

1. BET Policy & Procedures Comm. Report

Documents:

[BET\\_POLICY\\_PROCEDURES\\_COMM\\_REPORT\\_09-21-16.PDF](#)

## **POLICIES & PROCEDURES COMMITTEE REPORT**

The Committee recommends the following amendments to the BET Policies and Procedures Handbook:

1. On page 2 of the tab entitled "Organization & Powers", under the section entitled "Meetings & Records, at the end of the first paragraph, the Committee recommends the addition of two sentences that read:

"Electronic participation and voting shall be allowed at such special meetings, but not at regularly scheduled meetings. Electronic participation shall not be used to satisfy the quorum requirements."

2. On the same page, in the next section, entitled "Quorum of the BET", the Committee recommends the addition of the words "physically present" after the word "members", so that the passage shall read:

"Seven members physically present shall constitute a quorum for the transaction of business, but a lesser number may adjourn to a later date (Sec. 6)."

3. Under the same tab, on page 18, in the section entitled "Special Meetings", the Committee recommends that the section be revised to read:

"Special meetings of the BET may be called by the Chairman or at the request of four members. Electronic participation and voting shall be allowed at such special meetings, although not at regularly scheduled meetings. Seven members physically present shall constitute a quorum, and electronic participation shall not be used to satisfy the quorum requirements."

September 21, 2016

Arthur D. Norton, chair.

Jeffrey S. Ramer