

1. Meeting Materials

Documents:

SEPTEMBER 20, 2016 BOARD OF SOCIAL SERVICES AGENDA.PDF
JULY 19, 2016 MINUTES - DRAFT.PDF
JULY 19, 2016 MINUTES - APPROVED.PDF

**BOARD OF SOCIAL SERVICES
SEPTEMBER 20, 2016 - AT 7:00 PM
TOWN HALL - HAYTON CONFERENCE ROOM**

MEETING AGENDA

I. ACTION/ FOLLOW-UP ITEMS

- | | |
|---|-----------------------------|
| 1. Approve Minutes of July 19, 2016 Meeting | Mrs. Nolan |
| 2. United Way | Karen Keegan
David Rabin |

II. COMMITTEE/WORKING GROUP UPDATE

- | | |
|--|--------------|
| 1. Community Partnership | Mr. Gunzburg |
| 2. Clients Relations Committee | Ms. Queen |
| 3. Communications Committee | Mr. Jones |
| 4. Operations and Technical Support Work Group | Mr. Gross |

III. COMMISSIONER'S REPORT

- | | |
|--|-----------|
| 1. August Operating Statement & Dashboard Report | Dr. Barry |
| 2. Client Track Update | |
| 3. FY '17 Goals | |

NEXT MEETING DATE IS OCTOBER 18, 2016



Town of Greenwich
BOARD OF SOCIAL SERVICES MINUTES
Regular Meeting, July 19, 2016

ATTENDING

Board Attendees: Barbara Nolan, Steve Gross, Abbott Jones, Natalie Queen, Winston Robinson, Jeffrey Medina, Alan Gunzburg

Staff Attendees: Alan Barry, Martha Reyes

Guest Attendees: Chris Von Keyserling (RTM District 8)
Carol Burns (Town Department of Healthy Aging)

CALL TO ORDER

Chairperson, Barbara Nolan, called the meeting to order at 7:00PM in the Hayton Conference Room at Town Hall.

BOARD PROTOCOLS

1. The minutes of the June 21 Meeting were approved 7-0 as written.

COMMITTEE REPORTS

Finance Committee – Mr. Gross, Chairman, noted that FY 2016 had closed with a small amount unspent. The FY 2017 budget has been adjusted by \$13,285 per instructions from the RTM but this was accomplished without change in staffing or programs.

Community Partnership Committee– Mr. Gunzburg, Chairman, reported on meetings with River House (oversight only) and Family Centers Rite Program. He also noted a new application for FY 2018 assistance from Catholic Charities.

COMMISSIONER'S REPORT

1. FY 2016 Operating Statement and Dashboard – there were no significant variances. The Board was asked to review the dashboard to determine the information needs for the coming year. Mr. Medina was assigned the task of reviewing the existing dashboard and make recommendations.
2. Client Track Update – 96% of all clients now have service plans in place. Client Track will be used to convert existing paper forms, requesting service, to electronic form in the next few months.
3. FY 2017 Goals – these will be taken from the now completed GDSS Strategic Plan.



**Town of Greenwich
BOARD OF SOCIAL SERVICES MINUTES
Regular Meeting, July 19, 2016**

4. Interagency Team – The Commissioner reviewed the work of this team which aims to provide support for high school children and their families. Kids in Crisis is the coordinating agency.
5. Human Services Technology Solutions – this project sponsored by the United Way is a work in progress which aims to help GDSS and others to better meet client needs for information and service.

MOTION: At 7:58pm, a motion to adjourn was passed unanimously.

NEXT MEETING

The next Board Meeting will be held on September 20, 2016 in the Hayton Room at 7:00 PM.

Respectfully Submitted,

Abbott Jones, Secretary



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