall submit a landscape plan to include existing and proposed plantings. ARC recommends maintaining the existing hedge along East Putnam at base of pylon sign – it is robust and provides a good buffer.**
- **The Building Zone Regulations limit lettering and logos to 18” in height and only letters can be illuminated. Applicant to address how the current plans are compliant. Was a Zoning Variance granted for the logo that is greater than 18” in height?**
- **ARC noted that the Locust street trees should be maintained by the town and should not be impacted by applicant.**

II. Committee Business:

1. Annual Elections to be scheduled for either 11-17 or 12-1 meeting. ARC agreed to schedule the election for upcoming 11-17 meeting. Chairperson Hein and Vice-Chairperson Conte discussed a recent Ethics Board meeting and reminded members they can request Ethics Board recommendation if unsure to recuse or not.

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