

1. SUB TO APP BET Policy Procedures Comm. Meeting Minutes

Documents:

[SUB\\_TO\\_APP\\_BET\\_POLICY\\_PROCEDURES\\_COMM\\_MTG\\_MINUTES\\_07-15-14.PDF](#)

2. BET Policy & Procedures Comm. Meeting Agenda

Documents:

[BET\\_POLICY\\_PROCEDURE\\_MTG\\_AGENDA\\_07-15-14.PDF](#)

TOWN OF GREENWICH  
BOARD OF ESTIMATE AND TAXATION  
POLICY & PROCEDURE COMMITTEE  
MINUTES  
Tuesday, July 15, 2014  
Finance Department Conference Room

Committee: William Finger, Art Norton

Other: Jeff Ramer, BET Member; Michael Mason, Chair BET

The meeting was called to order at 6:15 P.M.

**1. Posting of Internal Audit Reports**

Committee discussed posting of Internal Audit reports on the Town of Greenwich website. Mr. Ramer suggested a posting of a list of Internal Audit reports with the date of the report and a brief summary of the report.

Mr. Finger proposed that upon completion of Internal Audit process and presentation by the Internal Audit department of a final audit report to the Audit Committee, once that report is accepted by the Audit Committee and submitted to the BET, the final audit report, along with its title and date, be posted onto the webpage of the Internal Auditor for a period of at least twelve months.

Mr. Norton expressed his reservations for posting the actual final audit report onto a Town of Greenwich web page. He did however support posting a list of audit reports by title and date without the posting of the actual report. Mr. Norton did point out that Internal Audit reports are available to the public if a member of the public comes to the Internal Audit department or the Finance department and requests a hard copy of the report.

Mr. Finger presented information obtained from Mr. Mynarski that the only Fairfield County towns with Internal Audit departments or auditors with a similar function to that of the Town of Greenwich are Westport and Trumbull. Each of those towns post actual audit reports on their town web pages. Additionally Mr. Finger pointed out that the State of Connecticut's Auditor of Public Accounts' web page includes as one of its stated missions, "Ensuring that all audit results are disclosed to the public." All audits by the Auditor of Public Accounts are posted onto the Auditor's webpage

Mr. Finger's motion to post final audit reports to the Internal Audit department web page failed by a vote of 1-1 with Mr. Norton voting no.

**2. Adjournment**

The meeting was adjourned at 6:30 P.M.

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William R. Finger, BET Member

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Arthur D. Norton, BET Member



**TOWN OF GREENWICH**

**BOARD OF ESTIMATE & TAXATION  
POLICY & PROCEDURE COMMITTEE MEETING**

**Tuesday, July 15, 2014  
6:15 P.M.**

**Finance Department Conference Room  
Second Floor, Town Hall**

**AGENDA**

1. Posting of Internal Audit Reports
2. Adjournment