1. BET Budget Comm. Meeting Documents

Documents:

- APPROVED_BET_BUDGET_COMM_MEETING_MINUTES_07-15-10.PDF
- BET_BUDGET_COMM_MEETING_AGENDA_07-15-10.PDF
- BET_BUDGET_COMM_MEETING_PACKET_07-15-10.PDF
- SUB_TO_APP_BET_BUDGET_COMM_MEETING_MINUTES_07-15-10.PDF
- VOTED_BET_BUDGET_COMM_MEETING_AGENDA_07-15-10.PDF
TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE
MINUTES
Cone Room
Thursday, July 15, 2010

Committee:
Present: Michael S. Mason, Chairman; William R. Finger, Laurence B. Simon, Leslie L. Tarkington
Board: Nancy Barton, Jim Campbell, Randall Huffman, Art Norton, Jeffrey Ramer, Steve Walko
Selectmen: Peter Tesei, First Selectman, Drew Marzullo
Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget Director; John Crary, Town Administrator; Robert Lichtenfeld, Managing Director of Operations; Richard Calcavecchio, Director of Budgets & Systems, Board of Education; David Ridberg, Chief; Greg Hannigan, Director, Police Department; Caroline Baisley, Director; Deborah Flynn, Business Office Manager, Health Department; Princess Erfe, Administrator, Community Development; Jay Domeseck, Director, Fleet Department
Other: Leslie Moriarty, Vice Chairman, Board of Education

The meeting was called to order at 6:36 P.M.

Requests for Budget Adjustments

2009-2010 Fiscal Year

FI-2 BET - Administration – Transfer $75,000

Transfer:
$ 37,500 to A902-57300 Workers’ Compensation
$ 37,500 to A902-57330 Unemployment
$ 75,000 from A999-57124 General Fund - Contingency

Mr. Mynarski explained that this is to supplement last month’s request. A brief discussion followed regarding the payment process and delayed billing.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

EM-2 EMOC – Transfer $6,000

Transfer:
$ 6,000 to A104-51490 Professional Fees
$ 6,000 from A104-52360 Software Rental

Mr. Crary explained that this is for additional compensation for the Director of Emergency Services due to the March 2010 storm. Mr. Crary stated that there is approximately $11,000 left in the account. A brief discussion followed regarding required information and budget estimates.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

SE-14 First Selectman – Transfer $20,000

Transfer:
$ 20,000 to A105-51400 Professional Fees
$ 20,000 from A105-52150 Office Services

Mr. Crary explained that this is for labor relations, primarily legal fees incurred during arbitration with the Fire Department contract. A brief discussion followed regarding required information, fees, and delayed billing.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

ED-11 Board of Education – Transfer - $360,000

Transfer:
$ 360,000 to A6201753-52080 Tuition Out of District
$ 200,000 from A6001793-51600 403b Matching Funds
$ 160,000 from A6201753-51420 Professional Medical & Dental

Mr. Calcavecchio explained that this is for extraordinary high expenses in Special Education Out of District Tuition and gave an overview of the Special Education appropriations. A brief discussion followed regarding planning for the Special Education budget.

The Committee voted 4-0 to approve the transfer under the authority delegated to it by the BET.

ED-12 Board of Education – Transfer - $59,000

Transfer:
$ 59,000 to A6401792-51230 Accumulated Sick Leave/Class
$ 39,000 from A6401798-54050 Maintenance of Buildings/Supplies
$ 20,000 from A6401692-53640 Ordinance & Chemical Supplies
Mr. Calcavecchio explained that this is for non-certified staff retirement payouts. A brief discussion followed regarding funding for non-certified staff.

The Committee voted 4-0 to approve the transfer under the authority delegated to it by the BET.

2010-2011 Fiscal Year

PD-1 Police Department – Approval to Use - $165,000

Approval to Use:
$ 157,500 to F2131-59120 Mobile Crime Scene Lab
$ 4,500 to F2131-53510 Vinyl Graphics
$ 3,000 to F2131-52100 Travel
$ 165,000 from F213-35018 Federal Asset Forfeiture

Chief Ridberg explained that this is to use Asset Forfeiture funds to purchase a Mobile Crime Scene Lab to replace the existing 25 year old, converted ambulance, which is unreliable and does not serve its function. A discussion followed regarding vehicle specifications, the funding, and use of the current vehicle.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PD-2 Police Department – Approval to Use - $29,304

Approval to Use:
$ 29,304 to F2131-52300 Rental of 2 Undercover Vehicles
$ 29,304 from F213-35018 Federal Asset Forfeiture

Chief Ridberg explained that this is for a one year pilot program to increase the flexibility of the undercover fleet, by being able to turn cars in more frequently. Mr. Hannigan explained that the safety factor is in the opportunity to turn the cars over on an as needed basis, giving the officers the ability to choose a variety of vehicles to serve particular purposes. Mr. Hannigan also stated that the agreement includes vehicle maintenance and the cost of liability insurance. A brief discussion followed regarding funding, the rental program, and current vehicles.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

HD-1 Health Department – Approval to Use - $61,030

Approval to Use:
$ 56,693 to F4035-51300 Temporary Salaries
$ 4,337 to F4035-57050 Social Security
$ 61,030 from Emergency Prep Grant
Ms. Baisley explained that this is for two part-time Emergency Preparedness Coordinators. Ms. Baisley gave a brief overview of the program. A brief discussion followed regarding the Grant term, requirements, and salaries.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

CD-1  Community Development – Approval to Use - $199,720

<table>
<thead>
<tr>
<th>Approval to Use:</th>
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</thead>
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<tr>
<td>$ 25,000 to</td>
<td>Q19710-59900-21800</td>
<td>Greenwich Red Cross Motor Services</td>
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<td>$ 3,000 to</td>
<td>Q19710-59900-21807</td>
<td>Food Bank Program - Stamford</td>
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<td>$ 3,000 to</td>
<td>Q19710-59900-21810</td>
<td>Jewish Family Services – Super marketing</td>
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<td>$ 12,000 to</td>
<td>Q19710-59900-21816</td>
<td>TAG – Transportation Services</td>
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<td>$ 3,000 to</td>
<td>Q19710-59900-21817</td>
<td>YWCA – Domestic Abuse Services</td>
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<td>$ 74,330 to</td>
<td>Q19710-59900-21823</td>
<td>YMCA St. Roch’s Daycare Rehab Phase I</td>
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<td>$ 20,640 to</td>
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<td>Neighbor-to-Neighbor Facility Renovation</td>
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<td>$ 40,000 to</td>
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<td>Pathways, Inc. Emergency Generator</td>
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<td>$ 18,750 to</td>
<td>Q19710-59900-21830</td>
<td>St. Luke’s Lifeworks Rose Park Roof</td>
</tr>
<tr>
<td>$ 199,720 from</td>
<td></td>
<td>Diamond Hill Repayment</td>
</tr>
</tbody>
</table>

Ms. Erfe explained that this is reallocation of funds that were unexpectedly reimbursed, due to the sale of the Diamond Hill Church. A brief discussion followed regarding the grant and reimbursement process, grant requests, and CDAC recommendations.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

NEW BUSINESS

Review of Fleet Operations

Mr. Domingo gave an overview of Fleet operations, including the movement of vehicles for maintenance and repair. Mr. Domingo stated that the goal is to standardize equipment, and to reduce outside vendor use. The Fleet Department currently staffs nine mechanics, two operations assistants, one administrative assistant, one part-time custodian, and the director. A discussion followed regarding use of outside vendors, cost comparisons, expenses, staff expertise, goals and strategies, workers’ compensation claims, the parts department, and the truck wash.

2009-2010 Revenue and Expenditure Results

First Look at 2011-2012 Budget

The Committee reviewed the Town of Greenwich 2011-2012 Budget. A discussion followed regarding expenses, revenues, insurance premiums, pension funds, fund balance, capital funding, and revenues.

FY 2010-2011 Tax Bills and Tax Collection Rate Discussion

Mr. Finger commented that the topic was discussed at the Audit Committee meeting and suggested a follow up discussion be included on the BET agenda for Monday, June 19, 2010. Mr. Finger also commended the Finance Department for their intervention. A discussion followed regarding the probable cause of the delayed dispatch of tax bills.

OLD BUSINESS

Review of Budget Committee Calendar and Assignment of Topics

The Committee reviewed the Budget Committee Calendar and Monthly Discussion Topics for FY 2011. A brief discussion followed regarding discussion topics, the distribution of the budget guidelines for review, and meeting dates.

APPROVAL OF MINUTES

Budget Committee Regular Meeting, June 15, 2010

Upon a motion by Ms. Tarkington, seconded by Mr. Finger, the committee voted 4-0 to approve the minutes from the June 15, 2010, Regular Budget Committee Meeting.

There being no further business before the Committee, the meeting was adjourned at 8:19 P.M.

Respectfully submitted,

Maria Bocchino, Recording Secretary

Michael S. Mason, Chairman
## AGENDA

**Requests for Budget Adjustments**

<table>
<thead>
<tr>
<th>Number</th>
<th>Department</th>
<th>Purpose</th>
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</thead>
<tbody>
<tr>
<td></td>
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<td>2009 – 2010 Fiscal Year</td>
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<tr>
<td>FI-2</td>
<td>BET- Administration</td>
<td>$ 75,000</td>
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<tr>
<td></td>
<td>A902 57300 &amp; 57330</td>
<td>Transfer Workers Compensation &amp; Unemployment</td>
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<td>EM-2</td>
<td>EMOC</td>
<td>$  6,000</td>
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<tr>
<td></td>
<td>A104 51490</td>
<td>Transfer Professional Fees</td>
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<td>SE-14</td>
<td>First Selectman</td>
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<tr>
<td></td>
<td>A105 51400</td>
<td>Transfer Professional Fees</td>
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<tr>
<td>ED-11</td>
<td>BOE</td>
<td>$ 360,000</td>
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<tr>
<td></td>
<td>A6201753 52080</td>
<td>Transfer Tuition Out of District</td>
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<tr>
<td>ED-12</td>
<td>BOE</td>
<td>$  59,000</td>
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<td></td>
<td>A6401792 51230</td>
<td>Transfer Accumulated Sick Leave/Class.</td>
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<td>2010 – 2011 Fiscal Year</td>
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<tr>
<td>PD-1</td>
<td>Police</td>
<td>$ 165,000</td>
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<tr>
<td></td>
<td>F2131 &amp; various codes</td>
<td>Approval to Use Mobile Crime Scene Lab, Vinyl Graphics, Travel</td>
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<tr>
<td>PD-2</td>
<td>Police</td>
<td>$  29,304</td>
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<tr>
<td></td>
<td>F2131 52300</td>
<td>Approval to Use Rental Two Undercover Vehicles</td>
</tr>
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</table>
HD-1  **Health**  $ 61,030  Approval to Use
F4035 51300 & 57050  Temp Salaries & Social Security

CD-1  **Community Dev.**  $ 199,720  Approval to Use
Q19710 59900 & various project codes  Funding of Activities

New Business:
- Review of Fleet Operations
- 2009 - 2010 Revenue and Expenditure Results
- First Look at 2011 – 2012 Budget
- Fiscal Year 2010 – 2011 Tax Bills and Collection Rate Discussion

Old Business:
- Review of Budget Committee Calendar and assignment of topics.

Approval of BET Budget Committee Meeting Minutes for:
- BET Budget Committee Meeting June 15, 2010
### Requests for Budget Adjustments

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<td>A104 51490</td>
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<tr>
<td>SE-14</td>
<td>First Selectman</td>
<td>Transfer Professional Fees</td>
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<td></td>
<td>A105 51400</td>
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<td>Transfer Tuition Out of District</td>
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$ 61,030  
Approval to Use  
Temp Salaries & Social Security

CD-1  **Community Dev.**  
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various project codes  
$ 199,720  
Approval to Use  
Funding of Activities

New Business:
- Review of Fleet Operations
- 2009 - 2010 Revenue and Expenditure Results
- First Look at 2011 – 2012 Budget
- Fiscal Year 2010 – 2011 Tax Bills and Collection Rate Discussion

Old Business:
- Review of Budget Committee Calendar and assignment of topics.

Approval of BET Budget Committee Meeting Minutes for:
- BET Budget Committee Meeting June 15, 2010
Town Of Greenwich
Request Form For Budget Adjustments

Department & Division: BET - Administration
Action Requested: Transfer
Date of Submission: July 7, 2010

<table>
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<tr>
<th>Fund</th>
<th>Dept</th>
<th>Object</th>
<th>Project</th>
<th>Desc</th>
<th>Amount</th>
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<td>To:</td>
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<td>902</td>
<td>57300</td>
<td>Workers' Compensation</td>
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<td>902</td>
<td>57330</td>
<td></td>
<td>Unemployment</td>
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<td>From:</td>
<td>A</td>
<td>999</td>
<td>57124</td>
<td>General Fund - Contingency</td>
<td>75,000</td>
</tr>
</tbody>
</table>

Justification of Request:

This request is a supplemental request to the June 2010 transfer request. The original request at the June 2010 BET meeting was underestimated due to an unexpected workers' compensation request for payments of $82,970 on June 30th., that must be included in the fiscal year ending June 30, 2010.

Board Chairman
Department Head: ____________________________

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date: ______________ Comptroller: ____________________________

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

_______ Approved
_______ Disapproved
_______ Modified as follows:

Motion: ____________________________
Second: ____________________________

Clerk of the Board: ____________________________

This form should be submitted with 35 blue copies in addition to a current Appropriation Statement.
Town Of Greenwich
Request Form For Budget Adjustments

BET Meeting Date: Jul-10
Application #: EM 2

Department & Division: EMOC
Action Requested: Transfer
Date of Submission: July 7, 2010

<table>
<thead>
<tr>
<th>Fund</th>
<th>Dept</th>
<th>Object</th>
<th>Project</th>
<th>Desc</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>To:</td>
<td>A</td>
<td>104</td>
<td>51490</td>
<td>Prof Fees</td>
<td>6,000</td>
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<tr>
<td>From:</td>
<td>A</td>
<td>104</td>
<td>52360</td>
<td>Software Rental</td>
<td>6,000</td>
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</tbody>
</table>

Justification of Request:

Request to cover higher expenses due to March Storms

Department Head:

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date: ____________  Comptroller: __________________________

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

- [ ] Approved  Motion: __________________________
- [ ] Disapproved
- [ ] Modified as follows:  Second: __________________________

Clerk of the Board: __________________________

This form should be submitted with 35 blue copies in addition to a current Appropriation Statement
## Appropriation Statement

### 104 Emergency Operations

<table>
<thead>
<tr>
<th>Department</th>
<th>Original Budget</th>
<th>Revisions</th>
<th>Revised Budget</th>
<th>Expenditures</th>
<th>Encumbrances</th>
<th>Requisitions</th>
<th>Available Budget</th>
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Town Of Greenwich
Request Form For Budget Adjustments

BET Meeting Date: [Jul-10]
Application #: [SE 14]

Department & Division: First Selectman
Action Requested: Transfer
Date of Submission: July 7, 2010

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<th>Object</th>
<th>Project</th>
<th>Desc</th>
<th>Amount</th>
</tr>
</thead>
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<tr>
<td>To:</td>
<td>A</td>
<td>105</td>
<td>51400</td>
<td>Prof Fees</td>
<td>20,000</td>
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<tr>
<td>From:</td>
<td>A</td>
<td>105</td>
<td>52150</td>
<td>Office Services</td>
<td>20,000</td>
</tr>
</tbody>
</table>

Justification of Request:

Request to cover labor negotiating fees

[Signature]

Department Head:

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date: __________ Comptroller: _______________________

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

- Approved
- Disapproved
- Modified as follows: Second:

Clerk of the Board: _______________________

This form should be submitted with 35 blue copies in addition to a current Appropriation Statement.
Town Of Greenwich
Request Form For Budget Adjustments

Department & Division: BOE
Action Requested: Transfer
Date of Submission: July 8, 2010

<table>
<thead>
<tr>
<th>Fund</th>
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</thead>
<tbody>
<tr>
<td>To:</td>
<td>A</td>
<td>6201753</td>
<td>52080</td>
<td>Tuition Out of District</td>
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<td>From:</td>
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<td>6001793</td>
<td>51600</td>
<td>403b Matching Funds</td>
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<td>Professional Medical &amp;Dental</td>
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<td></td>
<td>A</td>
<td>6201753</td>
<td>51420</td>
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</tbody>
</table>

Justification of Request: (Set forth reasons the adjustment is required, the factors involved in arriving at costs, and the status of the account from which the transfer is made. Attach separate copy if necessary.)

Transfer to reconcile over expended Accounts.

Board Chairman

Department Head:

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date: __________________________ Comptroller: __________________________

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

Approved Motion:
Disapproved
Modified as follows:
Second:

Clerk of the Board: __________________________

This form should be submitted with 35 blue copies in addition to a current Appropriation Statement.
**Town Of Greenwich**  
**Request Form For Budget Adjustments**

**BET Meeting Date:** Jul-10  
**Application #:** ED 12

**Department & Division:** BOE  
**Action Requested:** Transfer  
**Date of Submission:** July 8, 2010

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<th>Object</th>
<th>Project</th>
<th>Desc</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>To:</td>
<td>A 6401792</td>
<td>51230</td>
<td>Accumulated Sick Leave/Class.</td>
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<td>59,000</td>
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</table>

**Justification of Request:** (Set forth reasons the adjustment is required, the factors involved in arriving at costs, and the status of the account from which the transfer is made. Attach separate copy if necessary.)

Transfer to reconcile over expended Accounts.

Board Chairman:  
Department Head:  

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date:  
Comptroller:  

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

- [ ] Approved
- [ ] Disapproved
- [ ] Modified as follows:  
  - Second:  
  - Clerk of the Board:  

This form should be submitted with 35 blue copies in addition to a current Appropriation Statement.
Town Of Greenwich  
Request Form For Budget Adjustments

Department & Division: Police  
Action Requested: Approval to Use  
Date of Submission: 1/11/2010

<table>
<thead>
<tr>
<th>Fund</th>
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<th>Object</th>
<th>Project</th>
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<td>From:</td>
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<td>35018</td>
<td>Federal Asset Forfeiture</td>
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</tbody>
</table>

Justification of Request: (Set forth reasons the adjustment is required, the factors involved in arriving at costs, and the status of the account from which the transfer is made. Attach separate copy if necessary.)

Currently the Forensic Investigations Section is using a 25-year old converted ambulance (handed down from the Board of Ed) for this function; not only is this vehicle woefully inadequate to meet the needs of processing a major crime scene, but the vehicle itself is not mechanically reliable. The purchase of a technologically-outfitted, modern mobile crime scene lab specifically designed for this purpose will allow the Greenwich Police Dept. to continue to meet the demands of processing major crime scenes with the most advanced techniques and equipment for many years to come. See attachments.

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date: __________ Comptroller: ________________________________

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

- Approved  
- Disapproved  
- Modified as follows:  

Clerk of the Board: ________________________________

This form should be submitted with 35 blue copies in addition to a current Appropriation Statement.
Org code:  F213                POLICE DEPT - GENERAL SERVICES  Type:  B U
Object code:  35018              RRR - FEDERAL ASSET FORFEITURE  Status:  A
Project code:  *UNKNOWN*  Budgetary:

Fund  F
Department  213              POLICE DEPT - GENERAL SERVICES
Function  025              POLICE DEPARTMENT
Location  000
Program  0000
Project  35018              RRR - FEDERAL ASSET FORFEITURE  *UNKNOWN*

Full description:  RRR - FEDERAL ASSET FORFEITURE  Short desc:  RRR-FAFF

--------- CURRENT YEAR MONTHLY AMOUNTS ---------

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<th>BUD TRANSFER</th>
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--------- CURRENT YEAR TOTAL AMOUNTS ---------

Actual (Memo)  -324,193.54  Original Budget  .00
Encumbrances  .00  Budget Tranfr In  .00
Requisitions  .00  Budget Tranfr Out  .00
Total  -324,193.54  Carry Fwd Budget  .00
Available Budget  .00  Carry Fwd Bud Tfr  .00
Percent Used  .00  Revised Budget  .00
Inceptn to SOY  .00  Inceptn Orig Bud  .00
                Inceptn Revsd Bud  .00
Encumb-Last Yr  .00  DEPARTMENT  .00
Actual-Last Yr  .00  BUDGET COM  .00
Estim-Actual  .00  BET  .00
                FINAL  .00
## Last Year Monthly Amounts

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## Prior Years Total Amounts

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## Account Notes

**END OF REPORT - Generated by Gail Fanning**
**GREENWICH, CT --LIVE DB**
825gfann  G/L ACCOUNT DETAIL

Org: F213  Object: 35018
RRR - FEDERAL ASSET FORFEITURE F -213-025-000-0000-35018 -

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Total Amount: -146,260.85

**END OF REPORT - Generated by Gail Fanning**
**Crime Scene Lab**  
**Project Budget**

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<th>Item</th>
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June 2, 2010

Town of Greenwich
Purchasing Department
101 Field Point Road
Greenwich, CT 06830

We at Dodgen Industries do appreciate the opportunity to bid on the 27’ 2010 Mobile Crime Scene Lab for the Town of Greenwich Police Department.

Dodgen Industries has been manufacturing quality products for over 61 years; with a 32 year history in commercial product that now include Mobile Command Centers, Investigation labs. Emergency Response, Medical, Veterinary clinics and unique Specialty vehicles & Trailers, Dodgen units are built from the chassis up with a focused attention to the specific needs of the users. Only the highest quality components are selected by our company to be installed in Dodgen units and we manufacture our own molded fiberglass components and cabinetry. Dodgen unit are to insure that you and your staff are kept safe as you travel the highways. Every vehicle/trailer is quality inspected, water tested, and road tested before delivery to the customer. Our customers and prospects are encouraged to come to the factory and witness first-hand how the units are built, and to receive complete instruction on the use of the vehicle after the purchase.

Sincerely,

Clarice Thompson
Product Specialist/Commercial Division

Web site: www.dodgenmobiletch.com
E-mail: clarice@dodgen-bornfree.com
BID PRICING

Total lump sum bid price for Crime Scene Lab as specified: $133,019.00

OPTIONAL PRICING

Total price for optional Quigley 4-wheel Drive Conversion: $15,388

Indicate below any payload reduction because of four wheel drive system and identify any additional dimension to the height of the vehicle.

Payload reduced of 660 lbs.
Height increase of 6"

REFERENCES

Indicate below the name, address and telephone number of three government agencies to whom you have supplied similar vehicles.

Miami-Dade Ct., Miami, FL - Major Mark Jeter 305-787-1660
Erie County, Buffalo, NY - Gerald Whittington 716-858-6365
Branchburg Twp. Police, NJ - Michael Brunson 908-526-3830 ext1010

Bidder’s Company Name DODGEN INDUSTRIES, INC.
Authorized Signature Clarice Thompson
NON-COLLUSION LANGUAGE

In submitting this bid/proposal, the undersigned declares that this is made without any connection with any persons making another bid/proposal on the same contract; that the bid/proposal is in all respects fair and without collusion, fraud or mental reservation; and that no official of the Town, or any person in the employ of the Town, is directly or indirectly interested in said bid/proposal or in the supplies or work to which it relates, or in any portion of the profits thereof.

Compliance with Ethics Code

In submitting this bid, the undersigned further declares that it has not, and will not, induce or attempt to induce any Town of Greenwich employee or officer to violate the Greenwich Code of Ethics in connection with its offer to provide goods or services under, or otherwise in the performance of, such contract.

The undersigned further understands that the above declarations are material representations to the Town of Greenwich made as a condition to the acceptance of the bid/proposal. If found to be false, the Town of Greenwich retains the right to reject said bid/proposal and rescind any resulting contract and/or purchase order and notify the undersigned accordingly, thereby declaring as void said bid/proposal and contract or purchase order.

BIDDER'S COMPANY NAME    DODGEN INDUSTRIES, INC.
ADDRESS    1505 13th Street North, PO Box 39

Humboldt, IA 50548

TELEPHONE #   515-332-3755       FAX #   515-332-7292

E-MAIL ADDRESS    clarice@dodgen-bornfree.com

WEB SITE    www.dodgenmobiletech.com

AUTHORIZED SIGNATURE    Clarice Thompson

PRINT NAME    Clarice Thompson

TITLE    Product Specialist

TAXPAYER IDENTIFICATION NO. 42-0859636

INCORPORATED IN THE STATE OF Iowa
TOWN OF GREENWICH

RFB #6722  DEADLINE: 6/16/10 AT 3:00 P.M.

CRIME_SCENE_LAB

REPLY_SHEET (Page 3 of 3)

The Greenwich Code of Ethics can be found at www.greenwichct.org. Relevant provisions of the Code of Ethics state as follows:

2. DEFINITION. (1) Indirect interest, without limiting its generality, shall mean and include the interest of any subcontractor in any prime contract with the town and the interest of any person or his immediate family in any corporation, firm or partnership which has a direct or indirect interest in any transaction with the town. (2) Substantial financial interest shall mean any financial interest, direct or indirect, which is more than nominal and which is not common to the interest of other citizens of the town. (3) Town officer shall mean and include any official, employee, agent, consultant or member, elected or appointed, of any board, department, commission, committee, legislative body or other agency of the town. (4) Transaction shall mean and include the offer, sale or furnishing of any real or personal property, material, supplies or services by any person, directly or indirectly, as vendor, prime contractor, subcontractor or otherwise, for the use and benefit of the town for a valuable consideration, excepting the services of any person as a town officer.

3. GIFTS AND FAVORS. No town officer or his immediate family shall accept any valuable gift, thing, favor, loan or promise which might tend to influence the performance or nonperformance of his official duties.

4. IMPROPER INFLUENCE. No town officer having a substantial financial interest in any transaction with the town or in any action to be taken by the town shall use his office to exert his influence or to vote on such transaction or action.

By signing below, the undersigned declares that he/she has read the non-collusion language contained herein and agrees to abide by its contents:

AUTHORIZED SIGNATURE  Clarice Thompson
PRINT NAME  Clarice Thompson
COMPANY NAME  DODGEN INDUSTRIES, INC.
DODGEN / BORN FREE MOTORCOACH
DODGEN INDUSTRIES, INC./BORN FREE MOTORCOACH, INC.
1505 13th St. North, P.O. BOX 39, HUMBOLDT, IA 50548
Toll Free 1-800-247-1835   Fax 515-332-3756   Local 515-332-3755

SOLD TO: Town of Greenwich Purchasing Department 101 Field Point Road Greenwich CT 06830
Phone: 203-622-7776 Fax: 203-622-7776
Contact Name: Clarice Thompson

C/N: TBD

DATE: June 03, 2010
Payment Terms: Payment via cashier’s check, bank wire or financing, Net 30 Days

FOB: Greenwich, CT, USA

BY: Clarice Thompson
SHIP: TBD

DESCRIPTION:

**Dodgen 2010 27’ Command Center II**, complete with Ford E450 gasoline chassis, and all standard specifications on the attached pages (2010 chassis)  $111,200.00

Quigley 4-wheel Drive Conversion to E450 gasoline Ford chassis: System model QK-E4685-NHC456, for 2010 model with 6.8 liter V10 engine and 4.56 gear ratio Includes Quadra version part time 4x4, with Ford front drive axle; coil spring front suspensions; manual hubs; Ford #271 2-speed transfer case; 4-wheel ABS brakes; 4x4 indicator light; (6) 17” wheels; (6) LT225/75R-17 tires

“Note: This option is not included in quote”  $15,388

Flat Screen Backup Camera with color monitor  $1,500

A&E Awning, with white hardware, in standard black/gray/silver colors  $1,250

(1) Aluminum roof ground plane for antennas  $625

(2) Kwik Raze model 1133 flood light, mounted on the curbside vehicle rear  $2,450

**Emergency Lights-100**
LED Package: Blue and Red LED lights mounted on cab (500 Series) & each side of vehicle (400 Series) One Siren/PA mounted under front bumper, Siren controller & light control mounted on cab ceiling between passenger and driver. All LED lights have clear lens, but show appropriate color when activated.  $4,050

**Emergency Light-145**
One roof mounted LED traffic advisor bar. Standard color is amber. Controls mounted on cab ceiling between passenger and driver.  $1,705
Vehicle painted, color Ford Indigo Blue $8,402

Total $131,182.00

Total; F.o.b. Greenwich, CT $133,019.00

NOTE: Because of the time required to arrange for the necessary components to build your commercial vehicle, we need to finalize all items no later than 60 days prior to start of production. We are unable to consider any additional changes after this date, so please review your order and request any changes as soon as possible. Purchased order is required to make an order firm.

Purchaser to pay sales tax and license fees in home state

For Dodgen Industries: [signature] Date: 06/3/2010
Product Specialist/Commercial Division

Purchaser’s Signature: ___________________________ Date: ___________
Specifications for Dodgen
2010 – 27’ Crime Scene Lab

Prepared for: Town of Greenwich Police Department/CT

Chassis:
- GVWR: 14,500 lbs.
- GCWR: 20,000 lbs.
- Wheelbase: 176"
- Cab-to-Axle: 118"
- Front axle: 5,000 lb. Twin-I-Beam
- Rear axle: 9,450 lb. Dana 80 HD
- Axle ratio: 4.56 to 1
- Brakes: Power Front/Rear ABS brakes
- Parking brake: Rear Wheel Parking Brake
- Alternator: 155-amp
- Fuel capacity: 55-gallon aft-of-axle tank
- Springs: Front coil (5,000 lb.), rear multi-leaf (9,450 lb.)
- Stabilizer bar: 1” diameter front, 1.125” diameter rear
- Frame: Single channel iron frame (36,000 lb. Psi)

Engine:
- V-10 Triton 6.8-liter (415 cid) EFI gasoline
  (305 hp @ 4250 rpms/420 lbs-ft. of torque @ 3250 rpms)

Transmission:
- 5R100 automatic transmission with overdrive
- Auxiliary transmission oil cooler standard

Wheels and tires:
- (6) 6.0” x 16.0” wheels, 8 bolt pattern (dual rear)
- (6) LT225/75R x 16E all season radial
  *(Spare tire and wheel included)*

Note: Due to space limitation spare tire and wheel cannot be mounted

Battery:
- 78-amp hour heavy-duty battery, 750 CCA; 12VDC

Radio:
- Ford AM-FM digital stereo with CD and clock (seek and scan), includes 2 door speakers

Other standard features:
- Power steering
- Tilt steering wheel
- Cruise control
- In-tank transmission oil cooler
1 3/8” front and rear gas filled shocks
In-dash Ford factory air conditioning
High capacity heater
Ammeter, oil pressure and coolant dash temperature gauges
Tinted glass
Bright appearance package
Chrome front bumper
Intermittent wipers and washers
Power windows and door locks
Remote keyless entry with (2) fobs for cab doors
(2) Velvac 12V remote and heated rear view mirrors (FMVSS approved/fold back style), with turn signal indicators
Sun visors
Cigarette lighter
Driver and passenger air bags
Dual horns
Ford 6-way power seat pedestal, driver side only
Engine cover console upgrade
Auxiliary 12V dash outlet
Message Center
Daytime Running Lamps

Dimensions: 27’ Wide Body (Ford)

Overall length: 27’ 5” approximate
Overall height: 11’ 4” w/roof air & 4 wheel drive
Overall body width: 102”
Overall mirror width: 118”
Usable floor interior length: 213-3/4”
Interior floor width: 94-3/4”
Interior height: 84-1/2”

Colors and materials:
Exterior chassis paint: Ford Indigo Blue
Exterior: Oxford white fiberglass gel coat
Interior-Cab:
   Cab: Gray colored padded fabric
   Floor covering: Black 1/2” rubber flooring
   Captain chairs: Flexsteel gray colored vinyl
Interior-Unit:
   Wall: Kemlite pebble finish white fiberglass sheet, with 1/8” Luan backing/.030 textured fiberglass (FRP0 class C fire rated surface, flame spread/E84-81A rating 25
   Radius: White padded vinyl or Kemlite (depending on location)
   Ceiling: Kemlite pebble finish white fiberglass sheet, with 1/8” Luan backing
   Floor covering: Gray “C8157 Moonstone” colored PVC flooring (Lonseal LonCoin II Flecks) Flam spread/Class 1 per NFPA life safety code 101, green features over 41% per consumer recycled content, GreenMedic/Microbial resistant
   Furniture, Desk Chair(s): Gray colored cloth
   Cabinetry: Gray colored plastic laminate with matte finish, ((VGF) type 604-NEMA thickness 1.22mm/fire rated FMVSS-302/weight 0.275)
   Countertops: Gray colored plastic laminate with matte finish with oak hardwood edge band, (HGF) type 605-NEMA thickness 1.22mm/fire rated FMCSS-302 weight 0.438)
Cabinet doors and Drawer faces: Gray vinyl wrap over MDF core

**Standard shell specifications:**

Body: Hand molded fiberglass body components, color matching trim at all overlapping joints, roof reinforced with ¾” plywood and ¾” x 1½” rectangular tubing.

Walls: 2x2 and 2x4 wood framing core (1½” thick), with interior sheathing.

Insulation: Spun fiberglass batt in wall cavities (1” thick, rated of batt-class A, fire rating nonflammable).

Roof assembly: 1/9” molded outer roof fiberglass skin imbedded with ¾” plywood (area covered 252 ¼” x 1 ½” x 66” – 16ga rectangular mild steel tubes. All wood and steel are covered on the underside by sprayed resin and fibers reinforcement.

Moisture barrier: ¼” foil moisture barrier over walls.

Floor: One-piece Fiber-Tech (¾” plywood with fiberglass overlay both sides.) (This floor attaches to steel Ford mounting pads with rubber bushings that eliminate squeaking and stress damage.)

Roll bars: (4) 1 7/8” round tubular 11 ga. steel roll bars, fastened to floor, wall and roof.

Splash guards: Front: Hand molded fiberglass running boards with wheel flares.

Rear: PVC plastic mud flaps.

Wheel covers: Stainless steel wheel liners with lug nut covers (stainless steel fill valve extenders on dual wheels).

Suspension upgrade: Model SSA22 Super Springs (Overload/ stabilizer springs over Ford factory springs).

Windows: Hehr double paned thermal window(s), gray tinted, with insect screens.

(1) 18”H x 36”W: located above workstation on roadside.

Window covering: 1” aluminum mini blinds, gray color.

Privacy drape: Between chassis cab and body, attached with snaps.

Doors: (1) 30” rear entry door, with screen, (1) window, keyed lock, deadbolt and electric step (with curtain cover for entry door window); (1) 30” side entry door, with screen, (1) window, keyed lock and deadbolt (with curtain cover for entry door window).

Hatches:

(1) Fuel access hatch, locking.

(1) Generator access hatch, non-locking.

(1) Battery access hatch, non-locking.

(1) 36” External storage access hatch under-floor, locking.

(1) LP tank access hatch, non-locking.

(1) Under-floor plumbing access hatch, non-locking.

(1) Water fill hatch, locking.

Ladder: Roof rack and ladder for ease of access to roof of unit.

Bumper: Rear fiberglass bumper with steel support frame.

Drag rollers: (2) Rear mounted drag rollers (protects under vehicle components from damage).

Trailer hitch: 2” square trailer hitch receiver, with removable hitch, safety chain hooks, and trailer electrical hookups. (Hitch ball not included) (Class 3 is rated for up to 5,000 lbs).

**Electrical:**

Battery: (2) 12V deep cycle, group size 27, 105 APH heavy-duty batteries on slide-out service tray.

Converter: (1) 120V/12V Iota 75-Amp converter and battery charger, w/ IQ4 smart charge.

Breaker panel: (1) 120V Square D breaker panel.

Fuse panel: (1) 12V fuse block mounted on DIN rail.
(1) Exterior CAT6 jack in weatherproof cover
(1) Interior CAT6 jack(s); located: Curbside workstation

Radio pre-wire: (3) each power block will have 6-ga feeder cable with 60-amp thermal fusing, and come direct from battery bank. Your radio installer can connect to these blocks and add in-line fusing sized for the radios they install. No special antenna cables or ground planes are included. (See option page)

Location: (1) Roadside front overhead
(1) Curbside front overhead
(1) In cab above driver

Radios: Radio installation included (Customer will supply radios, Antennas, cabling and NMO mounts)

Police specifications:
Scene lights: (6) Surface mounted scene lights (Whelen #810), wired to switches on the face of the overcab cabinet. Located (2) roadside, (2) curbside, and (2) rear.

Special Features Included in this Quotation:
Awning: This option provides a manual rollout awning along the curbside, to serve as a sunshade or rain cover when the vehicle is parked and in use. The awning rolls up into an aluminum weather-guard to protect the fabric from wind, rain, or sun damage when not in use. The awning has white mounting hardware and blends into the look of the vehicle. A & E awning with acrylic fabric and horizon effect in black/gray/shadow colors (Other special limited colors are available)

Flat Screen Backup Camera with Color Monitor and Audio: This option lets the driver observe traffic behind the vehicle, and traffic entering into the “blind spot” on multi-lane streets and expressways. The option also aids in backing up and prevents injuring pedestrians.

(1) Roof Ground Plane: This option provides custom aluminum ground plane surfaces for installation of communication antennas. Sizes vary from model to model and are sized to the available roof space and number of antennas. Normal ground plane installations are crossways on the front edge of the roof, or lengthways along either side of the roof air conditioner(s). Price includes installation and materials (but not antennas). This is a required option if any communication equipment is to be used.

Wired for (3) antenna cabling with NMO mounts (customer radio antennas)
Locations: (2) workstations, (1) between driver and passenger in cab

(2) Kwik-Raze model 1133 flood light (120-volt): This light is mounted on the rear of the Dodgen Police vehicle. The light has 4” offset mounting brackets and a 67 ½” telescoping pole. The light head has a pan and tilt adjustment at the base of the telescopic pole. The light head is a 5-1/4”H x 13-1/2”W wide angle flood light which draws 3 amps of 120-volt and uses a 350 watt halogen IR Bulb.

Emergency Light-100
LED Package: Blue and Red LED lights mounted on cab (500 Series) & each side of vehicle (400 Series) One Siren/PA mounted under front bumper, Siren controller & light control mounted on cab ceiling between passenger and driver. All LED lights have clear lens, but show appropriate color when activated.
Emergency Light-145
One roof mounted LED traffic advisor bar. Standard color is amber. Controls mounted on cab ceiling between passenger and driver.

Vehicle painted color Ford Indigo Blue

Special Feature not included in quotation:
Quigley 4-wheel Drive Conversion to E450 gasoline Ford chassis: System model QK-E4685-NHC456, for 2010 model with 6.8 liter V10 engine and 4.56 gear ratio Includes Quadra version part time 4x4, with Ford front drive axle; coil spring front suspensions; manual hubs; Ford #271 2-speed transfer case; 4-wheel ABS brakes; 4x4 indicator light; (6) 17” wheels; (6) LT225/75R-17 tires
Note: Payload reduced of 660 lbs because of four wheel drive system
4-Wheel Drive Conversion will increase the height of the vehicle to approximate 6” higher

Warranty:
Ford: 3-year/36,000 mile bumper-to-bumper warranty
Dodgen: 1 year limited warranty on workmanship
10 year limited warranty on fiberglass for corrosion or hail penetration

Generators, Appliances & Equipment: Manufacturer's pass through of published warranty

Miscellaneous:
Note: The simultaneous operation of all electrical components may exceed the specific generator(s). A complete analysis of the electrical load should be done prior to final specifications.
The Dodgen vehicle comes complete with a class 3 rated hitch receiver in the standard bumper configuration. A class 3 hitch is rated for trailers up to 5,000-lbs. If you plan to tow a trailer or vehicle heavier than 5,000-lbs., it is your responsibility to add a heavier rated hitch. We do not recommend that you exceed the combined weight totals of the vehicle as outfitted with your equipment, gear and towed trailer or vehicle, which is the Gross Combined Weight Rating, (also known as GCWR) as rated by the manufacturer.

Other:
Dimensions are approximate and dependent on final specifications.
Warranties are only applicable in the U.S. as stated.
The company is not responsible for unavoidable delays in delivery.
Includes training (approximately four hours) on the operation of equipment, and review of product manuals, wiring diagram, and warranties.

Deliveries: Vehicle delivery is offered from the factory to your location. Dodgen Industries will deliver your vehicle by driving the vehicle using our company driver’s. A towed small vehicle is commonly used to get the delivery driver back to the factory.
(Your vehicle order includes delivery)
Vehicles fob Greenwich, CT, U.S.A.

Terms: A signed purchase order is required for an order to be considered "firm". The vehicle is then scheduled for production and an estimated delivery date is given, based upon chassis availability and open production spots. The payment is due by cashier's check or bank wire transfer, net 30 days after delivery. Financing must be approved before production will occur. The Manufacture's Certificate of Origin (a.k.a. MCO) will be issued upon delivery.
Customizations of this floor plan may result in additional charges due to engineering and programming time.

Dodgen Industries, Inc. is committed to the continuous improvement of its products.
Specifications, equipment, model availability, and prices are subject to change without notice.

Price quotations are firm for 60 days only, unless locked in by purchase agreement.

CHT 6/1/10
27' CRIME SCENE LAB

IT IS HEREBY UNDERSTOOD THAT DOODEN INDUSTRIES OWNS ALL COPYRIGHTS AND RIGHTS OF REPRODUCTION TO THE DRAWINGS AND DESIGNS OF THE VEHICLE COMPONENT, AND THAT THE PURCHASER ACQUIRES NO RIGHTS OF DESIGN WHATSOEVER. NO RIGHTS OF REPRODUCTION ARE VESTED IN THE PURCHASER IN THE DESIGN OF THE VEHICLE.
IT IS HEREBY UNDERSTOOD THAT DODGEN INDUSTRIES OWNS ALL COPYRIGHTS AND RIGHTS OF REPRODUCTION TO THE DRAWINGS AND DESIGNS OF THE VEHICLE COMPONENT, AND THAT THE PURCHASER ACQUIRES NO RIGHTS OF DESIGN WHATSOEVER. NO RIGHTS OF REPRODUCTION ARE VESTED IN THE PURCHASER IN THE DESIGN OF THE VEHICLE.
DODGEN EMERGENCY LIGHTING

ELP-100 SERIES

LED Package: Blue and Red LED lights mounted on cab (500 Series) & each side of vehicle (400 Series). One Siren/PA mounted under front bumper. Siren controller & light control mounted on cab ceiling between passenger and driver. All LED lights have clear lens, but show appropriate color when activated.

Option Price: $4,050.00

ELP-145 SERIES

One roof mounted LED traffic advisor bar. Standard color is amber. Controls mounted on cab ceiling between passenger and driver.

Option Price: $1,705.00
**Fiberglass vs. Aluminum Bodies**

Over the past several years the trend has been from aluminum to fiberglass bodies. The boat, truck, trailer, and RV industries have all come to recognize the many advantages of fiberglass over aluminum. The boat industry started out using wood, graduated to aluminum, and now almost every recreational boat is built on a fiberglass hull. The amount of fiberglass replacing aluminum in cars and trucks continues to increase every year. Below are just a few reasons for this change.

**Strength**

It is a common misconception that aluminum bodies are stronger than fiberglass bodies. The strength of a body is not in the outer skin, but in the construction of the wall. At Dodgen Industries, our walls are constructed like a house with 2x2, 2x4, and 2x6 wood studs. Our floors and roofs are fiberglass laminated 3/4" plywood with steel reinforcing channels. For additional strength we add (3) 2" tubular steel roll bars in the body. To give you an idea of the quality and construction you can expect with a Dodgen unit, since its conception over 30 years ago, no one has suffered a fatality or serious injury while driving a Dodgen unit.

**Handling and Safety:**

Since fiberglass can be molded into virtually any shape, air flow engineering is possible and the resulting aerodynamic styling produces significant improvements in fuel mileage and handling. Aluminum bodies are typically “square boxes,” which present large flat surfaces that create drag and are subject to cross winds. One hardly notices a passing semi-truck in an aerodynamically styled Dodgen unit.

**Durability and Appearance:**

A fiberglass body is impervious to hail damage. Unlike aluminum which will be pitted and look like the surface of the moon after a hail storm, a fiberglass body will be smooth and undamaged.

A fiberglass body will not corrode. Aluminum, just like steel, will corrode and get “cancer” from road salts, pollution and chemicals in the air. Depending on location, aluminum can start to corrode in just a few weeks.

Fiberglass does not oxidize. Oxidized aluminum has to be mechanically sanded with harsh and abrasive chemicals to restore its shine. Fiberglass, on the other hand, will keep its shine and gloss appearance for years with a simple semi-annual waxing.

With painted aluminum, there is always the risk that if the surface is not scrupulously prepared, the paint will blister or peel. Improperly manufactured fiberglass can also de-laminate, blister, and crack. At Dodgen we manufacture our own fiberglass skins, assuring complete control of their quality. Our fiberglass is hand laid and we clean and wax our molds each time. In over 30+ years, we have never had to replace a fiberglass skin due to cracking, de-lamination, blistering, or other manufacturing defect. We are so confident of our quality, we offer a 10 year limited warranty on our fiberglass bodies.
REPORT OF LOAD TESTING
FIBERGLASS ROOF SECTION

Prepared for:
DODGEN INDUSTRIES INC.
Attn: Dennis Day
PO Box 39
Humboldt, Iowa 50548

Client Purchase Order Number: 0041967

Reviewed by:

Joey A. Luna
Engineering Technician
Product Evaluation Dept.
Phone: (515) 266-5101

Reviewed by:

Brian S. Escherich
Product Service Manager
Product Evaluation Dept.

The test results contained in this report pertain only to the samples submitted for testing and not necessarily to all similar products.
Test Procedures:

A vertical downward load was applied at the center (L X W) of the roof assembly through a 12” diameter disc. The load was applied at a rate of approximately 50 lbf per second until structural failure occurred.

Test Results:

<table>
<thead>
<tr>
<th>Load</th>
<th>Peak Load</th>
<th>Gross Deflection</th>
<th>Failure Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1</td>
<td>4,000 lbf.</td>
<td>4.5&quot;</td>
<td>The reinforcement plywood delaminated from the Gel coat shell and also broke the fiberglass reinforcement over the plywood seam.</td>
</tr>
</tbody>
</table>

Load application

Failure at seam – 1st view

Failure at seam – 2nd view
Dodgen Industries, Inc Warranty and Service

Many vehicle manufacturers only sell their models through a protected dealer network. On commercial vehicles, the local dealer is often not familiar with the specifics of the specialized vehicle, yet the manufacturer may require that any warranty work within the warranty period be performed by that local area dealer. Many times those dealers are only located at one or two locations within a state, requiring a significant amount of travel time and cost to obtain repairs under the manufacturer’s warranty.

Dodgen Industries, Inc uses a different approach. We market our vehicles direct to the agency or individual business without a dealer network. You are able to save money at purchase, because the vehicle price is not inflated to cover business costs and a profit for a dealer. As a warranty repair becomes necessary, we have a simple 3 tier program to serve your needs.

1. **Truck chassis**: If you have a problem with your truck chassis, you can take your vehicle to the nearest dealer authorized by the truck manufacturer to do work on medium duty trucks. No contact or authorization is required by Dodgen Mobile Technologies in order to get that work performed. Because we make it a policy not to alter the chassis manufacturer’s designs or parts, the local dealer can use their parts and service information and get the repairs handled easily and directly for you.

2. **Vehicle Body**: Dodgen Industries will work with your local RV Service Center, mechanic, body shop, or your own agency maintenance facility, for the portion of the vehicle that we manufacture and warranty. You will need to call our toll free number 800-247-1835 and have the work pre-authorized by our Customer Service Representative (Kim Olson). He will ask about the problem; ask about the expected hourly service rate; and give pointers on the repair to you or the technician. Once the work is completed, a payment may be made direct to the repair firm, or reimbursement will be paid for the authorized work that you pay for directly, once the bill is submitted for our review. Our ability to work with your local firm or department garage eliminates the need for extra labor, travel expenses, and headaches, which is simpler than many other companies offer.

3. **Selected Vehicle Appliances and Components under “Pass Thru Warranty”**. Major appliances, generators, and some other components carry their own individual warranty. In order to claim warranty reimbursement it is necessary to go to an authorized service center for that brand of equipment. In most cases however, that authorized service center is a local area RV Center or generator service facility. Those firms many times cover several of the brands of components found in your vehicle. Dodgen Industries attempts to always use the best products, and to use products that are common and easy to get serviced for our customers.

We feel that our Warranty Program results in less cost and inconvenience should you need repairs. It also keeps our firm in close contact with our owners, so that we can move quickly to replace a product if customers report a pattern of problems.

DCD 12-7-2007

1505 13th St. North, P.O. Box 39 • Humboldt, IA 50548
515-332-3755 • Fax 515-332-3756 • 1-800-247-1835
Website: www.dodgen-bornfree.com
LIMITED WARRANTY

FOR COMMERCIAL MOTORCOACHES

Owner: ____________________________  Serial #: ____________________________

Address: __________________________  Date: ____________________________

Vehicle Identification: __________________________

WARRANTY

Dodgen Industries, Inc. warrants commercial motorcoaches manufactured by it against defects in materials or workmanship and warrants the exterior fiberglass of the coach against corrosion and hail penetration. This warranty applies only to the first retail purchaser of the motorcoach.

WARRANTY PERIOD

The warranty period for defects in materials or workmanship is 12 months or 12,000 miles, whichever occurs first. The warranty period for corrosion or hail penetration of the exterior fiberglass of the coach is 10 years. The warranty covers only those defects which become evident within the applicable warranty periods and when written notice is provided to Dodgen not later than 15 days after the expiration of such warranty period.

WARRANTY BEGINS

This warranty begins on the date of first retail sale, or the date the motorcoach is first placed in service as a demonstrator or company motorcoach, whichever is earlier.

WARRANTY COVERAGE

During said warranty periods, Dodgen will, at its option, repair or replace any part manufactured by it, upon examination by Dodgen is found to be defective as to material or workmanship under normal use and service. To obtain service under this warranty, the motorcoach must be brought during normal business hours, to Dodgen’s factory in Humboldt, Iowa, or to such independent repair facility as Dodgen shall specify. All transportation cost under this warranty, including return to the factory, if necessary, are to be borne by the purchaser. This warranty does not include normal maintenance and service and does not apply to a motorcoach or any part thereof which has been subject to misuse, negligence, accident, overloading, improper maintenance, repair, modification or storage, so as in Dodgen’s judgment to affect adversely its performance. Dodgen will, without charge for parts or labor, either repair or replace the defective part(s). The decision to repair or replace said part(s) is solely the prerogative of Dodgen. Parts for which replacements are made become the property of Dodgen. In all cases, a reasonable time must be allowed for warranty repairs to be completed after the motorcoach is received.

ITEMS NOT COVERED BY THIS WARRANTY

This warranty does not apply to the chassis of the motorcoach and all of the mechanical, electrical, hydraulic, heating and cooling and control systems supplied by the chassis manufacturer which items are covered solely by the Ford Motor Company Limited Warranty. This warranty does not apply to components manufactured by third parties, including, but not limited to: tires, batteries, battery isolator, wheel liners, water heater, city water fill, furnace, heaters, antennas and satellite systems, water pump, generator, converter, air conditioner, furniture, curtains and cushions, refrigerator, ice maker, fans, detectors, fire extinguishers, toilet, sinks, plumbing fixtures, fountains, stove, oven and power hood, microwave oven, coffee maker, LP tank, gauges and regulator, holding tanks, air lift system, leveling jack system, television, DVD, radio and entertainment systems, x-ray equipment, cameras, developer and viewer, darkroom lighting, access ramps, surgical and dental equipment, hand pieces, lighting, tables, chairs and stools, dental compressor and vacuum equipment and attachments, fiber optic equipment, scales, anesthesia equipment, lift table, cage doors, scene lighting, light bars, lights, sirens and public address systems, any other optional equipment or equipment specified by the purchaser, and any and all items manufactured by third parties not specifically mentioned herein, including those components whose manufacturers are listed in the Owner’s Manual. When furnished or attached, these items are covered solely by warranty, if any, of the manufacturer of such product, commonly known as pass-through warranties. These warranties give you specific legal rights, and you may also have other rights which vary from state to state.

THE REMEDIES PROVIDED IN THIS LIMITED WARRANTY ARE THE SOLE REMEDIES PROVIDED BY DODGEN. DODGEN MAKES NO OTHER WARRANTY OF ANY KIND WHATSOEVER, EXPRESS OR IMPLIED AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE WHICH EXCEED THE EXPRESS WARRANTY ARE HEREBY DISCLAIMED AND EXCLUDED. DODGEN HEREBY EXCLUDES INCIDENTAL AND CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF TIME, INCONVENIENCE, OR LOSS OR USE OF THE MOTORCOACH ARISING FROM ANY BREACH OF ANY EXPRESS OR IMPLIED WARRANTY, INCLUDING THE IMPLIED WARRANTY OF MERCHANTABILITY, APPLICABLE TO THIS PRODUCT. THE DURATION AND EXTENT OF ANY IMPLIED WARRANTIES (IF ANY APPLY) INCLUDING THE IMPLIED WARRANTY OF MERCHANTABILITY, IS LIMITED TO THE DURATION EXTENT AND THE EXPRESS WARRANTIES HEREIN.

If the motorcoach identification number has been altered or cannot be read, if the odometer has been replaced or altered and the true mileage cannot be determined, if the motorcoach has been declared a total loss or sold for salvage purposes.

SUMMARY OF CERTAIN EXCLUDED LOSS OR EXPENSE

This warranty does not cover or apply to loss or expense:

- To any loss caused directly or indirectly by negligence, misuse or failure to perform recommended or required servicing and maintenance.
- To repairs and/or replacement not authorized by Dodgen.
- To liability for damage to property or injury to or death of any person arising out of the operation, maintenance or use of the described vehicle in this warranty whether or not related to the parts covered within.
- To loss caused by wear and tear.
- To any loss caused by collision or upset, breakage of glass, missiles, falling objects, fire, theft or larceny, explosion, earthquake, windstorm, hail, water, flood, malicious mischief or vandalism, riot or civil commotion, lightning, nuclear contamination, freezing, smoke, or from any other cause whatsoever except as provided in this warranty.
- For delays, however caused, or for the value of loss of use of the Motorcoach, for loss of income or profit or for the cost of replacement units.
- If the motorcoach identification number has been altered or cannot be read, if the odometer has been replaced or altered and the true mileage cannot be determined, if the motorcoach has been declared a total loss or sold for salvage purposes.

I acknowledge that I have received an accurate copy of this warranty
A&E PATIO AWNINGS

LIMITED THREE-YEAR WARRANTY

THE SELLER NAMED BELOW MAKES THE FOLLOWING WARRANTY WITH RESPECT TO THE DOMETIC PRODUCT:

1. This warranty is made only to the first purchaser (herein after referred to as the "Original Purchaser") who acquires the product for his own use and is installed and operated within the continental United States and Canada.

2. This warranty will be in effect for three years on parts and freight and two years on labor from the date of purchase by the original purchaser. It is suggested that the original purchaser retain a copy of the dated bill of sale as evidence of the date of purchase.

3. This warranty covers labor and specified parts, which shall be free from defects in material and workmanship under normal use. This warranty does NOT cover conditions unrelated to the material and workmanship of the product. Such unrelated conditions include, but are not limited to: (a) damage not reported within 7 days of ownership; (b) failure or damage caused by storms, rain, water pooling, or any acts of God; (c) faulty installation and any damage resulting from such; (d) the need for normal maintenance and any damage resulting from the failure to provide such maintenance; (e) failure to follow Sellers instructions for use of this product; (f) any accident to or misuse of any part of this product and any alteration by anyone other than the Seller or its authorized representative; (g) damage or failure caused by installation of accessories not manufactured and marketed by the Seller; and (h) normal wear and product abuse.

4. The specified parts covered by this warranty are as follows: (a) Roller tube against rust, corrosion and extrusion defects; (b) Fabric free from quality defects (normal wear is not covered); (c) Torsion assemblies against extrusion defects or breakage; and (d) Hardware against extrusion defects.

5. It is suggested the original purchaser provide preventative maintenance on a yearly basis. The preventative maintenance suggested is: (a) assure proper winding of fabric; (b) cleaning of fabric; (c) inspect and lubricate camlock lever, lift-lock assembly, and hardware slide areas. The cost of this preventative maintenance is the original purchaser's responsibility and should take about one hour.

6. In order to obtain the benefits of this warranty, the original purchaser must return the product which is found defective to the Seller named below or to a Dometic Authorized Service Center during the period that this warranty is in effect. The original purchaser is responsible for all charges incurred in delivery of the product to the Seller or Dometic Authorized Service Center, and in pick up after the warranty service has been completed. To obtain the location of the nearest Authorized Service Center, please call 1-800-544-4881 or in Canada call 1-519-653-4390.

7. Any item returned in the manner described in paragraph 6 will be examined by the Seller or the Authorized Dometic Service Center. If it is found that the returned item was defective in material and workmanship, the Seller or the Authorized Dometic Service Center will repair the product per the terms outlined in paragraph 4. CONFIRM THE SERVICE AGENCY IS AN AUTHORIZED DOMETIC SERVICE CENTER. DO NOT PAY THE SERVICE AGENCY FOR WARRANTY REPAIRS. SUCH PAYMENTS WILL NOT BE REIMBURSED.

8. The Seller does not authorize any person or company to create any warranty obligations or liability on their behalf. This warranty is not extended by the length of time which you are deprived of the use of the product. Repairs and replacement parts provided under the terms of this warranty shall carry only the non-expired portion of this warranty.

9. In no event shall either seller be liable for incidental or consequential damages. This includes any damage to another product or products resulting from such a defect. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations may not apply.

10. Any implied warranty, including the implied warranty of merchantability and fitness for any purpose, is limited to the duration of this limited warranty. Some states do not allow limitations on how long an implied warranty can last, so the above limitation may not apply.

11. THIS WARRANTY GIVES SPECIFIC LEGAL RIGHTS, YOU MAY ALSO HAVE OTHER RIGHTS WHICH VARY FROM STATE TO STATE. No action to enforce this warranty shall be commenced later than ninety (90) days after the expiration of the warranty period. Claims must be submitted in writing to the Dometic Warranty Department for arbitration.

12. All products (except those specifically built for commercial use) are warranted only when installed on vehicles built to R.V.I.A. and C.R.V.A, Z-240 Standards.

13. The Seller reserves the right to change the design of any product without notice and with no obligation to make corresponding changes in products previously manufactured.

DOMETIC CORPORATION
Warranty Department
509 South Poplar Street
LaGrange, Indiana 46761
Phone: 260-463-2191
Fax: 260-463-7734

REVISION
Form No. 3108434.022 1/02
(Replaces 3108434.014)
(French 3108925.011)
©2002 Dometic Corporation
LaGrange, IN 46761
The Greenwich Code of Ethics can be found at www.greenwichct.org. Relevant provisions of the Code of Ethics state as follows:

2. **DEFINITION.** (1) Indirect interest, without limiting its generality, shall mean and include the interest of any subcontractor in any prime contract with the town and the interest of any person or his immediate family in any corporation, firm or partnership which has a direct or indirect interest in any transaction with the town. (2) Substantial financial interest shall mean any financial interest, direct or indirect, which is more than nominal and which is not common to the interest of other citizens of the town. (3) Town officer shall mean and include any official, employee, agent, consultant or member, elected or appointed, of any board, department, commission, committee, legislative body or other agency of the town. (4) Transaction shall mean and include the offer, sale or furnishing of any real or personal property, material, supplies or services by any person, directly or indirectly, as vendor, prime contractor, subcontractor or otherwise, for the use and benefit of the town for a valuable consideration, excepting the services of any person as a town officer.

3. **GIFTS AND FAVORS.** No town officer or his immediate family shall accept any valuable gift, thing, favor, loan or promise which might tend to influence the performance or nonperformance of his official duties.

4. **IMPROPER INFLUENCE.** No town officer having a substantial financial interest in any transaction with the town or in any action to be taken by the town shall use his office to exert his influence or to vote on such transaction or action.

By signing below, the undersigned declares that he/she has read the non-collusion language contained herein and agrees to abide by its contents:

**AUTHORIZED SIGNATURE**

[Signature]

**PRINT NAME** Clarice Thompson

**COMPANY NAME** DODGEN INDUSTRIES, INC.
BID PRICING

Total lump sum bid price for Crime Scene Lab as specified: $133,019.00

OPTIONAL PRICING

Total price for optional Quigley 4-wheel Drive Conversion: $15,388

Indicate below any payload reduction because of four wheel drive system and identify any additional dimension to the height of the vehicle.

Payload reduced of 660 lbs.
Height increase of 6"

REFERENCES

Indicate below the name, address and telephone number of three government agencies to whom you have supplied similar vehicles.

Miami-Dade Ct., Miami, FL-Major Mark Jeter 305-787-1660
Erie County, Buffalo, NY - Gerald Whittington 716-858-6365
Branchburg Twp. Police, NJ-Michael Brunson 908-526-3830 ext1010

Bidder's Company Name DODGEN INDUSTRIES, INC.

Authorized Signature Clarrce Thompson
DODGEN / BORN FREE MOTORCOACH
DODGEN INDUSTRIES, INC./BORN FREE MOTORCOACH, INC.
1505 13th St. North, P. O. BOX 39, HUMBOLDT, IA 50548
Toll Free 1-800-247-1835 Fax 515-332-3756 Local 515-332-3755

SOLD TO:
Town of Greenwich
Purchasing Department
101 Field Point Road
Greenwich CT 06830

Phone: 203-622-7776
Fax:
Contact
Email:

DATE: June 03, 2010
C/N: TBD

Payment Terms: Payment via cashier’s check, bank wire or financing, Net 30 Days

FOB: Greenwich, CT, USA
BY: Clarice Thompson
SHIP:TBD

DESCRIPTION:

Dodgen 2010 27' Command Center II, complete with Ford E450 gasoline chassis, and all standard specifications on the attached pages (2010 chassis) $111,200.00

Quigley 4-wheel Drive Conversion to E450 gasoline Ford chassis: System model QK-E4685-NHC456, for 2010 model with 6.8 liter V10 engine and 4.56 gear ratio Includes Quadra version part time 4x4, with Ford front drive axle; coil spring front suspensions; manual hubs; Ford #271 2-speed transfer case; 4-wheel ABS brakes; 4x4 indicator light; (6) 17” wheels; (6) LT225/75R-17 tires

"Note: This option is not included in quote" $15,388

Flat Screen Backup Camera with color monitor $1,500

A&E Awning, with white hardware, in standard black/gray/silver colors $1,250

(1) Aluminum roof ground plane for antennas $625

(2) Kwik Raze model 1133 flood light, mounted on the curbside vehicle rear $2,450

Emergency Lights-100
LED Package: Blue and Red LED lights mounted on cab (500 Series) & each side of vehicle (400 Series) One Siren/PA mounted under front bumper, Siren controller & light control mounted on cab ceiling between passenger and driver. All LED lights have clear lens, but show appropriate color when activated. $4,050

Emergency Light-145
One roof mounted LED traffic advisor bar. Standard color is amber. Controls mounted on cab ceiling between passenger and driver. $1,705
Specifications for Dodgen
2010 – 27’ Crime Scene Lab

Prepared for: Town of Greenwich Police Department/CT

Chassis:
GVWR: 14,500 lbs.
GCWR: 20,000 lbs.
Wheelbase: 176”
Cab-to-Axle: 118”
Front axle: 5,000 lb. Twin-I-Beam
Rear axle: 9,450 lb. Dana 80 HD
Axle ratio: 4.56 to 1
Brakes: Power Front/Rear ABS brakes
Parking brake: Rear Wheel Parking Brake
Alternator: 155-amp
Fuel capacity: 55-gallon aft-of-axle tank
Springs: Front coil (5,000 lb.), rear multi-leaf (9,450 lb.)
Stabilizer bar: 1” diameter front, 1.125” diameter rear
Frame: Single channel iron frame (36,000 lb. Psi)

Engine:
V-10 Triton 6.8-liter (415 cid) EFI gasoline
(305 hp @ 4250 rpms/420 lbs-ft. of torque @ 3250 rpms)

Transmission:
5R100 automatic transmission with overdrive
Auxiliary transmission oil cooler standard

Wheels and tires:
(6) 6.0” x 16.0” wheels, 8 bolt pattern (dual rear)
(6) LT225/75R x 16E all season radial
(Spare tire and wheel included)
Note: Due to space limitation spare tire and wheel cannot be mounted

Battery:
78-amp hour heavy-duty battery, 750 CCA; 12VDC

Radio:
Ford AM-FM digital stereo with CD and clock (seek and scan), includes 2 door speakers

Other standard features:
Power steering
Tilt steering wheel
Cruise control
In-tank transmission oil cooler
Cabinet doors and Drawer faces: Gray vinyl wrap over MDF core

Standard shell specifications:
- Body: Hand molded fiberglass body components, color matching trim at all overlapping joints, roof reinforced with ¼” plywood and ⁷⁄₈” x 1 ½” rectangular tubing
- Walls: 2x2 and 2x4 wood framing core (1 ½” thick), with interior sheathing
- Insulation: Spun fiberglass batt in wall cavities (1” thick, rated of batt-class A, fire rating nonflammable)
- Roof assembly: 1/9” molded outer roof fiberglass skin imbedded with ¾” plywood (area covered 252 ¾” and ¼ x 1 ½” x 66” – 16ga rectangular mild steel tubes. All wood and steel are covered on the underside by sprayed resin and fibers reinforcement
- Moisture barrier: ¼” foil moisture barrier over walls
- Floor: One-piece Fiber-Tech (¾” plywood with fiberglass overlay both sides.) (This floor attaches to steel Ford mounting pads with rubber bushings that eliminate squeaking and stress damage.)
- Roll bars: (4) 1 7/8” round tubular 11 ga. steel roll bars, fastened to floor, wall and roof.
- Splash guards: Front: Hand molded fiberglass running boards with wheel flares
  Rear: PVC plastic mud flaps
- Wheel covers: Stainless steel wheel liners with lug nut covers (stainless steel fill valve extenders on dual wheels)
- Suspension upgrade: Model SSA22 Super Springs (Overload/ stabilizer springs over Ford factory springs)
- Windows: Hehr double paned thermal window(s), gray tinted, with insect screens
  - (1) 18”H x 36”W: located above workstation on roadside
- Window covering: 1” aluminum mini blinds, gray color
- Privacy drape: Between chassis cab and body, attached with snaps
- Doors: (1) 30” rear entry door, with screen, (1) window, keyed lock, deadbolt and electric step (with curtain cover for entry door window); (1) 30” side entry door, with screen, (1) window, keyed lock and deadbolt (with curtain cover for entry door window)
- Hatches:
  - (1) Fuel access hatch, locking
  - (1) Generator access hatch, non-locking
  - (1) Battery access hatch, non-locking
  - (1) 36” External storage access hatch under-floor, locking
  - (1) LP tank access hatch, non-locking
  - (1) Under-floor plumbing access hatch, non-locking
  - (1) Water fill hatch, locking
- Ladder: Roof rack and ladder for ease of access to roof of unit
- Bumper: Rear fiberglass bumper with steel support frame
- Drag rollers: (2) Rear mounted drag rollers (protects under vehicle components from damage)
- Trailer hitch: 2” square trailer hitch receiver, with removable hitch, safety chain hooks, and trailer electrical hookups. (Hitch ball not included) (Class 3 is rated for up to 5,000 lbs)

Electrical:
- Battery: (2) 12V deep cycle, group size 27, 105 APH heavy-duty batteries on slide-out service tray
- Converter: (1) 120V/12V Iota 75-Amp converter and battery charger, w/ IQ4 smart charge
- Breaker panel: (1) 120V Square D breaker panel
- Fuse panel: (1) 12V fuse block mounted on DIN rail
Cabinet: Base cabinet with counter and storage below
Overhead cabinet: Overhead cabinet above counter (dry-erase marker board doors)
Workstation: 24" deep x 30" high counter with space for one workstation with standard
drawer and file drawer
Overhead cabinet: Overhead cabinet above workstation with open shelf 12" deep and 20"
above workstation counter (dry-erase marker board door(s))
Chair: (1) Hon office chair(s) with 5-caster base and arms

Safety:
Backup alarm, 12V
LP gas alarm, 12V
Smoke detector, 9V
CO alarm, 9V
(2) Fire extinguisher(s), Kidde 10-B: C type; 3 lbs.
25-Person first aid kit
Road emergency reflector kit; DOT approved
Assist handles at entry door(s) (The ladder, when installed, will serve as the rear door assist
handle)

Appliances:
Coffeemaker: (1) 120V Under-cabinet coffeemaker
Refrigerator: (1) 120V/12V 2.7 cu. ft. Norcold refrigerator DE0751BB-T

Climate Control:
Heating: (1) 120V 1500 Watt Wall heater(s) with thermostat(s)
Heating: (1) 30,000-BTU LP furnace with fan, thermostat, and room registers
Air conditioning: (1) 120V 15,000-BTU RVP roof air conditioner
Vents: (2) Fantastik 12V 3-speed, thermostat controlled reversible roof-mounted exhaust
fan(s), with insulated lid, and rain sensor, remote control

Plumbing:
LP tank: (1) 14" x 48" LP gas cylinder, 29-gallon, ASME motor fuel, permanent mount type,
LP gas level gauge (80% auto shut down fill device)
Regulator: LP gas regulator and all necessary lines
Sewer hose: (1) 20' Flexible sewer hose with storage tube
Sink: (1) Small stainless steel sink with gooseneck faucet
Water pump: (1) 12V Shurflo 4.0 GPM On-demand water pump with poly lines
Tanks: (1) Fresh water tank assembly (29 gallons), (1) Gray water tank assembly (29 gallons),
Tank level sensors with monitor panel
Water heater: (1) 120V 6-gallon water heater
Water fills: City water fill connection and gravity water tank fill, 25' FDA Approved hose
Outside shower: Pull-out shower hose w/ hot and cold control

Communication
Phone jacks: All interior phone lines labeled and routed to a distribution block mounted on
DIN rail
Exterior: (1) 4-wire incoming phone lines in weatherproof spring-loaded cover (d-Mark)
curbside)
Interior: (4), (2) workstation on roadside, (2) workstation on curbside
CAT6: All network lines connected to a 10/100/1000 mbs switch, located in cab over
Emergency Light-145
One roof mounted LED traffic advisor bar. Standard color is amber. Controls mounted on cab ceiling between passenger and driver.

Vehicle painted color Ford Indigo Blue

Special Feature not included in quotation:
Quigley 4-wheel Drive Conversion to E450 gasoline Ford chassis: System model QK-E4685-NHC456, for 2010 model with 6.8 liter V10 engine and 4.56 gear ratio includes Quadra version part time 4x4, with Ford front drive axle; coil spring front suspensions; manual hubs; Ford #271 2-speed transfer case; 4-wheel ABS brakes; 4x4 indicator light; (6) 17” wheels; (6) LT225/75R-17 tires
Note: Payload reduced of 660 lbs because of four wheel drive system
4-Wheel Drive Conversion will increase the height of the vehicle to approximate 6” higher

Warranty:
Ford: 3-year/36,000 mile bumper-to-bumper warranty
Dodgen: 1 year limited warranty on workmanship
10 year limited warranty on fiberglass for corrosion or hail penetration
Generators, Appliances & Equipment: Manufacturer’s pass through of published warranty

Miscellaneous:
Note: The simultaneous operation of all electrical components may exceed the specific generator(s). A complete analysis of the electrical load should be done prior to final specifications.
The Dodgen vehicle comes complete with a class 3 rated hitch receiver in the standard bumper configuration. A class 3 hitch is rated for trailers up to 5,000-lbs. If you plan to tow a trailer or vehicle heavier than 5,000-lbs., it is your responsibility to add a heavier rated hitch. We do not recommend that you exceed the combined weight totals of the vehicle as outfitted with your equipment, gear and towed trailer or vehicle, which is the Gross Combined Weight Rating, (also known as GCWR) as rated by the manufacturer.

Other:
Dimensions are approximate and dependent on final specifications.
Warranties are only applicable in the U.S. as stated.
The company is not responsible for unavoidable delays in delivery.
Includes training (approximately four hours) on the operation of equipment, and review of product manuals, wiring diagram, and warranties.
Deliveries: Vehicle delivery is offered from the factory to your location. Dodgen Industries will deliver your vehicle by driving the vehicle using our company driver’s. A towed small vehicle is commonly used to get the delivery driver back to the factory.
(Your vehicle order includes delivery)
Vehicles fob Greenwich, CT, U.S.A.
Terms: A signed purchase order is required for an order to be considered "firm". The vehicle is then scheduled for production and an estimated delivery date is given, based upon chassis availability and open production spots. The payment is due by cashier's check or bank wire transfer, net 30 days after delivery. Financing must be approved before production will occur. The Manufacture’s Certificate of Origin (a.k.a. MCO) will be issued upon delivery.
27' CRIME SCENE LAB

IT IS HEREBY UNDERSTOOD THAT DOODEN INDUSTRIES OWNS ALL COPYRIGHTS AND RIGHTS OF REPRODUCTION TO THE DRAWINGS AND DESIGNS OF THE VEHICLE COMPONENT, AND THAT THE PURCHASER ACQUIRES NO RIGHTS OF DESIGN WHATSOEVER. NO RIGHTS OF REPRODUCTION ARE VESTED IN THE PURCHASER IN THE DESIGN OF THE VEHICLE.

FIRM: GREENWICH POLICE DEPT.

WILLIAM WEISSAUER

DATE: 04/04/10
27' CRIME SCENE LAB

FIRM: GREENWICH POLICE DEPT

DATE: 04 JUN 10

WASHINGTON 176' WB 14,500 GVWR

WILLIAM WEISSAUER

BJW 09/24/08: 06/04/10
Town Of Greenwich
Request Form For Budget Adjustments

Department & Division: Police
Action Requested: Approval to Use
Date of Submission: 7/2/2010

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Justification of Request: (Set forth reasons the adjustment is required, the factors involved in arriving at costs, and the status of the account from which the transfer is made. Attach separate copy if necessary.)

The Greenwich Police Department respectfully requests an appropriation to line item F 2131 52300 from Federal Asset Forfeiture Account F 213-35018 to provide funding for the rental of two vehicles to be used for undercover operations. The rental program allows the opportunity to swap vehicles as needed to prevent criminal familiarization with our fleet. Most of the undercover vehicles are kept for more than 5 years. This ability will greatly enhance officer safety and increase the Narcotics Unit’s effectiveness and flexibility. Pricing is for one mid-size and one mini-van for a one-year period and is based on State of Connecticut Contract #03PSX0309.

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date: ____________ Comptroller: ____________________

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

- [ ] Approved
- [ ] Disapproved
- [ ] Modified as follows:

Second: ____________________

Clerk of the Board: ____________________

This form should be submitted with 35 blue copies in addition to a current Appropriation Statement.
Org code: F213  POLICE DEPT - GENERAL SERVICES  Type:  B U
Object code: 35018  RRR - FEDERAL ASSET FORFEITURE  Status:  A
Project code:  *UNKNOWN*

Full description:  RRR - FEDERAL ASSET FORFEITURE  Short desc:  RRR-FAFF

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**CURRENT YEAR TOTAL AMOUNTS**

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## Last Year Monthly Amounts

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## Prior Years Total Amounts

<table>
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<th>Orig Budget</th>
<th>Budget Transferred In</th>
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## Future Year Amounts

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</table>

## Account Notes

**END OF REPORT - Generated by Gail Fanning**
**END OF REPORT - Generated by Gail Fanning**
Town Of Greenwich
Request Form For Budget Adjustments

BET Meeting Date: Jul-10
Application #: HD 1

Department & Division: Health

Action Requested: Approval to Use

Date of Submission: July 6, 2010

<table>
<thead>
<tr>
<th>Fund</th>
<th>Dept</th>
<th>Object</th>
<th>Project</th>
<th>Desc</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>To:</td>
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<td>4035</td>
<td>51300</td>
<td>Temporary Salaries</td>
<td>56,693.00</td>
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<td>F</td>
<td>4035</td>
<td>57050</td>
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<td>Social Security</td>
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</table>

From: Emegency Prep Grant 61,030.00

Justification of Request: (Set forth reasons the adjustment is required, the factors involved in arriving at costs, and the status of the account from which the transfer is made. Attach separate copy if necessary.)

This request is being made to fund the entire year (2010/2011) contract commitment amount of $61,030.00 which is a one year Public Health Emergency Preparedness Contract for public health planning. Please see attached justification.

Department Head: [Signature]

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date: _____ Comptroller: ____________________________

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

- Approved
- Disapproved
- Modified as follows:

Motion: ____________________________

Second: ____________________________

Clerk of the Board: ____________________________

This form should be submitted with 35 blue copies in addition to a current Appropriation Statement.
Justification for Board of Estimate and Taxation Application HD1 July 6, 2010

This application is to request funding of the 2010/2011 Public Health Emergency Preparedness Contract dated August 10, 2010 through August 9, 2011 in the amount of $61,030.00. This funding will allow for the salary and benefits of the part-time Public Health Emergency Preparedness Coordinator’s position.

<table>
<thead>
<tr>
<th>PERSONNEL SERVICES</th>
<th>$61,030.00</th>
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</thead>
<tbody>
<tr>
<td>Administration – Funding for Public Health Emergency Preparedness Coordinator</td>
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<tr>
<td>Part-Time Public Health Emergency Preparedness Coordinator Salary</td>
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<tr>
<td>$35.00/hr x 21hrs/wk x 52wks =</td>
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<td>$18,473.00</td>
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<tr>
<td>Part-Time Public Health Emergency Preparedness Coordinator Salary</td>
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</tr>
<tr>
<td>$33.00/hr x 14 hrs/wk x 40wks =</td>
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<tr>
<td>Social Security benefits @ .0765% (part-time) =</td>
<td>$1,413.00</td>
</tr>
<tr>
<td>$19,886.00</td>
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</table>

| TOTAL | $61,030.00 |
STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH
Local Health Administration Branch, MS #11LOC
P.O. Box 340308, 410 Capitol Avenue
Hartford, CT 06134-0308
Telephone: (860) 509.7660
Fax: (860) 509.7782

To: Caroline Baisley, Director of Health
    Greenwich Health Department

From: Sue Walden, Health Program Associate
      Local Health Administration Branch

Date: June 16, 2010

Subject: Public Health Emergency Preparedness Grant
         Funding Allocation for 2010 - 2011

The Connecticut Department of Public Health (DPH) will be receiving continued Public Health Emergency Preparedness (PHEP) funding from the Centers for Disease Control and Prevention for the period August 10, 2010 through August 9, 2011.

We are pleased to inform you that local health departments will be funded under this grant at the same level as last year. At this time, DPH does not have information on whether the Public Health Emergency Readiness funding (H1N1) will continue for another year, but will keep you informed when information is available.

The Greenwich Health Department will be receiving $61,030 in PHEP funding for the period August 10, 2010 through August 9, 2011. Listed below are some of the activities that will be required under the PHEP contracts. Please keep in mind these activities when preparing your PHEP budgets. The local health department/district shall:

• Work with Regional Public Health Advisor (RPHA) to complete the local assessment for Project Public Health Ready application.
• Complete the technical assistance review (TARs) of the local mass dispensing area plan. Analyze information from the TAR to identify strengths and gaps for mass dispensing in the region. Collaborate with the RPHA and other local health departments/districts in the MDA and DEMHS Region to address gaps.
• Collaborate with other local health departments/districts to conduct a feasibility study of alternative mass dispensing methods in the region, such as drive-thru, mobile dispensing teams, and distribution to large businesses.
• Actively participate in regional drills and exercises that are required by the Cities Readiness Initiative (CRI).

Please prepare a PHEP budget for the funding amount identified above and submit your budget via email to Rebecca.foreman@ct.gov by July 8, 2010. Please use the attached budget forms.

If you have any questions, please feel free to contact me at (860) 509-7706 or sue.walden@ct.gov.

cc: Leonard Guercia
    Pamela Kilbey-Fox
    Mary Pettigrew
Town Of Greenwich
Request Form For Budget Adjustments

BET Meeting Date: Jul-10
Application #: CD 1

Department & Division: Community Dev
Action Requested: Approval to Use
Date of Submission: July 2, 2010

<table>
<thead>
<tr>
<th>Fund</th>
<th>Dept</th>
<th>Object</th>
<th>Project</th>
<th>Desc</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Q</td>
<td>19710</td>
<td>59900</td>
<td>21800</td>
<td>Greenwich Red Cross Motor Svcs</td>
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<td>Q</td>
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<td>19710</td>
<td>59900</td>
<td>21810</td>
<td>Jewish Family Svcs - Supermarketing</td>
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<td>19710</td>
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<td>Neighbor-to-Neighbor Facility Renov.</td>
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<td>21830</td>
<td>St. Luke's LifeWorks Rose Park Roof</td>
<td>$18,750.00</td>
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From:          Diamond Hill Repayment $199,720.00
                Unexpected Program Income

Justification of Request: (Set forth reasons the adjustment is required, the factors involved in arriving at costs, and the status of the account from which the transfer is made. Attach separate copy if necessary.)
See attached memo.

First Selectman:         Department Head: 

Certified correct as to computations and amounts shows as appropriations to date and unencumbered balances, with any changes given.

Date:              Comptroller: 

The following action was taken at a meeting of the Board of Estimate and Taxation held on:

- Approved
- Disapproved
- Modified as follows:

Clerk of the Board:

This form should be submitted with 35 blue copies in addition to a current Appropriation Statement.
Memorandum

TO:  Members of the Board of Estimate and Taxation

FROM:  Princess A. Erfe, Community Development Administrator

DATE:  July 2, 2010

RE:  Community Development Advisory Committee Reallocation of CDBG Funds – Unexpected Program Income of $199,720

The Community Development Block Grant (CDBG) program received unexpected program income in the amount of $199,720 as a result of a repayment from a former CDBG sub-recipient who was not able to completely satisfy the terms of the CDBG sub-recipient agreement. As per HUD directive, the Community Development Advisory Committee (CDAC) planned for and reallocated these funds to activities that must be started during program year 2010. The acquisition and rehabilitation activities that were recommended to receive the program income funds were selected from 2011 CDBG funding applications.

Background information
The CDBG office received a total of 41 requests for PY2011 CDBG funding submitted by 31 non-profit agencies. Of the total requests, 24 were public service programs and 17 were rehabilitation or acquisition projects. CDAC held four meetings and one public hearing. In addition, sub-committees were created to perform on-site visits for a more comprehensive and in-depth understanding of each of the proposed activities. The funding recommendations are the result of the committee’s work for the past four months. The committee’s task of recommending funding allocations has always been challenging. The planning and funding allocation is carried out using an anticipated/estimated CDBG entitlement funding for the upcoming program year. The CDBG entitlement funds are limited and come with restrictions. Therefore, CDBG funding becomes highly competitive in terms of available versus requested funds.

Conclusion
The unexpected program income funds of $199,720 that became available were allocated to a total of 9 activities. These funds lessened the burden of funding allocations for program year 2011 activities. Following your Board’s approval, the CDBG office will submit allocations of $5,000 and over to the RTM for their review and action during their September 2010 meeting.
# TOWN OF GREENWICH

## 2009 - 2010 Fund Balance

<table>
<thead>
<tr>
<th>Fund Balance June 30, 2009</th>
<th>2009 - 2010 Actual as of July 12, 2010</th>
<th>2009 - 2010 Budget</th>
<th>Difference</th>
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<td></td>
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<td>328,939</td>
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### Expenses

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<th>2009 - 2010 Budget</th>
<th>Difference</th>
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<td>Expenses - TOG</td>
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<td>(125,984,258)</td>
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<td>(97,808,934)</td>
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<td>Fixed Charges</td>
<td>(66,570,794)</td>
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### Capital

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<th>2009 - 2010 Actual as of July 12, 2010</th>
<th>2009 - 2010 Budget</th>
<th>Difference</th>
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<td>Sewer</td>
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### Revenues

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<th>2009 - 2010 Budget</th>
<th>Difference</th>
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<td>Bridge Revenue</td>
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<td>1,354,820</td>
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<td>Cancelation of Prior Yr Encumbrances</td>
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<td>Insurance Premiums</td>
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### Pay As You Go

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<th>Difference</th>
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<td>(15,602,000)</td>
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### Fund Balance June 30, 2010

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<tr>
<th>Fund Balance June 30, 2010</th>
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<th>2009 - 2010 Budget</th>
<th>Difference</th>
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<td>8,218,508</td>
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### Potential Changes

Does not include revenues collected during the 60 days after June 30, 2010. Tax collections during this period average $400,000. Also, any school construction reimbursement, LOIP or bridge money would also increase fund balance, if received during this time.
### TOWN OF GREENWICH
#### 2011 - 2012 Budget

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<th>Year</th>
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### Total Appropriations

<table>
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### Mill Rate Calculation

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<td>Town Senior Tax Relief</td>
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<td>Estimated loss on collection</td>
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<td>Property Tax Levy</td>
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<td>Estimated Grand List of October 1</td>
<td>34,640,158,820</td>
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<td>Mill Rate</td>
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Amount to reach 3.50% increase: 7,647,418
# BET BUDGET COMMITTEE

## MONTHLY DISCUSSION TOPICS FOR FY 2011

<table>
<thead>
<tr>
<th>MEETING DATE</th>
<th>TOPIC</th>
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<tbody>
<tr>
<td>Tuesday, July 15, 2010</td>
<td>Review of Fleet Operations &amp; First Look at 2011-2012 Budget</td>
</tr>
<tr>
<td>Tuesday, August 10, 2010</td>
<td>No discussion topic unless holding regular meeting</td>
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<tr>
<td>Tuesday, September 9, 2010</td>
<td>Establish Budget Guidelines for 2011-2012</td>
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<tr>
<td>Tuesday, October 12, 2010</td>
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<tr>
<td>Tuesday, November 9, 2010</td>
<td>Capital Projects Financing Model Review</td>
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<tr>
<td>Tuesday, December 14, 2010</td>
<td>Review Actuarial Reports for Retirement and OPEB</td>
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<td>Wednesday, January 19, 2011</td>
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<tr>
<td>Tuesday, February 8, 2011</td>
<td>Finance Department Presentation of Fixed Charges &amp; Revenues for FY 2011-2012</td>
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<td>Tuesday, March 8, 2011</td>
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<td>Tuesday, April 12, 2011</td>
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<tr>
<td>Tuesday, May 10, 2011</td>
<td>Recommend Mill Rate and Senior Tax Relief</td>
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<tr>
<td>Tuesday, June 14, 2011</td>
<td>Capital Project Closeouts</td>
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## UNASSIGNED TOPICS

1. External Entities
2. Waste/Tipping Fees
3. The Financial Implications of Implementation of the Plan of Conservation and Development (POCD)
4. Various Revenue Discussions
5. Operational Plans

Jim Campbell Assignment Requests

Greenwich Parks Alliance – Status/Contributions
Private Developments – Water Service and Sewer Maintenance
Single Source Recycling – Update per June 10, 2009 Memorandum
TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION BUDGET COMMITTEE
MINUTES
Cone Room
Tuesday, June 15, 2010

Committee:
Present: Michael S. Mason, Chairman; William R. Finger, Laurence B. Simon, Leslie L. Tarkington
Board: Randall Huffman, Art Norton, Joseph Pellegrino, Jeffrey Ramer, Steve Walko
Staff: Peter Mynarski, Comptroller; Roland Gieger, Budget Director
John Crary, Town Administrator; Allen Brown, Executive Director; Raymond Augustine, Director of Financial Operations, Nathaniel Witherell; Joseph Siciliano, Director; Tom Greco, Business Services Operations Manager, Parks & Recreation; Amy Siebert, Commissioner, Public Works
Other: David Ormsby, Chairman; Lloyd Bankson, Nathaniel Witherell Board

The meeting was called to order at 6:30 P.M.

Requests for Budget Adjustments

NW-1 (2011) Nathaniel Witherell – Transfer $347,000

Transfer:
$ 347,000 to H450-51010 Regular Salaries
$ 347,000 from H450-57960 Salary Adjustment Account

Mr. Mason explained that this request was forwarded from the Human Resources Committee which voted to restore funds from fixed charges back to the major object code beginning July 1, 2010. The positions were listed as vacancies, although they were being filled by part-time employees and Nathaniel Witherell is unable to continue using part-time employees to fill the positions due to the amount of hours required.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

NW-1 (2010) Nathaniel Witherell – Transfer $270,000

Transfer:
$ 100,000 to H45043-53250 Prescription Drugs
Mr. Augustine presented a Financial Operations Update through April, 2010, and reported that as of July 1, 2010, Nathaniel Witherell became a Revolving Fund. For the first ten months of the year occupancy is at 93.4% vs. a budget of 95%, due to difficulty filling the quads. Short-term occupancy was budgeted at 13.9%, and is averaging 16%. Revenues through April 2010 are $18,334,227, which is slightly behind the budget by $35,971, but is favorable to last year’s budget by approximately $332,000. The operating gain is $336,000 vs. a budget of $14,000, a favorable variance of $321,000 to that budget, and favorable $422,000 to prior years. The TNW surplus before depreciation is $632,000.

Mr. Augustine stated that this request is due to both the increase in short-term occupancy, which results in an increase in Prescription Drugs and medical supplies and housekeeping costs, as well as correction of an error made in the original budget for food, which has been corrected for FY 2011. A discussion followed regarding additional costs and fund balance, comparable facilities, budget adjustments for FY 2011, and the flexibility of the revolving fund.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

Mr. Mason gave a brief explanation of Capital Carry Forward requests in accordance with the Town Charter.

PR-5  Parks & Recreation – Capital Carry Forward $18,000

This item was withdrawn since the contact will be signed and the mower delivered by June 30, 2010.

PR-6  Parks & Recreation – Capital Carry Forward $56,000

Capital Carry Forward:
$ 56,000 to Z-822-59830-21941  Playground Upgrade Program

Mr. Siciliano explained that the playground inspection program cannot begin until the school year ends on June 30, 2010.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PR-7  Parks & Recreation – Capital Carry Forward $10,000
Capital Carry Forward:
$10,000 to Z-833-59080-21947 Solar Powered Refuse Contain

Mr. Siciliano explained that this is a partnership of the Town with The Friends of Greenwich Point and the delay was due to the lack of a contract to purchase, which was recently obtained.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PR-8 Parks & Recreation – Capital Carry Forward $100,000

Capital Carry Forward:
$100,000 to Z-833-59260-21950 Replace Harbor Ferry Boat

Mr. Siciliano explained that this is the seed money for replacement of the ferry boat. There are funds appropriated for the extension of the Captain’s Island dock in conjunction with the funds for the ferry boat replacement. An engineering survey of the Captain’s Island dock and applications, have been submitted to the DEP and the U.S. Army Corps of Engineers for approval. These funds are to be used to design a hull or to purchase a pre-designed hull, once the applications are approved and a water depth is established. A discussion followed regarding the timeline, and ferry replacement and maintenance.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PR-9 Parks & Recreation – Transfer $86,512

Transfer:
$86,512 to A833-54300 Maint Boats / Marina
$15,000 from A801-52350 Rental – data/word proc
$5,000 from A812-52130 Transportation – Non emp
$5,000 from A816-53200 Recreational Athletic
$7,500 from A816-54200 Maint / Machinery / Tool
$3,500 from A821-52090 Tuition Payments
$5,000 from A822-35500 Mech Supplies
$15,000 from A822-53800 Botanical & Agrig Supply
$7,000 from A829-53800 Botanical & Agrig Supply
$7,512 from A801-51490 Prof & Other Spec Sves
$16,000 from A812-51300 Pymts Temp Servs

Mr. Siciliano explained that this request is a result of the U.S. Coast Guard full inspection and maintenance directives for the two larger ferry boats while in dry dock resulting in a total cost of $175,141. The next dry dock inspection will be in the spring of 2012.
The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

**HR-1 Human Resources – Additional Appropriation - $53,431**

This item was changed to:

**PW-16 Public Works – Transfer - $53,431**

Transfer:

$ 53,431 to A345-51010 Salaries
$ 53,431 from A901-57960 Salary Adjustment Account

Mr. Crary explained that this request was due to an error. Mr. Mason clarified that at one time there were four painters, plus a vacant lead painter position. In 2009 one painter position was eliminated as a part of the reduction in force. Of the remaining three painters, one will be promoted to lead painter.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

**PW-6 Public Works – Capital Carry Forward $500,000**

Capital Carry Forward:

$ 500,000 to Z321-59560-29033 Holly Hill Master Plan

Ms. Siebert explained that a great deal of time has been spent designing the Holly Hill Master Plan and this item is in conjunction with PW-11. One of the goals is to separate the resident from the commercial traffic and address storm water management at the site. A contract for the design consultant is currently with the Law Dept. for review. A discussion followed regarding time limits on Capital Carry Forward requests.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

**PW-7 Public Works – Capital Carry Forward $350,000**

Capital Carry Forward:

$ 350,000 to Z345-59560-29043 Town Wide Restroom

Ms. Siebert explained that this item along with PW-8, are for the Grass Island restroom and locker room building. Mr. Mason explained that the second digit of the project number indicates the fiscal year of the appropriation (the 9 indicates Fiscal Year 08-09). A discussion followed regarding the town wide restroom renovation plan, the timeline, and funding.
The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PW-8  Public Works – Capital Carry Forward $300,000

Capital Carry Forward:
$ 300,000  to  Z345-59560-28052  Town Wide Restroom

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PW-9  Public Works – Capital Carry Forward $770,000

Capital Carry Forward:
$ 770,000  to  J361-59650-29088  Old Greenwich Force Main

Ms. Siebert explained the final design for addressing the restriction in the force main that goes underneath the railroad tracks at the Riverside train station, has been submitted to Metro North in March, 2010 for approval.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PW-10  Public Works – Capital Carry Forward $1,500,000

Capital Carry Forward:
$1,500,000  to  B302--59560-29108  Cos Cob Power Plant

Ms. Siebert explained that this took a long time going through the land use process and can now go to bid for remediation. Approximately $900,000 in reimbursement revenue is expected in FY 2011 once this project has been completed.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PW-11  Public Works – Capital Carry Forward $50,000

Capital Carry Forward:
$ 50,000  to  Z321-59600-28062  Recycling Area Paving

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.
PW-12 Public Works – Capital Carry Forward $50,000

Capital Carry Forward:
$ 50,000  to  K361-59650-21957 Grass Island Grit Screw

Ms. Siebert stated that the contract is being submitted to the Law and Finance Depts. for review.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PW-13 Public Works – Capital Carry Forward $490,000

Capital Carry Forward:
$ 490,000  to  J361-59650-21955 Pump Upgrades

Ms. Siebert stated that this contract was recently approved.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PW-14 Public Works – Capital Carry Forward $100,000

Capital Carry Forward:
$ 100,000  to  Z345-59560-21921 Town Hall Space Utilization

Ms. Siebert explained that this is for the Town Hall hallway rehabilitation materials.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PW-15 Public Works – Capital Carry Forward $500,000

Capital Carry Forward:
$ 500,000  to  B312-59660-21917 Drainage

Ms. Siebert explained that the Town Engineering Dept. is currently designing improvements for Pemberwick Park among other areas near the Byram River and all funds will be used for construction.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

FI-1 BET - Administration – Transfer - $550,000

Transfer:
$ 450,000  to  A902-57300 Workers Compensation
Mr. Mynarski explained that this request is to cover shortfalls in the Workers Compensation and unemployment insurance accounts. The Workers Compensation shortfall was caused by two catastrophic claims. The unemployment insurance costs were driven by last year’s lay-offs.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

NEW BUSINESS

Capital Project Closeouts

The Committee reviewed the Capital Project Appropriation Statement and Capital Carry Forward Summary June 2010. Capital Closeout for FY 2010 total $2,560,474.36 and $3,700,000 for Nathaniel Witherell which was not included in the total. $400,000 will be returned to the Capital non-recurring fund and approximately $400,000 to the B and sewer improvement funds which are bonded. A discussion followed regarding project completion delays, possible closeouts, and Capital funding for Nathaniel Witherell Project Renew. Mr. Walko commented that the Capital Carry Forward projects should be discussed in February when preparing the Capital Budget.

Report of Status of Current Economic Conditions

Mr. Geiger presented the Selected Revenues and Spending Rate May 2010 report to the Committee and stated that appropriation statements are reviewed weekly. A discussion followed regarding the teacher payroll, the spending rate, and revenue shortfall.

Senior Tax Relief Review

The Committee reviewed the Senior Tax Relief for 2009 List Year. The total amount is $862,006 for 754 individuals. The budgeted amount was $905,000.

RTM Finance Committee Debt Policy Review

Mr. Mason reported that the RTM’s Finance Committee is looking at debt structure and the financing model across the Town, in order to get a better understanding and look at the Capital projects moving forward. Mr. Mynarski volunteered to assist the group regarding setting debt policy and will share this in the monthly Comptroller Report. Mr. Walko stated that in accordance with the Town Charter, establishing financial policy goes under the purview of the BET.

OLD BUSINESS
APPROVAL OF MINUTES

Budget Committee Regular Meeting, April 13, 2010

Ms. Tarkington added an amendment to the discussion concerning Nathaniel Witherell’s request for an additional appropriation NW-1.

Upon a motion by Mr. Finger, seconded by Ms. Tarkington, the committee voted 4-0 to approve the minutes from the April 13, 2010, Regular Budget Committee Meeting, as amended.

Budget Committee Regular Meeting, May 11, 2010

Upon a motion by Mr. Finger, seconded by Mr. Simon, the committee voted 4-0 to approve the minutes from the May 11, 2010, Regular Budget Committee Meeting.

There being no further business before the Committee, the meeting was adjourned at 8:07 P.M.

Respectfully submitted,

Maria Bocchino, Recording Secretary

Michael S. Mason, Chairman
The meeting was called to order at 6:36 P.M.

Requests for Budget Adjustments

2009-2010 Fiscal Year

FI-2 BET - Administration – Transfer $75,000

Transfer:
$ 37,500 to A902-57300 Workers’ Compensation
$ 37,500 to A902-57330 Unemployment
$ 75,000 from A999-57124 General Fund - Contingency

Mr. Mynarski explained that this is to supplement last month’s request. A brief discussion followed regarding the payment process and delayed billing.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

EM-2 EMOC – Transfer $6,000

Transfer:
$ 6,000 to A104-51490 Professional Fees
$ 6,000 from A104-52360 Software Rental

Mr. Crary explained that this is for additional compensation for the Director of Emergency Services due to the March 2010 storm. Mr. Crary stated that there is approximately $11,000 left in the account. A brief discussion followed regarding required information and budget estimates.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

SE-14 First Selectman – Transfer $20,000

Transfer:
$ 20,000 to A105-51400 Professional Fees
$ 20,000 from A105-52150 Office Services

Mr. Crary explained that this is for labor relations, primarily legal fees incurred during arbitration with the Fire Department contract. A brief discussion followed regarding required information, fees, and delayed billing.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

ED-11 Board of Education – Transfer - $360,000

Transfer:
$ 360,000 to A6201753-52080 Tuition Out of District
$ 200,000 from A6001793-51600 403b Matching Funds
$ 160,000 from A6201753-51420 Professional Medical & Dental

Mr. Calcavecchio explained that this is for extraordinary high expenses in Special Education Out of District Tuition and gave an overview of the Special Education appropriations. A brief discussion followed regarding planning for the Special Education budget.

The Committee voted 4-0 to approve the transfer under the authority delegated to it by the BET.

ED-12 Board of Education – Transfer - $59,000

Transfer:
$ 59,000 to A6401792-51230 Accumulated Sick Leave/Class
$ 39,000 from A6401798-54050 Maintenance of Buildings/Supplies
$ 20,000 from A6401692-53640 Ordinance & Chemical Supplies
Mr. Calcavecchio explained that this is for non-certified staff retirement payouts. A brief discussion followed regarding funding for non-certified staff.

The Committee voted 4-0 to approve the transfer under the authority delegated to it by the BET.

2010-2011 Fiscal Year

PD-1 Police Department – Approval to Use - $165,000

Approval to Use:
$ 157,500 to F2131-59120 Mobile Crime Scene Lab
$ 4,500 to F2131-53510 Vinyl Graphics
$ 3,000 to F2131-52100 Travel
$ 165,000 from F213-35018 Federal Asset Forfeiture

Chief Ridberg explained that this is to use Asset Forfeiture funds to purchase a Mobile Crime Scene Lab to replace the existing 25 year old, converted ambulance, which is unreliable and does not serve its’ function. A discussion followed regarding vehicle specifications, the funding, and use of the current vehicle.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

PD-2 Police Department – Approval to Use - $29,304

Approval to Use:
$ 29,304 to F2131-52300 Rental of 2 Undercover Vehicles
$ 29,304 from F213-35018 Federal Asset Forfeiture

Chief Ridberg explained that this is for a one year pilot program to increase the flexibility of the undercover fleet, by being able to turn cars in more frequently. Mr. Hannigan explained that the safety factor is in the opportunity to turn the cars over on an as needed basis, giving the officers the ability to choose a variety of vehicles to serve particular purposes. Mr. Hannigan also stated that the agreement includes vehicle maintenance and the cost of liability insurance. A brief discussion followed regarding funding, the rental program, and current vehicles.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

HD-1 Health Department – Approval to Use - $61,030

Approval to Use:
$ 56,693 to F4035-51300 Temporary Salaries
$ 4,337 to F4035-57050 Social Security
$ 61,030 from Emergency Prep Grant
Ms. Baisley explained that this is for two part-time Emergency Preparedness Coordinators. Ms. Baisley gave a brief overview of the program. A brief discussion followed regarding the Grant term, requirements, and salaries.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

**CD-1 Community Development – Approval to Use - $199,720**

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<td>Jewish Family Services – Super marketing</td>
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<td>$40,000</td>
<td>to</td>
<td>Q19710-59900-21830</td>
<td>Pathways, Inc. Emergency Generator</td>
<td></td>
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</tr>
<tr>
<td>$18,750</td>
<td>to</td>
<td>Q19710-59900-21830</td>
<td>St. Luke’s Lifeworks Rose Park Roof</td>
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<tr>
<td>$199,720</td>
<td>from</td>
<td>Q19710-59900-21830</td>
<td>Diamond Hill Repayment</td>
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</tbody>
</table>

Ms. Erfe explained that this is reallocation of funds that were unexpectedly reimbursed, due to the sale of the Diamond Hill Church. A brief discussion followed regarding the grant and reimbursement process, grant requests, and CDAC recommendations.

The Committee voted 4-0 to approve the request and forward it to the Board of Estimate and Taxation as a routine application.

**NEW BUSINESS**

Review of Fleet Operations

Mr. Domeseck gave an overview of Fleet operations, including the movement of vehicles for maintenance and repair. Mr. Domeseck stated that the goal is to standardize equipment, and to reduce outside vendor use. The Fleet Department currently staffs nine mechanics, two operations assistants, one administrative assistant, one part-time custodian, and the director. A discussion followed regarding use of outside vendors, cost comparisons, expenses, staff expertise, goals and strategies, workers’ compensation claims, the parts department, and the truck wash.

2009-2010 Revenue and Expenditure Results

First Look at 2011-2012 Budget

The Committee reviewed the Town of Greenwich 2011-2012 Budget. A discussion followed regarding expenses, revenues, insurance premiums, pension funds, fund balance, capital funding, and revenues.

FY 2010-2011 Tax Bills and Tax Collection Rate Discussion

Mr. Finger commented that the topic was discussed at the Audit Committee meeting and suggested a follow up discussion be included on the BET agenda for Monday, June 19, 2010. Mr. Finger also commended the Finance Department for their intervention. A discussion followed regarding the probable cause of the delayed dispatch of tax bills.

OLD BUSINESS

Review of Budget Committee Calendar and Assignment of Topics

The Committee reviewed the Budget Committee Calendar and Monthly Discussion Topics for FY 2011. A brief discussion followed regarding discussion topics, the distribution of the budget guidelines for review, and meeting dates.

APPROVAL OF MINUTES

Budget Committee Regular Meeting, June 15, 2010

Upon a motion by Ms. Tarkington, seconded by Mr. Finger, the committee voted 4-0 to approve the minutes from the June 15, 2010, Regular Budget Committee Meeting.

There being no further business before the Committee, the meeting was adjourned at 8:19 P.M.

Respectfully submitted,

Maria Bocchino, Recording Secretary

Michael S. Mason, Chairman
Requests for Budget Adjustments

<table>
<thead>
<tr>
<th>Number</th>
<th>Department</th>
<th>Purpose</th>
<th>Votes</th>
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</thead>
<tbody>
<tr>
<td>FI-2</td>
<td>BET- Administration</td>
<td>Transfer Workers Compensation &amp; Unemployment</td>
<td>4-0-0</td>
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<tr>
<td></td>
<td>A902 57300 &amp; 57330</td>
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<tr>
<td>EM-2</td>
<td>EMOC</td>
<td>Transfer Professional Fees</td>
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<td>A104 51490</td>
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<td>SE-14</td>
<td>First Selectman</td>
<td>Transfer Professional Fees</td>
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</tr>
<tr>
<td>ED-11</td>
<td>BOE</td>
<td>Transfer Tuition Out of District</td>
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<td>A6201753 52080</td>
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<tr>
<td>ED-12</td>
<td>BOE</td>
<td>Transfer Accumulated Sick Leave/Class.</td>
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<td></td>
<td>A6401792 51230</td>
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</tbody>
</table>

2010 – 2011 Fiscal Year

| PD-1   | Police            | Approval to Use Mobile Crime Scene Lab, Vinyl Graphics, Travel | 4-0-0 |
|        | F2131 & various codes |                                                        |       |
| PD-2   | Police            | Approval to Use Rental Two Undercover Vehicles            | 4-0-0 |
|        | F2131 52300       |                                                        |       |
New Business:
- Review of Fleet Operations
- 2009 - 2010 Revenue and Expenditure Results
- First Look at 2011 – 2012 Budget
- Fiscal Year 2010 – 2011 Tax Bills and Collection Rate Discussion

Old Business:
- Review of Budget Committee Calendar and assignment of topics.

Approval of BET Budget Committee Meeting Minutes for:
- BET Budget Committee Meeting June 15, 2010

VOTED BET Budget Agenda 07/15/10