

1. BET Investment Advisory Comm. Meeting Documents

Documents:

[APPROVED_BET_IAC_MTG_MINUTES_06-13-12.PDF](#)
[BET_IAC_MTG_AGENDA_06-13-12.PDF](#)

TOWN OF GREENWICH
BOARD OF ESTIMATE AND TAXATION
Investment Advisory Committee

MINUTES – Parks and Recreation Conference Room
9:30 A.M.

Wednesday – June 13, 2012

Present:

Committee Members: Gregory Bedrosian, Chairman, William Finger,
Sean Goldrick, Arthur D. Norton

Other Attendants: Peter Mynarski, Comptroller, Kathleen Murphy,
Treasurer, Robert Stricker, Chairman, OPEB Trust Board,
Philip Skidmore,

The meeting was called to order at 10:22 A.M.

1. Approval of April 11, 2012 and May 18, 2012 Investment Advisory Committee minutes

On a motion by Mr. Norton, seconded by Mr. Finger, the Committee voted 3 to 0 to approve the April 11, 2012 minutes, Mr. Sean Goldrick was absent from the April 11, 2012 meeting.

On a motion by Mr. Norton, seconded by Mr. Finger, the Committee voted 4 to 0 to approve the May 18, 2012 minutes, as amended by Mr. Bedrosian.

2. OPEB Trust Board Interviews and Nominations

The Board interviewed Mr. Skidmore for another term as a member of the OPEB Trust Board. Mr. Skidmore was asked if he wished to continue serving on the OPEB Trust Board for another term. He responded yes. On a motion by Finger, seconded by Mr. Norton, the Committee recommended Mr. Skidmore for another term to expire June 30, 2015.

The Board interviewed Mr. Stricker for another term as Chairman of the OPEB Trust Board. Mr. Stricker was asked if he wished to continue in his capacity as Chairman for another year. He responded yes. On a motion by Mr. Finger, seconded by Mr. Norton, the Committee recommended Mr. Stricker for another term as Chairman to expire June 30, 2013.

Both of these recommendations will be forwarded to the full Board of Estimate and Taxation for a vote at their June 18, 2012 meeting.

3. Review actions OPEB Trust Board Meeting

Mr. Finger made a motion to accept the actions of the OPEB Trust Board Meeting that immediately preceded this meeting and are summarized below. Mr. Norton seconded the motion and the vote passed 4 to 0.

At the OPEB Trust Board Meeting, this item was taken out of sequence. The Committee addressed the Investment Policy Statement (IPS) discussed in agenda item #4 before item #3. After an extended discussion and resetting of the asset allocation targets, Mr. Skidmore made a motion to liquidate an amount of the OPEB Trust Fund assets, to be determined by the Treasurer as needed, seconded by Mr. Ferdinand. This liquidation is the annual amount owed to the General Fund. The following asset allocations were reset, where applicable, as follows:

	Old Target	New Target
Vanguard Total Bond Index	6.4%	6.5%
iShares 1 – 3 Year Credit	18.4%	20.0%
Met West High Yield	6.0%	6.0%
PIMCO Foreign Bond	<u>3.0%</u>	<u>3.0%</u>
TOTAL Fixed Income	33.8%	35.5%
Vanguard Domestic Equity	36.0%	36.0%
Yacktman Focused Fund	10.0%	10.0%
SPDR S&P Dividend	5.0%	5.0%
iShares U.S. Preferred Stock	5.0%	5.0%
Vanguard International Equity	6.8%	5.0%
Vanguard Emerging Markets	<u>3.5%</u>	<u>3.5%</u>
TOTAL Equity	66.3%	64.5%

The vote passed 3 to 0 and the amount to be liquidated would be determined by the Treasurer.

4. Review and Approve the proposed changes to the OPEB Investment Policy Statement (IPS)

Mr. Norton made a motion to accept the proposed changes to the OPEB IPS summarized below. Mr. Finger seconded the motion and the vote passed 4 to 0.

At the OPEB Trust Board Meeting, Item #4 was taken out of sequence to address the Investment Policy Statement (IPS). Subsequent to the previous OPEB Trust Board

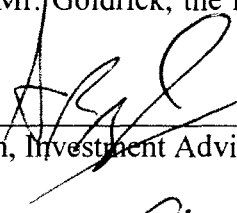
meeting, Mr. Bedrosian, Mr. Stricker and Ms. Murphy spent time updating and changing the OPEB Investment Policy Statement. The changes were distributed to the members of the OPEB Trust Board and BET Investment Advisory Committee for input. The document was distributed at this meeting for review and approvals. Mr. Ferdinand started the discussions by proposing that the minimums for International – Developed Countries in the Equity and Fixed Income categories be changed to 0%, down from a minimum of 5% in each category. Mr. Ferdinand offered that he was only attempting to offer more flexibility in those investment arenas in the event of catastrophic events that may lock the fund into an unwanted minimum investment.

After an extended discussion it was agreed by all members of the OPEB Trust Board and BET Investment Advisory Committee to accept Mr. Ferdinand’s recommendation. As a result, Mr. Ferdinand made a motion to set minimums in Equity and Fixed Income International investments at 0%, seconded by Mr. Skidmore. The vote passed 3 to 0.

An additional change was made to the “Meetings” section of the IPS. Instead of meeting “in the first 10 business days of the quarter”, the wording was changed to “on or prior to the regularly scheduled BET Meeting for the first month of the quarter”. As a result, Mr. Ferdinand made a motion to accept all of the changes to the IPS highlighted in the documents and changed at the meeting, seconded by Mr. Skidmore. The vote passed 3 to 0. The document will be forwarded to the BET Investment Advisory Committee for their review and acceptance before sending to the full BET for a vote.

5. Adjournment

On a motion by Mr. Norton, seconded by Mr. Goldrick, the meeting adjourned at 10:48 A.M. on a vote of 4 to 0.



Greg Bedrosian, Investment Advisory Committee Chairman



Peter Mynarski, Recording Secretary



TOWN OF GREENWICH

**BOARD OF ESTIMATE & TAXATION
INVESTMENT ADVISORY COMMITTEE MEETING**

**Wednesday, June 13, 2012
9:30 AM**

**PARKS AND RECREATION CONFERENCE ROOM
Second Floor, Town Hall**

AGENDA

1. Approval of April 11 and May 18, 2012 Investment Advisory Committee Minutes
2. OPEB Trust Board Interviews and Nominations
3. Review Actions of the OPEB Trust Board
4. Review and Approve Proposed Changes to the OPEB Investment Policy Statement
5. Adjournment