

1. Meeting Agenda - September 14

Documents:

[BET_TNW_STRATEGIC_PLANNING_COMM_AGENDA_09-14-17.PDF](#)

2. Minutes Subject To Approval - September 14

Documents:

[SUB_TO_APP_TNW_STRATEGIC_PLANNING_MINUTES_09-14-17.PDF](#)

3. Approved Minutes - September 14

Documents:

[APPROVED_BET_TNW_STRATEGIC_PLANNING_MINUTES_09-14-17.PDF](#)



**TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION**

Nathaniel Witherell Strategic Planning Committee

Thursday, September 14, 2017

**Gisborne Conference Room
1st Floor
11:00 A.M.**

AGENDA

1. Approval of the BET Nathaniel Witherell Strategic Planning Committee Meeting Minutes of:
 - July 10, 2017
 - August 14, 2017
2. Discussion of Nathaniel Witherell Business, Financial Models
3. Preliminary Outline & Discussion of Final Report
4. Items for Future Committee Meetings
5. Adjournment

TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
NATHANIEL WITHERELL STRATEGIC PLANNING COMMITTEE

MINUTES – Gisborne Conference Room, Town Hall

Thursday, September 14, 2017

Committee: Arthur D. Norton; Elizabeth K. Krumeich, Jill Oberlander, Nancy Weissler

Board: Leslie Tarkington

Others: Peter Mynarski, Comptroller; Lucia Jansen, RTM Budget Overview Committee;
Danyal Ozizmir, RTM Budget Overview Committee

The meeting was called to order at 1:00 P.M.

1. Approval of BET Nathaniel Witherell Strategic Planning Committee Meeting Minutes of July 10, 2017 and August 14, 2017

Upon a motion made by Ms. Weissler, seconded by Ms. Krumeich, the Committee voted 4 to 0 to adopt the July 10, 2017 minutes.

Draft minutes of August 14, 2017 were discussed and the Committee agreed to delete the third paragraph of Section 2.

Upon a motion made by Ms. Weissler, seconded by Ms. Krumeich, the Committee voted 4 to 0 to adopt the August 14, 2017 minutes as amended.

2. Discussion of Nathaniel Witherell Business, Financial Models

Ms. Weissler asked for a status update on TNW's contract with Sterling Care. Mr. Norton agreed to ask TNW Board Chair Larry Simon for an update.

Ms. Weissler advised the Committee about Mr. Simon's statement made at the September 12, 2017 Human Resources Committee that TNW is seeing more complicated medical cases with the movement to bundled payments. Mr. Simon also stated at that meeting that TNW could benefit from a consultant who could advise on staffing to address the balance between full and part-time staff and better manage overtime and work accruals that result in part-time workers qualifying for health benefits.

Mr. Norton stated that TNW should be run as a supply-side operating business, not a demand-based Town Department. Ms. Oberlander emphasized the public service in providing a necessary safety net for Town elderly. The Committee discussed TNW Board shortcomings, including enhancing Board Committees to promote greater accountability. Those committees include: Executive; Finance; Governance, which includes Nominating; Quality Assurance; Marketing and Strategic Planning; and Facilities. Ms. Krumeich agreed to request a copy of TNW By-laws from Mr. Simon to determine the current committee structure.

3. Preliminary Outline and Discussion of Final Report

The Committee discussed a timeline for production of a report, given the RTM call deadline dates.

4. Items for Future Committee Meetings

The next two scheduled meetings are October 10th and October 23rd, both at 8:30 A.M. in the Gisborne room.

5. Adjournment

On a motion duly made and seconded, the Committee voted 4 to 0 to adjourn the meeting at 12:15 P.M.

Jill Oberlander, Recording Secretary

Arthur D. Norton, Chairman

SUBJECT TO APPROVAL

TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
NATHANIEL WITHERELL STRATEGIC PLANNING COMMITTEE

MINUTES – Gisborne Conference Room, Town Hall

Thursday, September 14, 2017

Committee: Arthur D. Norton; Elizabeth K. Krumeich, Jill Oberlander, Nancy Weissler
Board: Leslie Tarkington
Others: Peter Mynarski, Comptroller; Lucia Jansen, RTM Budget Overview Committee;
Danyal Ozizmir, RTM Budget Overview Committee

The meeting was called to order at 1:00 P.M.

1. Approval of BET Nathaniel Witherell Strategic Planning Committee Meeting Minutes of July 10, 2017 and August 14, 2017

Upon a motion made by Ms. Weissler, seconded by Ms. Krumeich, the Committee voted 4 to 0 to adopt the July 10, 2017 minutes.

Draft minutes of August 14, 2017 were discussed and the Committee agreed to delete the third paragraph of Section 2.

Upon a motion made by Ms. Weissler, seconded by Ms. Krumeich, the Committee voted 4 to 0 to adopt the August 14, 2017 minutes as amended.

2. Discussion of Nathaniel Witherell Business, Financial Models

Ms. Weissler asked for a status update on TNW's contract with Sterling Care. Mr. Norton agreed to ask TNW Board Chair Larry Simon for an update.

Ms. Weissler advised the Committee about Mr. Simon's statement made at the September 12, 2017 Human Resources Committee that TNW is seeing more complicated medical cases with the movement to bundled payments. Mr. Simon also stated at that meeting that TNW could benefit from a consultant who could advise on staffing to address the balance between full and part-time staff and better manage overtime and work accruals that result in part-time workers qualifying for health benefits.

Mr. Norton stated that TNW should be run as a supply-side operating business, not a demand-based Town Department. Ms. Oberlander emphasized the public service in providing a necessary safety net for Town elderly. The Committee discussed TNW Board shortcomings, including enhancing Board Committees to promote greater accountability. Those committees include: Executive; Finance; Governance, which includes Nominating; Quality Assurance; Marketing and Strategic Planning; and Facilities. Ms. Krumeich agreed to request a copy of TNW By-laws from Mr. Simon to determine the current committee structure.

3. Preliminary Outline and Discussion of Final Report

The Committee discussed a timeline for production of a report, given the RTM call deadline dates.

4. Items for Future Committee Meetings

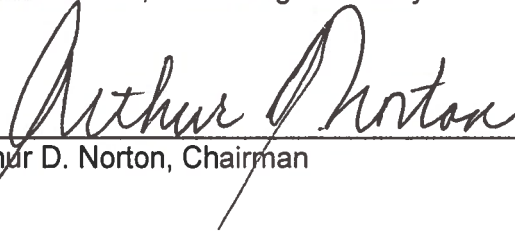
The next two scheduled meetings are October 10th and October 23rd, both at 8:30 A.M. in the Gisborne room.

5. Adjournment

On a motion duly made and seconded, the Committee voted 4 to 0 to adjourn the meeting at 12:15 P.M.



Jill Oberlander, Recording Secretary



Arthur D. Norton, Chairman