Board of Selectmen Meeting
Thursday, September 24, 2015
10:00 a.m.
Town Hall Meeting Room

AGENDA

1. Welcome and Pledge of Allegiance

2. Approval of Minutes
   a. Board of Selectmen Regular Meeting on September 10, 2015

3. First Selectman’s Updates – Peter J. Tesei

4. Old Business

5. New Business
   a. Consider and Approve Municipal Improvement Status for Family Center’s Health
      Clinic at Wilbur Peck Court

6. Appointments and Nominations

7. Executive Session

8. Adjourn
Town of Greenwich
Board of Selectmen Meeting
September 10, 2015
10:00 a.m.
Town Hall Meeting Room

Draft Minutes

1. **The meeting opened at 10:10 a.m. with the Pledge of Allegiance.**
   a. Attendance:
      i. First Selectman Peter J. Tesei – Present
      ii. Selectman John F. Toner – Present
      iii. Selectman Drew Marzullo – Present

2. **Approval of Minutes**
   a. Minutes of Regular Board of Selectmen meeting held on 8-21-2015 were reviewed and approved as presented without objection.
   b. Minutes of Special Board of Selectmen meeting held on 9-4-2015 were reviewed and approved as presented without objection.

3. **First Selectman’s Update**
   a. The First Selectman wished Selectman John Toner a happy birthday.
   b. On September 1, a public hearing was held in the Greenwich Library Cole Auditorium regarding Eversource Energy’s proposal to construct a new 115-kilovolt bulk substation on Railroad Avenue. The public hearing was well attended, and the First Selectman commended the Town’s professional staff for contributing to the testimony. Representatives from Conservation, Planning and Zoning, Public Works, and Parks and Recreation were in attendance. Special thanks were extended to Town Planner Katie DeLuca for her comprehensive, detailed itemization of the issues the Town has raised about the project. There will be a hearing in New Britain on September 24 where public comment will be heard on the forecast for electric loads and resources.
   c. On August 30, the Mianus River Bridge on Route 1 was dedicated as the Honorable David N. Theis Memorial Bridge. The ceremony fondly remembered Mr. Theis and his contributions to the Town of Greenwich.
   d. The Greenwich Japanese School celebrated its 40th Anniversary on September 2.
   e. The First Selectman’s Community Diversity Advisory Committee, chaired by Pamela Toper, met with Peter Tesei on September 2 to discuss plans to march in the Greenwich 375th Anniversary parade.
   f. On September 3, Patricia Burns and Lori Contadino discussed their vision for the Senior Center with the First Selectman, which reflected the needs of the Town’s senior citizens.
   g. Fashion on the Avenue has been postponed until next Wednesday, September 16. This will be the 6th year of the program.
   h. On September 11, there will be a 9/11 Memorial ribbon cutting at Cos Cob Park at 9:00 a.m. and a ceremony at the Glenville Fire Station, hosted by the September 11th Remembrance Committee, at 6:00 p.m.
i. On September 14, the First Selectman’s Advisory Committee for People with Disabilities will meet at 10:00 a.m. On September 16, the First Selectman’s Youth Commission will meet at 7:30 p.m.

j. The Greenwich RTM will meet on September 21. On the call will be the lease renewal for Greenwich Adult Day Care, Inc.

4. Old Business
   a. Greenwich Adult Day Care, Inc. Lease Renewal
      i. The River House, formerly known as Greenwich Adult Day Care, has held a lease with the Town since 2005. The River House provides care for adults in their senior years 6 days a week. The River House is now seeking a ten year lease renewal.
      ii. John Toner motioned to approve the lease renewal for Greenwich Adult Day Care, Inc., as presented. Drew Marzullo seconded. The motion passed unanimously at 10:20 a.m.

5. New Business
   a. Request to Endorse the Application for Neglected Cemetery Grant
      i. The Connecticut Office of Policy and Management issued applications for State Award in the amount of $2,000 under the Neglected Cemetery Account Program. Greenwich would like to apply for this grant to benefit the Byram Cemetery.
      ii. John Toner motioned to approve the request to endorse the application for a Neglected Cemetery Grant. Drew Marzullo seconded. The motion passed unanimously at 10:21 a.m.
   b. Department of Public Works – Alan Monelli – Greenwich Preservation Trust’s request to have a plaque placed on the remaining stone walls of the Seton House in Pomerance Park.
      i. The historical demolition of the Seton House in Pomerance Park was recently completed by the Town. Because of the structure’s historical significance, the Greenwich Preservation Trust would like to have a plaque placed on the remaining stone walls documenting its history.
      ii. The plaque was donated by the Greenwich Preservation Trust.
      iii. Drew Marzullo motioned to approve the Greenwich Preservation Trust’s request to have a plaque placed on the remaining stone walls of the Seton House in Pomerance Park. John Toner seconded. The motion passed unanimously at 10:22 a.m.

6. Appointments and Nominations

   There were no appointments or nominations before the Board of Selectmen.

7. Executive Session

   There were no items of Executive Session before the Board of Selectmen.

   John Toner motioned to adjourn at 10:25 a.m. Drew Marzullo seconded. The motion passed unanimously.

   The next regular meeting of the Board of Selectmen will be on Thursday, September 24, 2015 at 10:00 a.m. in the Town Hall Meeting Room.
Mr. Thomas M. Crawford  
Executive Director  
Housing Authority; Town of Greenwich  
Agnes Morley Heights  
249 Milbank Avenue  
Greenwich CT  06836

Dear Mr. Crawford:

At their Regular meeting on October 29, 1991, the Planning and Zoning Commission heard and reviewed your application, and took the following action.

Upon a motion made by Mrs. Sieffert and seconded by Mr. Eustis, the following resolution was unanimously adopted (voting on this item were Messrs. Joyce, Ragland and Eustis and Mmes. Sieffert and Grant).

RESOLVED, that Municipal Improvement 9376 for the use of approximately 400 square feet in Wilbur Peck Court for children of Greenwich Housing Authority residents as requested in a letter dated October 28, 1991 from Thomas Crawford, Executive Director of Greenwich Housing Authority, is hereby approved with modifications.

The modifications are as follows:

1. The pre-school enrichment program use is limited to children of Greenwich Housing Authority residents.

2. All Building Department approvals be secured.

3. Applicant will return to the P&Z Commission with either (1) proposed zoning amendment changes to allow such use as an accessory use in Greenwich Housing Authority Developments and public housing developments consistent with state and federal area requirements and limitations, (see Sec. 6-38 of Regulations as example) or (2) site plan/special permit for Group Day Care pursuant to Sec. 6-94 (b)(3) after determined by P&Z staff and ZEO working with applicant, which procedure should be followed A.S.A.P.
4. Applicant will comply with all local Dept. of Health and State of Connecticut licensing requirements for child day care.

If you have any questions please call our office.

Very Truly Yours,

Diane W. Fox
Assistant Town Planner

cc: J. Shaffer
    C. Peck
    K. McKnight
    S. McLennahan
    Wm. Merr
Mr. Thomas M. Crawford  
Executive Director  
Housing Authority: Town of Greenwich  
Agnes Morley Heights  
249 Hilbank Avenue  
Greenwich CT 06836

Dear Mr. Crawford:

At their Regular meeting on October 29, 1991, the Planning and Zoning Commission heard and reviewed your application, and took the following action.

Upon a motion made by Mrs. Siefert and seconded by Mr. Eustis, the following resolution was unanimously adopted (voting on this item were Messrs. Joyce, Ragland and Eustis and Mrs. Thomas Siefert and Grant).

RESOLVED, that Municipal Improvement #376 for the use of approximately 400 square feet in Hilburn Park for a pre-school enrichment program for town public housing residents as requested in a letter dated October 20, 1991 from Thomas Crawford, Executive Director of Greenwich Housing Authority, is hereby approved with modifications.

The modifications are as follows:

1. The pre-school enrichment program use is limited to residents of Greenwich public housing.

2. All Building Department approvals be secured.

3. Applicant will return to the P&Z Commission with either (1) proposed zoning amendment changes to allow such use as an accessory use in public housing developments as required by state and federal area requirements and limitations, an not exceeding more than 2% of the gross floor area of any one such building or (2) site plan/special permit for Group Day Care Sec. 6-94 (b)(c) after determined by P&Z staff and ZEO working with applicant, which procedure should be followed.
4. Applicant will comply with all local Dept. of Health and State of Connecticut licensing requirements for day care.

If you have any questions please call our office

Very Truly Yours,

Diane W. Fox
Assistant Town Planner

cc: J. Shaffer
    C. Peck
    K. McKnight
    S. McLennahan
    Wm. Harr
bill no. 203 622 7894

To be filed with the Town Clerk: November 5, 1991
To be published in Greenwich Time: November 5, 1991

PROOF OF PUBLICATION REQUIRED WITH BILLING STATEMENT

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STATE OF CONNECTICUT
TOWN OF GREENWICH
PLANNING AND ZONING COMMISSION

Notice is hereby given that at its Regular Meeting on October 29, 1991, the
Planning and Zoning Commission duly adopted the following resolutions:

RESOLVED, that Municipal Improvement #376 for the use of approximately 400
square feet in Wilbur Peck for a pre-school enrichment program for town
public housing residents as requested by the Executive Director of Greenwich
Housing Authority in a letter dated October 28, 1991, is hereby approved
with modifications.

Peter K. Joyce
Chairman

Lora S. Siefert
Secretary

dated October 31, 1991 at Greenwich, Ct.

Rec'd at Greenwich Time Office:
Rec'd By: Della Vignola Date: 10/31 Time: 1:05
October 28, 1991

Ms. Diane Fox, Assistant Town Planner
Town of Greenwich
Town Hall - Field Point Road
Greenwich, Connecticut 06830

RE: Application for Municipal Improvement Approval of Preschool Enrichment Program
Three Hours Per Day: Ages 3 and 4 - WILBUR PECK COURT

Dear Ms. Fox:

The following information is submitted in order to request Municipal Improvement Approval of 372 square feet of former office space located in Building 1 at Wilbur Peck Court apartments for use as a preschool enrichment program for children ages three and four. The program operates three hours per day from 9 A.M. to 12 noon, five days a week and only serves the children of Housing Authority residents. The Housing Authority has contracted with the Family Center for the daily administration of this program. A site plan and simple floor plan are attached for your convenience.

This space was renovated with contributions from UST, the Junior League and Cecio Bros. Construction Co. This facility also accommodates a health room which is being utilized by the Town's Department of Health for periodic examinations. The playground equipment and most of the furnishings were provided by the Junior League and the Central Middle School Service Club.

Prior to completing the renovations we met with Inspector Pratico of the Fire Department to assure compliance for the intended use. All items requested by the Fire Department have been installed. It is our intention to request approval for a child care center at next month's meeting of the Planning and Zoning Commission. We are asking that this request be expedited in order to prevent closure of the preschool program which will be necessary if there is no evidence of our compliance with the local zoning requirements. I will be glad to address any questions which may arise and any assistance which you can provide will be most appreciated.

Sincerely,

Thomas M. Crawford
Executive Director
MEMO TO: Diane Fox, Planning and Zoning  
FROM: T. Carl Peck, Deputy Building Official  
DATE: November 7, 1991  
SUBJECT: Wilbur Peck Court - Child Care Center  

The above referenced space appears to meet the building code requirements for its intended use.

TC?/kd